Monday, September 12, 2016
9:30 AM. – Regular Meeting

Council Committee Room – 4th Floor – City Hall

Members:    Regional Councillor G. Gibson – Wards 1 and 5 (Chair)
            Regional Councillor M. Palleschi – Wards 2 and 6 (Vice-Chair)
            Regional Councillor E. Moore – Wards 1 and 5
            Regional Councillor G. Miles – Wards 7 and 8

For inquiries about this Agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact:

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Note: Some meeting information may also be available in alternate formats, upon request
Note: Please ensure all cell phones, mobile and other electronic devices are turned off or placed on non-audible mode during the meeting. Council Members are prohibited from sending text messages, e-mails and other electronic messaging during the meeting.

1. **Approval of Agenda**

2. **Declarations of Interest under the Municipal Conflict of Interest Act**

3. **Consent**
   * The following items listed with an asterisk (*) are considered to be routine and non-controversial by the Committee and will be approved at this time. There will be no separate discussion of any of these items unless a Committee Member requests it, in which case the item will not be consented to and will be considered in the normal sequence of the agenda.

   (nil)

4. **Announcements**

5. **Delegations**

6. **Staff Presentations**

   6.1. Presentation by Mariann Gordon, Strategic Communications, re: **2017 Council Calendar Update**

   For Committee’s reference, the following two previous Recommendations were considered at the February 26, 2016 Committee meeting and Council:

   That the annual Council calendar replace the need for Member Christmas cards issued through corporate accounts, and Members discontinue the practice of sending corporate Christmas cards unless they are expensed directly from individual Member business expense accounts, including all printing and postage expenses.

   MS009-2016  1. That the Council newsletter be issued twice annually, targeting a June first issue date for 2016; and,

   2. That one Council calendar be issued at the end of each year, starting in 2016; and,
3. That staff bring back to Committee a design mock-up of the cover (seasonally-themed) and back pages, photo choices for each month, and the layout of the format for the inside pages.

7. **Reports**

8. **Other/New Business**

8.1. Discussion Item re: **Specific Reasons or Activities Necessitating Lieu Time Approval for Constituency Assistants within the Council Office**

This item is listed pursuant to Council Resolution C168-2016 (May 25, 2016), as follows:

C168-2016 That the following matter be referred to the Member Services Committee for further discussion:

- Specific reasons or activities necessitating lieu time approval for Constituency Assistants within the Council Office.

8.2. Discussion Item re: **Council Liaison Coordinator Position**

9. **Deferred/Referred Matters**

10. **Notice of Motion**

11. **Correspondence**

12. **Councillors’ Question Period**

13. **Public Question Period**

15 Minute Limit (regarding any decision made at this meeting)

14. **Closed Session**

15. **Adjournment**

Next Meeting: Monday, December 5, 2016 – 9:30 a.m.