Tuesday, December 13, 2016

Members Present: Shintu Cherian Manathara (Co-Chair)
David Laing (Co-Chair)
Trevor Boston
Douglas Foster
Rosemary Keenan
Krista Kumar
Davika Misir
Roopinder Sandhu
Joshua Teves
Laila Zarrabi Yan

Members Absent: Ian McGillivray
Filiz Ozmisir (regrets)
City Councillor Doug Whillans (other municipal business)

Staff Present: Public Works and Engineering:
M. Hoy, Environmental Policy Planner
S. Kassaris, Environmental Policy Planner
City Clerk’s Office
S. Danton, Legislative Coordinator
The meeting was called to order at 6:02 p.m. and adjourned at 7:00 p.m.

1. **Approval of Agenda**

   EAC036-2016  
   That the Agenda for the Environment Advisory Committee Meeting of December 13, 2016, be approved, as amended as follows:

   To add:

   8.3. Discussion at the request of Trevor Boston and Laila Zarrabi Yan, Members, re: **Subcommittee Structure**

   8.4. Discussion at the request of David Laing, Co-Chair, re: **Information Sharing - November 10, 2016, Meeting with City Staff**

   Carried

2. **Declarations of Interest under the Municipal Conflict of Interest Act** - nil

3. **Previous Minutes**

   3.1. **Minutes - Environment Advisory Committee - October 18, 2016**

   The minutes were considered by Planning and Infrastructure Services Committee on December 5, 2016, and approved by Council on December 14, 2016. The minutes were provided for information only.

4. **Delegations/Presentations** - nil

5. **Reports/Updates**

   5.1. Verbal Update from Stavroula Kassaris, Environmental Policy Planner, Environmental Engineering, Planning and Development Services, re: **Eco-Pledge - Web-based Tools**

   Stavroula Kassaris, Environmental Policy Planner, introduced herself as new staff support for the Committee and noted she looked forward to working with the Members to achieve the goals of the Committee.
Ms. Kassaris provided an update on the Eco-Pledge program web-based tools and noted the following:

- Environmental Planning staff met with the IT department and requested an on-line platform for the Committee’s Eco-Pledge program and environmental information.
- The following was requested to be included in the webpage:
  - information regarding environmental initiatives
  - environmental events calendar
  - digital newsletter and/ or blog
  - Committee access to the site
  - ability to send information and notifications to subscribers
- Staff is working to develop an in-house solution that meets the webpage requests rather than paying for an external webpage developer and provider.
- Committee promotional materials – canopy, banners and postcards
  - Design and size
  - Anticipated delivery
- Updates will be provided to committee as they become available

Committee consideration of the matter included:

- Online subscribers; frequency of newsletters and notifications
- Eco-Pledge webpage and tracking participation
- Anticipated webpage launch date
- Reaching Environmental Master Plan targets
- Eco-Pledge and Grow Green partner events; organization logistics, date and time, location, attendance, promotion of challenges, budget implications
- Individual member involvement in events organization

The following motion was considered:

ENV037-2016 That the verbal update from Stavroula Kassaris, Environmental Policy Planner, Environmental Engineering, Planning and Development Services, to the Environment Advisory Committee Meeting of December 13, 2016, re: Eco-Pledge - Web-based Tools be received.

Carried

6. **Sub-Committees** - nil
Minutes
Environment Advisory Committee

7. **Environmental Ideas** - nil

8. **Other/New Business**

8.1. Discussion at the request of David Laing, Co-Chair, re: **Discussion Questions regarding MTO Cycling Initiatives under the Climate Change Action Plan**

Committee thanked staff for their support in efforts to improve commuter cycling networks in the city.

8.2. **Environment Advisory Committee - 2017 Schedule of Meetings**

ENV038-2016 That the **Environment Advisory Committee - 2017 Schedule of Meetings** to the Environment Advisory Committee Meeting of December 13, 2016, be received.

Carried

8.3. Discussion at the request of Trevor Boston and Laila Zarrabi Yan, Members, re: **Subcommittee Structure**

Committee discussion included consensus that all Members are encouraged to participate in the organization and hosting of the environmental networking events.

8.4. Discussion at the request of David Laing, Co-Chair, re: **Information Sharing - November 10, 2016, Meeting with City Staff**

David Laing, Co-Chair, noted that he met with City staff on November 10, 2016, and discussed the status of current Committee events.

9. **Correspondence** - nil

10. **Question Period** - nil

11. **Public Question Period** - nil
12. **Adjournment**

ENV039-2016 That the Environment Advisory Committee do now adjourn to meet again on Tuesday, February 14, 2017, at 6:00 p.m.

Carried

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Shintu Cherian Manathara, Co-Chair  David Laing, Co-Chair