Wednesday, December 14, 2016
9:30 a.m. – Regular Meeting
Council Chambers – 4th Floor

Closed Session following (See Item 21)
Council Committee Room – 4th Floor
(Under Section 239 of the Municipal Act, 2001)

Members:
Mayor L. Jeffrey
Regional Councillor G. Gibson – Wards 1 and 5 (Acting Mayor – December)
Regional Councillor E. Moore – Wards 1 and 5
Regional Councillor M. Palleschi – Wards 2 and 6
Regional Councillor M. Medeiros – Wards 3 and 4 (Acting Mayor – January 2017)
Regional Councillor G. Miles – Wards 7 and 8 (Acting Mayor – February 2017)
Regional Councillor J. Sprovieri – Wards 9 and 10
City Councillor D. Whillans – Wards 2 and 6
City Councillor J. Bowman – Wards 3 and 4
City Councillor P. Fortini – Wards 7 and 8
City Councillor G. Dhillon – Wards 9 and 10

For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact:
Terri Brenton, Legislative Coordinator, Telephone 905.874.2106, TTY 905.874.2130
cityclerksoffice@brampton.ca

Note: Some meeting information may also be available in alternate formats upon request.
Note: Please ensure all cell phones, mobile and other electronic devices are turned off or placed on non-audible mode during the meeting. Council Members are prohibited from sending text messages, e-mails and other electronic messaging during the meeting.

1. **Approval of Agenda**

2. **Declarations of Interest under the Municipal Conflict of Interest Act**

3. **Adoption of the Minutes**


4. **Consent Motion**

   All items listed with an asterisk (*) are considered to be routine and non-controversial by Council and will be approved by one resolution. There will be no separate discussion of these items unless a Council Member requests it in which case the item will be removed from the consent resolution and considered in its normal sequence on the agenda.

   *(8.5, 8.6, 8.7)*

5. **Announcements** (2 minutes maximum)

   5.1. Announcement – Cheque Presentation on behalf of Council to Peel Memorial Centre for Integrated Health and Wellness – Brampton City Council Golf Tournament – September 29, 2016

   (Council Sponsor – Regional Councillor Gibson)

   City Councillor Whillans will make the announcement.

   5.2. Announcement – Brampton Fire & Emergency Services and Peel Regional Police Charity Hockey Game held on November 6, 2016

   (Council Sponsor – Mayor Jeffrey)

   Deputy Chief Brian Adams, Deputy Police Chief, Peel Regional Police, will be present to make the announcement.

   5.3. Announcement – Karman Singh – Humber College Goal Keeper (Soccer)

   (Council Sponsor – City Councillor Dhillon)

   Karman Singh will be present to make the announcement.
5.4. Announcement – Wild Water Kingdom  
(Council Sponsor – City Councillor Fortini)

Steve Mayer, General Manager, Wild Water Kingdom, will be present to make the announcement.

5.5. Announcement – New Year’s Eve – December 31, 2016  
(Council Sponsor – City Councillor Bowman)

Meagan Guerra, Senior Events Specialist, Economic Development and Culture, will be present to make the announcement.

6. Delegations (5 minutes maximum)

6.1. Possible Delegations re: Notice of Intention to Amend Business Licensing By-law 332-2013, as amended, re: Licensing of Vendors of Consumer Fireworks

Notice regarding this matter was published on the City’s web portal on December 7, 2016

See Item 8.1 and By-law 265-2016

6.2. Possible Delegations re: Notice of Intention to Amend Mobile Licensing By-law 67-2014, as amended, to Revise the English Language Requirement for a Taxicab or Limousine Driver’s Licence

Notice regarding this matter was published on the City’s web portal on December 9, 2016

See Item C 1 – City Council Resolution C335-2016 – November 23, 2016 and By-law 264-2016

6.3. Presentation by D. Sutton, Director, Finance and Interim Treasurer, and V. Chau, Manager, Corporate Asset Management, Corporate Services, re: 2016 Corporate Asset Management Plan

See Item 8.4

7. Reports from the Head of Council
8. **Reports of Corporate Officials**

**Office of the Chief Administrative Officer**

8.1. Report from W. Hunter, Manager of Administrative Services and Elections, City Clerk’s Office, date November 29, 2016, re: **Amendment to Business Licensing By-law 332-2013 – Licensing of Vendors of Consumer Fireworks**

See Item 6.1 and By-law 265-2016

*Recommendation*

8.2. Report from W. Hunter, Manager of Administrative Services and Elections, City Clerk’s Office, dated November 28, 2016, re: **By-law to License Adult Entertainment Establishments**

*Recommendation*

**Community Services**

8.3. Report from A. Meneses, Commissioner of Community Services, dated December 12, 2016, re: **Request to Begin Procurement – Purchasing By-law Section 4.0, Brampton Beast – Three Year Advertising and Sponsorship Agreement – Ward 3 (File DB.X)**.

*Recommendation*

**Corporate Services**

8.4. Report from D. Sutton, Director of Finance and Interim Treasurer, Corporate Services, dated November 28, 2016, re: **2016 Corporate Asset Management Plan**

See Item 6.2

*Recommendation*

Notes: A copy of the Corporate Asset Management Plan binder has been provided to each Member of Council.

The [Corporate Asset Management Plan](#) is available for viewing on the City’s web portal.

A copy of the complete appendices to the Corporate Asset Management Plan is available for viewing in the City Clerk’s Office.
Planning and Development Services


See By-law 266-2016

Recommendation


See By-law 267-2016

Recommendation


See By-laws 268-2016 and 269-2016

Recommendation

Public Works and Engineering

9. Reports of Accountability Officers

10. Committee Reports

10.1. Minutes – Member Services Committee – November 15, 2016
(Chair – Regional Councillor Gibson)

To be approved
10.2. **Minutes – Planning and Infrastructure Services Committee – November 21, 2016**  
(Chair – Regional Councillor Moore)

*To be received*

The recommendations were approved by Council on November 23, 2016.

10.3. **Minutes – Brampton Sports Hall of Fame Committee – December 1, 2016**  
(Council Representatives – City Councillor Bowman, City Councillor Whillans and City Councillor Dhillon)

*To be approved*

10.4. **Minutes – Member Services Committee – December 5, 2016**  
(Chair – Regional Councillor Gibson)

To be approved

10.5. **Recommendations – Planning and Infrastructure Services Committee – December 5, 2016**  
(Chair – Regional Councillor Moore)

*To be approved*

10.6. **Minutes – Community & Public Services Committee – December 7, 2016**  
(Chair – Regional Councillor Gibson)

*To be approved*

10.7. **Minutes – Economic Development Committee – December 7, 2016**  
(Chair – City Councillor Bowman)

*To be approved*

10.8. **Minutes – Corporate Services Committee – December 7, 2016**  
(Chair – Regional Councillor Medeiros)

*To be approved*
11. **Unfinished Business**

12. **Correspondence**

13. **Resolutions**

14. **Notices of Motion**

15. **Petitions**

16. **Other Business/New Business**

17. **Procurement Matters**

18. **Regional Council Business**

19. **Public Question Period**
   
   15 Minute Limit (regarding any decision made at this meeting)

20. **By-laws**

   20.1. 264-2016 To amend Mobile Licensing By-law 67-2014, as amended – English language requirements for applicants applying for Taxicab or Limousine Driver Licences (See Item 3.1 – Minutes – City Council – November 23, 2016 – Resolution C335-2016 and Item 6.1)

   20.2. 265-2016 To amend Schedule 13 of Business Licensing By-law 332-2013, as amended - licensing of vendors of consumer fireworks (See Items 6.1 and 8.1)

   20.3. 266-2016 To amend Zoning By-law 270-2004, as amended – Glen Schnarr & Associates Inc – 2323076 Ontario Incorporated – 66 Bramhall Circle – Ward 1 (File C02E08.009) (See Item 8.5)
20.4. 267-2016 To amend Zoning By-law 270-2004, as amended – KLM Planning Partners Inc. – Starbright Holdings & 655339 Ontario Limited – South of Mayfield Road abutting Highway 410 – Ward 9 (File C03E16.004) (See Item 8.6)

20.5. 268-2016 To adopt Official Plan Amendment OP2006-123 – Candevcon Limited – Peter Cipriano – 10632 Goreway Drive – Ward 10 (File C07E14.010) (See Item 8.7)

20.6. 269-2016 To amend Zoning By-law 270-2004, as amended – Candevcon Limited – Peter Cipriano – 10632 Goreway Drive – (See Item 8.7)

20.7. 270-2016 To amend Business Licensing By-law 332-2013, as amended – Licensing of Pet Shops (See Corporate Services Committee Recommendation CS108-2016 – September 14, 2016)

20.8. 271-2016 To declare surplus a limited interest in the nature of an easement over a portion of City owned land comprising a buffer block located adjacent to James Potter Road – Ward 4 (See Item 10.6 – Community & Public Services Committee Recommendation CPS149-2016 – December 7, 2016)

20.9. 272-2016 To authorize the sale of surplus easement interest over a portion of City owned land, comprising a Buffer Block located on the east side of James Potter Road, immediately south of Dusk Drive – Ward 4 (See Item 10.6 – Community & Public Services Committee Recommendation CPS157-2016 – December 7, 2016)

20.10. 273-2016 To authorize the extension of an occupancy agreement – Ward 1 (See Item 10.6 – Community & Public Services Committee Recommendation CPS158-2016 – December 7, 2016)

20.11. 274-2016 To appoint officers to enforce parking on private property and to repeal By-law 234-2016

20.12. 275-2016 To amend By-law 308-2012, being the "Building Division Appointment By-law"
20.13. 276-2016 To prevent the application of Part Lot Control to part of Registered Plan 43M-2022 – east of Chinguacousy Road and south of Mayfield Road – Ward 6 (File PLC16-031)

20.14. 277-2016 To prevent the application of Part Lot Control to part of Registered Plan 43M-2007 – east of Creditview Road and south of Mayfield Road – Ward 6 (File PLC16-035)

20.15. 278-2016 To establish certain lands as part of the public highway system (West Drive) – Ward 3

20.16. 279-2016 To establish certain lands as part of the public highway system (James Potter Road) – Ward 5

20.17. 280-2016 To establish certain lands as part of the public highway system (Clockwork Drive) – Ward 6

20.18. 281-2016 To establish certain lands as part of the public highway system (Moscovy Drive and Veterans Drive) – Ward 6

20.19. 282-2016 To establish certain lands as part of the public highway system (Remembrance Road and Thornbush Boulevard) – Ward 6

20.20. 283-2016 To establish certain lands as part of public highway system (Veterans Drive) – Ward 6

20.21. 284-2016 To establish certain lands as part of the public highway system (Torbram Road) – Ward 7

20.22. 285-2016 To establish certain lands as part of the public highway system (Torbram Road) – Ward 7

20.23. 286-2016 To establish certain lands as part of the public highway system (Hollowgrove Boulevard) – Ward 10

20.24. 287-2016 To establish certain lands as part of the public highway system (John Carroll Drive, Elderbridge Road and Cloncurry Street) – Ward 10

21. **Closed Session**

Note: A separate package regarding this agenda item is distributed to Members of Council and senior staff only.

21.2. Minutes – Closed Session – Planning and Infrastructure Services Committee – December 5, 2016

21.3. Minutes – Closed Session – Community & Public Services Committee – December 7, 2016

21.4. Minutes – Closed Session – Corporate Services Committee – December 7, 2016

21.5. Report from N. Kotecha, Legal Counsel, Corporate Services, re: Ontario Municipal Board Proceeding – Ward 3 – Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

21.6. Report from Matthew Rea, Legal Counsel, Corporate Services, re: Divisional Court Proceeding – Ward 2 – Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

21.7. Report from Al Meneses, Commissioner, Community Services, re: Arbitration Process Update – Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

22. Confirming By-law

22.1. To confirm the proceedings of the Regular Council Meeting of December 14, 2016

23. Adjournment

Next Meetings: Wednesday, December 14, 2016 – 7:00 p.m. (Special Meeting)
Wednesday, January 25, 2017 – 9:30 a.m.

Proclamations
The following City of Brampton proclamation will be made on behalf of Council:
• There are no proclamations for this meeting.
Wednesday, November 23, 2016

**Members Present:**
- Mayor L. Jeffrey (left at 11:23 a.m., returned at 11:25 a.m.)
- Regional Councillor G. Gibson – Wards 1 and 5
- Regional Councillor E. Moore – Wards 1 and 5
- Regional Councillor M. Medeiros – Wards 3 and 4 (left at 12:45 p.m. – personal)
- Regional Councillor G. Miles – Wards 7 and 8 (after Closed Session arrived at 1:33 p.m. – personal)
- Regional Councillor J. Sprovieri – Wards 9 and 10
- City Councillor D. Whillans – Wards 2 and 6 (chaired meeting from 11:23 a.m. to 11:25 a.m.) (after Closed Session arrived at 1:33 p.m. – personal)
- City Councillor J. Bowman – Wards 3 and 4
- City Councillor P. Fortini – Wards 7 and 8
- City Councillor G. Dhillon – Wards 9 and 10 (left at 12:40 p.m. – personal)

**Members Absent:**
- Regional Councillor M. Palleschi – Wards 2 and 6 (illness)

**Staff Present:**
- H. Schlange, Chief Administrative Officer
- A. Meneses, Commissioner of Community Services
- J. Pitushka, Commissioner of Public Works and Engineering
- H. MacDonald, Interim Commissioner of Planning and Development Services
- P. Moyle, Interim Commissioner of Corporate Services
- M. Clark, Fire Chief, Fire and Emergency Services
- S. Connor, Brampton Transit
- D. Squires, City Solicitor, Corporate Services
- P. Fay, City Clerk
- E. Evans, Deputy City Clerk
- T. Brenton, Legislative Coordinator, City Clerk’s Office
The meeting was called to order at 9:32 a.m. and recessed at 11:45 a.m. Council moved into Closed Session at 12:33 p.m. and recessed at 1:28 p.m. Council reconvened in Open Session at 1:32 p.m. and adjourned at 1:34 p.m.

1. **Approval of Agenda**

   Discussion took place with respect to proposed additions to the agenda.

   The following motion was considered.

   C331-2016 Moved by City Councillor Whillans  
   Seconded by Regional Councillor Moore

   That the agenda for the Regular Council Meeting of November 23, 2016 be approved as amended, as follows:

   **To add:**

   5.3. Announcement – **Brampton Hockey Inc. – Gift of Giving Back Campaign**

   16.1. Discussion at the request of Regional Councillor Gibson, Budget Committee Chair, re: **Budget Committee Meeting Schedule**

   16.2. Discussion at the request of Regional Councillor Miles, re: **Future of the Taxicab Industry**

   21.3. Minutes – Closed Session – Planning and Infrastructure Services Committee – November 21, 2016

   21.4. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose

   By-law 259-2016 To amend Traffic By-law 93-93, as amended – schedules relating to through highways and stop signs – Abitibi Lake Drive and Fernforest Drive – Ward 9 and Elbern Markell Drive and Lorenville Drive (Ward 5)

   By-law 260-2016 To amend the Traffic By-law 93-93, as amended – schedule relating to no parking – various locations – Wards 1, 2 and 5

   By-law 261-2016 To amend Traffic By-law 93-93, as amended – administrative updates to schedules relating to designated turning lanes and fire routes
By-law 262-2016 To amend Traffic By-law 93-93, as amended – schedules relating to through highways and stop signs – Ward 9

Carried

Note: Later in the meeting on a two-thirds majority vote to reopen the question, the Approval of Agenda was reopened and Item 16.2 was added.

The following supplementary information was provided at the meeting:

The following item, listed on the agenda for distribution prior to the meeting, is attached:

10.5. Summary of Recommendations – Planning and Infrastructure Services Committee – November 21, 2016

Re: Item 6.2 (Delegation – Habitat for Humanity):
• Revised presentation is attached (new Slide 10 and revisions to Slide 11)

Re: Item 18 (Regional Council Business):
  18.1. Briefing Reports from the Office of the Chief Administrative Officer, re: Region of Peel Council and Regional Council Budget Meetings – November 24, 2016

2. Declarations of Interest under the Municipal Conflict of Interest Act – nil

3. Adoption of the Minutes

3.1. Minutes – City Council – Regular Meeting – November 9, 2016

The following motion was considered.

C332-2016 Moved by Regional Councillor Gibson
Seconded by City Councillor Whillans

That the Minutes of the Regular City Council Meeting of November 9, 2016, to the Council Meeting of November 23, 2016, be approved as printed and circulated.

Carried
4. **Consent Motion** – nil

5. **Announcements**

5.1. Announcement – **Brampton East Soccer Club crowned National Champions in Moncton New Brunswick on October 10, 2016**

Hedi Othman, Head Coach, Brampton East Soccer Club, announced that the Club was crowned National Champions in Moncton on October 10, 2016. He advised that a celebration for the Club is being held on Friday, November 25, 2016 and encouraged the Mayor and Members of Council to attend.

In response to an inquiry from Mr. Othman, Council Members encouraged him to contact staff for information about the City’s grant programs.

On behalf of Council, Mayor Jeffrey, announcement sponsor, extended congratulations and appreciation to the coaches, players and parents on their past and recent achievements.

5.2. Announcement – **Holiday Planner 2016/2017**

Cheyenne Harvey-Stodolny and Julie Valenti, Recreation and Culture, Community Services, announced the fun and festive events taking place over the holiday season, which included:

- Holiday-Themed Camps
- Tim Hortons Free Holiday Skates
- Winter Fun at Chinguacousy Park

City Councillor Dhillon, announcement sponsor, extended thanks for staff for their efforts toward holiday activities, and encouraged residents to participate in the activities being offered.

