Thursday, June 16, 2016
7:00 PM. – Regular Meeting

Council Committee Room, 4th Floor, City Hall

Members:  Kevin Montgomery (Co-Chair)
Anthony Simone (Co-Chair)
Alina Grzejszczak
Stephen Laidlaw
Dayle Laing
Patrick McLeavey
Gaspard Ndayishimiye
Julius Pokol
George Shepperdley
Lisa Stokes
Pauline Thornham
City Councillor Jeff Bowman

For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact:

Shauna Danton, Legislative Coordinator
Telephone (905) 874-2116, TTY (905) 874-2130, cityclerksoffice@brampton.ca

Note: Some meeting information may also be available in alternate formats, upon request
Note: Please ensure all cell phones, personal digital assistants (PDAs) and other electronic devices are turned off or placed on non-audible mode during the meeting

1. Approval of Agenda

2. Declarations of Interest under the Municipal Conflict of Interest Act

3. Previous Minutes

3.1. Minutes - Cycling Advisory Committee - May 19, 2016

The minutes were considered by Planning and Infrastructure Services Committee on May 30, 2016, and the recommendations approved by Council on June 8, 2016. The minutes are included on this agenda for information only.

4. Delegations / Presentations

4.1. Presentation by Lisa Stokes, Member, re: Advocacy Success Story

5. Reports / Updates

6. Active Transportation Ideas

7. Other/New Business / Information Items

7.1. Committee Discussion at the Request of Nelson Cadete, Project Manager, Active Transportation, re: Status Update - Community Rides

7.2. Committee Discussion at the Request of Nelson Cadete, Project Manager, Active Transportation, re: Status Update - Committee Work Plan

8. Future Agenda Items

Items to be considered at future Committee meetings include:

(nil)
9. **Correspondence**

9.1. Email from Lisa Stokes, Member, dated May 20, 2016, re: **Programs Subcommittee** - **Promotional Material Spending Approval for Bike Sign Trailers**

9.2. Email from Kevin Montgomery, Co-Chair, dated June 6, 2016, re: **Peel Alternative School North** - **Request for Cycling Presentation**

9.3. Email from Kevin Montgomery, Co-Chair, dated June 6, 2016, re: **CAN-BIKE Instructor Ad Hoc Subcommittee**

10. **Question Period**

11. **Public Question Period**

   15 Minute Limit re any item discussed as part of this agenda.

12. **Adjournment**

    Next Meeting: Thursday, July 21, 2016, at 7:00 p.m.
Thursday, May 19, 2016

Members Present: Kevin Montgomery (Co-Chair)
Anthony Simone (Co-Chair)
Alina Grzejczak
Stephen Laidlaw
Dayle Laing
Gaspard Ndayishimiye
Julius Pokol
George Shepperdley
Lisa Stokes
Pauline Thornham
City Councillor Jeff Bowman

Members Absent: Patrick McLeavey (regrets)

Staff Present: Planning and Infrastructure Services Department
N. Cadete, Project Manager, Active Transportation
A. Oliveira, Project Manager, Engineering and Development
Corporate Services Department
S. Danton, Legislative Coordinator
The meeting was called to order at 7:01 p.m., and adjourned at 8:56 p.m.

1. Approval of Agenda

CYC029-2016 That the Cycling Advisory Committee Agenda for May 19, 2016, be approved, as amended, as follows:

To add:

7.3. Discussion at the request of Lisa Stokes, Member, re: Programs Subcommittee – Request for Purchase of Committee Promotional Items

7.4. Verbal update from George Shepperdley, Member, re: Halton Hills Bike Challenge

Carried

2. Declarations of Interest under the Municipal Conflict of Interest Act - nil

3. Previous Minutes

3.1. Minutes - Cycling Advisory Committee - April 21, 2016

The minutes were considered by Planning and Infrastructure Services Committee on May 16, 2016, and approved by Council on May 26, 2016. They were provided in the agenda for information only.

4. Delegations / Presentations

4.1. Presentation from Dayle Laing, Member, re: Ontario Bike Summit

Dayle Laing, Member, presented an overview of the Ontario Bike Summit that included the following:

- Toronto Bike Ride and Tour – 7km bike tour of cycling infrastructure throughout Downtown Toronto
  - Wellesley Cycle Track
  - Sherbourne Cycle Track
  - Martin Goodman Waterfront Trail
  - Simcoe Cycle Track
  - Richmond Adelaide Cycle Track
Ms. Laing outlined the construction and safety features of each cycling track and stated that a track may be customized to meet the needs of the user and ensure compatibility with existing infrastructure.

