

October 15, 2015

Members Present: Kevin Montgomery **(Co-Chair)**
Alina Grzejszczak
Stephen Laidlaw
Dayle Laing
Patrick McLeavey
Gaspard Ndayishimiye
George Shepperdley
Lisa Stokes
Pauline Thornham
City Councillor Jeff Bowman

Members Absent: Anthony Simone **(Co-Chair)** (regrets)
Julius Pokol (regrets)

Staff Present:

Planning and Infrastructure Services Department:
Henrik Zbogar, Manager, Long Range Transportation Planning
Nelson Cadete, Supervisor, Traffic Operations
Andria Oliveira, Policy Planner, Transportation and
Infrastructure
Maria Doyle, Coordinator, Special Projects

Corporate Services Department:
Shauna Danton, Legislative Coordinator

Minutes
Cycling Advisory Committee

The meeting was called to order at 7:05 p.m. and adjourned at 8:56 p.m.

A. Approval of Agenda

The following motion was considered.

CYC039-2015 That the agenda for the Cycling Advisory Committee Meeting of October 15, 2015 be approved as amended as follows:

Carried

B. Declarations of Interest under the Municipal Conflict of Interest Act – nil

C. Previous Minutes

C 1. Minutes – Cycling Advisory Committee – September 17, 2015

The minutes were pending consideration by Planning and Infrastructure Services Committee on October 19, 2015 and the recommendations were pending approval by Council on October 28, 2015. The minutes were provided for Committee's information only.

D. Delegations/Presentations

D 1. Presentation by Dayle Laing, Member, re: **Brampton Kids on Bikes**

Dayle Laing, Member, noted the importance of increasing physical activity in school-aged children, and provided a presentation that included the following:

- Cycling statistics and current physical activity levels
- Environmental, physical, and mental benefits of increased activity
- Heart and Stroke Advocacy grant; research towards increasing physical activity for children
- Metrolinx and external committee support, delegations and research
- School transportation trends and statistics
- Active transportation safety risk management and school safety committees
- Active transportation events in the Region of Peel and Dufferin County
- Committee participation on the Peel Safe and Active Routes to Schools Committee (PSARTS)
- Requested motions for Committee consideration

**Minutes
Cycling Advisory Committee**

Ms. Laing presented a video on the benefits of increased physical activity and active transportation in school-aged children.

Committee consideration of the matter included:

- Advertising cycling events and statistics at Recreation Centres and schools throughout Brampton
- Requesting increased enforcement in school zones to ensure bike lanes are not blocked
- Consensus to designate Pauline Thornham, Member, as Committee representative on PSARTS Committee
- Potential budget requirements for Safe and Active Routes to Schools signage
- Consensus to consider recommendations as outlined in the presentation at subcommittee meetings

Nelson Cadete, Supervisor, Traffic Operations, noted that many of the requested motions as stated in the presentation are currently in the development stage, or under consideration by City staff.

The following motion was considered:

- CYC040-2015
1. That the presentation by Dayle Laing, Member, to the Cycling Advisory Committee Meeting of October 15, 2015, re: **Brampton Kids on Bikes** be received; and,
 2. That Pauline Thornham, Member, attend Peel Safe and Active Routes to Schools Committee meetings on behalf of the Cycling Advisory Committee.

Carried

E. Reports/Updates

E 1. Verbal updates Henrik Zbogor, Manager, Long Range Transportation Planning, re:

1. **Ministry of Transportation (MTO) Cycling Training Fund Update**
(File BC.x)
2. **Ministry of Transportation – Ontario Municipal Cycling Infrastructure Program (OMCIP)**
3. **City of Brampton Corporate Responsibilities and Active Transportation**

Henrik Zbogor, Manager, Long Range Transportation Planning, provided updates on the following:

**Minutes
Cycling Advisory Committee**

- Item E 1-1: The City of Brampton’s application for cycling training funds was accepted and Committee may send five members for Can-Bike training. Training invoices and a final report on the project will be forwarded to the Ministry of Transportation for reimbursement, no later than sixty days after completion of the training.
- Item E 1-2: The City of Brampton’s expression of interest for the Ontario Municipal Cycling Infrastructure Program was short-listed for funding consideration. If granted, funding will be designated for completion of the Etobicoke Creek Connection. Staff will submit a detailed application to the Ministry of Transportation and will advise Committee of the results when available.
- Item E 1-3: Mr. Zbogar outlined the Planning and Infrastructure Services staff that are involved in cycling and active transportation issues, and provided an overview of current transportation projects and studies. Staff is anticipating that the Active Transportation Coordinator position will be filled shortly.

The following motion was considered:

CYC041-2015 That the verbal updates from Henrik Zbogar, Manager, Long Range Transportation Planning, to the Cycling Advisory Committee Meeting of October 15, 2015, re:

1. **Ministry of Transportation (MTO) Cycling Training Fund Update** (File BC.x); and,
2. **Ministry of Transportation – Ontario Municipal Cycling Infrastructure Program (OMCIP)**; and,
3. **City of Brampton Corporate Responsibilities and Active Transportation**

be received.