In response to questions from Council, Ms. Harvey-Stodolny provided information on promotion of the 2016/2017 holiday events.

5.3. Announcement – **Brampton Hockey Inc. – Gift of Giving Back Campaign**

City Councillor Bowman announced that Brampton Hockey Inc.’s annual Gift of Giving Back Campaign is taking place on November 23, 24 and 25, 2016. He advised that all hockey players in the league will be collecting food donations which will be distributed to three local food banks. Food donations
can be dropped off at Cardinal Leger Secondary School or Brampton Fire Stations.

Councillor Bowman encouraged Members of Council to drop by the school in support of the league and their worthy cause. City Councillor Whillans extended thanks to the Fire and Police Departments for their support.

6. **Delegations**

6.1. Possible Delegations re: **Notice of Intention to Amend Mobile Licensing By-law 67-2014 to Suspend the Requirements for Training and the Written Exam for a Taxicab Driver’s Licence**

The Mayor announced that notice regarding this matter was given on the City’s web portal on November 18, 2016. In response to an inquiry from the Mayor, Milton Bhangoo, General Manager, Brampton Bramalea Kwik Kab, indicated his interest in addressing Council.

Mr. Bhangoo expressed concern about the impact on Brampton’s taxicab industry as a result of the City’s requirement for English language testing for drivers. While he supports the requirement that drivers be able to communicate in English, it is his position that the need for testing has resulted in the loss of drivers to municipalities that do not have this requirement.

Mr. Bhangoo requested Council’s consideration for an amendment to the by-law to remove the provision for English language testing, and responded to questions of clarification from Council regarding his concern and request.

Recommendation CS157-2016 was brought forward at this time.

Council consideration of this matter included:
- consideration of this matter at the Corporate Services Committee meeting on November 16, 2016
- concern about the loss of drivers to other municipalities
- acknowledgment that some drivers choose to move to larger municipalities because there is more business for them
- need for drivers to be able to communicate in English
- potential safety issues for drivers and passengers in circumstances where drivers cannot communicate adequately in the English language
- indication that the taxicab industry as a whole has not raised concerns about English language testing
- competition on the taxicab industry as a result of transportation network companies operating in Brampton
suggestion that the City investigate self-regulation of the taxicab industry (see added Item 16.2)

The following motion was considered.

C333-2016 Moved by City Councillor Dhillon
Seconded by City Councillor Whillans

That the delegation from Milton Bhangoo, to the Council Meeting of November 23, 2016, re: Notice of Intention to Amend Mobile Licensing By-law 67-2014 to Suspend the Requirements for Training and the Written Exam for a Taxicab Driver’s Licence, be received.

Carried

During consideration of this item, a procedural motion, moved by City Councillor Fortini, was introduced to defer this matter to a future meeting.

The motion was considered as follows.

C334-2016 Moved by City Councillor Fortini
Lost

That the request from Milton Bhangoo to remove the requirement for English testing for taxicab drivers from Mobile Licensing By-law 67-2014, as amended, be deferred to a future meeting.

Lost

A motion, moved by Regional Councillor Medeiros and seconded by City Councillor Fortini, was introduced to suspend the requirement for English language testing from the Mobile Licensing By-law.

At the suggestion of staff and with the approval of the mover, the motion was amended to indicate that taxicab drivers “be able to communicate in English”.

A point of order was raised that the motion was contrary to what was voted on at the Corporate Services Committee meeting of November 16, 2016. The Mayor granted leave for the point of order. The City Clerk provided his opinion that the motion was not contrary to the motion that lost at the Corporate Services Committee.

In response to questions from Council, staff outlined the testing requirement for taxicab drivers, and confirmed that if testing is removed from the by-law, staff would still have the option to evaluate a driver’s ability to communicate in English during the license application process.
The motion was considered as follows.

C335-2016 Moved by Regional Councillor Medeiros
Seconded by City Councillor Fortini

That a by-law be passed to amend Mobile Licensing By-law 67-2014, as amended, to include a provision that he or she (taxicab drivers) shall be able to communicate in English.

A recorded vote was requested and the motion carried as follows

Yea Nay Absent
Gibson Miles Palleschi
Fortini Bowman Medeiros
Medeiros Jeffrey
Dhillon Sprovieri
Whillans Moore

Carried
9 Yeas
1 Nay
1 Absent

6.2. Delegation from Thomas Fischer, Vice President, Regional Development, Habitat for Humanity GTA, re: Habitat for Humanity – Request for Relief of Fees and Charges Associated with the Development of 13 Townhouses at 59 McLaughlin Road North – Ward 1

A revised presentation was distributed at the meeting.

Report 8.1 was brought forward and dealt with at this time.

Thomas Fischer, Vice President, Regional Development, Habitat for Humanity GTA, provided a presentation outlining the organization’s work in Brampton and its latest project for the development of 13 townhouses at 59 McLaughlin Road.

Council consideration of this matter included acknowledgement of the contributions of Habitat for Humanity GTA to the Brampton community.

In response to questions from Council, Mr. Fischer outlined the organization’s mortgage and equity model for homeowners.
Staff responded to questions from Council with respect to the process for providing a grant to Habitat for Humanity GTA to provide relief of fees and charges.

The following motion was considered.

C336-2016  Moved by Regional Councillor Gibson
Seconded by Regional Councillor Moore

That the delegation and presentation from Thomas Fischer, Vice President, Regional Development, Habitat for Humanity GTA, to the Council Meeting of November 23, 2016, re: Habitat for Humanity – Request for Relief of Fees and Charges Associated with the Development of 13 Townhouses at 59 McLaughlin Road North – Ward 1, be received.

Carried

C337-2016  Moved by Regional Councillor Gibson
Seconded by Regional Councillor Moore

1. That the report from R. Kumar, Manager, Capital and Development Financing, Corporate Services, dated October 24, 2016, to the Council Meeting of November 23, 2016, re: Habitat for Humanity – Request for Relief of Fees and Charges Associated with the Development of 13 Townhouses at 59 McLaughlin Road North – Ward 1, be received; and,

2. That Council authorize a grant to Habitat for Humanity GTA in an amount equal to the payment of the Development Charges, Cash in lieu of Parkland Dedication Development Application fees and Building Permit fees in respect of Habitat’s proposal for development of 13 townhouses on 59 McLaughlin Road North. The amount of the grant shall be paid on a unit by unit basis prior to the issuance of building permits, once Habitat for Humanity GTA has obtained all required planning approvals for its project; and,

3. That Council authorize staff to fund the grant through a draw from the General Rate Stabilization Reserve, which shall be determined and paid prior to the issuance of a building permit once Habitat for Humanity GTA has obtained all required planning approvals.

Carried
7. **Reports from the Head of Council** – nil

8. **Reports of Corporate Officials**

8.1. Report from R. Kumar, Manager, Capital and Development Financing, Corporate Services, dated October 24, 2016, re: **Habitat for Humanity** – **Request for Relief of Fees and Charges Associated with the Development of 13 Townhouses at 59 McLaughlin Road North – Ward 1**

*Dealt with under Item 6.2 – Resolution C337-2016*

See also Resolution C336-2016

9. **Reports of Accountability Officers** – nil

10. **Committee Reports**

10.1. **Minutes – Planning and Infrastructure Services Committee – November 7, 2016**

Regional Councillor Moore, Committee Chair, introduced the minutes.

The following motion was considered.

C338-2016 Moved by Regional Councillor Moore
Seconded by City Councillor Bowman

That the **Minutes of the Planning and Infrastructure Services Committee Meeting of November 7, 2016**, to the Council Meeting of November 23, 2016, be received.

Carried

10.2. **Minutes – Community & Public Services Committee – November 16, 2016**

Regional Councillor Gibson, Committee Chair, introduced the minutes and provided a summary of matters considered at the meeting.

The following motion was considered.
C339-2016  Moved by Regional Councillor Gibson  
Seconded by City Councillor Dhillon  

1. That the Minutes of the Community & Public Services Committee Meeting of November 16, 2016, to the Council Meeting of November 23, 2016, be received; and,  

2. That Recommendations CPS138-2016 to CPS147-2016 be approved, as outlined in the subject minutes.  

Carried  

The recommendations were approved as follows.  

CPS138-2016  That the agenda for the Community and Public Services Committee Meeting of November 16, 2016, be approved, as amended to add the following items:  

5.3 Delegations, re: Riverstone Clubhouse  
1. Sandra Micallef-Udovic, Riverstone community resident  
2. Fabio Baldassara, Riverstone community resident  

19.2 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board  

19.3 A proposed or pending acquisition or disposition of land by the municipality or local board  

CPS139-2016  That the delegation from Henry Verschuren, Parade Commander, Royal Canadian Legion Branch 15, re: Brampton Transit Veteran's Pass, be referred to Brampton Transit staff and report back to Committee, and that contact Veteran’s Affairs Canada to explore the opportunity for possible funding to offset revenue shortfalls that may result from expanding the Brampton Transit Veteran Pass program.  

CPS140-2016  That the delegation by Arnold Schwisberg, Founder and Producer, Jazz on the Mountain (JOM) Festivals Inc., re: 2017 Jazz on the Square Festival Proposal, be referred to Special Events staff to evaluate the proposal with consideration of a June 2017 timeline and report back to Committee.
CPS141-2016  That the delegation from Sandra Micallef and Fabio Baldassarra, Riverstone community residents, re: Riverstone Clubhouse, be referred to Community Services staff for review and consideration and report back, with direction that staff include community input and an opportunity for consultation with the Ward and other interested Councillors.

CPS142-2016  1. That the presentation from Alain Normand, Manager, Brampton Emergency Management Office, to the Community and Public Services Committee meeting of November 16, 2016, re: Lighthouse Program – All Wards, be received; and

2. That the report from Alain Normand, Manager, Brampton Emergency Management Office, dated October 18, 2016, to the Community and Public Services Committee meeting of November 16, 2016, re: Lighthouse Program, Emergency Support for Vulnerable Populations – Brampton – all Wards, be referred back to staff for further information identifying relationships and partnerships with the Region of Peel in regard to this program, including input from the Region of Peel, to be addressed in a report back to Committee.

CPS143-2016  1. That the report from Suzanne Connor, General Manager, Transit, dated October 30, 2016, to the Community and Public Services Committee Meeting of November 16, 2016, re: Affordable Transportation Pilot Program with Region of Peel, be received; and

2. That the General Manager, Transit, monitor the results of the Affordable Transportation Pilot – Phase Two that is currently being undertaken by the Region of Peel and the City of Mississauga and that the results and budget implications of the City of Brampton partnering with the Region in a similar pilot program be considered by Council in the 2018 budget deliberations; and

3. Whereas the Region of Peel and the City of Mississauga have collectively invested over $1.5 million since 2014 in an affordable transportation pilot program launched based on feedback from Peel residents concerned over the increasing costs of public transportation;
Whereas a Motion was brought forward at Peel Regional Council in June 2016 directing Regional staff to include the City of Brampton in this pilot program for which no agreement has yet been reached;

Whereas affordable transportation remains a major issue to Brampton residents, especially youth and seniors;

Whereas Brampton risks losing the potential future benefits of this significant investment by the Region of Peel in affordable transit if the City chooses not to participate in the pilot program;

Therefore, be it resolved that City of Brampton staff be directed to meet with Region of Peel staff to explore further how an affordable transportation pilot program could be established.

CPS144-2016 That the report from Vicki Wong, Acting Manager, Realty Services, dated October 19, 2016, to the Community & Public Services Committee meeting of November 16, 2016, re: Quarterly Report, Real Estate Transactions Executed by Delegated Authority – Q3 2016, be received.

CPS145-2016 That staff be requested to report back to Committee on possible restrictions on legal medical marijuana personal grow and use within residential areas.

CPS146-2016 That Committee move into Closed Session to the deal with matters pertaining to:

19.1 Report from A. Meneses, Commissioner, Community Services, dated November 9, 2016, re: Property Acquisition, Ward 8 – a proposed or pending acquisition or disposition of land by the municipality or local board

19.2 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

19.3 A proposed or pending acquisition or disposition of land by the municipality or local board
CPS147-2016 That the Community and Public Services Committee do now adjourn to meet again on Wednesday, December 7, 2016 at 9:30 a.m.


City Councillor Bowman, Committee Chair, introduced the minutes and provided a summary of matters considered at the meeting.

The following motion was considered.

C340-2016 Moved by City Councillor Bowman
Seconded by City Councillor Whillans

1. That the Minutes of the Economic Development Committee Meeting of November 16, 2016, to the Council Meeting of November 23, 2016, be received; and,

2. That Recommendations ED107-2016 to ED110-2016 be approved, as outlined in the subject minutes.

Carried

The recommendations were approved as follows.

ED107-2016 That the agenda for the Economic Development Committee Meeting of November 16, 2016 be approved as amended to add the following item:

5.3. Delegation from Leigh Smout, Executive Director, Toronto Region Board of Trade, re: Health Sector Trade Mission to the United Arab Emirates – January 31 to February 8, 2017.

ED108-2016 1. That the presentation and report from M. McCollum, Senior Manager, Strategic Development, and B. Seguin, Advisor, Economic Development, Office of the Chief Administrative Officer, dated November 14, 2016, to the Economic Development Committee Meeting of November 16, 2016, re: University Work Plan and Blue Ribbon Panel Update be received; and,

2. That staff be requested to report back on the future role of the Blue Ribbon Panel in the 2017 university request for proposals process; and,
3. That the delegation and petition from Jotvinder Sodhi, Brampton resident, to the Economic Development Committee Meeting of November 16, 2016, re: Brampton University be received; and,

4. That the delegation and correspondence from Dave Kapil on behalf of the New Brampton Community Task Force, November 11, 2016, to the Economic Development Committee Meeting of November 16, 2016, re: Brampton University Initiative be received; and,

5. That the correspondence from Chief R. Stacey Laforme, Mississaugas of the New Credit First Nation, dated October 27, 2016, to the Economic Development Committee Meeting of November 16, 2016, re: Brampton University Initiative be received.

ED109-2016 That the delegation and correspondence from Leigh Smout, Executive Director, Toronto Region Board of Trade, dated October 26, 2016 to the Economic Development Committee Meeting of November 16, 2016, re: Health Sector Trade Mission to the United Arab Emirates – January 31 to February 8, 2017 be referred to the Chief Administrative Officer, Economic Development staff and the Mayor’s Office, to evaluate the invitation and report back to Committee on the merits and business case for Brampton’s participation in the upcoming trade mission to the United Arab Emirates.

ED110-2016 That the Economic Development Committee do now adjourn to meet again on Wednesday, December 7, 2016 at 1:00 p.m. or at the call of the Chair.

10.4. Minutes – Corporate Services Committee – November 16, 2016


Council agreed to vary the order of business and dealt with this matter after Item 6.1.

Regional Councillor Medeiros, Committee Chair, introduced the minutes and provided a summary of matters considered at the meeting.

The following motion was considered.
C341-2016  Moved by Regional Councillor Medeiros  
Seconded by Regional Councillor Sprovieri

1. That the Minutes of the Corporate Services Committee Meeting of November 16, 2016, to the Council Meeting of November 23, 2016, be received; and,

2. That Recommendations CS150-2016 to CS163-2016 be approved, as outlined in the subject minutes.

Carried

The recommendations were approved as follows.

CS150-2016  That the agenda for the Corporate Services Committee Meeting of November 16, 2016 be approved, as amended to add the following items:


10.1. Discussion at the request of Mayor L. Jeffrey, re: Gifting Policy.

10.2. Discussion at the request of City Councillor Dhillon, re: Gifts and Souvenirs.

CS151-2016  1. That the report from J. Bisson, Manager, Licensing Enforcement, Corporate Services, dated October 5, 2016, to the Corporate Services Committee Meeting of November 16, 2016, re: Housekeeping Amendments to Mobile Licensing By-law 67-2014, as amended, be received; and,

2. That a by-law be passed to amend Mobile Licensing By-law 67-2014, as amended, to address the amendments required to provide clarity of the schedules and the appendices attached to the By-law.

CS152-2016  That the report from P. Fay, City Clerk, City Clerk’s Office, dated October 14, 2016, to the Corporate Services Committee Meeting of November 16, 2016, re: Administrative Monetary Penalty System (AMPS) – 2015/2016 Annual Report (File Bl.x), be received.
CS153-2016  1. That the report from D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, dated October 11, 2016, to the Corporate Services Committee Meeting of November 16, 2016, re: **Tax Collection Extension Agreement** be received; and,

2. That a by-law be passed to authorize the Director of Finance and Interim Treasurer to execute on behalf of the City an Extension Agreement with the owner of 84 Royal West Drive pursuant to Section 378 of the *Municipal Act, 2001* on such terms and conditions as may be approved by the Director of Finance and Interim Treasurer and in a form as may be approved by the City Solicitor or his delegate.

CS154-2016  That the report from L. Rubin-Vaughan, Government Relations, Office of the Chief Administrative Officer, dated October 26, 2016, to the Corporate Services Committee Meeting of November 16, 2016, re: **2016 Government Relations Framework: Building a Strong Federal-Provincial-Municipal Partnership for Brampton**, be received.

CS155-2016  That the *Minutes of the Inclusion and Equity Committee Meeting of September 29, 2016*, to the Corporate Services Committee Meeting of November 16, 2016, Recommendations IEC010-2016 to IEC014-2016, be approved as printed and circulated.

IEC010-2016  That the agenda for the Inclusion and Equity Committee Meeting of September 29, 2016 be approved, as printed and circulated.

IEC011-2016  That the presentation to the Inclusion and Equity Committee meeting of September 29, 2016, re: **Inclusion and Equity Facilitator Session Workshop** be received.