Committee consideration of the matter included discussion regarding customizing cycling infrastructure, safety features and signage, and partnering with local businesses and BIAs.

Ms. Laing noted that further presentations on the Bike Summit seminars will be presented to Committee at future meetings.

The following motion was considered:

CYC030-2016 That the presentation from Dayle Laing, Member, to the Cycling Advisory Committee Meeting of May 19, 2016, re: Ontario Bike Summit be received.

Carried

4.2. Presentation from J. Spencer, Manager, Parks and Facility Planning, Engineering and Development Services, Planning and Infrastructure Services, re: Parks and Recreation Master Plan

Staff noted that the item was included for information only and there would not be a formal presentation. Members were encouraged to participate in the Parks and Recreation Master Plan online survey by following the link provided in the material.

The following motion was considered:

CYC031-2016 That the presentation from J. Spencer, Parks and Facility Planning, Engineering and Development Services, Planning and Infrastructure Services, to the Cycling Advisory Committee Meeting of May 19, 2016, re: Parks and Recreation Master Plan be received.

Carried

5. Reports / Updates - nil

6. Active Transportation Ideas - nil

7. Other/New Business / Information Items
7.1. Minutes - Infrastructure Subcommittee - April 13, 2016

Kevin Montgomery, Member, noted that discussions arising from an Infrastructure Subcommittee meeting have resulted in a request for Committee consideration of a motion to express concern over the possible LRT route through the Etobicoke Creek Valley. Also the email address cycling@brampton.ca should be added to the Metrolinx Hurontario LRT Stakeholders mailing list.

Staff agreed to add the cycling email address to the Metrolinx stakeholders’ mailing list, and correspondence will be forwarded to Committee when applicable.

Committee discussion of the matter included:

- Council’s decision to hire a consultant to study three alternate LRT routes north of Steeles Avenue – Kennedy Road, Etobicoke Creek Valley and McLaughlin Road
- Status of study and anticipated return dates to Planning and Infrastructure Services Committee
- Stages and timelines of the Hurontario-Main LRT project
- Current state of cycling infrastructure throughout the city; potential loss of connectivity with development of an alternate LRT line
- Possible negative impacts of the proposed LRT routes related to cycling infrastructure
- Consideration for active transportation in the planning process of the alternate routes

The following motion was considered:

CYC032-2016

1. That the Minutes – Infrastructure Subcommittee – April 13, 2016, to the Cycling Advisory Committee Meeting of May 19, 2016, be received;

2. That the Cycling Advisory Committee expresses its concern over potential negative impacts on cycling infrastructure as a result of the development of an alternate LRT route; and,

3. That it is the position of the Cycling Advisory Committee that existing cycling infrastructure and connectivity be retained throughout the development of any LRT routes, and that active transportation be considered throughout the planning process.

Carried
7.2. Discussion at the request of Kevin Montgomery, Co-Chair, re: Provincial Cap and Trade - Cycling Infrastructure Funding

Consideration of this matter included:
- Review of the information in the agenda package
- A suggestion that a letter be sent on behalf of the Committee to the Minister of the Environment and Climate Change expressing support of the Share the Road Cycling Coalition’s request that $200 million from the Provincial Cap and Trade Program be leveraged for cycling infrastructure across Ontario over the next four years

Kevin Montgomery and Anthony Simone, Co-Chairs, volunteered to write the letter and provide it at a future meeting for Committee and staff approval.

The following motion was considered:

CYC033-2016
1. That Kevin Montgomery and Anthony Simone, Co-Chairs, be requested to write a letter on behalf of the Cycling Advisory Committee expressing support of the Share the Road Cycling Coalition’s request that $200 million from the Provincial Cap and Trade Program be leveraged for cycling infrastructure across Ontario over the next four years; and,

2. That the letter be provided to Committee at a future meeting for approval.

Carried

7.3. Discussion at the request of Lisa Stokes, Member, re: Programs Subcommittee - Request for Purchase of Committee Promotional Items

Lisa Stokes, Member, requested approval for the purchase of two mobile ad trailers. The trailers would be used to promote the Committee and the Community Rides.

Staff outlined the procedure for purchases in accordance with the City’s Purchasing By-law, and noted that maintenance and storage must be taken into consideration with the overall cost of the items.

The following motion was considered:

CYC034-2016 That the request for the purchase of two mobile ad trailers be referred to the Programs Subcommittee for research and a business case, including storage and maintenance plans, to be presented to the Committee at the next meeting.

