Thursday, March 17, 2016
7:00 PM. – Regular Meeting

Council Committee Room, 4th Floor, City Hall

Members: Kevin Montgomery (Co-Chair)
          Anthony Simone (Co-Chair)
          Alina Grzejszczak
          Stephen Laidlaw
          Dayle Laing
          Patrick McLeavey
          Gaspard Ndayishimiye
          Julius Pokol
          George Shepperdley
          Lisa Stokes
          Pauline Thornham
          City Councillor Jeff Bowman

For inquiries about this Agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact:

Shauna Danton, Legislative Coordinator
Phone (905) 874-2116, TTY (905) 874-2130, cityclerksoffice@brampton.ca

Note: Some meeting information may also be available in alternate formats, upon request
Note: Please ensure all cell phones, personal digital assistants (PDAs) and other electronic devices are turned off or placed on non-audible mode during the meeting.

1. Approval of Agenda

2. Declarations of Interest under the Municipal Conflict of Interest Act

3. Previous Minutes

3.1. Minutes – Cycling Advisory Committee – February 18, 2016

The minutes were considered at the Planning and Infrastructure Services Committee Meeting on March 7, 2016, and the recommendations approved by Council on March 9, 2016. The minutes are included in this agenda for information only.

4. Delegations / Presentations

4.1. Delegation from Ranjana Mitra and Sarah Verma, Community Environment Alliance, re: Community Bike Centre Programs and Initiatives

5. Reports / Updates

6. Active Transportation Ideas

7. Other/New Business / Information Items

7.1. Update from Alina Grzejszczak, Member, re: CANBIKE Instructor Course Update

7.2. Discussion at the request of Gaspard Ndayishimiye, Member, re: Transformation of Maintenance Strips into Cycling Lanes

7.4. Discussion at the request of Kevin Montgomery, Co-Chair, re: **Proclamation Request Forms – Motion for Co-Chair(s) to submit Proclamation Request**

7.5. Discussion at the request of Kevin Montgomery, Co-Chair, re: **Bike Month**

8. **Future Agenda Items**

   Items to be considered at future Committee meetings include:

   (nil)

9. **Correspondence**

10. **Question Period**

11. **Public Question Period**

   15 Minute Limit re any item discussed as part of this agenda.

12. **Adjournment**

    Next meeting: Thursday, April 21, 2016, at 7:00 p.m.
Thursday, February 18, 2016

Members Present: Kevin Montgomery (Co-Chair)
Anthony Simone (Co-Chair)
Alina Grzejszczak
Stephen Laidlaw
Patrick McLeavey
Gaspard Ndayishimiye
Julius Pokol
George Shepperdley
Lisa Stokes
Pauline Thornham
City Councillor Jeff Bowman

Members Absent: Dayle Laing (regrets)

Staff Present: Planning and Infrastructure Services Department
N. Cadete, Project Manager, Active Transportation
M. Doyle, Coordinator, Special Projects, Engineering and Development

Corporate Services Department
S. Danton, Legislative Coordinator
The meeting was called to order at 7:01 p.m. and adjourned at 8:20 p.m.

1. **Approval of Agenda**

   The following motion was considered:

   CYC006-2016  That the agenda for the Cycling Advisory Committee Meeting of February 18, 2016, be approved, as printed and circulated.

   Carried

2. **Declarations of Interest under the Municipal Conflict of Interest Act**  - nil

3. **Previous Minutes**

3.1. **Minutes – Cycling Advisory Committee – January 21, 2016**

   The minutes were considered by the Planning and Infrastructure Services Committee on February 22, 2016, and the recommendations approved by Council on February 24, 2016. The minutes were included on the agenda for information only.

4. **Delegations / Presentations**

4.1. Presentation by N. Cadete, Project Manager, Active Transportation, Long Range Transportation Planning, Planning and Infrastructure Services, re: Active Transportation Plan - Terms of Reference (File BC.x)

   Nelson Cadete, Project Manager, Active Transportation, Long Range Transportation, provided details on the status of the Active Transportation Master Plan Terms of Reference, core objectives and the next steps.