IEC012-2016  1. That the presentation to the Inclusion and Equity Committee meeting of September 29, 2016, re: **Strategic Plan Finalization – September 29, 2016** be received; and,

2. That the following statement be approved as the Vision Statement for the Inclusion and Equity Committee Work Plan:
‘To fearlessly pursue a reflective, inclusive, equitable and just community’; and

3. That the Strategic Goals & Initiatives chart be amended such that Priority #3 Strategic Initiatives - Awareness #2 reads as follows:

‘Develop and implement public education campaigns’; and

4. That the following three comments/questions be incorporated in the Strategic Goals & Initiatives chart for Priorities #1, #2 and #3 and forwarded to Members for completion:
   1) Your interest in participating on one or more of three sub-committees focused on the goal streams of responsiveness, engagement and awareness
   2) What each of the initiatives mean to you
   3) What you want to accomplish for each initiative this term and beyond

5. That staff compile and present Members responses at the next meeting of the Committee.

IEC013-2016 That the article from the Globe and Mail dated July 13, 2016, to the Inclusion and Equity Committee meeting of September 29, 2016, re: Vancouver Embraces Inclusive Transgender Policy be received.

IEC014-2016 That the Inclusion and Equity Committee do now adjourn to meet again on Thursday, November 24, 2016 at 7:00 p.m. or at the call of the Chair.

CS156-2016 That a by-law be passed to amend Mobile Licensing By-law 67-2014, as amended, to suspend the requirements for training and the written exam for a Taxicab Driver’s Licence to allow the industry an opportunity to attract potential applicants who are currently applying for licences in the City of Toronto.

CS157-2016 Lost That a by-law be passed to amend Mobile Licensing By-law 67-2014, as amended, to suspend the requirement for applicants to demonstrate a working knowledge of the English Language.
CS158-2016 That a workshop of the Taxicab Advisory Committee be conducted to review the factors and weighting of the formula for the issuance of Taxicab Owner Licences (Plates) from the Priority List and that the 2017 plate issuance review be placed on hold pending completion of the review of the formula.

CS159-2016 That the Minutes of the Taxicab Advisory Committee Meeting of November 8, 2016, to the Corporate Services Committee Meeting of November 16, 2016, Recommendations TC018-2016 to TC026-2016, be approved as printed and circulated.

TC018-2016 That the agenda for the Taxicab Advisory Committee Meeting of November 8, 2016 be approved, as amended, to add the following item:

4.1. Delegation from Narinder S. Pandher, Taxicab Plate Owner, re: Suggestions for Consideration by the Taxicab Advisory Committee relating to:
   - Formula for issuing taxi plates
   - Driver training requirements
   - By-law requirements for taxicab plates

TC019-2016 That the delegation and correspondence from Narinder S. Pandher, Taxicab Plate Owner, to the Taxicab Advisory Committee Meeting of November 8, 2016, re: Suggestions for Consideration by the Taxicab Advisory Committee relating to:
   - Formula for issuing taxi plates
   - Driver training requirements
   - By-law requirements for taxicab plates; be received.

TC020-2016 That, it is the position of the Taxicab Advisory Committee, that a by-law be passed to amend Mobile Licensing By-law 67-2014, as amended, to suspend the requirements for training and the written exam for a Taxicab Driver’s Licence to allow the industry an opportunity to attract potential applicants who are currently applying for licences in the City of Toronto.

TC021-2016 That, it is the position of the Taxicab Advisory Committee, that a by-law be passed to amend Mobile Licensing By-law 67-2014, as amended, to suspend the requirement for applicants to demonstrate a working knowledge of the English Language.
TC022-2016 That applicants for Taxicab Driver Licences continue to be required to meet the Threshold Policy of the Mobile Licensing By-law pertaining to driver records and criminal records.

TC023-2016 That, it is the position of the Taxicab Advisory Committee, that a workshop of the Taxicab Advisory Committee be conducted to review the factors and weighting of the formula for the issuance of Taxicab Owner Licences (Plates) from the Priority List and that the 2017 plate issuance review be placed on hold pending completion of the review of the formula.

TC024-2016 That the following verbal updates from James Bisson, Manager, Licensing Enforcement, Corporate Services, to the Taxicab Advisory Committee Meeting of November 8, 2016, be received:

- 2016 Review of the Formula for the Issuance of Taxicab Owner’s Licences (Plates) from the Priority List (reviewed years 2014 & 2015); and,
- Taxicab Advisory Committee (TAC) Recommendation TC016-2016.

TC025-2016 That the correspondence from Chris Schafer, Uber Public Policy Manager – Canada, Uber Canada, dated June 27, 2016, to the Taxicab Advisory Committee Meeting of November 8, 2016, re: Uber Response to Correspondence Items on the March 29, 2016 and April 19, 2016 Taxicab Advisory Committee Agendas be received.

TC026-2016 That the Taxicab Advisory Committee do now adjourn to meet again on February 28, 2017 or at the call of the Chair.

CS160-2016 Whereas Brampton is Canada’s ninth largest city and attracts a large number of foreign and domestic dignitaries from public, private, non-profit and religious institutions who visit the city in an official capacity;

Whereas the Mayor, Members of Council and senior City Staff often meet with foreign and domestic dignitaries, and diplomatic / business etiquette dictates that an exchange of gifts is either common courtesy or a requirement;

Whereas the City of Brampton lacks a formal gifting policy and quick access to various levels of gifts that reflect the level of dignitary being honoured / acknowledged;
Whereas Brampton has a number of unique artisans and gift suppliers (i.e. Sheridan’s 3-D printing) that could be showcased on a national or international level;

Therefore Be It Resolved that City of Brampton staff be directed to create and propose a gifting policy that corresponds accordingly to the various levels of dignitaries that require gifts, while respecting value for money and promoting local talent; and

That City of Brampton staff consult with local artisans and unique gift suppliers that could be showcased.

CS161-2016 That the following motion be referred to staff for review and a report back to Committee with a legal opinion on this matter:

- Whereas the City of Brampton has a wide range of souvenirs for purchase and several free items for distribution and gift-giving;
- Whereas the City of Brampton should promote the most effective use of funds while trying to prioritize purchases made in Canada and promote Canadian manufacturing;
- Therefore Be It Resolved that City of Brampton staff be requested to investigate and report back to Committee on opportunities to purchase and offer “Made in Canada” products for sale and distribution through the City’s souvenir website; and
- That the City of Brampton’s souvenir website clearly state where products were made or produced for consumer information.

CS162-2016 That the correspondence from Lynn Dollin, President, Association of Municipalities of Ontario (AMO), dated October 6, 2016, to the Corporate Services Committee Meeting of November 16, 2016, re: Request for a Council Resolution of Support for AMO’s "What’s Next Ontario?" Project to Recognize and Close the Fiscal Gap for Ontario Municipalities be received; and,

Whereas recent polling, conducted on behalf of the Association of Municipalities of Ontario indicates 76% of Ontarians are concerned or somewhat concerned property taxes will not cover the cost of infrastructure while maintaining municipal services, and 90% agree maintaining safe infrastructure is an important priority for their communities; and
Whereas infrastructure and transit are identified by Ontarians as the biggest problems facing their municipal government; and

Whereas a ten-year projection (2016-2025) of municipal expenditures against inflationary property tax and user fee increases, shows there to be an unfunded average annual need of $3.6 billion to fix local infrastructure and provide for municipal operating needs; and

Whereas the $3.6 billion average annual need would equate to annual increases of 4.6% (including inflation) to province-wide property tax revenue for the next ten years; and

Whereas this gap calculation also presumes all existing and multi-year planned federal and provincial transfers to municipal governments are fulfilled; and

Whereas if future federal and provincial transfers are unfulfilled beyond 2015 levels, it would require annual province-wide property tax revenue increases of up to 8.35% for ten years; and

Whereas Ontarians already pay the highest property taxes in the country; and

Whereas each municipal government in Ontario faces unique issues, the fiscal health and needs are a challenge which unites all municipal governments, regardless of size;

Therefore Be It Resolved that this Council supports the Association of Municipalities of Ontario in its work to close the fiscal gap; so that all municipalities can benefit from predictable and sustainable revenue, to finance the pressing infrastructure and municipal service needs faced by all municipal governments.

CS163-2016 That the Corporate Services Committee do now adjourn to meet again on Wednesday, December 7, 2016 at 3:00 p.m. or at the call of the Chair.

10.5. Minutes – Planning and Infrastructure Services Committee – November 21, 2016

Council agreed to vary the order of business and dealt with this matter after Item 10.1.
Regional Councillor Moore, Committee Chair, introduced the minutes and provided a summary of matters considered at the meeting.

The following motion was considered.

C342-2016  Moved by Regional Councillor Moore  
Seconded by Regional Councillor Sprovieri

1. That the **Summary of Recommendations from the Planning and Infrastructure Services Committee Meeting of November 21, 2016**, to the Council Meeting of November 23, 2016, be received; and,

2. That Recommendations P&IS291-2016 to P&IS307-2016 be approved, as outlined in the subject summary.

Carried

The recommendations were approved as follows.

P&IS291-2016  That the Planning and Infrastructure Services Committee Agenda for November 21, 2016, be approved, as amended as follows:

That Item 8.3 – Report from G. Linton, Manager, Central Operations, Public Works and Engineering Department, dated September 21, 2016, re: **2017 User Fees – Cemetery Services** (File IG.x) be referred to the Budget Committee Meeting of November 28, 2016.

P&IS292-2016  1. That the report from D. Waters, Interim Director, Policy Planning, Planning and Development Services, dated October 5, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: **Metrolinx Land Acquisitions in Downtown Brampton – Ward 3** be received;

2. That the presentation from Metrolinx staff: Gord Troughton, Kitchener Corridor Director; Erin Moroz, Director of Community Relations and Communication, Regional Express Rail; and Nadine Navarro, Manager, Regional Express Rail Project Planning, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: **Metrolinx Land Acquisitions in Downtown Brampton – Ward 3** be received; and
3. That the following delegations to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Metrolinx Land Acquisitions in Downtown Brampton – Ward 3 be received:
   1. Doug Bryden, Co-Chair, Citizens for a Better Brampton
   2. Chris Bejnar, Co-Chair, Citizens for a Better Brampton

P&IS293-2016

1. That the report from A. Balram, Assistant Policy Planner, Planning and Development Services, dated October 3, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Development of an Age-Friendly Brampton Strategy and Advisory Committee – City Wide, be received;

2. That the Mayor and Members of Council confirm their commitment towards Brampton’s future as an Age-Friendly City, by signing the ‘Letter of Commitment’;

3. That the Terms of Reference be approved for the establishment of an Age-Friendly Brampton Advisory Committee;

4. That staff be directed to assess the ‘age-friendliness’ of the City of Brampton, based on the eight primary domains of concerns identified by World Health Organization (WHO); and

5. That staff be directed to draft an Action Plan/Age-Friendly strategy for the City of Brampton based on the findings of the assessment and report back as required.

P&IS294-2016

1. That the report from A. Magnone, Regulatory Coordinator, Building Division, Planning and Development Services, dated October 12, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Application for a Permit to Demolish a Residential Property – 10375 Mississauga Road – Ward 6 (File G33-LA), be received;

2. That the application for a permit to demolish the residential property located at 10375 Mississauga Road, be approved;

3. That Peel Regional Police be advised of the issuance of a demolition permit for the property; and,
4. That the demolition of the dwelling must commence within six months of the issuance of the demolition permit otherwise the approval shall be deemed null and void.

P&IS295-2016
1. That the report from J. Edwin, Manager, Development Construction, Public Works and Engineering, dated October 11, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: **Initiation of Subdivision Assumption – Muirlands Holdings Inc. – Registered Plan 43M-1834 – Ward 6 – South of Steeles Avenue, West of Creditview Road** (File T03W15.010 and 21T-07009B) be received; and

2. That the City initiate the Subdivision Assumption of Muirlands Holdings Inc., Reg. Plan 43M-1834; and,

3. That a report be forwarded to City Council recommending the Subdivision Assumption of Muirlands Holdings Inc., Reg. Plan 43M-1834 once all departments have provided their clearance for assumption.

P&IS296-2016
1. That the report from A. Memon, Traffic Operations Technologist, Public Works and Engineering, dated July 19, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: **All-way Stop Review – Abitibi Lake Drive and Fernforest Drive (Ward 9) and Elbern Markell Drive and Lorenville Drive (Ward 5)** (File IA.b(TRAF)) be received; and,

2. That an all-way stop be installed at the intersection of Abitibi Lake Drive and Fernforest Drive; and,

3. That an all-way stop be installed at the intersection of Elbern Markell Drive and Lorenville Drive; and,

4. That an all-way stop be installed at the intersection of Edgeware Road and Hereford Street.

P&IS297-2016
1. That the report from W. Guy, Supervisor, Contract Services, Roads Maintenance and Operations, Public Works Division, dated September 26, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: **Request To Begin Procurement – Purchasing By-law Section 4.0 – Winter Maintenance Services For a**
Seven-Year Period Within the City of Brampton – All Wards (File EG.X), be received; and

2. That the Purchasing Agent be authorized to commence the procurement for Winter Maintenance Services For a Seven-Year Period within the City of Brampton

P&IS298-2016

1. That the report from G. Perez Miller, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering, dated October 13, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Parking Related Issues – Various Locations – Wards 1, 2 and 5 (File IA.C) be received;

2. That Traffic By-law 93-93, as amended, be further amended to implement “No Parking, Anytime” restrictions on the east side of Thomas Street between Market Street and Joseph Street, until staff can explore the possibility of installing Pay and Display parking;

3. That Traffic By-law 93-93, as amended, be further amended to implement “No Parking, Anytime” restrictions along the south side of Petworth Road from Shadywood Road to Tremont Court, and along the east side of Tremont Court from Petworth Road to the northerly limit of the roadway; and

4. That Traffic By-law 93-93, as amended, be further amended to implement “No Parking, Anytime” restrictions on the north side of Fandango Drive between Ashby Field Road and Kirkhaven Way/Kilrea Way.

P&IS299-2016

1. That the report from G. Perez Miller, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering, dated October 13, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: General Traffic By-law 93-93 – Administrative Update (File I.AC (TRAF)), be received; and,

2. That Traffic By-law 93-93, as amended, be further amended.

P&IS300-2016

1. That the report from A. Bhatia, Traffic Operations Technologist, Road Maintenance, Operations and Fleet,
Public Works and Engineering, dated October 14, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: The Alternate Process for Consideration of All-way Stop Signs – Ward 9 (File I.AC (TRAF)) be received; and,

2. That all-way stop control be implemented at the following intersection:
   • Moss Way and Severin Street (Ward 9)

P&IS301-2016 1. That the report from J. Edwin, Manager, Development Construction, Public Works and Engineering, dated October 6, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Initiation of Subdivision Assumption – Great Gulf (Brameast) Ltd. – Registered Plan 43M-1833 – Ward 10 – South of Castlemore Road, West of Regional Road No. 50 (File 21T-05036B and C11E08.004) be received; and

2. That the City initiate the Subdivision Assumption of Great Gulf (Brameast) Ltd., Reg. Plan 43M-1833; and

3. That a report be forwarded to City Council recommending the Subdivision Assumption of Great Gulf (Brameast) Ltd., Reg. Plan 43M-1833 once all departments have provided their clearance for assumption.

P&IS302-2016 1. That the report from C. Ricker, Traffic Signals Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering, dated October 19, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Sandalwood Parkway Traffic Concerns (File I.AC (TRAF)), be received; and

2. That staff continue to work with Fire and Emergency Services to conduct routine reviews of traffic signal timing to ensure operational efficiencies.

P&IS303-2016 That the Minutes – Cycling Advisory Committee – October 20, 2016 to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, Recommendations CYC071-2016 to CYC074-2016, be approved, as printed and circulated.
CYC071-2016 That the Cycling Advisory Committee Agenda for October 20, 2016, be approved, as amended, as follows:

To add:

Re: Item 7.3. – Discussion at the request of Lisa Stokes, Member, re: Northern Extension of Etobicoke Creek Path

CYC072-2016 That the Presentation by Lisa Stokes, Member, to the Cycling Advisory Committee Meeting of October 20, 2016, re: Cycling Infrastructure – Mississauga, Oakville, Burlington and Hamilton be received.

CYC073-2016 Whereas curb depressions are being installed in other municipalities, such as Mississauga, Caledon, Oakville, Burlington and Hamilton, wherever multi-use paths and recreation trails meet roadways;

Whereas the City of Brampton faces a legal environment similar to other municipalities such as Mississauga, Caledon, Oakville, Burlington and Hamilton with respect to the installation of curb depressions;

Whereas cuts currently have no specific budget allocation and are completed within the scope of future pre-planned construction opportunities, such as the road rehabilitation projects, and missed opportunities to install cuts adds to future cost of implementing curb depressions;

Therefore be it resolved that it is the position of the Cycling Advisory Committee that the policy regarding curb cuts be updated to allow consideration at any location where multi-use paths or recreation trails meet roadways, which are being reconstructed during 2017 road rehabilitation projects, while a more comprehensive and proactive framework is being developed during the ATMP process.

CYC074-2016 That the Cycling Advisory Committee do now adjourn to meet again on Thursday, November 17, 2016, at 7:00 p.m.

P&IS304-2016 That the correspondence from C. deGorter, General Manager, Town of Caledon, dated October 27, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016,
re: Staff Report 2016-127 re: Metrolinx Next Regional Transportation Plan – Discussion Paper (File BA.x) be received.

P&IS305-2016 That the correspondence from C. deGorter, General Manager, Town of Caledon, dated October 27, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Staff Report 2016-131 re: Coordinated Provincial Plan Review: Additional Comments (File BA.x) be received.