Carried
7.4. **Verbal update from George Shepperdley, Member, re: Halton Hills Bike Challenge**

George Shepperdley, Member, provided an update on the Halton Hills Bike Challenge. Anyone may participate in the challenge and registration is available at haltonhillsbikechallenge.ca

8. **Future Agenda Items**

Items to be considered at future Committee meetings include:

(nil)

9. **Correspondence - nil**

10. **Question Period**

Dayle Laing, Member, asked a question with respect to Bike to Work day and inquired if there are any members who wish to volunteer at the event.

11. **Public Question Period**

David Laing, Brampton resident, asked a question regarding Committee’s recommendation with respect to the proposed alternate LRT routes. Committee stated that there will be opportunities for future input and recommendations as the LRT project progresses.

12. **Adjournment**

The following motion was considered:

CYC035-2016 That the Cycling Advisory Committee do now adjourn to meet again on Thursday, June 16, 2016, at 7:00 p.m.

Carried
Advocacy Success Story

Using Social Media
I regularly fail to find a good place to lock my bike at retailers in Brampton so I decided to start taking pictures of my bike in front of the store and tweeting them to the appropriate retailer.
Nine Days Later...

@LisaStokes66 Hi Lisa, we will be adding racks to Best Buy & Starbucks - will let you know when they've been added! Thx for the feedback :)

4:33 PM - 31 May 2016

Lisa Stokes @LisaStokes66 · 3h
@BCCStyle Thanks. I am very impressed with this response to #BikeBrampton needs. Great customer service.

Bramalea City Centre @BCCStyle · 3h
@LisaStokes66 We appreciate the compliment, Lisa! Thank you! Have a great night :)
Lisa Stokes @LisaStokes66 3h
@BCCStyle #BikeBrampton Ride #7 finishes at Tims on Peel Centre Drive. Will share this great customer service story.

2016 Community Rides

<table>
<thead>
<tr>
<th>Ride Name</th>
<th>Meet Up Location</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Downtown</td>
<td>Rose Theatre</td>
<td>Garden Square</td>
</tr>
<tr>
<td>Lasler's Lake</td>
<td>Lasler's Lake Recreation Centre</td>
<td>Sun. N.</td>
</tr>
<tr>
<td>Peel Village</td>
<td>Tim Horton's</td>
<td>Shopper's World Brampton</td>
</tr>
<tr>
<td>Flower City Campus</td>
<td>Tim Horton's</td>
<td>Queen St. W. and McLaughlin Rd.</td>
</tr>
<tr>
<td>James Potter</td>
<td>Dairy Queen</td>
<td>James Potter Rd. and Williams Pharmacy</td>
</tr>
<tr>
<td>Mount Pleasant</td>
<td>Mount Pleasant Village Square</td>
<td>Sun. N.</td>
</tr>
<tr>
<td>Chinguacousy Park</td>
<td>Fire</td>
<td>Life Safety Education Centre</td>
</tr>
<tr>
<td>Claireville</td>
<td>Dairy Queen</td>
<td>Cottrelle Blvd. and McVicar Dr.</td>
</tr>
<tr>
<td>Teesforest</td>
<td>Maple Slab</td>
<td>Trinity Commons Brampton</td>
</tr>
<tr>
<td>Springvale</td>
<td>Sandalwood Tecumseh Community Park</td>
<td>Sun. A.</td>
</tr>
</tbody>
</table>

ur bike. Discover your city.
Cycling Advisory Committee

31-1
cycling@brampton.ca

www.brampton.ca/events-bike/ride
Danton, Shauna

From: Lisa Stokes -
Sent: 2016/05/20 9:06 AM
To: Cadete, Nelson
Cc: Dayle Laing; George Sheppardly; Alina Grzejszczak; Bowman, Jeff - Councillor; Kevin Montgomery
Subject: Bike Sign Trailer Purchase Request

Vendor One
Wike, The Walk and Bike Company
Guelph, Ontario

$150+$20 shipping +tax

$250+$20 shipping +tax
Knockdown frame for easier storage

Banners would be extra
To address Gerard's question regarding wind issues, I have ask Wike and received this reply: "The Banner hangs from the top bar, you can weight the bottom or not, however we do not recommend tying the bottom down as the trailer is very light weight and can easily blow over in the wind". Trailers have two wheels at back so can stand up on their own.