   Committee consideration of the matter included:

   - City-wide active transportation network/grid and completion of connections
   - Sidewalk and crosswalk deficiencies and areas of improvement
   - New and existing infrastructure development opportunities
   - Development of healthy communities
   - Active transportation community events

   The following motion was considered:
CYC007-2016

That the presentation by N. Cadete, Project Manager, Active Transportation, Long Range Transportation Planning, Planning and Infrastructure Services, to the Cycling Advisory Committee Meeting of February 18, 2016, re: **Active Transportation Plan – Terms of Reference** (File BC.x) be received.

Carried

5. **Reports / Updates** - nil

6. **Active Transportation Ideas** - nil

7. **Other/New Business / Information Items**

7.1. **Minutes – Programs Subcommittee**

Lisa Stokes, Member, provided details of the minutes of the Programs Subcommittee and noted that the schedule of Community Rides has been established. Ms. Stokes requested that members interested in volunteering sign the volunteer sheet.

Committee consideration of the matter included consensus to announce the details and schedule of the Community Rides at the next Council meeting. Lisa Stokes volunteered to make the announcement.

The following motion was considered:

CYC008-2016

1. That the **Minutes – Programs Subcommittee** to the Cycling Advisory Committee Meeting of February 18, 2016, be received;

2. That Lisa Stokes, Member, make an announcement regarding the purpose and promotion of the 2016 Community Ride schedule at the March 9, 2016, Council meeting.

Carried

7.2. Discussion at the request of N. Cadete, Project Manager, Active Transportation, Long Range Transportation Planning, Planning and infrastructure Services, re: **Registration and Selection of two Cycling Advisory Committee Members to attend the Ontario Bike Summit.**
Staff noted that the opportunity for two members to attend the Ontario Bike Summit is included in the Committee Work Plan and budget.

A poll was conducted and the names of interested members were collected and placed into a draw. The following members were selected to attend the summit:

1. Alina Grzejszczak
2. Lisa Stokes
3. Dayle Laing (first alternate)
4. Pauline Thornham (second alternate)

The following motion was considered:

CYC009-2016  That the following Committee Members be selected to attend the Ontario Bike Summit:

1. Alina Grzejszczak
2. Lisa Stokes
3. Dayle Laing (first alternate)
4. Pauline Thornham (second alternate)

Carried

7.3.  Discussion at the request of Kevin Montgomery, Co-Chair, re: Hurontario Light Rail Transit – Connection to Metrolinx-built Bike Lanes and Local Cycling Infrastructure

1. Will they connect at Bartley Bull Parkway, or to Pathway on Steeles, east of Hurontario/Main?
2. Can they connect to McMurchy Avenue instead?

Committee discussion of the matter included questions regarding the status of the complete streetscapes design associated with Hurontario Light Rail Transit (LRT) and the consideration of alternate routes, suggestions of areas of improvement for path/trail and cycling lane connectivity, and improving road surface cycling infrastructure for commuter traffic.

Staff provided details on the active transportation aspect of the LRT project and noted that the City is committed to developing and improving cycling infrastructure.
8. **Future Agenda Items**

   In response to a question from Committee, staff noted that the City cannot govern the number and placement of bicycle stands within private developments.

9. **Correspondence** - nil

10. **Question Period**

    In response to a question from Patrick McLeavey, Member, Committee provided clarification of the roles of the volunteers at the Community Rides.

11. **Public Question Period**

    In response to a question from a member of the public, staff outlined the delegation registration process.

    A member of the public provided the date and time of a public consultation event regarding municipal cycling matters.

12. **Adjournment**

    The following motion was considered:

    CYC010-2016 That the Cycling Advisory Committee do now adjourn to meet again on Thursday, March 17, 2016, at 7:00 p.m.