P&IS306-2016 That Planning and Infrastructure Services Committee proceed into Closed Session to discuss matters pertaining to the following:

17.1. Report from M. Gervais, Interim Manager, Development Services, Planning and Infrastructure Services, dated October 14, 2016, re: Appeal of a Committee of Adjustment Decision – Ward 4 – litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

P&IS307-2016 That the Planning and Infrastructure Services Committee do now adjourn to meet again on Monday, December 5, 2016, at 7:00 p.m.

11. Unfinished Business – nil

12. Correspondence – nil

13. Resolutions – nil

14. Notices of Motion – nil

15. Petitions – nil

16. Other Business/New Business

16.1. Discussion at the request of Regional Councillor Gibson, Budget Committee Chair, re: Budget Committee Meeting Schedule

Regional Councillor Gibson, Budget Committee Chair, thanked his Council colleagues and staff for the preliminary work on the Budget, and proposed a streamlined schedule for the meetings.
The following motion was considered.

C343-2016   Moved by Regional Councillor Gibson
Seconded by Regional Councillor Medeiros

That the Briefing Reports from the Office of the Chief Administrative Officer, to the Council Meeting of November 23, 2016, re: Region of Peel Council and Regional Council Budget Meetings – November 24, 2016, be received.

Carried

16.2.   Discussion at the request of Regional Councillor Miles, re: Future of the Taxicab Industry

Note: Later in the meeting, on a two-thirds majority vote to reopen the question, the Approval of Agenda was reopened and this item was added.

A motion, moved by Regional Councillor Miles and seconded by Regional Councillor Gibson, was introduced to request that staff report back on the feasibility of self-regulation for the taxi industry.

The motion was considered as follows.

C344-2016   Moved by Regional Councillor Miles
Seconded by Regional Councillor Gibson

That staff report back on the feasibility of the taxi industry being self-regulating taking into consideration the operation of UBER as a growing alternative.

Carried

17.   Procurement Matters – nil

18.   Regional Council Business

18.1.   Briefing Reports from the Office of the Chief Administrative Officer, re: Region of Peel Council and Regional Council Budget Meetings – November 24, 2016

The Briefing Reports were distributed at the meeting.
The following motion was considered.

C345-2016 Moved by Regional Councillor Gibson
Seconded by Regional Councillor Moore

That the Briefing Reports from the Office of the Chief Administrative Officer, to the Council Meeting of November 23, 2016, re: **Region of Peel Council and Regional Council Budget Meetings – November 24, 2016**, be received.

Carried

19. **Public Question Period** – nil

20. **By-laws**

The following motion was considered.

C346-2016 Moved by City Councillor Whillans
Seconded by Regional Councillor Sprovieri

That By-laws 249-2016 to 262-2016, before Council at its meeting of November 23, 2016, be given the required number of readings, taken by the Mayor and City Clerk and the Corporate Seal affixed thereto.


250-2016 To amend Mobile Licensing By-law 67-2014, as amended – minor amendments to provide better clarity for the by-law in its schedules and appendices (See Item 10.4 – Corporate Services Committee Recommendation CS151-2016 – November 16, 2016)

251-2016 To amend Mobile Licensing By-law 67-2014, regarding application requirements for taxicab drivers (See Item 10.4 – Corporate Services Committee Recommendation CS156-2016 – November 16, 2016)

252-2016 To authorize the execution of a tax collection extension agreement (See Item 10.4 – Corporate Services Committee Recommendation CS153-2016 – November 16, 2016)
253-2016 A By-law to amend By-law 308-2012, being the "Building Division Appointment By-law"

254-2016 To prevent the application of part lot control to part of Registered Plan 43M-2022 – east of Chinguacousy Road and south of Mayfield Road – Ward 6 (File PLC16-031)

255-2016 To prevent the application of part lot control to part of Registered Plan 43M-1989 – east of Creditview Road and north of Wanless Drive – Ward 6 (File PLC16-032)

256-2016 To prevent the application of Part Lot Control to part of Registered Plan 43M-2012 – east of Creditview Road and north of Wanless Drive – Ward 6 (File PLC16-032)

257-2016 To prevent the application of part lot control to part of Registered Plan 43M-1993 – west of Chinguacousy Road and north of Wanless Drive – Ward 6 (File PLC16-033)

258-2016 To prevent the application of part lot control to part of Registered Plan 43M-2005 – east of Creditview Road and south of Mayfield Road – Ward 6 (File PLC16-034)

259-2016 To amend Traffic By-law 93-93, as amended – schedules relating to through highways and stop signs – Abitibi Lake Drive and Fernforest Drive – Ward 9 and Elbern Markell Drive and Lorenville Drive (Ward 5) (See Item 10.5 – Planning and Infrastructure Services Committee Recommendation P&IS296-2016 – November 23, 2016)

260-2016 To amend the Traffic By-law 93-93, as amended – schedule relating to no parking – various locations – Wards 1, 2 and 5 (See Item 10.5 – Planning and Infrastructure Services Committee Recommendation P&IS298-2016 – November 23, 2016)

261-2016 To amend Traffic By-law 93-93, as amended – administrative updates to schedules relating to designated turning lanes and fire routes (See Item 10.5 – Planning and Infrastructure Services Committee Recommendation P&IS299-2016 – November 23, 2016)

262-2016 To amend Traffic By-law 93-93, as amended – schedules relating to through highways and stop signs – Ward 9 (See Item 10.5 – Planning and Infrastructure Services Committee Recommendation P&IS300-2016 – November 23, 2016)
21. **Closed Session**

The following motion was considered.

C347-2016 Moved by Regional Councillor Moore
Seconded by City Councillor Bowman

That Council proceed into Closed Session to discuss matters pertaining to the following:


21.3. Minutes – Closed Session – Planning and Infrastructure Services Committee – November 23, 2016

21.4. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose

Carried

Note: In Open Session, the Mayor reported on the status of matters considered in Closed Session, as follows:

- Item 21.1. – the minutes were acknowledged by Council
- Item 21.2. – the minutes were acknowledged by Council
- Item 21.3. – the minutes were acknowledged by Council
- Item 21.4. – Council considered this item and no direction was provided

22. **Confirming By-law**

The following motion was considered.

C348-2016 Moved by City Councillor Bowman
Seconded by City Councillor Whillans

That the following by-law before Council at its Regular Meeting of November 23, 2016 be given the required number of readings, taken by the Mayor and the City Clerk and the Corporate Seal affixed thereto:
263-2016  To confirm the proceedings of the Regular Council Meeting held on November 23, 2016

Carried

23.  **Adjournment**

The following motion was considered.

C349-2016  Moved by Regional Councillor Gibson
Seconded by City Councillor Bowman

That Council do now adjourn to meet again for a Regular Meeting of Council on Wednesday, December 14, 2016 at 9:30 a.m. or at the call of the Mayor.

Carried

________________________________________
L. Jeffrey, Mayor

________________________________________
P. Fay, City Clerk
### ANNOUNCEMENT REQUEST

**Corporate Services - Council and Administrative Services**

**Meeting Date:** December 14, 2016

<table>
<thead>
<tr>
<th>Name of Individual(s)</th>
<th>Doug Whillans</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position/Title</td>
<td>City Councillor</td>
</tr>
<tr>
<td>Name of Organization (if applicable)</td>
<td></td>
</tr>
<tr>
<td>Full Address for Contact</td>
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</table>

<table>
<thead>
<tr>
<th>Contact Telephone #</th>
<th>Fax #</th>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Event or Subject</th>
<th>Cheque presentation on behalf of Council to Peel Memorial Hospital</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name/Title</td>
<td>Brampton City Council Golf Tournament - September 29, 2016</td>
</tr>
<tr>
<td>Date, Time, Location:</td>
<td></td>
</tr>
</tbody>
</table>

**Representatives from Peel Memorial Hospital will accept the cheque.**

### REQUIRED - Name of Member of Council to sponsor this Announcement:

City Councillor Jeff Bowman

---

**I am submitting additional printed information, eg. letter, brochure:**

Yes [ ]

No [ ]

**I will require the following audio-visual equipment/software for my announcement:**

- Document Camera/Overhead Projector [ ]
- DVD Player [ ]
- PowerPoint [ ]
- Other - please specify________________________

**Note:**

Please provide the City Clerk’s Office **one week prior to the meeting date:** (i) all background material and/or presentations, and (ii) for PowerPoint and other visual presentations, an electronic copy of the presentation (e.g., DVD, CD, .ppt file) to ensure compatibility with City A-V equipment.

---

**Personal information on this form is collected under authority of the Municipal Act, SO 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to that agenda. Questions about the collection of personal information should be directed to the Freedom of Information and Privacy Coordinator, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2.**
## Announcement Request

Please complete this form for your request to make an Announcement at a future Council Meeting. An announcement can relate to an event of interest to the general public. Your request must include the name of the Member of Council sponsoring the Announcement. Once this completed form is received by the City Clerk's Office, you will be contacted to confirm your placement on the appropriate agenda. **Announcements are limited two (2) minutes at the meeting.**

### Attention:
City Clerk's Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2

### Email:
cityclerkoffice@brampton.ca  
Telephone: (905) 874-2100  
Fax: (905) 874-2119

### Meeting:
- [x] City Council
- [ ] Corporate Services Committee
- [ ] Planning & Infrastructure Services Committee
- [ ] Economic Development Committee
- [ ] Community & Public Services Committee
- [ ] Other:

### Meeting Date Requested:
DECEMBER 14, 2016

### Name of Individual(s):
BRIAN ADAMS

### Position/Title:
DEPUTY POLICE CHIEF

### Organization/Person being represented:
PEEL REGIONAL POLICE

### Full Address for Contact:
7750 AVONDALE ST.  
BRAMPTON, ON, L6V 3N6  
Telephone: (905) 453-3511

### Event or Subject Name/Title/ Date/Time/Location:
**JERSEY PRESENTATION TO FIRE CHIEF CLARK DUE TO CHARITY HOCKEY GAME WAGER.**

### Additional Information:

### Name of Member of Council Sponsoring this Announcement:
MAYOR JEFFREY

A formal presentation will accompany my Announcement:  
- [ ] Yes  
- [x] No

Presentation format:  
- [ ] PowerPoint File (.ppt)  
- [ ] Adobe File or equivalent (.pdf)  
- [ ] Picture File (.jpg)  
- [ ] Video File (.avi, .mpg)  
- [ ] Other:

Additional printed information/materials will be distributed with my Announcement:  
- [ ] Yes  
- [x] No  
- [ ] Attached

**Note:** Persons are requested to provide to the City Clerk's Office well in advance of the meeting date:

(i)  25 copies of all background material and/or presentations for publication with the meeting agenda and/or distribution at the meeting, and

(ii) the electronic file of the presentation to ensure compatibility with corporate equipment.

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Meeting Date: December 14, 2016

<table>
<thead>
<tr>
<th>Name of Individual(s)</th>
<th>Karman Singh</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position/Title</td>
<td>Humber College Goal Keeper (Soccer)</td>
</tr>
<tr>
<td>Name of Organization</td>
<td>(if applicable)</td>
</tr>
<tr>
<td>Full Address for Contact</td>
<td></td>
</tr>
<tr>
<td>Contact Telephone #</td>
<td>Fax #</td>
</tr>
</tbody>
</table>

| Event or Subject Name/Title | November 9-12 Canadian Collegiate Athletic Association Tournament - Humber Hawks won the entire tournament without letting in a single goal with Karman Singh in net. October 27-29 Ontario Canadian Athletic Association Tournament - Humber Hawks won the entire tournament allowing only a single goal with Karman Singh in net. |
| Date, Time, Location:       |                                                      |

**REQUIRED** - Name of Member of Council to sponsor this Announcement: **Councillor Gurpreet Dhillon**

I am submitting additional printed information, eg. letter, brochure: ☐ Yes ☐ No

I will require the following audio-visual equipment/software for my announcement:

☐ Document Camera/Overhead Projector ☐ DVD Player ☐ PowerPoint

☐ Other - please specify_________________

Note:

Please provide the City Clerk's Office **one week prior to the meeting date**: (i) all background material and/or presentations, and (ii) for PowerPoint and other visual presentations, an electronic copy of the presentation (e.g., DVD, CD, .ppt file) to ensure compatibility with City A-V equipment.

---

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# ANNOUNCEMENT REQUEST

**Corporate Services - Council and Administrative Services**

Attention: City Clerk's Office, City of Brampton  
2 Wellington Street West, Brampton L6Y 4R2  
Email: cityclerksoffice@brampton.ca  
Telephone: (905) 874-2106; Fax: (905) 874-2119

Meeting Date:

| Name of Individual(s) | Steve Mayer  
|-----------------------|-------------
| Position/Title        | General Manager  
| Name of Organization (if applicable) |  
| Full Address for Contact | 7855 Finch Ave West  
|                         | Brampton ON, L6T 0B2  
| Contact Telephone #   |  
| Fax #                |  

| Event or Subject Name/Title | Presentation of Wild Water Kingdom  
| Date, Time, Location:      |  
| Additional Information:    |  

REQUARED - Name of Member of Council to sponsor this Announcement:  

<table>
<thead>
<tr>
<th>I am submitting additional printed information, eg. letter, brochure:</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

| I will require the following audio-visual equipment/software for my announcement: |  
| Document Camera/Overhead Projector | DVD Player | PowerPoint |
| Other - please specify |  

Note: Please provide the City Clerk's Office one week prior to the meeting date:  
(i) all background material and/or presentations, and (ii) for PowerPoint and other visual presentations, an electronic copy of the presentation (e.g., DVD, CD, .ppt file) to ensure compatibility with City A-V equipment.

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**Attention:**  City Clerk’s Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2

**Email:** cityclerksoffice@brampton.ca  Telephone: (905) 874-2100  Fax: (905) 874-2119

**Meeting:**
- ☑ City Council
- □ Corporate Services Committee
- □ Planning & Infrastructure Services Committee
- □ Community & Public Services Committee
- □ Economic Development Committee
- □ Other: [ ]

**Meeting Date Requested:** Wednesday, December 14, 2016

**Name of Individual(s):** Meagan Guerra

**Position/Title:** Sr, Events Specialist

**Organization/Person being represented:** City of Brampton

**Full Address for Contact:** 2 Wellington St. West  
Brampton, ON  
L6Y4R2  

**Telephone:** 905.874.2797  
**Email:** meagan.guerra@brampton.ca

**Event or Subject Name/Title/ Date/Time/Location:** New Year's Eve

**Additional Information:**

**Name of Member of Council Sponsoring this Announcement:** City Councillor Bowman

A formal presentation will accompany my Announcement:  ☑ Yes  □ No

**Presentation format:**  
- ☑ PowerPoint File (.ppt)  
- □ Adobe File or equivalent (.pdf)  
- □ Picture File (.jpg)  
- □ Video File (.avi, .mpg)  
- □ Other: [ ]

**Additional printed information/materials will be distributed with my Announcement:**  □ Yes  ☑ No  □ Attached

**Note:** Persons are requested to provide to the City Clerk’s Office **well in advance of the meeting date:**

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Brampton’s New Year’s Eve Celebration

COUNTING DOWN TO...

2017

Saturday, December 31, 2016
7:00 pm – 12:30 am
Downtown Brampton
Family Zone - Free
Gage Park, Ken Whillans Square & Main Street South
7 pm – 12 am

- Skating
- Marshmallow Roasting
- Live Music
- Food & Glow Vendors ($)
- Hot Chocolate
- Roaming Entertainment
- Inflatable Igloo
- Transit Warming Bus
Kids Zone - Free
City Hall Atrium and Conservatory
7 pm - 11 pm

- Juke Box
- Craft Station
- Air Brush Tattoos
- Kids Dance Party
- Kids Entertainment
- 2017 Photo - op
Concert Zone - Free
Garden Square & Main Street North
8:30 pm – 12 am

- Live Music: 8:30 pm – 12 am
- Fireworks: 9 pm and 12 am
- Instagram Booth
- Port-o-lets
- Marshmallow Roasting
- Game Asylum Truck
- Transit Warming Bus
Information for Attendees

Free Parking:
- Rose Theatre
- City Hall
- West Tower
- Market Square
- Nelson Square
- John Street

Road Closures in Effect:
- Wellington Street, Main Street South to George Street South 5 pm to 1 am
- Main Street, Nelson to Wellington 6 pm to 1 am
- Queen Street, George to Chapel Street/Theatre Lane 6 pm to 1 am

Brampton Transit: Free service starting at 7 pm

Let’s Get Social!
#BramptonNYE
Notice of Intention to Amend
Business Licensing By-law 332-2013, as amended, re: Licensing of Vendors of Consumer Fireworks

The City of Brampton intends to amend Business Licensing By-law 332-2013 with regard to Schedule 13 relating to vendors of consumer fireworks.

At its meeting on December 14, 2016 at 9:30 a.m., at the address below, City Council will consider a report and a by-law to address the following:

- Definition of “Fireworks Retailer Course”, and
- Requirement that consumer fireworks vendors complete annually, the Fireworks Retailer Course prior to a licence being issued, and
- Requirement that licensed vendors of consumer fireworks ensure that at least one person from each business location has completed the Fireworks Retailer Course.

Copies of the amending bylaw and the revised schedule are available from the City Clerk’s Office. The Council agenda for December 14, 2016, which includes the report and draft by-law, may be viewed on the City’s website.

Anyone interested in speaking at the Council meeting regarding the amendment to the Business Licensing By-law or making written submissions should contact the City Clerk’s Office, at the address below, no later than 4:30 p.m., December 13, 2016. In the event that Council chooses to refer or defer consideration of this matter, no further public notice will be given.

