Minutes
Cycling Advisory Committee
Committee of the Council of
The Corporation of the City of Brampton

Thursday, April 21, 2016

Members Present:
Kevin Montgomery (Co-Chair)
Anthony Simone (Co-Chair)
Alina Grzejszczak
Stephen Laidlaw
Dayle Laing
Gaspard Ndayishimiye
Julius Pokol
George Shepperdley
Lisa Stokes
Pauline Thornham
City Councillor Jeff Bowman

Members Absent:
Patrick McLeavey

Staff Present:
Planning and Infrastructure Services Department
H. Zbogar, Manager, Long Range Transportation Planning
N. Cadete, Project Manager, Active Transportation
A. Oliveira, Project Manager, Engineering and Development
J. Mete, Landscape Architect, Engineering and Development
Corporate Services Department
S. Danton, Legislative Coordinator
Minutes
Cycling Advisory Committee

The meeting was called to order at 7:05 p.m., and adjourned at 9:18 p.m.

1. **Approval of Agenda**

   CYC018-2016

   That the Agenda for the Cycling Advisory Committee Meeting of April 21, 2016, be approved as printed and circulated.

   Carried

2. **Declarations of Interest under the Municipal Conflict of Interest Act** - nil

3. **Previous Minutes**

3.1. **Minutes - Cycling Advisory Committee - March 17, 2016**

   The minutes were considered by Planning and Infrastructure Services Committee on April 4, 2016, and the recommendations approved by Council on April 13, 2016. The minutes were included on the agenda for information only.

4. **Delegations / Presentations**

4.1. Presentation by Dayle Laing, Member, re: **Bike the Creek**

   Dayle Laing, Member, presented details on Bike the Creek including volunteer opportunities for Committee members.

   Staff noted that Bike the Creek is included in the Committee’s work plan and budget funds are available, up to $2500.00. Committee was requested to determine if funding is required for the event.

   Committee consideration of the matter included consensus to purchase a cycling safety kit that may be used at Bike the Creek for the Bike Rodeo, and at future cycling events. Staff was requested to purchase a cycling safety kit on behalf of the Committee.

   The following motion was considered:

   CYC019-2016

   1. That the presentation from Dayle Laing, Member, to the Cycling Advisory Committee Meeting of April 21, 2016, re: **Bike the Creek** be received; and,
2. That approval be given for the purchase of a cycling safety kit from the Bike the Creek budget allocation.

Carried

5. Reports / Updates

5.1. Verbal update from J. Mete, Landscape Architect, Planning and Infrastructure Services, re: Franceschini Bridge Project Status - Update for Brampton Cycling Advisory Committee

Jake Mete, Landscape Architect, Planning and Infrastructure Services, provided an update on the status of the Franceschini Bridge.

Committee discussion of the matter included suggestions of safety features, connectivity and accessibility.

In response to a question from Committee, staff noted that an update on a nearby pathway will be provided at a future meeting.

The following motion was considered:

CYC020-2016 That the verbal update from J. Mete, Landscape Architect, Planning and Infrastructure Services, to the Cycling Advisory Committee Meeting of April 21, 2016, re: Franceschini Bridge Project Status – Update for Brampton Cycling Advisory Committee be received.

Carried

5.2. Update from Dayle Laing, Member, re: Safe Biking Event - Brampton County Court SNAP (Sustainable Neighbourhood Retrofit Action Plan)

Dayle Laing, Member, provided an overview and noted that the Toronto and Region Conservation has requested that Committee host a Safe Cycling booth during County Court Sustainable Neighbourhood Retrofit Action Plan (SNAP) community events.

Committee consideration of the matter included discussions of possible events and booths to host, and consensus to refer the matter to the Programs Subcommittee for a report at a future meeting.

The following motion was considered:
1. That the update from Dayle Laing, Member, to the Cycling Advisory Committee Meeting of April 21, 2016, re: **Safe Biking Event – Brampton Court SNAP (Sustainable Neighbourhood Retrofit Action Plan)** be received.