    Carried

    _____________________________   _____________________________
    Kevin Montgomery, Co-Chair      Anthony Simone, Co-Chair
# Request for Delegation

**Attention:** City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2  
Email: cityclerksoffice@brampton.ca  
Telephone: (905) 874-2100  
Fax: (905) 874-2119

**Meeting:**  
- [ ] City Council  
- [ ] Corporate Srvcs. Cmmttee  
- [ ] Economic Dev. Committee  
- [x] Planning & Infrastructure Services Committee  
- [ ] Community & Public Services Committee  
- [ ] Other: Cycling Advisory Committee

**Meeting Date Requested:** March 17, 2016  
**Agenda Item (if applicable):** Delegations/Presentations

**Name of Individual(s):** Ranjana Mitra; Sarah Verma

**Position/Title:** Executive Director; Coordinator, Programs and Projects

**Organization/Person being Represented:** Community Environment Alliance

**Full Address for Contact:**  
222 Advance Blvd, Unit 7  
Brampton, ON L6T 4Y7

**Telephone No.** 905 463 9941  
**Email/ Fax No.** sverma@communityenvironment.org

**Subject Matter to be Discussed:** To introduce the Community Bike Centre Brampton's programs and activities.

**Action Requested:** Not applicable.

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**Note:** a delegation is limited to not more than five minutes.  
Attach additional page if required

I am submitting a formal presentation to accompany my delegation:  
- [x] Yes  
- [ ] No

I will require the following audio-visual equipment/software for my presentation:  
- [x] Computer Notebook  
- [ ] DVD Player  
- [x] PowerPoint  
- [ ] Other - please specify ______________________

Delegates are requested to provide to the City Clerk's Office well in advance of the meeting date:  
(i) 25 copies of all background material and/or presentations for publication with the meeting agenda and/or distribution at the meeting, and  
(ii) for PowerPoint and other visual presentations, an electronic copy of the presentation (e.g., DVD, CD, .ppt file) to ensure compatibility with corporate equipment.

Once the above information is received by the City Clerk's Office, you will be contacted by a Legislative Coordinator to confirm your placement on the appropriate agenda.

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Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to that agenda. Questions about the collection of personal information should be directed to the Deputy City Clerk, Council and Administrative Services, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2115.
Community Bike Centre
SHAPING A BETTER TOMORROW
Ranjana Mitra & Sarah Verma
Mandate

✓ Promote cycling through:
  • Community education
  • Outcome-oriented programming
  • Grassroots promotion

✓ Serve as a ‘Community Hub’ for bike related activities

✓ Foster collaboration and partnerships
Focus

1. Strong community engagement

2. Strong programming on building and sustaining cycling within Brampton
2015 Milestones
Would you like to bike in your community but feel unsure? Do you want your neighbourhood to be cycle friendly?

Join us this summer for the PedalWise program

Get active, have fun and meet new people.

PedalWise participants will:
- be able to borrow bicycles and helmets
- be matched with cycling mentors

Start Date

For details, visit: communityenvironment.org/community-bike-centre

Questions? Email us at: pedalwise@communityenvironment.org

To register for PedalWise you must:
- Be over 18 years of age
- Know how to ride a bicycle
- Be able to commit 15 - 20 hours between May 30 - Sept 26 to cycle and share your experiences
- Attend the following workshops:

  - Intro & mentor matching: May 30, 2:30 PM - 4:30 PM
  - Borrow your bike days: June 11 or 12, 4:00 PM - 7:00 PM
  - Route planning workshop: July 16, 6:30 PM - 8:30 PM

Community Bike Centre
LEARN TO BUILD, BUILD TO LEARN, BIKE.
BikeWrx 4 Youth

Youth have the power to inspire change.
Use your biking skills to inspire the change in the community.

Join BikeWrx to Earn-A-Bike
+ 20 Community Service Hours
+ Completion Certificate

Be between 16 to 24 years of age
Be a resident of Peel
Love to bike

Have fun, make friends, be creative, gain knowledge, plan projects, implement solutions, share ideas, and make a difference

2015 Fall Sessions
Dates: OCT 19 - NOV 6 OR NOV 9 - 27
Time: 3:30 - 6:30 pm
Location: 222 Advance Blvd. Unit 7 Brampton

Learn, Earn, Bike.