Questions and comments may be directed to:

Wendi Hunter, Manager of Administrative Services and Elections
City Clerk’s Office
(905) 874-2139, wendi.hunter@brampton.ca

Dated December 7, 2016

P. Fay, City Clerk
2 Wellington St. W., Brampton, ON L6Y 4R2
905 874-2178 (voice), 905 874-2119 (fax), 905 874-2130 (TTY)
cityclerksoffice@brampton.ca
Notice of Intention to Amend Mobile Licensing By-law 67-2014
to Revise the English Language Requirement
for a Taxicab or Limousine Driver’s Licence

The City of Brampton intends to amend Mobile Licensing By-law 67-2014, as amended, with regard to training requirements for a taxicab driver’s licence.

A by-law will be presented at the Council meeting on Wednesday, December 14, 2016 at 9:30 a.m.

The proposed amendment would delete the requirement that every applicant for a taxicab or limousine driver’s licence shall have a “working knowledge of English” and replace it with the requirement that every applicant “shall be able to communicate in English”.

Additional information is available by referring to the City Council minutes (November 23, 2016, Item 6.1).

Anyone interested in speaking to this matter at the Council meeting or making written submissions should contact the City Clerk’s Office, at the address below, by 4:30 p.m., December 13, 2016. In the event that Council chooses to refer or defer consideration of this matter, no further public notice will be given.

Questions and comments may be directed to:

James Bisson, Manager, Licensing Enforcement
Enforcement and By-law Services
(905) 458-3424, ext 63222
james.bisson@brampton.ca

Dated December 9, 2016

P. Fay, City Clerk
2 Wellington St. W., Brampton, ON  L6Y 4R2
905 874-2178 (voice), 905 874-2119 (fax), 905 874-2130 (TTY)
cityclerksoffice@brampton.ca
OUTLINE

- What is Corporate Asset Management?
  - Corporate Asset Management Policy
  - Corporate Asset Management Plan
  - Corporate Asset Management Roadmap
  - Corporate Asset Management Governance

Our Journey Begins…
## Requirements of CAMPlan

<table>
<thead>
<tr>
<th>Section</th>
<th>Content</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>Glossary</td>
</tr>
<tr>
<td>1</td>
<td>Executive Summary</td>
</tr>
<tr>
<td>2</td>
<td>Introduction – CAM Program</td>
</tr>
<tr>
<td>3</td>
<td>State of Local Infrastructure</td>
</tr>
<tr>
<td>4</td>
<td>Desired Levels of Service</td>
</tr>
<tr>
<td>5</td>
<td>Asset Management Strategy</td>
</tr>
<tr>
<td>6</td>
<td>Financing Strategy</td>
</tr>
<tr>
<td>7</td>
<td>Plan Improvement and Monitoring – Corporate Asset Management Roadmap</td>
</tr>
</tbody>
</table>

- Mandated Federal Gas Tax Agreement Requirements by **December 31, 2016 = $28 million**
- Bill 6- Infrastructure & Prosperity Act
- Infrastructure Bank

**Building a Future Ready Brampton!!**
What is Corporate Asset Management?

Coordinated activity of an organization to realize value from its assets

Source: ISO 55000

Asset Management Ensures the Right Balance of: Strategy, Assets (Physical & Technology), People and Business Processes to Deliver Established Levels of Service through an optimized risk based decision making approach.

Source: Sustainable Asset Management, R. Lutchman, 2006
Corporate Asset Management Policy

Main Principles are:

- Customer Focused
- Evidence-Based Decision Making
- Risk Management
- Regulatory Driven
- Innovation
- Sustainable
- Systems Based
Positioning Brampton to be Future Leaders in Asset Management

**Current Situation**

- **Innocent**
  - The organisation has not recognised the need for this requirement and/or there is no evidence of commitment to put it in place.

- **Aware**
  - The organisation has identified the need for this requirement, and there is evidence of intent to progress it.

- **Developing**
  - The organisation has identified the means of systematically and consistently achieving the requirements, and can demonstrate that these are being progressed with credible and resourced plans in place.

- **Competent**
  - The organisation can demonstrate that it systematically and consistently achieves relevant requirements set out in ISO 55001.

- **Optimising**
  - The organisation can demonstrate that it is systematically and consistently optimising its asset management practice, in line with the organisation’s objectives and operating context.

- **Excellent**
  - The organisation can demonstrate that it employs the leading practices, and achieves maximum value from the management of its assets, in line with the organisation’s objectives and operating context.

**Vision for the Future**

- **Beyond**
  - [Version 2.0](#)

---

**Figure 2 ISO 55001 Maturity Scale**
### Section 3- State of the Local Infrastructure

<table>
<thead>
<tr>
<th>Summary</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Very Good</strong></td>
<td>The infrastructure in the system or network is generally in very good condition, typically new or recently rehabilitated. A few elements show general signs of deterioration that require attention.</td>
</tr>
<tr>
<td><strong>Good</strong></td>
<td>The infrastructure in the system or network is in good condition; some elements show general signs of deterioration that require attention. A few elements exhibit significant deficiencies.</td>
</tr>
<tr>
<td><strong>Fair</strong></td>
<td>The infrastructure in the system or network is in fair condition; it shows general signs of deterioration and requires attention. Some elements exhibit significant deficiencies.</td>
</tr>
<tr>
<td><strong>Poor</strong></td>
<td>The infrastructure in the system or network is in poor condition and mostly below standard, with many elements approaching the end of their service life. A large portion of the system exhibits significant deterioration.</td>
</tr>
<tr>
<td><strong>Very Poor</strong></td>
<td>The infrastructure in the system or network is in unacceptable condition with widespread signs of advanced deterioration. Many components in the system exhibit signs of imminent failure, which is affecting service.</td>
</tr>
</tbody>
</table>
State of Local Infrastructure – City of Brampton

Total Replacement Value: $5.1 Billion (excluding land)
Overall Condition: GOOD

Information Technology
Replacement: $56.9M
Condition: Good

Corporate Facilities
Replacement: $979.9M
Condition: Good

Transit
Replacement: $352.3M
Condition: Very Good

Fire (Fleet & Equipment)
Replacement: $27.7M
Condition: Fair

Parks and Recreation
Replacement: $430.7M
Condition: Very Good

Transportation
Replacement: $2.1B
Condition: Good

Stormwater
Replacement: $1.1B
Condition: Good

Fleet
Replacement: $49.7M
Condition: Good

LEGEND: Condition
Very Good
Good
Fair
Poor
Very Poor
State of Local Infrastructure Report Card

Example: Corporate Facilities as shown
Section 3- State of Local Infrastructure all other services within 2016 CAMPlan

Corporate Asset Management
Delivering Levels of Service (LOS) is fundamentally why a City is in business.

- **Corporate LOS**
  - Why we are here? (Vision – Future Ready Brampton)

- **Customer LOS**
  - What services do we deliver?

- **Asset LOS**
  - What we do to manage our assets?

---

**Levels of Service**

Corporate Asset Management

[Logo: Brampton Flower City]
City-wide Levels of Service (LOS) Trends

**Current Condition**
- GOOD

**Projected Condition**
- DECLINING

**LOS Trend (10 Years)**
- STABLE

**Future Service Levels**
- INCREASING

**Risks to Service Delivery**
- STABLE

**Data Confidence**
- AGE
Infrastructure Gap

City-wide: Infrastructure Gap

- **Need**
- **Budget Average**
- **Cumulative Gap**

<table>
<thead>
<tr>
<th>Investment Year</th>
<th>Total Investment ($ millions)</th>
<th>Cumulative Gap ($ millions)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>$250</td>
<td>$0</td>
</tr>
<tr>
<td>2017</td>
<td>$150</td>
<td>$150</td>
</tr>
<tr>
<td>2018</td>
<td>$100</td>
<td>$250</td>
</tr>
<tr>
<td>2019</td>
<td>$100</td>
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<td>2024</td>
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<td>$950</td>
</tr>
<tr>
<td>2025</td>
<td>$400</td>
<td>$1,000</td>
</tr>
</tbody>
</table>

**Corporate Asset Management**
Funding Options

- Continued Investment of minimum 2% cumulative infrastructure levy
- Corporate Reserves
- Federal/Provincial Funding (Grants/Subsidies etc.)
- Stormwater User Rate
- Pay as you go (User Fees)
- Development Charges (Area Specific/ Land Value Capture)
- Debt Financing
- Alternative Service Delivery
Corporate Asset Management Program

Understand Requirements

2.1 Setting the Strategic Direction
2.2 Establishing Levels of Service
2.3 Forecasting Future Demand
2.4 Collecting Asset Information (Asset Knowledge)
2.5 Monitoring Asset Performance and Condition

Lifecycle Planning

3.1 Lifecycle Decision Methods
3.2 Managing Risk
3.3 Operational Planning
3.4 Capital Investment Planning
3.5 Financial Planning

AM Enablers

4.1 Asset Management Leadership and Teams
4.2 Asset Management Plans
4.3 Management Systems
4.4 Asset Management Information Systems and Tools
4.5 Service Delivery Models
4.6 Audit and Improvement

Figure 2: The Asset Management Process (sourced from IIMM 2015, p1/10)
Corporate Asset Management Network
TEAM COLLABORATION

Copyright © 2012, Galbraith Family Law
6.3-17

Recommendations

- Adoption of CAM Policy
- Approvals of 2016 Corporate Asset Management Plan
- Endorsement of CAM Roadmap Roll-out Commencement 2017+ (Improvement Initiatives)
Date: 2016-11-29

Subject: Amendment to Business Licensing By-law 332-2013 – Licensing of Vendors of Consumer Fireworks

Contact: Wendi Hunter, Manager of Administrative Services and Elections, City Clerk’s Office, 905.874-2139, wendi.hunter@brampton.ca

Recommendations:
1. THAT the report from Wendi Hunter, Manager of Administrative Services and Elections, City Clerk’s Office, dated November 29, 2016, to the City Council Meeting of December 14, 2016, re: Amendment to Business Licensing By-law 332-2013 – Vendors of Consumer Fireworks, be received; and,

2. THAT a By-law be passed to amend Schedule 13 of Business Licensing By-law 332-2013 as follows:
   a. to include the definition for “Fireworks Retailer Course”, and
   b. to require that Consumer Fireworks Vendors complete annually, the Fireworks Retailer Course prior to a licence being issued, and
   c. to require that licensed Vendors of Consumer Fireworks ensure that at least one person from each business location has completed the Fireworks Retailer Course.

Overview:
- In July 2016, Council approved a report from the Fire Chief that recommended changes to the Fireworks By-Law 147-2006 and Business Licensing By-law 332-2013.
- In September 2016, Council passed the new Fireworks By-law 163-2016 and approved the amendment to the Business Licensing By-law 332-2013, which included definitions for “Permitted Fireworks” and “Prohibited Fireworks” and outlined revised licensing requirements for vendors of Permitted Fireworks.
- An additional amendment is required to Business Licensing By-law 332-2013, to include a requirement that Vendors of Consumer Fireworks must complete a Fireworks Retailer Course to be offered by Fire and Emergency Services prior to obtaining a licence to sell fireworks.
- Notice of intention to amend Business Licensing By-law 332-2013 has been published in accordance with Procedure By-law 160-2004.
- This report achieves the Strategic Plan priorities by demonstrating good government in the strengthened protection, health and safety of our citizens and their property.
Background:

On July 6, 2016, Council considered a report from the Fire Chief regarding the Fireworks By-law and licensing of fireworks vendors, and adopted the following recommendation:

C229-2016

1. That the presentation by M. Clark, Fire Chief, Fire and Emergency Services, Public Services, to the Council Meeting of July 6, 2016, re: Fireworks Review, be received; and
2. That the report from M. Clark, Fire Chief, Fire and Emergency Services, Public Services, dated June 27, 2016, to the Council Meeting of July 6, 2016, re: Amending Fireworks By-law 147-2006 and Business Licensing By-law 332-2013, be received; and
3. That staff be directed to amend the Fireworks By-law 147-2006 to ban the sale and use of all fireworks for consumer/residential use that would reasonably be expected to travel or pose a hazard more than 3 metres (10 feet) from the point of ignition; and
4. That staff be directed to amend the Fireworks By-law 147-2006 to allow the use of consumer/residential fireworks, which do not travel more than 3 metres (10 feet) from the point of ignition, without the need for a permit; and
5. That staff be directed to amend the Fireworks By-law 147-2006 to mandate the safe use of consumer/residential fireworks; and
6. That staff be directed to amend the Fireworks By-law 147-2006 and Business Licensing By-law 332-2013 to require greater restrictions on vendors regarding the sale of consumer/residential fireworks; and
7. That a city hosted Diwali fireworks display not be considered at this time; and
8. That staff be directed to report back on the Fireworks By-law amendment financial impacts in greater detail in July 2018.

The July report recommended changes to the Business Licensing By-law to:

a) restrict the types of fireworks which could be sold by licensed vendors of consumer fireworks,

b) require that vendors, as a condition of their licence, complete an annual training course offered by Fire and Emergency Services, and

change the licence fee from a per event fee to an annual fee.

The Fire Chief presented a subsequent report to Council on September 14, 2016, at which time the new Fireworks By-law was passed, and a by-law to amend the Business Licensing By-law pertaining to (a) above was passed on September 28, 2016.

The amendment requiring vendors of consumer fireworks to complete an annual training course, and changing the licence fee has not been passed yet. This report addresses those amendments.
Current Situation:

The Fireworks Retailer Course is a one-day course to be offered by Brampton Fire and Emergency Services in 2017. This course provides training regarding safe practices for fireworks retailers, and must be completed by the licensee (business owner). Upon completion of this course, participants will be issued a certificate of completion, which must be included with an application for a Vendor of Consumer Fireworks licence. This requirement will help ensure Vendors are educated on the safe use of consumer/residential fireworks as well as their legal obligations.

Changes to the Business Licensing By-law will require licensed Vendors of Consumer Fireworks to ensure that at least one person at each business location has completed the Fireworks Retailer Course.

Staff has reconsidered the Vendor of Consumer Fireworks licence fee, found in Appendix A of Business Licensing By-law 332-2013. The proposed changes considered by Council in July, 2016, including an increase in fee, and change to a per year fee, instead of a per event fee, may cause significant hardship for those small retailers who only sell fireworks for one or two events per year (e.g. Victoria Day and Diwali). Staff recommends that the fee and per event structure remain as is. Staff will review the fee at the end of 2017 to determine whether a change should be made.

The Fireworks Retailer Course fee shall be outlined within Schedule F of the User Fee By-law 380-2003, which is to be amended and in effect as of January 1, 2017. The Fireworks Retailer Course fee is recommended to be $100.00 per person, per session. The Fireworks Retailer Course shall be current to the year of issue.

The by-law to amend Schedule 13 to Business Licensing By-law 332-2013 is attached as Appendix A to this report.

Corporate Implications:

Fire and Emergency Services will be required to schedule and execute Fireworks Retailer Courses. This will be coordinated via the Fire Prevention Division. The Fireworks Retailer Course fee is intended to recover operating costs for this additional service.

As part of the application for a Vendor of Consumer Fireworks licence, verification of the applicant having completed the Fireworks Retailer Course must be supplied. This will be administered by the City Clerk’s Office (Licensing Administration).

There is potential that some Firework retailers may voice concerns over the training requirement and associated training fee.

Staff from Fire and Emergency Services, Enforcement and By-law Services, and Legal Services, have been consulted on the preparation of this report and appended by-law.
Financial Implications:

The Fireworks Retailer Course is estimated to attract approximately 20 participants per session for total revenue of $2,000. The estimated revenue per session is sufficient to offset the cost of delivering the program.

Strategic Plan:

This report achieves the Strategic Plan priorities by demonstrating good government in the strengthened protection, health and safety of our citizens and their property.

Conclusion:

As part of the continuing process of improving safety in the sale and use of consumer fireworks, staff recommends that Schedule 13 of the Business Licensing By-law 332-2013 be amended to require that Vendors of Consumer Fireworks attend a Fireworks Retailer Course as a condition of receiving a licence. The amending by-law is attached as Appendix A to this report. Staff also recommends that no change be made to fees or fees structure for Vendors of Consumer Fireworks at this time.

Approved by:      Approved by:

Wendi Hunter, Manager of Administrative Services and Elections

Peter Fay, City Clerk

Attachments:

Appendix A – Draft By-law to amend Business Licensing By-law 332-2013

Report authored by: Wendi Hunter, Manager of Administrative Services and Elections, City Clerk’s Office
Recitals

Business Licensing By-law 332-2013 was passed pursuant to the Municipal Act, 2001, respecting the issuance of Business Licences in the City of Brampton.

Schedule 13 of Business Licensing By-law 332-2013 regulates Vendors of Consumer Fireworks.

Resolution ____________ approved by Council on December 14, 2016, establishes a definition for “Fireworks Retailer Course” and the requirement that all Vendors of Consumer Fireworks engaged in the sale of Fireworks take the Fireworks Retailer Course annually as a condition of being licensed.

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. Section 1 of Schedule 13 to Business Licensing By-law 332-2013 is amended by adding the following definition:

“Fireworks Retailer Course” is a one-day course provided by Fire and Emergency Services, which provides training regarding safe practices for fireworks retailers. The Fireworks Retailer Course is current to the year of issue.

2. Section 4 of Schedule 13 to Business Licensing By-law 332-2013 is amended by adding subsection (e) as follows:

(e) confirmation of completion by the applicant, in the current calendar year, of the Retailers Fireworks Course from Fire and Emergency Services.