Vendor Two

Bizz on Wheels - http://www.bizzonwheels.com/ad-trailer/buy-now/
Romania
299 Euros plus shipping (TBD)

I would assume banner would be extra, but don't see it specifically stated.
Banner is secured on all edges so could be a tipping hazard in windy conditions
Shipping would likely be expensive

Vendor Three

Amazon - https://www.amazon.com/Mobile-Trailers-Display-Advertising-Without/dp/B00LVNYVSC?ie=UTF8&*Version*=1&*entries*=0
from $650 US
Illuminated sign ordered through vendor
Much more than we need.
Very large, looks too cumbersome for pulling on group rides
Two large wheels, one small

Maintenance
I would expect that little to no maintenance would be needed however I will get a quotation from Cyclepath for annual maintenance later today. Would you like competitive quotations for the maintenance?

Storage

During the Community Ride Season the subcommittee would make arrangements for the trailers to be stored at the home of a volunteers participating in the ride as it would be logistically more difficult if the sign needed to be retrieved from and returned to a central location at the beginning and end of each ride given that the rides each take place in a different ward.

It would be appropriate for you as AT Manager to arrange storage on city property for these trailers when they are not in use. There will be other items the committee needs stored, such as the bike rodeo, Bike the Creek signs (currently stored by Michelle Robinson) and other items acquired over time to execute our mandate.

Relationship to vendor

I have no relationship to any of these vendors. Would you like me to send a note to all committee members to confirm they do not have a relationship to any of these vendors?

Please let me know if you need more information.

Lisa
Hi Shauna.

I'd like to include this email thread to support a motion to add to the next Agenda.

The motion is for Kevin Montgomery and/or Anthony Simone to represent the Brampton Cycling Advisory Committee on Friday, September 16, 2016 at: Peel Alternative School North (PASNorth), 315 Bartley Bull Parkway, Brampton, ON L6W 2L4, to discuss cycling, including but not limited to:

- Cycling safety and networks
- Why bike?
- How to improve cycling skills
- Where to learn how to ride
- What type of bike to buy?
- Where are the bike trails in Brampton?
- How to transport a bike on a Brampton Transit Bus
- Supportive items such as gloves, water bottle, bike lock
- Which road traffic signs do cyclists need to obey? Why?

Please let me know if you have any questions.

Kevin Montgomery R.G.D., C.X.D.
Co-Chair, Brampton Cycling Advisory Committee
BikeBrampton Member
bikebrampton.ca

-------- Forwarded message --------
From: Spencer, David <david.spencer@peelsb.com>
Date: Wed, Jun 1, 2016 at 10:09 AM
Subject: RE: Peel Alternative School North Students would like a presentation from the Brampton Cycling Advisory Committee
To: Kevin Montgomery
Cc: "Simone, Anthony", Nelson Cadete <nelson.cadete@brampton.ca>, "Manson, Scott"

<scott.manson@peelsb.com>

June 1, 2016
Thanks Kevin,

How about having a

Brampton Cycling Advisory Committee member present at our school on

**Friday September 16** from 10:15 to 11:30 a.m. ?

I could have between 15 to 30 students ready for you in room 14 along with a laptop computer, video projector and screen for you.

My colleague Scott Manson who runs our Fit to Lead Leadership program may be interested as well.

**Possible Topics**

1. Why bike?
2. How do I improve my cycling skills? Where do I learn how to ride?
3. What type of bike should I buy? Road bike, Hybrid, Mountain Bike? Which store?
4. Where are the bike trails in Brampton?
5. How do I transport my bike on a Brampton Transit Bus?
6. Which helmet, gloves, water bottle, bike lock should I purchase?
7. Which road traffic signs do cyclists need to obey? Why?

Is the above plan convenient?

Yours truly,

David Spencer, OCT  BEd  BOR
Peel Alternative School North (PASNorth)
315 Bartley Bull Parkway,
Brampton, ON L6W 2L4
http://schools.peelschools.org/sec/pas
Map to PASNorth
https://goo.gl/941K3V
Learn more about our Aboriginal and Environmental Science Wilderness Experience Program
http://goo.gl/809iV2
Peel Alternative School North is a member of the Peel District School
Board http://www.peelschools.org
phone: 905-455-1225 ext. 114
fax: 905-455-2985
e-mail: david.spencer@peelsb.com

From: ______________________ ______________________ > on behalf of Kevin Montgomery < ______________________ >
Sent: June 1, 2016 8:57 AM
To: Spencer, David
Good morning David.

I'm Kevin Montgomery, one of the Co-Chairs of the Cycling Advisory Committee.