Carried

E 2. Verbal update from Nelson Cadete, Supervisor, Traffic Operations, re: **Curb Depression Update**

Nelson Cadete, Supervisor, Traffic Operations, provided an update on curb depressions that included the following:

- Background; controlled and uncontrolled crossings
- Current City policy
- Risks and Liabilities
- Review of pedestrian and cycling roadway crossings
- New/revised standards
- First steps: school crosswalks, access points to park trails, and street-to-street sidewalks
- Next steps

**Minutes
Cycling Advisory Committee**

Committee consideration of the matter included:

- Questions regarding speed deterrents at the end of paths, such as “P-Gates”
- Questions regarding pathway and trail signage
- Curb depression policies in other cities

In response to questions from Committee, staff stated that the development of a curb depression policy is made in conjunction with the Province, and the City does not have a set timeline for completion of the current policy review.

Committee suggested reviewing the matter in subcommittee meetings and advising staff of any recommendations for consideration.

The following motion was considered:

CYC042-2015 That the verbal update from Nelson Cadete, Supervisor, Traffic Operations, to the Cycling Advisory Committee Meeting of October 15, 2015, re: **Curb Depression Update** be received.

Carried

E 3. Verbal updates from Kevin Montgomery, Co-Chair, re: **2015/2016 Cycling Advisory Committee Work Plan**

Kevin Montgomery, Co-Chair, reported that the 2015/2016 Cycling Advisory Committee Work Plan and budget requests were submitted for staff review.

Staff noted that a motion requesting budget allocations for the Committee will be prepared and submitted during budget deliberations. The budget request is for funds that are already allotted for Planning and Infrastructure Services purposes, and not a new request.

The following motion was considered:

CYC043-2015 That the verbal update from Kevin Montgomery, Co-Chair, to the Cycling Advisory Committee Meeting of October 15, 2015, re: **2015/2016 Cycling Advisory Committee Work Plan** be received.

Carried

E 4. Verbal update from Pauline Thornham, Member, re: **Cycling Education in Curriculum Motion**

**Minutes
Cycling Advisory Committee**

Pauline Thornham, Member, expressed gratitude to Dayle Laing, Member, for her assistance in completion of the proposed motion.

Committee consideration of the matter included a suggestion to defer the matter to the November 19, 2015, Cycling Advisory Committee meeting.

The following motion was considered:

CYC044-2015 That the verbal update from Pauline Thornham, Member, to the Cycling Advisory Committee Meeting of October 15, 2015, re: **Cycling Education in Curriculum Motion** be **deferred** to the November 19, 2015 Cycling Advisory Committee meeting.

Carried

F. Active Transportation Ideas

1. **Infrastructure**
2. **Policy**
3. **Programs**

G. Other/New Business/Information Items

- G 1. Committee discussion at the request of Kevin Montgomery, Co-Chair, re: **Formation of Four Subcommittees: Infrastructure, Policy, Programs, and Events Fundraising**

Kevin Montgomery, Co-Chair, suggested that Committee establish four subcommittees: infrastructure, policy, programs, and events fundraising. Mr. Montgomery stated that the creation of the subcommittees will assist committee with achieving its objectives and mandate, and members may volunteer for the subcommittee of their choice.

Committee consideration of the matter included a suggestion that the subcommittees provide updates to the Cycling Advisory Committee at future meetings.

The following motion was considered:

CYC045-2015 1. That the discussion at the request of Kevin Montgomery, Co-Chair, to the Cycling Advisory Committee Meeting of October 15, 2015, re: **Formation of Four Subcommittees:**

**Minutes
Cycling Advisory Committee**

**Infrastructure, Policy, Programs, and Events
Fundraising** be received; and,

2. That the following subcommittees of the Cycling Advisory Committee be established:
 1. Infrastructure
 2. Policy
 3. Programs
 4. Events and Fundraising; and,
3. That the subcommittees provide updates to the Cycling Advisory Committee at future meetings.

Carried

H. Future Agenda Items

Items to be considered at future Committee meetings include:

- Staff update on City bicycle stands

I. Correspondence

J. Question Period

In response to questions from Committee, staff provided details on the requirements of the Ministry of Transportation Cycling Training Fund and Can-Bike training opportunities. Committee members Kevin Montgomery, Dayle Laing, Alina Grzejszczak, and Gaspard Ndayishimiye volunteered to participate in Can-Bike training. Members absent from the meeting will be asked if they wish to participate in the training.

Staff noted the status of the City's Active Transportation Coordinator position and stated that the City of Brampton received a Bicycle Friendly Business Association bronze medal from the Share the Road Cycling Coalition. Committee suggested making a presentation on the award at a future Planning and Infrastructure Services Committee meeting.

K. Public Question Period

In response to an inquiry from a member of the public, staff stated that the City's Enforcement Officers are aware of school zones that receive a high number of

**Minutes
Cycling Advisory Committee**

complaints regarding blocked bicycle lanes. Staff will inform the Enforcement Division of Committee's concern regarding these blocked lanes.

L. Adjournment

CYC046-2015 That the Cycling Advisory Committee do now adjourn to meet again on Thursday, November 19, 2015, at 7:00 p.m.

Carried

Kevin Montgomery, Co-Chair

Anthony Simone, Co-Chair