3. Section 5 of Schedule 13 to Business Licensing By-law 332-2013 is replaced in its entirety with the following:

5. No Person shall:

(a) Sell or offer for sale, cause or permit to be sold, sell or otherwise distribute Permitted Fireworks unless the vendor
By-law Number _________- 2016

has obtained a Consumer Fireworks Vendor’s Licence under this By-law, and:

(i) The fireworks are included on the most recent list of authorized explosives as published from time to time by the Explosives Branch of the Department of National Resources (Canada) or its successor;

(ii) The fireworks are displayed in individual lots that do not exceed 25 kilograms in gross weight;

(iii) The fireworks are displayed in a package, glass case or other suitable receptacle away from flammable and combustible substances, any source of heat or any substance that could cause ignition, such as open flames or lit cigarettes; and

(iv) The fireworks must not be exposed to heat or dampness that could cause them to deteriorate;

(b) Sell or offer for sale, cause or permit to be sold, sell or otherwise distribute Prohibited Fireworks to the public;

(c) Sell or offer for sale, buy or offer to buy any Permitted Fireworks at any time during the year, except the 7 days prior to Victoria Day, Canada Day, Diwali and New Year’s Eve;

(d) Sell or offer to sell Permitted Fireworks unless at least one person at the business has completed, in the current calendar year, the Fireworks Retailers Course;

(e) Knowingly sell or supply fireworks to a person less than 18 years of age or who appears to be under 25 years of age without proof of age;

(f) Accept money from a person less than 18 years of age or appears to be less than 25 years of age without proof of age; or

(g) Store Permitted Fireworks for sale except as permitted under the Act.

ENACTED and PASSED this 14th day of December, 2016.

_________________________________________
Linda Jeffrey, Mayor

_________________________________________
Peter Fay, City Clerk

(Approved as to form.
20__/month/day
[insert name])

(Approved as to content.
20__/month/day
[insert name])

(file reference, if applicable, or delete)
Date: 2016-11-28

Subject: By-law to License Adult Entertainment Establishments

Contact: Wendi Hunter, Manager of Administrative Services & Elections, City Clerk's Office, ext. 42139

Recommendations:

1. THAT the report from Wendi Hunter, Manager of Administrative Services and Elections, City Clerk’s Office, dated November 28, 2016, to City Council Meeting of December 14, 2016, re: By-law to License Adult Entertainment Establishments, be received; and,

2. THAT staff be directed to consult current licensees and the public for feedback regarding the draft Adult Entertainment Establishment Licensing By-law; and,

3. THAT after consultation, staff report back to City Council with an updated and finalized Adult Entertainment Establishment By-law; and,

4. THAT current Adult Entertainment Establishment licences be extended beyond the December 31, 2016 expiry date to April 30, 2017.

Overview:

- Licensing By-law 1-2002 has been amended over the last 3 years to update and consolidate requirements for stationary businesses (now Business Licensing By-law 332-2013) and mobile businesses (now Mobile Licensing By-law 67-2014). The last types of businesses to be updated and consolidated are adult entertainment establishments.

- After research, benchmarking and extensive consultations with regulatory stakeholders, staff has drafted a by-law to license and regulate adult entertainment establishments, including adult entertainment businesses (strip clubs), body rub businesses, and adult merchandise stores.

- This report seeks endorsement from Council of the draft by-law, and recommends that staff conduct public stakeholder consultation, including soliciting feedback from current licensees.
Upon completion of stakeholder consultation, staff will present a final draft to City Council for enactment.

This report achieves the Strategic Plan priorities of Good Government by implementation of an updated, more effective system of licensing of Adult Entertainment Establishments.

Background:

In 2012, staff began a comprehensive review of Licensing By-law 1-2002, to update requirements for licensing of stationary and mobile businesses, and to bring licensing requirements and fees in line with other municipalities in Ontario. Subsequently, Business Licensing By-law 332-2013 was passed to regulate stationary businesses, and Mobile Licensing By-law 67-2014 was passed to regulate mobile businesses. The by-laws repealed provisions for stationary and mobile businesses in By-law 1-2002.

Licensing of adult entertainment establishments has remained in By-law 1-2002 pending review of licensing requirements, benchmarking with other municipalities, and consultation with regulatory stakeholders. These tasks have been accomplished, and staff presents a draft Adult Entertainment Establishment by-law (the “draft by-law”) for Committee’s consideration.

Current Situation:

The draft by-law establishes licensing requirements for adult entertainment businesses (strip clubs), entertainers, body-rub businesses, body-rub attendants, and adult merchandise businesses. Staff reviewed all provisions of By-law 1-2002 regarding these businesses. To a great extent, the review has resulted in simple updating of wording and references, with some exceptions. The following outlines licensing requirements for these businesses, and highlights where changes to requirements have been made.


The general provisions contained in the draft by-law mirror as much as possible the general provisions contained in Business Licensing By-law 332-2013 and Mobile Licensing By-law 67-2014. General provisions apply to all types of licenses, and cover such areas as:

- authorities and purposes,
- definitions,
- establishing what businesses shall be licensed,
- appointment of licence issuer and establishing issuer’s responsibilities,
The general provisions of the attached draft by-law refer to a Threshold Policy, which is also part of Mobile Licensing By-law 67-2014, but not Business Licensing By-law 332-2013. As with By-law 67-2014, the draft by-law requires some applicants to submit a criminal record search as a condition of their licence. If the Applicant has been convicted of a criminal offence, the Threshold Policy establishes when a licence can or cannot be issued, based upon the offence and date of conviction.

2. **Adult Entertainment Businesses**

Schedule 1 to the draft by-law pertains to Adult Entertainment Businesses, such as strip clubs. The schedule includes the following provisions:

- **Licensing Requirements of Owners and Operators**
  - Owners and Operators must be licensed
    - current Licensing By-law 1-2002 does not clearly establish that Operators must be licensed in addition to Owners
    - the new draft by-law clearly establishes that Operators who are not also Owners must be licensed
  - Businesses can only be located in permitted areas, and must be at least 500 metres away from residential areas
  - Owners must also be licensed under the *Liquor Licence Act, 1990*
  - Applicants for licences must provide certain documentation, including results of a criminal records check
  - Owners or Operators may also be Entertainers, but must also be licensed as such

- **Regulations Concerning Owners and Operators**
  - Requires that only the Owner or a licensed Operator can operate the business
  - Services may only be provided by a licensed Owner, Operator or Entertainer
  - Premises cannot be constructed so as to prevent enforcement of the by-law
  - Persons under the age of 18 may not enter or remain on the premises and cannot be employed by the business
  - Sets conditions for advertising and signs
Sets requirements for main stage construction and sight lines

- Records
  - Requires Owners and Operators to keep complete records, to be kept for a minimum of one year, and that those records be available for inspection by all enforcement officers and agencies

- Regulations for Operation of Adult Entertainment Businesses
  - Establishes standards for light and ventilation, washing and sanitary facilities for entertainers, facilities for the safety of Entertainers, and limiting services provided by Entertainers

- List of Services and Fees
  - Requires every Owner or Operator to file with the City a copy of the list of all services provided, and their respective fees, and that the list be posted so it is visible to any person entering the business
  - Establishes that no other services be provided

- Drugs and Alcohol
  - No Owner or Operator shall permit a person intoxicated by alcohol or drugs to remain on the premises
  - No Owner, Operator or Entertainer shall consume alcohol or drugs while on the premises

- Use of Cameras or other Photographic or Recording Devices
  - Prohibited

- Licensing Requirements of Entertainers
  - Requires that Entertainers be licensed
    - This is a new requirement – not spoken to in current Licensing By-law 1-2002
  - Licence requirements are similar to that for Body Rub Attendants including criminal record search, proof of age and ability to work in Canada
  - Establishes rules regarding physical contact, and that services must not be provided out of sight of the main stage

3. Body-Rub Businesses

Schedule 2 to the draft by-law pertains to Body-Rub Businesses. The schedule includes the following provisions:

- Licensing Requirements of Owners and Operators
  - Owners and Operators must be licensed
    - current Licensing By-law 1-2002 does not clearly establish that Operators must be licensed in addition to Owners
      - The current practice is that Licensed Owners appoint in writing “delegates” who assume control of the premises in the absence of the Owner. The problem with this practice is that some Owners will “delegate” everyone, including all Body Rub Attendants. If everyone is in charge, no one is.
      - the new draft by-law clearly establishes that Operators who are not also Owners must be licensed
  - Applicants for licences must provide certain documentation, including results of a criminal records check
- Owners or Operators may also be Body Rub Attendants, but must also be licensed as such

- Licensing Requirements of Attendants
  - Requires that all Attendants must be licensed
  - Application requirements include criminal records search, proof of age, and proof of ability to work in Canada
  - Requires that Attendants must work in licensed Body Rub Businesses
  - Attendants must not provide services unless the licensed Owner or Operator is on the premises
  - Attendants cannot hold, receive or handle cash or currency used or received in connection with the services provided.
  - Attendants are no longer required to provide a medical certificate of health
    - Such certificates only provide point in time proof of health – Peel Health has advised that they are of limited value.

- Regulations Concerning Owners and Operators
  - Signage must be posted indicating that no persons under the age of 18 may enter or remain
  - Services may only be provided by licensed Body Rub Attendant
  - Must ensure that a licensed Owner or Operator, who does not provide body rubs, must be in attendance at the premises at all times
  - Establishes requirements for rooms or cubicles where services are provided
  - Persons under the age of 18 may not enter or remain on the premises and cannot be employed by the business
  - Sets conditions for advertising and signs
  - Sets requirements for main stage construction and sight lines

- Service Provided
  - Requires every Owner or Operator to file with the City a copy of the list of all services provided, and their respective fees, and that the list be posted so it is visible to any person entering the business
  - Establishes that no other services be provided
  - Requires that customers be given the ability to deposit his or her valuables for safekeeping, and shall be given a receipt for them

- Records
  - Requires Owners and Operators to keep complete records, to be kept for a minimum of one year, and that those records be available for inspection by all enforcement officers and agencies
  - Requires that the Attendant give the customer an itemized bill for services and a written receipt, and that copies of the bill and receipt be kept by the business

- Regulations for Operation of Body-Rub Businesses
  - Establishes standards for light and ventilation, washing and sanitary facilities for Attendants, health and cleanliness of washroom, toilet and bathing facilities
 Owners and/or Operators shall not permit services to be provided by or upon any person who may be suffering from any communicable disease

Owners and/or Operators shall not permit the use of photographic or recording equipment

- Signs and Advertising
  - Establishes requirements

- Alcohol and Drugs
  - Services shall not be provided to a person who is or appears to be intoxicated by alcohol or drugs
  - No Owner, Operator or Attendant shall consume alcohol or drugs while on the premises

- Location of Body-Rub Businesses
  - Body-rub businesses cannot be located within 500 metres of a dwelling or residential zone
  - A maximum of 8 Body-rub Businesses shall be licensed by the City of Brampton (no change from current)
  - There are currently 11 licensed Body-rub Businesses in Brampton. All businesses were licensed when the cap was established in 2002.

4. **Adult Merchandise Businesses**

Schedule 3 to the draft by-law pertains to Adult Merchandise Businesses. This schedule is considerably different from Licensing By-law 1-2002, which provides for licensing of sale and rental of adult videos. The draft by-law provides for licensing of businesses that sell adult merchandise, as well as the sale and rental of adult videos. Adult merchandise includes magazines, books, pictures, slides, videos, novelties, etc., designed to appeal to erotic or sexual appetites or inclinations. The schedule establishes two classes of businesses: Class A is a store in which the principle business carried on is the provision of adult merchandise; Class B is a store in which the portion of floor area devoted to the display of adult merchandise is less than 10% of the total area devoted to the display of all merchandise. Proposed Schedule 3 includes the following provisions:

- Licensing Requirements
  - Requires that applicants submit a criminal records search
  - Class A stores may not be closer than 500 metres from a dwelling unit or residential zone

- General Requirements
  - Adult merchandise cannot be displayed so as to be visible from outside the store
  - Licensees must maintain a current list of merchandise, available for inspection
  - Employees must be at least 18 years of age

- Signs
  - Establishes requirements for advertising and signs

- Class A Establishments
5. Fees

Staff has benchmarked adult entertainment licensing fees for similar size municipalities and municipalities in the GTA. Brampton’s current licensing fees are between 18% and 36% lower than the average, other than for Adult Merchandise (videos). Staff is recommending an approximate 10% increase in fees for Adult Entertainment Businesses, Body-rub Businesses, and Body-rub Attendants, with the same fee for Adult Entertainers as for Body-rub Attendants. Since licensing of Adult Entertainment and Body-rub Business Operators is being introduced, staff recommends their licence fees be lower than the average, to ease the financial burden that a new licence type may place on established businesses. Brampton fees for Adult Merchandise Establishments are significantly higher than the average, and staff recommends lowering those fees to the GTA average.

The recommended fee schedule is attached with the draft by-law.

6. Next Steps – Stakeholder Consultation – Current Licensees

As previously stated, staff has consulted extensively with regulatory stakeholders, including internally: Zoning, Legal, Enforcement and By-law Services, Fire and Emergency Services; and externally: Peel Regional Police and Peel Health.

Upon Council endorsement of the attached draft by-law, staff will seek input from current licensees and the public through posting on brampton.ca, and direct mail to current licensees and interested parties as requested.

Upon completion of stakeholder consultation, staff will amend the draft by-law as deemed advisable from input, and present the Adult Entertainment Establishment By-law to Council for passage. It is anticipated that the By-law will be presented to Council before the end of the first quarter of 2017.

Staff recommends that the expiry date of current licences be extended to April 30, 2017, to accommodate the above timelines.

Corporate Implications:
This report and draft by-law have been prepared through consultation with Legal Services, Enforcement and By-law Services, Zoning, and Fire and Emergency Services. External regulatory stakeholders, such as Peel Health and Peel Regional Police Services, have also been consulted. The draft by-law continues the regulatory regime for Adult Entertainment Establishments, and will not significantly change administration or enforcement of the licensing of same.

Financial Implications:
Licence fees will be raised by approximately 10 percent. Given the number of licensed establishments in the City, there will not be a significant financial impact.

Other Implications:

Strategic Plan:
This report achieves the Strategic Plan priorities of Good Government by implementation of an updated, more effective system of licensing of Adult Entertainment Establishments.

Conclusion:
Licensing provisions for Adult Entertainment Establishments have been thoroughly researched and benchmarked, and internal and external regulatory stakeholders have been consulted. Staff recommends that Council endorse the attached draft by-law, and direct staff to consult with the public and current licensees prior to enactment of the by-law. Staff also recommends that 2016 Adult Entertainment Establishment licences be extended to expire on April 30, 2017, to allow for consultation and enactment of the new by-law.

Approved by:       Approved by:       
Wendi Hunter, Manager of Administrative Services and Elections  
Peter Fay, City Clerk

Attachment: Appendix A – Draft By-law to amend Business Licensing By-law 332-2013
THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number __________- 2016

To Provide for a System of Licensing of Adult Entertainment Establishments, and to Repeal By-law 1-2002

RECITALS

Subsection 8(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, ("Municipal Act, 2001") provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues;

Section 9 of the Municipal Act, 2001 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under any Act;

Subsection 11(1) of the Municipal Act, 2001 provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

Subsection 11(2) of the Municipal Act, 2001 provides that a municipality may pass by-laws respecting: in paragraph 5, Economic, social and environmental well-being of the municipality; in paragraph 6, Health, safety and well-being of persons; in paragraph 7, Services and things that the municipality is authorized to provide under subsection (1); in paragraph 8, Protection of persons and property, including consumer protection;

Subsection 11(3) of the Municipal Act, 2001 provides that a municipality may pass by-laws respecting: in paragraph 11, Business Licensing;

Pursuant to the provisions of Part IV – Licences of the Municipal Act, 2001, a municipality may pass by-laws for licensing, regulating and governing any business wholly or partly carried on within a municipality even if the business is being carried on from a location outside the municipality;

Subsection 151(1) of the Municipal Act, 2001 provides that a municipality may provide for a system of licenses with respect to a business and may prohibit the carrying on or engaging in the business without a licence, refusing, revoking or suspending a licence, imposing conditions on a licence, regulating property used for a business that requires a licence and regulating persons carrying on a business that requires a licence, imposing special conditions on a class that have not been imposed on all of the businesses in that class in order to obtain, continue to hold or renew a licence and requiring a person to pay administrative penalties if the system of licenses has not been complied with.
Subsection 154(1) of the Municipal Act, 2001 provides that a municipality may define the area of the municipality in which Adult Entertainment Establishments may or may not operate and limit the number of Adult Entertainment Establishments in any defined area in which they are permitted and prohibits any person carrying on or engaged in an Adult Entertainment Establishment Business for which a licence is required from permitting any person under the age of 18 years to enter or remain in the Adult Entertainment Establishment or any part thereof;

Section 23.2 of the Municipal Act, 2001 permits a municipality to delegate certain legislative and quasi-judicial powers where the council of the municipality is of the opinion that the power being delegated is of a minor nature;

Subsection 391(1) of the Municipal Act, 2001 provides that a municipality may impose fees and charges on persons for services or activities provided or done by or on behalf of it;

The Council of the City of Brampton considers it desirable and necessary to license, regulate and govern the Adult Entertainment Establishments listed within this By-law.

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

PART I – TITLE, INTERPRETATION AND SEVERABILITY

1. This By-law may be referred to as the “Adult Entertainment Establishment” By-law.

2. (1) Wherever a word is used in this By-law with its first letter capitalized, the term is being used as it is defined in Part II of this By-law, and where any word appears in ordinary case, the commonly applied English language meaning is intended.

(2) Wherever a word defined in Part II of this By-law is used in the form of a noun, verb or adjective, it shall be interpreted as having a corresponding defined meaning even if it is in ordinary case.