Anthony Simone is my fellow Co-Chair, and Nelson Cadette is Brampton's Project Manager, Active Transportation.

I can certainly say for myself that I'm happy to speak about the value of cycling, cycling safety and networks on a Thursday or Friday in September/October. If Anthony concurs, perhaps this can be a joint presentation?

If I may suggest so: Perhaps as soon as possible in September would be better with regards to taking advantage of favourable weather for cycling, before it starts to cool off.

Kevin Montgomery R.G.D., C.X.D.
Co-Chair, Brampton Cycling Advisory Committee
BikeBrampton Member
bikebrampton.ca

On Wed, Jun 1, 2016 at 8:04 AM, Spencer, David <david.spencer@peelsb.com> wrote:

June 1, 2016

Thank you Dayle.

Thank you for introducing me to Anthony and Nelson.

My Peel Alternative School North Students would like a presentation from the Brampton Cycling Advisory Committee on a Thursday or Friday morning in September or October.

Who should I correspond with?

Thank you.

Yours truly,

David Spencer, OCT  BEd  BOR
Peel Alternative School North (PASNorth)
315 Bartley Bull Parkway,
Brampton, ON L6W 2L4
http://schools.peelschools.org/sec/pas

Map to PASNorth
https://goo.gl/941K3V
Learn more about our Aboriginal and Environmental Science Wilderness Experience Program
Peel Alternative School North is a member of the Peel District School Board.
http://www.peelschools.org

phone: 905-455-1225 ext. 114
fax: 905-455-2985
e-mail: david.spencer@peelsb.com

From:
Sent: May 31, 2016 3:01 PM
To: Spencer, David
Cc: Kevin Montgomery; Simone, Anthony; Nelson Cadete
Subject: RE: Bike to Work Day - Shoppers World

Hello David,

It is great that you were out to Bike to Work Day yesterday and joined the group ride downtown! This was our 4th annual, and best yet event.

This is wonderful that you wish to engage your high school students about cycling benefits. By way of this email, I am pleased to pass on your request to our Co-Chairs for BCAC, who can reply to your request.

Best regards,

Dayle Laing

Hi Dayle,

I enjoyed the Bike to Work day, info booths and interaction at the Rose Square yesterday.

Thank you.

Do you have a representative from Brampton Cycling Advisory Committee who could speak to one of my grade 12 classes about the value of cycling, cycling safety and networks on a Thursday morning this September or October?

Yours truly,

David Spencer, OCT  BEd  BOR

Peel Alternative School North (PASNorth)
315 Bartley Bull Parkway,
Brampton, ON L6W 2L4
http://schools.peelschools.org/sec/pas
From: May 29, 2016 8:16 PM
To: Dayle Laing
Subject: Bike to Work Day - Shoppers World

Hello Bike to Work Day Riders,

You are meeting George, your ride leader, in the parking lot of **Tim Hortons at Shoppers World**, on Monday morning at 7am. George looks forward to meeting you and collecting your signed waiver form.

You'll set out at 7:10am and arrive by 7:30am in Garden Square downtown.

Free breakfast will be provided compliments of local businesses. Opportunities to win prizes! City of Brampton, Brampton Downtown Business Improvement Area, Region of Peel & BikeBrampton are pleased to co-host this event with partners: Brampton Transit and Brampton Cycling Advisory Committee. We have an exciting line-up of exhibitors including Brampton Cyclepath and Community Bike Centre. You can enjoy festivities until 9:00am.

George, please welcome Bill, David, Victoria and one of her friends who will be joining you on your ride!

Best regards,

Dayle Laing

Brampton Cycling Advisory Committee

BikeBrampton
Hi Shauna.

Another item to add to the next agenda.

A motion for Brampton Cycling Advisory Committee members that have received CAN-BIKE Instructor training (Alina Grzejszczak, Kevin Montgomery, and Gaspard Ndayishimiye) to form a CAN-BIKE Instructor ad-hoc subcommittee, inviting other CAN-BIKE Instructor training recipients (Leonardo Romero, Peter Bolton, Sarah Verma, and Lorie Miller), to discuss how to best use their CAN-BIKE instructor training and sharing their skills with the community. For example: Revisiting the idea of CAN-BIKE instructors providing cycling education in the community (not necessarily CAN-BIKE courses, but using their CAN-BIKE knowledge).

The goal would be for the subcommittee to produce a report of suggestions, and for staff to evaluate what can be accomplished and what resources would be required of the city.

Kevin Montgomery R.G.D., C.X.D.

Twitter | Facebook | Google+