Monday, June 3, 2019

**Members Present:**
- Regional Councillor P. Fortini – Wards 7 and 8 (Chair)
- Regional Councillor M. Medeiros – Wards 3 and 4
- Regional Councillor P. Vicente – Wards 1 and 5
- City Councillor C. Williams – Wards 7 and 8

**Members Absent:**
- Regional Councillor G. Dhillon – Wards 9 and 10 (personal)

**Staff Present:**
- J. Pittari, Acting Chief Administrative Officer
- P. Fay, City Clerk
- C. Gravlev, Deputy City Clerk
- T. Brenton, Legislative Coordinator
The meeting was called to order at 9:39 a.m. and adjourned at 11:20 a.m.

1. **Approval of Agenda**

   Committee discussion took place with respect to a proposed addition to the agenda.

   The following motion was considered.

   GC027-2019 That the agenda for the Governance and Council Operations Committee Meeting of June 3, 2019 be approved as amended, as follows:

   To add:

   8.3. Discussion Item at the Request of Regional Councillor Medeiros, re: **Protocol re Acting Mayor**; and,

   8.4. Discussion Item at the Request of Regional Councillor Fortini, re: **Council Event Protocol**.

   Carried

   Note: Later in the meeting on a two-thirds majority vote to reopen the question, the Approval of Agenda was reopened and Item 8.4 was added.

2. **Declarations of Interest under the Municipal Conflict of Interest Act** – nil

3. **Consent** – nil

4. **Announcements** – nil

5. **Delegations** – nil

6. **Staff Presentations**

   See Item 9.1
7. **Reports**


At the request of Committee, staff provided an overview of the subject report.

In response to questions from Committee, staff provided information on the following:
- Council Staff Relations Policy as it relates to the current political staffing model
- addition of Appendix 1 from the Council Office Protocol into the Council Staff Relations Policy
- provisions of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)* as they relate to sharing of constituent inquiries with other Members of Council and City staff
- handling of constituent inquiries through Service Brampton (311)
- Region of Peel policies relating to sharing of regional information

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**GC028-2019**


2. That the current Council-Staff Relations Policy be amended to append Appendix 1 of the Council Office Protocol, titled “Further Clarification on the Constituency Records of a Councillor and Information Sharing”, and

3. That the Council Office Protocol be rescinded.

Carried

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8. **Other Business/New Business**

8.1. Discussion Item at the Request of Councillor Dhillon re: **Councillor Staff Parking.**

In response to a question from Committee, Peter Fay, City Clerk, outlined the current provisions for Councillor staff parking.

Committee proposed that this matter be referred to the Committee of Council Meeting of June 12, 2019.

The following motion was considered.
That the following item, listed on the agenda for consideration at the Governance and Council Operations Committee Meeting of June 3, 2019, be referred to the Committee of Council Meeting of June 12, 2019:

Discussion Item at the Request of Councillor Dhillon re: Councillor Staff Parking.

Carried

8.2. Discussion Item at the Request of Regional Councillor Fortini re: Councillor Communications Protocol – Regional Matters.

Regional Councillor Fortini noted that this matter was discussed under Item 7.1.

8.3. Discussion Item at the Request of Regional Councillor Medeiros, re: Protocol re Acting Mayor.

Regional Councillor Medeiros inquired about the protocol regarding the Acting Mayor, and outlined a concern that the current protocol is not being followed as it relates to directing media inquiries to the Acting Mayor in rotation.

In response to questions from Committee, staff provided the following:

- outline of the Acting Mayor Information Package
- details on a report in development with respect to this matter
- advisory that, on occasion, some media inquiries may be directed to the appropriate Committee of Council Section Chair, in the absence of the monthly Acting Mayor

Committee discussion on this matter included:

- need for clarity on/potential revisions to the current protocol
- role of the Mayor’s Office as it relates to directing inquiries/information to the Acting Mayor
- request that the staff report on this matter also address the role of Section Chairs
- suggestion that an e-mail be sent to Members of Council and Council and Mayor’s Office staff at the end of each month providing a reminder of the Acting Mayor for the upcoming month

8.4. Discussion Item at the Request of Regional Councillor Fortini, re: Council Events Protocol.
Note: Later in the meeting on a two-thirds majority vote to reopen the question, the Approval of Agenda was reopened and this item was added.

Regional Councillor Fortini inquired about the Council Event Protocol as it relates to participation by external dignitaries, i.e. MPs and MPPs at City events.

Staff outlined provisions of the Council Event Protocol as it relates to participation by external attendees.

Committee discussion on this matter included concern about attendance at/participation by candidates during an election period.

The following motion was considered.

GC030-2019 That the **Council Event Protocol** be referred to staff for a report to the Council Meeting of June 19, 2019, to address attendance/speaking by MPs and MPPs, and municipal, provincial and federal election candidates.

Carried

9. **Deferred/Referred Matters**

9.1. Report from J. Tamming, Director, Strategic Communications, re: **Council and Mayor Newsletters – Future Options (RM 53/2019).**

The subject report was distributed at the meeting.

Jason Tamming, Director, Strategic Communications, provided a presentation entitled “Councillor and Mayor Newsletter – Future Options”, along with a Council Newsletter sample.

Mr. Tamming indicated that staff is recommending Option 3a – a PDF-based digital newsletter for third or fourth Quarter of 2021, with a print option for distribution to recreation centres, libraries, community stakeholders, and others as required.

Committee consideration of this matter included:
  • support for a separate newsletter for the Mayor
  • need for input from residents about a digital versus printed newsletter
  • concern about the number of residents that could be reached through digital distribution versus printed copy
  • questions about potential cost savings resulting from a digital only version
challenges relating to development a City-wide database for distribution of a digital newsletter

The following motion was considered.


Carried

9.2.  **Mayor and Councillors' Expense Policy**

Staff outlined Committee’s and Council’s previous consideration of the Expense Policy, and highlighted the proposed amendments to the Policy.

In response to questions from Committee, staff provided the following:

- clarification about eligible and ineligible expenses
- use of personal funds for expenses
- perimeters around sponsorship of community groups by Members of Council

Committee consideration of this matter included:

- suggested revisions to the Policy around eligible and ineligible expenses
- role of Councillors to support activities and events within their communities
- acknowledgement that it is the responsibility of each Members of Council to account for their expenses
- need for input on the Policy from all Members of Council
- proposed amendments to the Policy and referral to staff for a report back to the Council Meeting of June 19, 2019

The following motion was considered.

GC032-2019  That the **Mayor and Councillors' Expense Policy**, to the Governance and Council Operations Committee Meeting of June 3, 2019, be referred to staff for a report to the Committee of Council Meeting of June 12, 2019; to include the following proposed amendments to the Policy:

- Section 6.3 – Ineligible Expenses:
strike out from Clause c) the words “or had a grant request rejected”
move Clause f) to Eligible Expenses, with an amendment to the related Narrative, to indicate that such expenses are prohibited from the start of the Nomination Period (i.e., May 1st) in an Election Year.

Carried

10. **Notice of Motion** – nil

11. **Correspondence** – nil

12. **Councillors’ Question Period** – nil

13. **Public Question Period** – nil

14. **Closed Session** – nil

15. **Adjournment**

The following motion was considered.

GC033-2019 That the Governance and Council Operations Committee do now adjourn to meet again on Monday, September 16, 2019, or at the call of the Chair.

Carried

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Regional Councillor Fortini