(3) All words importing the singular shall include the plural and the words imparting the masculine gender shall include the feminine, and the converse of the foregoing also applies, unless the context of the By-law otherwise requires.

3. If a court of competent jurisdiction declares any provision or part of a provision of this By-law to be invalid or to be of no force and effect, it is the intention of Council in enacting this By-law that the remainder of this By-law shall continue in force and be applied and enforced in accordance with the terms to the fullest extent possible according to law.

PART II – DEFINITIONS

4. For the purposes of this By-law and the annexed schedules:

“Act” means the Municipal Act, 2001, c. 25, as amended;

“Additional Fee” means a fee, in addition to the licence fee imposed by the municipality on a business at any time during the term of the licence for costs incurred by the municipality attributable to the activities of that business;
“Adult Entertainment Business” means any premises or part thereof in which is provided, in pursuance of a trade, calling, business or occupation, Services appealing to or Services Designed to Appeal to Erotic or Sexual Appetites or Inclinations;

“Adult Entertainment Establishment” includes an Adult Entertainment Business, Body-rub Business, or Adult Merchandise Business which includes but is not limited to Adult Books and Adult Videos;

“Adult Merchandise Store” means any premises or part thereof in which is provided, in pursuance of a trade, calling, business or occupation, goods designed to appeal to erotic or sexual appetites or inclinations;

“Adult Video” means any video or Digital Video Disc (DVD) or other electronic format, the context of which is designed or held out as designed to appeal to Erotic or Sexual Appetites or Inclinations, through the pictorial, photographic or other graphic depiction of subject-matter distinguished or characterized by the portrayal of one or more persons involved or engaging in specified sexual activities, or by an emphasis on the display of specified human body areas and, in the absence of evidence to the contrary, a video classified by the Ontario Film Review Board as “restricted” with the added information piece “adult sex film” shall be deemed to be an Adult Video, while a video without such classification and sticker shall be deemed not to be an Adult Video;

“Applicant” means a Person applying for a new Licence or renewing a Licence under this By-law;

“Application” means an Application for a new Licence or a Licence renewal in the form provided by the Licence Issuer which must be accompanied by the appropriate documentation and fee;

“Attendant” means any person who performs, offers, and solicits a Body-rub for gain or reward;

“Body-rub” means an activity where the primary function is the kneading, manipulating, rubbing, massaging, touching, or stimulating, by any means, a person’s body or a part thereof but does not include medical or therapeutic treatment given by a person otherwise duly qualified, licensed or registered so to do under the laws of the Province of Ontario;

“Body-rub Business” means any premises or part thereof where a Body-rub is performed, offered or in pursuance of a trade, calling, business or occupation, but does not include any premises or part thereof where Body-rubs are performed for medical or therapeutic reasons by persons otherwise duly qualified or registered so to do under the laws of the Province of Ontario;

“Book or Magazine Appealing to or designed to appeal to Sexual or Erotic Appetites or Inclinations” means any book or magazine of which a feature or characteristic is the portrayal or depiction, by means of photographs, drawings or otherwise of the Specified Body Area of any person or persons;

“By-law” means this by-law;

“City” means The Corporation of The City of Brampton or the territorial jurisdiction of the City of Brampton where the context requires;

“Clerk” means the Clerk of the City of Brampton or the Clerk’s duly appointed Deputy;
“Closed File Administration Fee” means the fee as set out in Appendix A that is required when an Application file is closed under this By-law;

“Corporation” means the Corporation of the City of Brampton;

“Council” means the Council of the City of Brampton;

“Criminal Record” means a record of previous conviction(s) under the Criminal Code of Canada;

“Entertainer” means a person who, in pursuance to a trade, business or occupation, provides Services designed to appeal to Erotic or Sexual Appetites or Inclinations at an Adult Entertainment Business;

“Erotic or Sexual Appetites or Inclinations” means the bent of mind, desire, inclination or preferences to satisfy a craving or desire pertaining to or related to sex;

“Fire Chief” means the Chief of the Brampton Fire and Emergency Services or his or her designate;

“Inspector” includes any one of the following:

(a) Municipal Law Enforcement Officer
(b) Peel Regional Health Inspector
(c) Fire Inspector in the Brampton Fire and Emergency Services; or
(d) Police as defined in this By-law.

“Late Renewal Fee” means the fees set out in Appendix “A” that are required for the late renewal of a Licence;

“Licence” means a licence issued under this By-law, or predecessor by-law;

“Licence Fee” means the fee set out in Appendix A to this by-law that is required to be paid to the City for a new Licence or a Licence renewal;

“Licence Issuer” means the person appointed under this By-law and includes his or her designate;

“Licensed Premises” means the Premises referred to in a Licence;

“Licensee” means any Person licensed under this By-law;

“Main Stage” means, in relation to an Adult Entertainment Business, the principal setting, scene or area on any floor in the premises upon which performances, services or an event or a series of events are presented, exclusive of patron seating areas;

“Medical Officer of Health” means the Medical Officer of Health for the Regional Municipality of Peel, duly appointed under the Health Protection and Promotion Act, RSO 1990, c.H.7, as amended and includes any Peel Region Health Inspector acting on behalf of the Medical Officer of Health;

“Municipal Law Enforcement Officer” means a person employed by the City and appointed as a Municipal Law Enforcement Officer by the City;

“Notice of Additional Fee” means a written notice from the Licence Issuer to a Licensee advising of the requirements to pay an Additional Fee;

“Operator” means a proprietor, or any other Person who alone or with others, operates, manages, supervises, runs or controls a business;
“Owner” means a Person who alone or with others, fits into any one or more of the following categories:

(a) Is the owner of the business;
(b) Has control over the business, or
(c) Directs the operation of the business

“Peel Health Inspector” means a public health inspector employed by the Region of Peel;

“Permitted Area” means that area of the City which is zoned for industrial or commercial use and where the use of land as an Adult Entertainment Business has not been specifically prohibited;

“Person” includes an individual, corporation, partnership or limited partnership;

“Physical Contact” means to touch, sit or rest on, or contact with the breasts, buttocks, genital or pubic areas of an Entertainer or any other person;

“Police” means a police officer, constable or cadet of the Regional Municipality of Peel Police Service, Ontario Provincial Police Service and Royal Canadian Mounted Police Service;

“Premises” means land and includes the structures on the land such as buildings, fences and sheds;

“Services” includes Body-rubs, performances, dances, exhibitions and viewings;

“Services Designed to Appeal to Erotic or Sexual Appetites or Inclinations” includes services of which a principal feature or characteristic is the nudity or partial nudity of any person, and services in respect of which the word “nude”, “naked”, “topless”, “bottomless”, “sexy”, or any other word or any picture, symbol or representation having like meaning or implications is used in any advertisements;

“Specified Body Areas” means, in the case of a female, her breasts and in the case of all persons, the pubic, perineal and perianal areas and buttocks;

“Threshold Policy” means a Policy intended to identify those applicants and licensees who have been convicted of offences which are incompatible with the type of business, based on health and safety and consumer protection;

“To Provide” means any one or more of the following: when used in relation to Services, includes to furnish, perform, solicit, or give such services and “providing” and “provision” have corresponding meanings; when used in relation to any Video or DVD or other electronic format, means to sell, offer to sell or display for sale by retail, or to rent, offer to rent or display for rental, whether or not the cost, fee or other consideration passes at the time of such rental or sale, or is effected through the cost of membership, subscription, admission or any other manner; when used in relation to any book or magazine, means to sell, offer to sell or display for sale by retail or otherwise, such book or magazine and “provider”, “providing” and “provision” shall have corresponding meanings;

“Tribunal” means the Brampton Appeal Tribunal appointed by Council to conduct hearings under the Brampton Appeal Tribunal By-law No. 48-2008, as amended, or any successor by-law;
“Zoning Approval” means that a Licence Application has been examined and approved by the City’s Zoning Services staff for compliance with the Zoning By-law;

“Zoning By-law” means the City’s Zoning By-law No. 270-2004, as amended, or any successor by-law.

PART III – LICENSING REQUIRED

5. (1) A Licence shall be taken out under this By-law by every Person who:

(a) Owns or operates an Adult Entertainment Business;

(b) Owns or operates a Body-rub Business;

(c) Owns or operates an Adult Merchandise Business;

(d) Acts as an Attendant or Entertainer

(2) Any Person who falls within subsections 5. (1)(a) through to and including (d) is engaged in a business for the purposes of this By-law.

(3) The defined terms for the businesses listed within subsections 5. (1)(a) through to and including (d) are found in the schedules referred to in the subsections and are attached to this By-law.

(4) No Person shall carry on, or engage in any of the businesses or professions that are listed in subsection 5. (1)(a) through to and including (d) unless the Person is licensed under this By-law.

(5) No Person licensed under this By-law shall carry on the licensed business or profession in a name that is different from the name that is endorsed on the Licence, unless the Licence Issuer has provided his or her approval.

(6) No Person shall publish or cause to be published any representation that the Person is licensed under this By-law if the Person is not so licensed.

(7) No Person shall hold him or herself out to be licensed if he or she is not Licensed under this By-law.

(8) For the purpose of this By-law, a business shall be deemed to be carried on within the City if any part of the business is carried on in the City, even if the business is being conducted from a location outside the City.

(9) No Person shall provide false or misleading information or documents when applying for a Licence or Licence renewal or when required to provide any information or documents under this By-law.

PART IV – REQUIREMENTS FOR LICENSEES

6. Every Person licensed under this By-law shall be:

(1) A Canadian citizen, a permanent resident of Canada or have a valid Employment authorization issued by the Government of Canada; and
(2) At least 18 years of age.

PART V – LICENCE ISSUER

7. (1) The City Clerk is appointed as the Licence Issuer for the purposes of this By-law;

(2) Council delegates to the Licence Issuer the power to issue, refuse to issue, renew, refuse to renew, cancel, revoke, suspend, reinstate and impose conditions on a Licence under this By-law.

(3) Council is of the opinion that the delegation under subsection 7. (2) is minor in nature

8. The Licence Issuer shall have authority to decide whether:

(1) A new Licence or a Licence renewal should be issued;

(2) An Application for a new Licence or renewal of a Licence should be refused; A reinstatement should not be made;

(3) A Licence should be revoked; A Licence should be suspended; or

(4) A term or condition on a new Licence or Licence renewal should be imposed.

9. The Licence Issuer shall:

(1) Receive and process all Applications for new Licenses and for the renewal of Licenses;

(2) Issue a new Licence or renew a Licence when:

(i) an Application is made in accordance with the provisions of this By-law;

(ii) the Application is complete;

(iii) the applicable fee is paid; and

(iv) the Application meets all of the requirements under this By-law;

unless there are grounds to refuse to issue a new Licence or renew a Licence as set out under Section 23 of this By-law;

(3) Impose terms and conditions on a new Licence or Licence renewal when the Licence Issuer is of the opinion that a term or condition of a Licence should be imposed under this By-law;

(4) Maintain complete records showing all Applications received and Licences issued;

(5) Enforce the provisions of this By-law;

(6) Prepare all notices, forms and any other document, including any amendments thereto, that are necessary for the administration of this By-law;

(7) Generally perform all the administrative functions that may be required by this By-law
PART VI – APPLICATION FOR A LICENCE AND FOR A LICENCE RENEWAL

10. (1) In order to apply for a new Licence or a Licence renewal, the Applicant Shall

(a) complete and submit an Application in the form approved by the Licence Issuer;

(b) submit all documentation required under this By-law or requested by the Licence Issuer; and

(c) submit the Licence Fee as set out in the Fee Schedule attached as Appendix A to this By-law

(2) In the case of an Attendant or Entertainer Licence, in addition to 10. (1)(a)(b) and (c), the Applicant shall provide:

(a) a photograph taken by the Licence Issuer;

(b) proof of age in the form of at least two of the following valid original documents, one of which must contain a photo: birth certificate, Provincial Driver’s Licence, current passport, and permanent residency card

(3) Where an Attendant or Entertainer applies for a renewal of Licence, no proof of age is required.

(4) No Corporation may hold an Attendant or Entertainer Licence.

(5) An Application for a new Licence or Licence renewal shall not be processed by the City until all of the requirements of subsection (1) are met and any outstanding Licence Fee(s) and any outstanding Additional fees have been paid.

11. (1) The Licence Issuer may require any or more of the following as part of the Application:

(a) Proof of citizenship, immigration status or other employment authorization issued by the Government of Canada;

(b) Statement from the Applicant as to whether charges against the Applicant are pending under legislation including, but not limited to: the Criminal Code (R.S.C., C-46), the Controlled Drugs and Substances Act, Provincial Offences Act, the Building Code Act 1992, the Fire Protection and Prevention Act, 1997, the Brampton Zoning By-law, as amended, or this By-law and any anticipated court dates;

(c) A Criminal Record Search conducted by the Police Services where the Applicant resides or from an approved provider of criminal record checks in Canada.

(d) A Zoning Approval indicating that the use for the premises for which the Application has been made is permitted under the City’s Zoning By-law as amended;

(e) A letter of approval issued by the Fire Chief indicating no apparent violations of applicable by-laws or other legislation;

(f) A letter of approval issued by the Medical Officer of Health or Peel Health Inspector.
12. (1) Where the Applicant is a Corporation, the Application shall be
accompanied by a copy of the incorporating documents and a copy
of the business name registration;

(2) Where the Applicant is a registered partnership, the Application
shall be accompanied by a copy of the registered declaration of
partnership and a copy of the business name registration;

(3) Where the Applicant is a sole proprietor, the Application shall be
accompanied by a copy of the business name registration;

(4) A Licence issued to a partnership may be issued in the name of
one partner;

13. (1) Despite Subsection 11. (1)(d), where an Application is made for the
renewal of a Licence and where a Zoning Approval was received
with the original Licence Application approving the use of the
Premises, no new Zoning Approval is required.

(2) Where an Application is made for a new Licence or Licence
renewal and where a Zoning Approval has been issued based
upon the use being allowed by a Committee of Adjustment
decision, the Zoning Approval is subject to all conditions and
restrictions imposed by the Committee of Adjustment on the use,
and upon expiry of any time limit imposed on the use by the
Committee of Adjustment, the Zoning Approval shall no longer be
valid.

14. (1) Where an Application for a Licence or Licence renewal is withdrawn
by the Applicant, the Licence Fee paid shall be refunded with the
exception of 50%.

(2) Where an Application for a Licence or Licence renewal is refused,
50% of the Licence Fee shall be refunded.

(3) Any Licence Fee refund calculated pursuant to subsections 14. (1)
or (2) shall be reduced by any Additional Fee amount, or part
thereof that is outstanding at the time of the refund.

15. An Owner must obtain a separate Licence for every Premises where the
Owner carries on a business for which a Licence is required under this By-
law.

16. Regardless of when an Application for a new Licence or Licence renewal
is made, the Applicant is required to pay the full annual Licence Fee.

17. (1) Where a Person who has a Licence fails to renew the Licence by
the renewal date, the Person shall, upon submitting an Application
for renewal, be subject to a Late Renewal Fee in accordance with
the Fee Schedule attached as Appendix A to this By-law.

(2) Where an Applicant applies for a Licence renewal and for a period
of 60 days after the Licence expiry date the Application is
incomplete or any fee under this By-law is unpaid, the Licence
Issuer may, in his or her sole discretion, deem the Application to be
an Application for a new Licence.

(3) Where a Person holding a Licence fails to renew the Licence within
90 days of the specified renewal date, the Person shall no longer be
titled to renew the Licence under this By-law, subject to the
payment of such fees as may be required.
18. Regardless of whether a Licence may have been issued or renewed, the Licence Issuer may require that the Applicant file further information or provide further documentation in respect of a fact which the Applicant has already attested to or previously supplied documentation for.

19. Any Person licensed by any regulatory body where that licence is a requirement for the issuance of a Licence under this By-law, shall immediately report to the Licence Issuer any suspension of the licence issued by the regulatory body.

20. (1) Where an Applicant has failed to provide any fee or document required under this By-law or the issuance of a new Licence or a Licence renewal, the Application shall be considered incomplete.

(2) If the Application remains incomplete after 30 days from the date the Application was submitted, the Licence Issuer may issue a Notice of incomplete Application and close the file.

(3) Where an Application file is closed, the Applicant is required to pay the fee to the City as set out in Appendix A to this By-law.

(4) Subject to the time limitation in subsection 17(3), the Closed File Fee in Subsection 20(3) must be paid to the City before the Licence Issuer can reopen a Closed Application File.

(5) The issuance of a Notice of Incomplete Application is not a statutory power of decision and is not subject to appeal to the Tribunal.

PART VII – ISSUANCE OF A LICENCE OR LICENCE RENEWAL

21. When an Application for a Licence or Licence renewal is made in accordance with the provisions of this By-law and the Applicant meets all the requirements of this By-law, which include any requirements that may be requested by the Licence Issuer, a Licence shall be issued to the Applicant or Licensee.

PART VIII – TERMS AND CONDITIONS

22. (1) Despite any other provision in this By-law, the Licence Issuer may impose terms and conditions on any Applicant or Licensee at issuance, renewal or any time during the Licence period, including special conditions as are necessary to give effect to this By-law.

(2) The Licence Issuer may impose conditions on a business in a class that have not been imposed on all of the businesses in that class in order to obtain, continue to hold or renew a Licence.

(3) Despite any other provision in this By-law, the Licence issuer may impose Additional Fees on a Licensee by way of a Notice of Additional Fee at any time during the term of the Licence for any costs incurred by the City attributable to the activities of the Licensee.

(4) The Notice of Additional Fee shall be sent to the Licensee by personal delivery, e-mail or fax delivery, or by regular mail and the notice shall provide the Licensee with 60 days to pay the Additional Fee from the date of Notice.