Register Now!
http://goo.gl/forms/OnjRVM9kK6

Questions? 905.463.9941

Earn-A-Bike
Earn-A-Bike
DO-IT-YOURSELF BIKE MAINTENANCE

Community Bike Centre-Brampton (CBC-Brampton) offers drop-in bike maintenance hours every Wednesday!

Come by to fix your own bike: get advice, assistance and access to our tools!
Pay what you can. All contributions support programs of CBC-Brampton.

Drop-in Hours
Wednesdays 3:30 PM - 5:50 PM*

*Contact us for after hours.

CBC-BRAMPTON LOCATION
222 Advance Blvd, Unit 7, Brampton
For more information, call 905.463.9941
http://communityenvironment.org/community-bike-centre

CBC-BRAMPTON SERVICES
- Low Cost Bike Repair
- DIY Bike Maintenance
- Earn-a-Bike Classes
- Bike Mechanic Apprenticeship

SHAPING A BETTER TOMORROW
About Community Environment Alliance

• National award winning organization
• Serving since 2003
• Works in partnership with cross-sectoral collaboration (social, health, art, culture)
• Share-IT, Community Technology Centre, Zero Waste Growing (Soilless), Zero Food Waste, ActHeal (Active Healthy Aging for Seniors)
Thank you!
BCAC organized CANBIKE Instructor course update:

Instructor: Jacqueline Snyder – Adventurus, Toronto

Participants: 6 participants:
3 from BCAC: Kevin Montgomery, Gaspard Ndayishimiye, Alina Grzejszczak,
1 from Community Bike Centre (CBC): Sarah Verma,
2 from Bike Brampton: Peter Bolton, Lorie Miller.
Leonardo Romero who took CANBIKE2 course could not attend CANBIKE Instructor course due to health problems. He has a doctor's note if required.


Location: 777 Advance Blvd. Unit 7 (Community Environment Alliance)

As of February 8, 2016, we are waiting for Jacqueline to mark written exams and let us know the results of the written and practical exams for each participant.

Alina Grzejszczak
Minutes - Policy Subcommittee

Cycling Advisory Committee

Sunday, February 14, 2016

Members Present

- Kevin Montgomery (Meeting Chair)
- Alina Grzejszczak
- Pauline Thornham
- Gaspard Ndayishumiye
- Anthony Simone

The meeting was called to order at 1:30pm, and adjourned 3:20pm

Discussion

Purpose and Scope of the Subcommittee

Subcommittee agreed that there will at times be overlapping interests with Programs and Infrastructure Subcommittees with respect to Policy recommendations to the Cycling Advisory Committee. The Policy Subcommittee distinguishes itself by making systemic policy recommendations, as opposed to ad hoc recommendations that are likely to come Programs and Infrastructure Subcommittees.

Where a systemic recommendation is required, it should be addressed by the Policy Subcommittee.

Discussion ensued on items to be considered at future Policy Subcommittee meetings.

Establishing minimum requirements for bicycle parking

Subcommittee discussion took place on making recommendations for minimum bicycle parking accommodation, and incentives for implementation such as Share The Road’s Bicycle Friendly Business program. Further discussion took place regarding considerations for thresholds of construction at which building bicycle facilities would be required.

Discussion took place on whether Downtown Brampton has a standard policy for colour of bike racks. Kevin noted that there are “about a dozen” painted black bike racks in his estimation that cannot be seen well in the evening and behind parked cars, and therefore are
not considered. Anthony noted that he sits on the Heritage Board, and would investigate further.

Identifying destinations and cycling friendly hubs
Using Bramalea City Centre and Downtown Brampton as examples -- Subcommittee discussion took place on identifying candidate hubs to encourage cycling to and from. There is a possible overlap with Open Data: Online Map initiative in Programs Subcommittee.

Further discussion took place on proposing recommendations for routes that avoid conflict with freight and movement of goods I.E. trucks, and how signalling might be better timed to and used with crossrides to avoid conflict with right-turning automobiles. Subcommittee discussed difficulty with coordinating with Region and Province regarding bridges crossing highways, and ideas on how to make them safer.

