

Thursday, June 16, 2016

Members Present: Kevin Montgomery **(Co-Chair)**
Anthony Simone **(Co-Chair)**
Alina Grzejszczak
Stephen Laidlaw
Dayle Laing
Patrick McLeavey
Gaspard Ndayishimiye
George Shepperdley
Lisa Stokes
Pauline Thornham
City Councillor Jeff Bowman (left at 8:00 p.m. – personal)

Members Absent: Julius Pokol (regrets)

Staff Present: Nelson Cadete, Project Manager, Active Transportation,
Planning and Infrastructure Services
Shauna Danton, Legislative Coordinator, Corporate Services

**Minutes
Cycling Advisory Committee**

The meeting was called to order at 7:06 p.m. and adjourned at 8:27 p.m.

1. Approval of Agenda

CYC036-2016 That the Cycling Advisory Committee Agenda for June 16, 2016, be approved, as printed and circulated.

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act - nil

3. Previous Minutes

3.1. Minutes - Cycling Advisory Committee - May 19, 2016

The minutes were considered by Planning and Infrastructure Services Committee on May 30, 2016, and the recommendations approved by Council on June 8, 2016. The minutes were provided for information only.

4. Delegations / Presentations

4.1. Presentation by Lisa Stokes, Member, re: Advocacy Success Story

Lisa Stokes, Member, noted success in using social media to convey cyclists' needs to the property owners of the Bramalea City Centre. Ms. Stokes encouraged committee members to do the same when visiting public locations that are in need of cycling infrastructure such as bike racks.

The following motion was considered:

CYC037-2016 That the presentation by Lisa Stokes, Member, to the Cycling Advisory Committee Meeting of June 16, 2016, re: **Advocacy Success Story** be received.

Carried

5. Reports / Updates - nil

6. Active Transportation Ideas - nil

7. Other/New Business / Information Items

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7.1. Committee Discussion at the Request of N. Cadete, Project Manager, Active Transportation, re: **Status Update - Community Rides**

Committee provided an update on the community rides which included the following:

- Registration and participation
- Various route connections and overall “ride-ability”; some routes may change
- Member communication during the rides; suggestion to purchase walkie-talkies
- Member and participant safety; staggered start times, leader and sweeper safety vests
- Budget considerations; suggestion to seek sponsors
- End of ride complimentary refreshments; organization and reconciling costs
- Snack coordinator; submission of complimentary refreshment menu to Nelson Cadete prior to the community rides

The following motion was considered:

CYC038-2016 That the Community Rides Snack Coordinator submit a refreshment menu to Nelson Cadete, Project Manager, Active Transportation, Planning and Infrastructure Services, for approval prior to the Community Rides.

Carried

7.2. Committee Discussion at the Request of Nelson Cadete, Project Manager, Active Transportation, re: **Status Update - Committee Work Plan**

In response to questions from staff, Committee noted that at the next meeting, the Work Plan Subcommittee will provide a review of the 2016/2017 Work Plan.

8. Future Agenda Items

Items to be considered at future Committee meetings include:

(nil)

9. Correspondence

9.1. Update from Lisa Stokes, Member, re: **Programs Subcommittee - Promotional Material Spending Approval for Bike Sign Trailers**

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Lisa Stokes, Member, noted that a promotional bike trailer had been purchased prior to the meeting and it is being used during the Community Rides. Ms. Stokes requested that a second trailer be purchased.

Committee discussion of the matter included budget considerations and reconciliation of committee purchases.

Staff requested that all future purchase requests include, where possible, estimates, itemization and comparisons.

The following motion was considered:

- CYC039-2016 That the verbal update and email from Lisa Stokes, Member, dated May 20, 2016, to the Cycling Advisory Committee Meeting of June 16, 2016, re: **Programs Subcommittee – Promotional Material Spending Approval for Bike Sign Trailers** be received.

Carried

- 9.2. Correspondence from Kevin Montgomery, Co-Chair, re: **Peel Alternative School North - Request for Cycling Presentation**

The following motion was considered:

- CYC040-2016 1. That the email from Kevin Montgomery, Co-Chair, dated June 6, 2016, to the Cycling Advisory Committee Meeting of June 16, 2016, re: **Peel Alternative School North – Request for Cycling Presentation** be received; and,
2. That Kevin Montgomery and/or Anthony Simone, Co-Chairs, represent the Cycling Advisory Committee on Friday, September 16, 2016, at Peel Alternative School North (PASNorth), 315 Bartley Bull Parkway, Brampton, L6W 2L4, to discuss cycling, including but not limited to:
- Cycling safety and networks
 - Why bike?
 - How to improve cycling skills
 - Where to learn how to ride
 - What type of bicycle to buy?
 - Where are the bike trails in Brampton?
 - How to transport a bike on a Brampton Transit Bus
 - Supportive items such as gloves, water bottle, bike lock
 - Which road traffic signs do cyclists need to obey? Why?

Carried

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9.3. Correspondence from Kevin Montgomery, Co-Chair, re: **CAN-BIKE Instructor Ad Hoc Subcommittee**

Consideration of the matter included consensus that the Committee Members who are CAN-BIKE certified instructors establish an ad hoc subcommittee to suggest ways to use their skills and expand knowledge within the community.

The following motion was considered:

- CYC041-2016
1. That the email from Kevin Montgomery, Co-Chair, dated June 6, 2016, to the Cycling Advisory Committee Meeting of June 16, 2016, re: **CAN-BIKE Instructor Ad Hoc Subcommittee** be received; and,
 2. That a CAN-BIKE Instructor Ad Hoc Subcommittee be established; and,
 3. That Committee Members Kevin Montgomery, Alina Grzejszczak, and Gaspard Ndayishimiye be appointed to the CAN-BIKE Instructor Ad Hoc Subcommittee, and that they invite other non-member CAN-BIKE Instructor training recipients to participate in the subcommittee; and,
 4. That the subcommittee discuss how to best use their CAN-BIKE Instructor training and knowledge and report back with suggestions at a future meeting.

Carried

10. **Question Period** - nil

11. **Public Question Period** - nil

12. **Adjournment**

- CYC042-2016 That the Cycling Advisory Committee do now adjourn to meet again on Thursday, July 21, 2016, at 7:00 p.m.

Carried

Kevin Montgomery, Co-Chair

Anthony Simone, Co-Chair