Members Present: Regional Councillor G. Miles – Wards 7 and 8 (Acting Chair) (Vice-Chair, Corporate and Financial Affairs) Regional Councillor G. Gibson – Wards 1 and 5 Regional Councillor E. Moore – Wards 1 and 5 Regional Councillor M. Palleschi – Wards 2 and 6 (arrived at 3:05 p.m. – other municipal business) Regional Councillor J. Sprovieri – Wards 9 and 10 (Vice-Chair, By-law Enforcement) City Councillor D. Whillans – Wards 2 and 6 City Councillor J. Bowman – Wards 3 and 4 City Councillor P. Fortini – Wards 7 and 8 City Councillor G. Dhillon – Wards 9 and 10

Members Absent: Regional Councillor M. Medeiros – Wards 3 and 4 (Chair) (other municipal business)

Staff Present: H. Schlange, Chief Administrative Officer
Corporate Services: P. Moyle, Interim Commissioner, Corporate Services D. Squires, City Solicitor D. Sutton, Director, Finance and Interim Treasurer
City Clerk’s Office: P. Fay, City Clerk E. Evans, Deputy City Clerk S. Pacheco, Legislative Coordinator
The meeting was called to order at 3:01 p.m., recessed at 3:05 p.m., reconvened in Closed Session at 3:14 p.m., moved back into Open Session at 3:44 p.m. and adjourned at 3:44 p.m.

1. **Approval of Agenda**

   The following motion was considered.

   **CS126-2016** That the agenda for the Corporate Services Committee Meeting of September 21, 2016 be approved as amended to add the following item in Closed Session:

   18.1. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – litigation matter

   Carried

**Re: Item 15 – Regional Council Business** – The following briefing reports were provided to the City Clerk’s Office after the agenda was printed:

15.1. Briefing reports from the CAO’s Office re: Region of Peel Council/Committee Agendas for September 22, 2016.
   * Lobby Registry and Integrity Commissioner Committee
   * Regional Council

2. **Declarations of Interest under the Municipal Conflict of Interest Act** – nil

3. **Consent**

   * The following items listed with an asterisk (*) were considered to be routine and non-controversial by the Committee and were approved at one time.

   (8.2, 8.3, 8.4, 9.1, 11.1)

   (Item 8.1 was removed from consent)

4. **Announcements** – nil
5. **Delegations** – nil

6. **Staff Presentations** – nil

7. **By-law Enforcement** – nil

8. **Corporate and Financial Affairs**

8.1. Report from D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, dated August 31, 2016, re: **2016 Operating Budget and Reserve Fund Status Report (as at June 30, 2016) and Budget Amendment**.

In response to a question from Committee, D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, advised that staff will report back on the variances outlined in the subject report, including budgetary impacts, during the budget deliberations.

The following motion was considered.

CS127-2016  Whereas the Treasurer is required to provide Council with information related to the financial affairs of the municipality;

1. Therefore be it resolved that the report from Director, Finance and Interim Treasurer, Corporate Services, dated August 31, 2016, to the Corporate Services Committee Meeting of September 21, 2016, re: **2016 Operating Budget and Reserve Fund Status Report (as at June 30, 2016) and Budget Amendment** be received; and,

2. That internal loans related to Capital Projects #045120 and #045370 be repaid at year end 2016 in advance of the end of their term from Reserve Fund #93 – Building Rate Stabilization Reserve; and,

3. That $129,641.40 be transferred from Reserve Fund #97 – Multi Year Non-Capital Projects to Reserve Fund #4 – Asset Repair and Replacement, as the funds are no longer required for their original intended purpose; and,

4. That External Development Charge supported debt financing for Capital Projects approved in 2016 and identified in Schedule B be eliminated and substituted directly with funding from Development Charge Reserve Funds (Roads and Recreation); and,
5. That up to $5.036 million from any realized year end surplus be used to eliminate tax supported Internal Debt financing for Capital Projects approved in 2016 and identified in Schedule B, before any surplus is transferred to the General Rate Stabilization Reserve, thereby eliminating approximately $465,000 in annual future tax supported operating requirements over an average period of 20 years to repay the internal loans.