Highway Traffic Act and Bylaws for Cyclists
Subcommittee discussion took place on better identifying the elements of the Highway Traffic Act and Brampton Bylaws that pertain to cycling in Brampton. Kevin indicated that BikeBrampton has a compiled list on their website.

http://bikebrampton.ca/useful-links/ontario/cycling-rules/

Further review is required to confirm Bylaw regarding speed limit, and other policies that effect cycling on Recreational Trails in Brampton. Kevin to confirm.

Unnecessary Bylaws that hinder cycling in Brampton
Discussion took place regarding Bylaw that prohibits riding 2 abreast in Brampton. Kevin indicated that Toronto has struck this Bylaw, as it applies an unnecessary restriction that is clarified in the Provincial Highway Traffic Act.

Curb cuts were identified as another problem. The lack of curb cuts is an accessibility problem, and present unnecessary barriers to families with strollers for children. Also prevents, and even poses danger, to efficient transitioning between road allowance and Pathway.

Structure of Policy Recommendations
Discussion took place on how to best organize policy recommendations to investigate and recommend by the Subcommittee. Subcommittee agreed to this structure:

1. Add - addition of new policies that encourage and improve conditions for cycling
2. Remove - removal of policies that hinder cycling
3. Change - enhancement of existing policies to encourage and improve conditions for cycling
Walkability considerations for new residential developments
Kevin noted that a new development on Kennedy Rd., across from the Powerade Centre, was recently approved, and had a “terrible” walkability score. Kevin noted further that approving such a development worked against Brampton’s Transportation Master Plan with respect to encouraging more transit and cycling. With so few amenities nearby, new residents to this development will be forced to drive. Discussion included consideration of recommendations for improving walkability scores in new developments, such as site locations where they are lower than the city average.

The Removal of CAN-BIKE From Parks and Recreation
Subcommittee discussion took place on the effect of the CAN-BIKE program being removed from the parks and recreation offering, and how that might effect the mandate of BCAC to achieve Bronze standing with Share The Road. Kevin suggested contacting Donna-Lynn Rosa with Recreation and Culture to get more information on why program was removed, and requirements for getting it added back.

Future Items
1. Alina to report on bike rack standards per OTM Book 18.
2. Kevin to invite Erica Duque, Region of Peel, to join Policy Subcommittee to ensure alignment with Regional policy.
Hi Shauna.

Submitting these items for addition to the March BCAC Agenda.

Minutes: Policy Subcommittee - Sunday, February 14, 2016
(see attachment Minutes-PolicySubcommittee-SundayFebruary142016.pdf)

Discussion: Proclamation Request Forms; Motion for Co-Chair(s) to submit Proclamation Request

Background
Proclamations are ceremonial documents issued and signed by the Mayor that officially recognize the importance of a person, an event, a campaign, or an organization for a certain day, week or month.

Proclamation requests should be submitted a minimum of six weeks prior to the event.

1. Community Ward Rides
2. Bike To Work Day/Month
3. Bike The Creek
4. Others?

Requesting a brief discussion on completing Proclamation Request Form to raise awareness of cycling events for 2016, followed by a motion for a/the Co-Chair(s) to submit as Proclamation requests as necessary to raise awareness for events as agreed upon by the Committee.

Kevin Montgomery R.G.D., C.X.D.
Twitter | Facebook | Google+
Hi Shauna.

I'd like to add this item to the March Agenda: A discussion on Bike Month.

**Background**

Bike Month is "a celebration of cycling in the Greater Toronto & Hamilton Area with hundreds of community events including rides, races, tours, festivals and more."

More info:
http://bikemonth.ca/

I noticed that the participating municipalities for Bike Month this year include Toronto, Mississauga, the Region of Peel, York, and Burlington.

Brampton is missing.

**Proposed Motion**

1. That the Programs Subcommittee, and appropriate City of Brampton staff supply an appropriate logo to the organizers of Bike Month for inclusion on their website.

2. That the Programs Subcommittee work with City of Brampton staff, and Walk and Roll Peel, to organize an event and ride for Bike To Work Day.