Thursday, September 15, 2016

Members Present: Kevin Montgomery (Co-Chair)
Anthony Simone (Co-Chair)
Alina Grzejszczak
Stephen Laidlaw
Dayle Laing
Patrick McLeavey
Gaspard Ndayishimiye
Julius Pokol
George Shepperdley
Lisa Stokes
Pauline Thornham

Members Absent: City Councillor Jeff Bowman (other municipal business)

Staff Present: Nelson Cadete, Active Transportation Project Manager, Planning and Development Services
Andria Oliveira, Transportation Policy Project Manager, Planning and Development Services
Shauna Danton, Legislative Coordinator, City Clerk’s Office
The meeting was called to order at 7:05 p.m. and adjourned at 7:33 p.m.

1. **Approval of Agenda**

   CYC067-2016 That the Cycling Advisory Committee Agenda for September 15, 2016, be approved as printed and circulated.

   Carried

2. **Declarations of Interest under the Municipal Conflict of Interest Act**

3. **Previous Minutes**

   3.1. **Minutes - Cycling Advisory Committee - August 18, 2016**

   The minutes were considered by Planning and Infrastructure Services Committee on September 12, 2016, and approved by Council on September 14, 2016. The minutes were provided for information only.

4. **Delegations / Presentations**

5. **Reports / Updates**

   5.1. Public Works Information, dated August 19, 2016, re: **Implementation of Bicycle Lanes on Balmoral Drive**

   Committee discussion of the matter included provincial accessibility standards at crosswalks and intersections.

   The following motion was considered:

   CYC068-2016 That the Public Works Information, dated August 19, 2016, to the Cycling Advisory Committee Meeting of September 15, 2016, re: **Implementation of Bicycle Lanes on Balmoral Drive** be received.

   Carried

6. **Active Transportation Ideas** - nil
7. Other/New Business / Information Items

7.1. Verbal Update from Kevin Montgomery, Co-Chair, re: Motion for Committee Consideration regarding Dedication of Bicycle Parking at Peel Memorial Health Centre.

Kevin Montgomery, Co-Chair, noted that as recommended by Committee, correspondence was sent to the Board of the William Osler Health System proposing that the bicycle parking at the Peel Memorial Health Centre be dedicated to Ralf Jarchow, an avid cyclist and fundraiser for the centre. Updates regarding the naming process will be provided to Committee when they become available.

7.2. Proposed Correspondence from Lisa Stokes, Member, dated September 16, 2016, re: Community Rides - Draft Thank-you Letters to Peel Regional Police Participants

Committee consideration of the matter included consensus to approve the correspondence and a suggestion that it be signed by the Co-Chairs on behalf of the Committee.

Staff noted that the correspondence will be finalized and sent to the recipients through the City Clerk's Office.

The following motion was considered:

CYC069-2016 That the proposed correspondence from Lisa Stokes, Member, dated September 16, 2016, to the Cycling Advisory Committee Meeting of September 15, 2016, re: Community Rides - Draft Thank-you Letters to Peel Regional Police Participants be received.

Carried

7.3. Discussion at the request of Kevin Montgomery, Co-Chair, re: Cycling Infrastructure in the vicinity of Tuner Fenton Secondary School

In response to questions from Committee, staff suggested that memos and correspondence be sent to local school boards and appropriate advisory committees suggesting the installation of cycling infrastructure in the vicinity of schools to encourage active transportation and help alleviate traffic congestion.
7.4. Verbal update from Nelson Cadete, Project Manager, Active Transportation, Planning and Development Services, re: **2016 Bicycle Friendly Community Application**

Nelson Cadete, Project Manager, Active Transportation, Planning and Development Services, requested assistance from Committee in preparing the Bicycle Friendly Community Application. The application will be sent to Committee electronically and members are encouraged to provide input to Mr. Cadete directly.

8. **Future Agenda Items**

Items to be considered at future Committee meetings include:

(nil)

9. **Correspondence** - nil

10. **Question Period**

Lisa Stokes, Member, advised that the dates have been finalized for additional Community Rides and requested that Members register to volunteer at the events.

In response to questions from Committee, staff provided answers on the installation of cycling infrastructure and road resurfacing.

11. **Public Question Period** - nil

12. **Adjournment**

CYC070-2016 That the Cycling Advisory Committee do now adjourn to meet again on Thursday, October 20, 2016, at 7:00 p.m.

Carried

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Kevin Montgomery, Co-Chair Anthony Simone, Co-Chair