2. That the matter be referred to the Programs Subcommittee for a report back at a future meeting.

Carried

5.3. **Verbal Update from Nelson Cadete, Project Manager, Active Transportation, re:** **Motion to the Ontario Ministry of Education Regarding Cycling Education**

Nelson Cadete, Project Manager, Active Transportation, Planning and Infrastructure Services, provided an update on the motion to the Ontario Ministry of Education regarding cycling education, and noted that it will be considered at the next Planning and Infrastructure Services Committee meeting.

The following motion was considered:

CYC022-2016 That the verbal update from Nelson Cadete, Project Manager, Active Transportation, Planning and Infrastructure Services, to the Cycling Advisory Committee Meeting of April 21, 2016, re: **Motion to the Ontario Ministry of Education Regarding Cycling Education** be received.

Carried

5.4. **Verbal Update from Nelson Cadete, Project Manager, Active Transportation, re:** **Committee Procedures**

Nelson Cadete, Project Manager, Active Transportation, provided an update on committee procedures and requested subcommittee invites and minutes be circulated to him for consideration. Mr. Cadete noted that if members wish to attend external events on behalf of the Committee, it must be approved by a recommendation prior to the event.

The following motion was considered:

CYC023-2016 That the verbal update from Nelson Cadete, Project Manager, Active Transportation, to the Cycling Advisory Committee Meeting of April 21, 2016, re: **Committee Procedures** be received.

Carried
6. **Active Transportation Ideas**

7. **Other/New Business / Information Items**

7.1. **Minutes - Programs Subcommittee - March 21, 2016**

Lisa Stokes, Member, provided an overview of the minutes.

Committee consideration of the matter included:

- **Community Rides:**
  - Participant registration
  - Promotional materials; printed and electronic
  - Budget requirements and consensus to spend within the budget allotment on promotional materials, a participant stamp, refreshments, and prizes

- **Bike Month:**
  - Committee participation in events
  - Promotional materials and signage
  - Budget requirements and consensus to spend within the budget allotment on Committee signage

The following motion was considered:

CYC024-2016 1. That the **Minutes – Programs Subcommittee – March 21, 2016** to the Cycling Advisory Committee Meeting of April 21, 2016, be received;

2. That approval be given for the purchase of promotional materials, a participant stamp, refreshments, and prizes from the Community Rides budget allocation; and,

3. That approval be given for the purchase of Committee signage from the Bike Month budget allocation.

   Carried

7.2. **Update re: Council Announcement - Community Rides**

Lisa Stokes, Member, noted that the material provided in the agenda was presented to Council on March 30, 2016.

The following motion was considered:
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CYC025-2016  That the update re: Council Announcement – Community Rides to the Cycling Advisory Committee Meeting of April 21, 2016, be received.

Carried

8. Future Agenda Items

Items to be considered at future Committee meetings include:

(nil)

9. Correspondence

9.1. Correspondence from Pauline Thornham, Member, re: Joint Committee of Western Lake Ontario Cycling Advisory Committee

Pauline Thornham, Member, noted that she would like to attend the event and inquired if there are any other Members interested in attending. Kevin Montgomery and Dayle Laing expressed their interest.

The following motion was considered:

CYC026-2016  1. That the correspondence from Pauline Thornham, Member, to the Cycling Advisory Committee Meeting of April 21, 2016, re: Joint Committee of Western Lake Ontario Cycling Advisory Committee be received; and,

2. That the following Members attend the Joint Committee of Western Lake Ontario Cycling Advisory Committee meeting on behalf of the Committee:
   1. Dayle Laing
   2. Kevin Montgomery
   3. Pauline Thornham

Carried

9.2. Correspondence from Pauline Thornham, Member, re: Ministry of Education Motion

The following motion was considered:
CYC027-2016  That the correspondence from Pauline Thornham, Member, to the Cycling Advisory Committee Meeting of April 21, 2016, re: Ministry of Education Motion be received.

Carried

10. **Question Period**

11. **Public Question Period**

   No questions were asked with respect to decisions made at this meeting.

12. **Adjournment**

   The following motion was considered:

   CYC028-2016  That the Cycling Advisory Committee do now adjourn to meet again on Thursday, May 19, 2016, at 7:00 p.m.

   Carried