Carried

* 8.2. Report from D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, dated August 16, 2016, re: **Tax Adjustments, Cancellations and Reductions Pursuant to the Municipal Act, 2001.**

**CS128-2016**

Whereas Sections 334, 354, 357 and 358 of the *Municipal Act, 2001* provides the authorities and reasons for the write-off, cancellation, reduction or refund of taxes;

1. Therefore it be resolved that the report from D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, dated August 16, 2016, to the Corporate Services Committee Meeting of September 21, 2016, re: **Tax Adjustments, Cancellations and Reductions Pursuant to the Municipal Act, 2001,** be received; and,

2. That the tax account adjustments as listed on Appendix A of this report be approved.

Carried

* 8.3. Report from D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, dated August 16, 2016, re: **Land Tax Apportionment – 3rd Quarter 2016.**

**CS129-2016**

Whereas Section 356 of the *Municipal Act, 2001* provides that the local municipality may divide land which is assessed in one block into two or more parcels if each parcel is one that can be legally conveyed under the *Planning Act.* The unpaid taxes may be apportioned among the parcels according to their relative value at the time the assessment roll for the appropriate year was returned;

1. Therefore it be resolved that the report from D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, dated August 16, 2016, to the Corporate Services Committee Meeting of September 21, 2016, re: **Land Tax Apportionment – 3rd Quarter 2016,** be received; and,
2. That the unpaid taxes for the lands encompassed by the assessment roll numbers listed in Appendix A to this report be apportioned according to their relative value for each year as indicated in Appendix A.

   Carried


   CS130-2016 Whereas the Treasurer is to report to Council semi-annually on the City’s Capital Program.

   1. Therefore be it resolved that report from D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, dated August 25, 2016, to the Corporate Services Committee Meeting of September 21, 2016, re: Capital Project Financial Status Report – First Half of 2016; be received, and,

   2. That the budget be amended for the following capital projects:
      • Capital Project#141520.002-Energy Programs be increased by $90,000 to offset the grant received from Ministry of Transportation for electric car charging stations
      • Capital Project #164950.001-Stormwater Management be increased by $100,000 to offset the grant received from Toronto and Region Conservation Authority for urban flood risk analysis; and,

   3. That the budget for various capital project activities be reallocated within each project according Schedule E, attached to this report, in order to adjust spending requirements without affecting the overall capital project budget.

   Carried

9. Minutes


   CS131-2016 That the Note to File – Inclusion and Equity Committee – June 23, 2016 to the Corporate Services Committee Meeting of September 21, 2016, be received.

   Carried
10. **Other/New Business** – nil

11. **Referred Matters**

* 11.1. **Referred Matters List – Corporate Services Committee**

The following motion was considered.

**CS132-2016** That the **Referred Matters List – Corporate Services Committee** to the Corporate Services Committee Meeting of September 21, 2016, be received.

Carried

12. **Deferred Matters** – nil

13. **Notices of Motion** – nil

14. **Correspondence** – nil

15. **Regional Council Business**

15.1. Briefing reports from the CAO's Office re: **Region of Peel Council/Committee Agendas for September 22, 2016**.

- Lobby Registry and Integrity Commissioner Committee
- Regional Council.

The following motion was considered.

**CS133-2016** That the following briefing reports from the CAO's Office, to the Corporate Services Committee Meeting of September 21, 2016, re: **Region of Peel Council/Committee Agendas for September 22, 2016**, be received:

- Lobby Registry and Integrity Commissioner Committee
- Regional Council.

Carried

16. **Councillors Question Period** – nil
17. **Public Question Period** – nil

18. **Closed Session**

18.1. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – litigation matter

The following motion was considered:

CS134-2016 That Committee proceed into Closed Session to consider matters pertaining to the following:

18.1. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – litigation matter

Carried

Note: In Open Session, the Chair reported on the status of matters considered in Closed Session as follows:
- Item 18.1 – No direction was given

19. **Adjournment**

The following motion was considered.

CS135-2016 That the Corporate Services Committee do now adjourn to meet again on Wednesday, October 5, 2016 at 1:00 p.m. or at the call of the Chair.

Carried

Regional Councillor G. Miles, Acting Chair