PART IX – GROUNDS FOR REFUSAL TO ISSUE OR RENEW A LICENCE
23. Despite section 21, the Licence Issuer may refuse to issue a Licence or renew a Licence if the Licence Issuer has reasonable grounds to believe any one or more of the following:

(1) The issuance of the holding of a Licence would be contrary to the public interest in respect of:
   i. the health and safety of any person or any property;
   ii. a nuisance affecting any land or person in the City, or
   iii. the protection of any consumer.

(2) The conduct of the Applicant or Licensee afford reasonable grounds for belief that the carrying on of the business has infringed, or would infringe the rights of other members of the public.

(3) Any Application or other document provided to the Licence Issuer by or on behalf of the Applicant or Licensee contains a false statement or provides false information.

(4) The financial position of the Applicant or Licensee demonstrates that the business has not or will not be carried on in a financially responsible manner.

(5) The business of the Applicant or Licensee is carried on or intended to be carried on in an area where it is prohibited under the City's Zoning By-law;

(6) The business for which the Licence has been issued has not been carried on for a continuous period of 60 days or more.

(7) The Applicant or Licensee has failed to pay a fine or fines imposed by a Court for convictions for breach of this or any other City by-law.

(8) The Premises where the business is carried on does not comply with the provisions of this By-law or with any other law, regulation or City by-law, including the Zoning By-law, and the Building Code, O.Reg. 350/06 as amended and the Fire Code, O.Reg. 213/07, as amended or any successor regulations.

(9) The Premises in which the business is carried on is in an unsafe or dangerous condition.

(10) The conduct of the Applicant or Licensee affords reasonable grounds for belief that the Applicant or Licensee has not carried on or will not carry on his or her trade, business or occupation in accordance with law and with integrity and honesty.

(11) There are reasonable grounds for belief that the carrying on of the trade, business or occupation by the Applicant or Licensee has resulted or will result in a breach of this By-law or any other law.

(12) The fee payable for the Licence or Licence Application has not been paid.

(13) Any Additional Fee imposed on an applicant or Licensee remains unpaid after the due date as indicated in a Notice of Additional Fee sent to the Applicant or Licensee.
PART X – GROUNDS FOR REVOKING OR SUSPENDING A LICENCE

24. The Licence Issuer may revoke or suspend a Licence for any one or more of the grounds listed in subsection 23. (1) through to and including (13).

25. If the Licence Issuer is satisfied that the continuation of a business poses an immediate danger to the health or safety of any person or property, the Licence Issuer may, without a hearing, suspend a Licence, for the time and on such conditions as the Licence issuer considers appropriate, subject to the following:

(1) Before suspending a Licence, the Licence Issuer shall, either orally or in writing, provide the Licensee with the reasons for the suspension and allow the Licensee with an opportunity to respond.

(2) The suspension shall not exceed 14 days.

PART XI – WRITTEN NOTICE AND SERVICE

26. (1) After a decision is made by the Licence Issuer to refuse, cancel, revoke or suspend a Licence, written notice of that decision shall be given forthwith to the Applicant or Licensee.

(2) The written notice provided under subsection 26. (1) shall:

(a) Set out the grounds for the decision.

(b) Give reasonable particulars of the grounds for the decision.

(c) Be signed by the Licence Issuer; and

(d) State that the Applicant or Licensee is entitled to a hearing by the Tribunal if the Applicant or Licensee delivers to the Clerk within 15 days after the notice is served, a notice in writing requesting a hearing by the Tribunal accompanied by the appropriate appeal fee.

(3) Any written notice given under this By-law shall be deemed to be received on the receipt date which is one of the following:

(a) In the case of mailed documents, 5 days following the mailing as determined from the post mark.

(b) In the case of personal delivery, e-mail or faxed document, the day of delivery.

(c) Where more than one method of delivery is used, the operative receipt date for the calculation of the time for an appeal is the latest of the possible receipt dates.

PART XII – RIGHT TO APPEAL

27. (1) The Applicant or Licensee may appeal the Licence Issuer’s decision to cancel, revoke or suspend a Licence, or to impose any condition in a Licence to the Tribunal by filing a written notice of appeal with the City Clerk, with reasons in support of the appeal, to the Clerk, accompanied by the appropriate appeal fee as set out in the City’s User Fee by-law within 15 days following the receipt date of the written notice of the Licence Issuer’s decision.
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(2) On receipt of a written request for an appeal from the Applicant or Licensee, the Clerk shall schedule a hearing of the Tribunal and shall give the Applicant or Licensee and the Licence Issuer reasonable written notice of the date, time and place of the hearing in accordance with the Brampton Appeal Tribunal By-law No. 48-2008, as amended, or any successor by-law.

(3) The decision of the Licence Issuer shall be final if the City Clerk does not receive an appeal by the 15th day following the receipt date of the written notice of the Licence Issuer’s decision.

(4) No member of the Tribunal, Council, or an employee of the City is personally liable for anything done under authority of this By-law.

(5) Where the Tribunal has ordered that a Licence be granted, re-instated, a suspension to a Licence ended or a change to the condition(s) of a Licence, the Applicant or Licensee shall fulfill any outstanding requirements for the Licence under this By-law.

(6) The provisions of Brampton Appeal Tribunal By-law No. 48-2008, as amended, or any successor by-law, apply to any appeal that is made under this section.

PART XIII – RETURN OF LICENCE

28. (1) Where a Licence has been revoked or suspended, and written notification as set out in section 26 is received, the Person to whom the Licence was issued shall return the Licence to the Licence Issuer within 48 hours.

(2) A Person whose Licence has been revoked or suspended shall not refuse to deliver the Licence to the Licence Issuer or in any way obstruct or prevent the Licence Issuer from receiving or taking the Licence.

(3) Where a Licence has been revoked or suspended, the Licence Issuer may enter upon the business premises of the Person to whom the Licence was issued for the purpose of receiving, taking or removing the Licence pursuant to Section 436 of the Act.

PART XIV – CHANGE OF INFORMATION

29. (1) A Licensee shall notify the Licence issuer within 7 days of any change of name, address or any other change to the information related to the Licence, and where the Licensee is a corporation, it shall notify the Licence Issuer of any change in the names and addresses of officers and directors, the location of the corporate head office and change of ownership of shares within 7 days of the change, and if necessary, the Licence shall be returned within 48 hours to the Licence Issuer for amendment.

(2) A Licensee shall not alter, erase or modify or permit such alteration, erasure or modification of the Licensee’s Licence or part thereof unless approved by the Licence Issuer.

PART XV – GENERAL PROVISIONS
30. An Applicant or Licensee whose Licence has been refused or revoked, shall not be entitled to make a new Application for the same or similar type of Licence for a period of at least 12 months from the date of the refusal or revocation.

31. The Licence Issuer shall reinstate any Licence that has been suspended upon satisfactory proof that the provisions of the by-law have been met.

32. Any Licence issued under this By-law may be cancelled at any time upon the written request of the Licensee.

33. A Person shall not enjoy a vested right in the continuation of a Licence and upon the issuance, renewal, transfer, cancellation or suspension thereof, the value of a Licence shall be the property of the City.

34. (1) Any Licence issued under this By-law shall be posted on the Premises to which the Licence relates, in a conspicuous place that is clearly visible to the public.

(2) Where the Licensee does not have a Licensed Premises, the Licensee shall carry the Licence with him or her at all times when engaged in the activity for which the Licence has been issued.

35. If and when an Owner sells, leases or otherwise disposes of his or her Adult Entertainment Establishment or the Premises or part thereof upon or in which an Adult Entertainment Establishment is operated, to any Person, his or her Licence in respect of such Adult Entertainment Establishment can be transferred to the new Owner, subject to the new Owner meeting all requirements of this By-law.

36. The City is exempt from the provisions of this By-law.

PART XVI – INSURANCE

37. (1) Every Person shall, before the issuance of a Licence to him or her, provide proof of commercial general liability insurance policy satisfactory to the City, in the amount of at least $2,000,000 exclusive of costs and interest, insuring him or her against liability imposed upon him or her by the law, in respect to any one claim, for any loss or damage resulting from the carrying on of the business to which the Licence relates. Perils will include bodily injury, death of one or more persons and loss or damage to property.

(2) Every Person who obtains a Licence shall ensure that the insurance policy in subsection 37. (1) is maintained in good standing while the Licence is valid and the business to which the Licence applies is in operation.

(3) Subsections 37. (1) and (2) do not apply to Attendants and Entertainers.

(4) The Licence Issuer shall be given at least 10 days’ notice in writing, by regular mail, personal delivery, e-mail or fax delivery, of cancellation, expiration or variation in the amount or conditions of the policy required by subsection 37. (1).

(5) A certificate of insurance issued in respect of the insurance policy in subsection 37. (1) shall be provided to the Licence Issuer, before the issuance of the Licence that it applies to, in the form of proof set out in Appendix B to this By-law.
PART XVII – INSPECTION

38. (1) The Licence Issuer, Medical Officer of Health or Inspector, may enter on any land and building or structure thereon, for the purpose of carrying out an inspection to determine whether any one of more of the following are being complied with:

(a) The provisions of this By-law.

(b) An order made under this By-law.

(c) A condition of a Licence issued under this By-law.

(d) An order made under section 431 of the Municipal Act, 2001.

(2) For the purposes of an inspection under subsection 38. (1), the person carrying out the inspection may do any one or more of the following:

(a) Require the production for inspection of any goods, articles, books, records and other documents relating to any business or occupation licensed under this By-law.

(b) Inspect and remove documents or things relevant to the inspection, including anything listed in subsection 38. (2) (a) for the purpose of making copies or extracts.

(c) Require information from any Person concerning a matter related to the inspection.

(d) Alone or in conjunction with a Person possessing special or expert knowledge make examinations or take tests, samples or photographs necessary for the purposes of the inspection.

(3) No person shall obstruct or hinder or cause to be obstructed or hindered the making of an inspection under subsection 38. (1).

(4) Upon request of the Licence Issuer or Inspector, the Licensee shall produce the Licence and any other requested documents forthwith.

PART XVIII – ORDER TO COMPLY

39. (1) Where the Licence issuer or an Inspector believes that a contravention of this By-law has occurred, they may issue:

(a) An order to discontinue the contravening activity;

(b) An order correct the contravention; or

(c) An order to discontinue the contravening activity and correct the contravention.

(2) The orders contemplated in subsection 39. (1) shall set out:

(a) The name of the Person who is believed to have contravened this By-law and the municipal address or the legal description of the land to which the contravention of the Licence applies;

(b) Reasonable particulars of the contravention;
(c) The date by which there must be compliance with the order;

(d) If applicable, the work to be done and the date by which the work must be done; and

(e) If applicable, a statement that the City may have the work done at the expense of the Owner if the work is not done in compliance with the order.

(3) An order issued under this By-law may be served personally or served by mail to the last known address of the Person and such other persons affected by it as determined by the Licence Issuer or Inspector and a copy of the order may be posted on any property to which the contravention of the Licence applies.

(4)  If an order is served by registered mail, the service shall be deemed to have been made 5 days after mailing.

(5)  Where service cannot be carried out in accordance with subsection 39. (3) the Licence Issuer or Inspector may place a placard containing the terms of the order in a conspicuous place on the property to which the contravention of Licence applies, and the placing of the placard shall be deemed to be sufficient service of the order on the Person or persons to whom the order is directed.

(6) Every Person who fails to comply with an order made under this section is guilty of an offence.

40. (1) Where a Person is ordered to correct a contravention of this By-law under subsection 39. (1), and fails to do so, the City may carry out any work required to correct the contravention.

(2) The City may, at any reasonable time, enter onto the property to which the contravention or Licence applies in order to carry out any work under subsection 40. (1).

(3) The City may retain a contractor in order to carry out any work under subsection 40. (1).

(4) All expenses incurred by the City in carrying out any work contemplated by this section shall be considered a debt owed to the City by the Person who was ordered to correct the contravention and shall be paid to the City within 30 days of the billing date, and in the event of failure to pay the entire amount due within 30 days, the outstanding balance of the expenses owed may be added to the tax roll of the property to which the contravention or Licence applies and collect in the same manner as property taxes.

PART XIX – CONTRAVENTION AND PENALTIES

41. (1) Every Person who contravenes any provision of this By-law, including an Order made under this By-law, is guilty of an offence and is liable to a fine, and such other penalties, as provided for in the Provincial Offences Act, R.S.O. 1990, c. P.33 as amended (the "Provincial Offences Act") and section 430 of the Municipal Act, 2001.

(2) In addition to subsection 41. (1) any Person who is charged with an offence under this By-law by the laying of an information under Part III of the Provincial Offences Act and is found guilty of the offence is liable, pursuant to the fine provisions of the Act, to the following fines:
(a) The minimum fine for an offence is $500 and the maximum fine for an offence is $10,000.

(b) In the case of a continuing offence, for each day or part of a day that the offence continues, the minimum fine shall be $500 and the maximum fine shall be $10,000 and the total of all daily fines for the offence is not limited to $100,000.

(c) In the case of a multiple offence, for each offence included in the multiple offence, the minimum fine shall be $500 and the maximum fine shall be $10,000 and the total of all fines for each included offence is not limited to $100,000.

(d) In addition to the fine provision in subsection 41. (2) (a) to (c), if a Person is convicted of an offence under this By-law, any economic advantage or gain obtained by the Person from operating a business without a Licence may be considered an aggravating factor for sentencing purposes which may attract a special fine, which shall be equal to or greater than the economic advantage or gain obtain by the Person from operating the business without a Licence.

(e) The maximum amount for a special fine in subsection 41. (2)(d) may exceed $100,000.

(3) If a Person is convicted of an offence under this By-law, in addition to any other remedy or any penalty imposed, the court in which the conviction has been entered, and any court of competent jurisdiction thereafter, may make an order:

(a) Prohibiting the continuation or repetition of the offence by the Person convicted; and

(b) Requiring the Person convicted to correct the contravention in the manner and within the period that the court considers appropriate.

(4) Where a Person fails to pay any part of a fine for a contravention of this By-law and the fine is due and payable under section 66 of the Provincial Offences Act, including any extension of time to pay the fine provided under that section, the City Treasurer, or the Treasurer’s delegate may give the Person a written notice specifying the amount of the fine payable and the final date on which it is payable, which date shall not be less than 21 days after the date of the notice.

(5) If any part of a fine or a contravention of this By-law remains unpaid after the final date specified in the notice provided under subsection 41. (4), the outstanding fine is deemed to be unpaid taxes pursuant to section 351 of the Act.

PART XX - FEES

42. The Licence Fees required under this By-law are set out in Appendix “A” attached to this By-law.

PART XXI – DISCRIMINATION
43. (1) No Person in carrying out a business licensed under this By-law, shall discriminate against any member of the public on the basis of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status or disability.

(2) No Person, in carrying out a business licensed under this By-law, shall in respect to any person being guided or assisted by a service animal:

   (a) Refuse to service the person,

   (b) Refuse to permit the person to enter with the animal into or upon any place or premises to which the Licence relates; or

   (c) Refuse to permit the person and such animal to remain in or upon such place or premises by reason only of the presence of such animal.

PART XXII – SCHEDULE AND APPENDICES

44. (1) All Schedules and Appendices attached to this By-law shall form part of this By-law.

(2) In the event of a conflict between any of the general provisions of this By-law and any provisions set out in the Schedules attached to this By-law, the provisions of the Schedules shall prevail.

(3) The Licence Fees and Expiry dates of Licenses issued under this By-law are set out in Appendix “A” to this By-law.

(4) The form of proof of insurance as required by Section 37. (1) of this By-law is set out in Appendix “B” to this By-law.

(5) The Threshold Policy is set out in Appendix “C” to this By-law.

PART XXIII – TRANSITIONAL PROVISIONS

45. (1) If a Licence or Licence renewal has been issued for a business under the City’s Licensing By-law No. 1-2002, as amended, and the applicable Schedule for that Licence has been repealed and replaced under this By-law, the provisions of Licensing By-law No. 1-2002 and the schedule in effect at the time of the Licence issuance or Licence renewal continues to apply for the term of that Licence or Licence renewal.

(2) The Schedules under this By-law apply to all Licence renewals made after this By-law comes into effect, even if the Licence which is the subject of a renewal was issued under Licensing By-law No. 1-2002, as amended, are repealed.

PART XXIV – REPEAL AND EFFECTIVE DATE

46. (1) Schedules S-13, S-14 and S-26 to Licensing By-law No. 1-2002, as amended, are repealed.

(2) Licensing By-law 1-2002, as amended, is repealed.
(3) The Brampton Appeal Tribunal By-law 48-2008, as amended, is further amended by adding “and the Adult Entertainment Establishment By-law” to the definition of “licensee” found in section 1 of Schedule 1 attached to the by-law.

(4) The Brampton Appeal Tribunal By-law 42-2008, as amended, is further amended by adding “and the Adult Entertainment Establishment By-law” at the end of subsection 7.(1) of the by-law.

(5) The Brampton Appeal Tribunal By-law 42-2008, as amended, is further amended by adding “and the Adult Entertainment Establishment By-law” immediately after the words “the Mobile Licensing By-law” found in sub-Section 28(4) in Schedule 1 attached to the by-law.

(6) The Delegation of Authority By-law 191-2011, as amended, is further amended by adding the words “and the Adult Entertainment Establishment By-law ________” immediately after the words “and Mobile Licensing By-law 67-2014, as amended, found in subsection 13.1(i) in Schedule 1 attached to the By-law.

47. This By-law comes into force on the date of its passing by Council.

ENACTED and PASSED this [enter date] day of [enter month], 2017.

____________________________________
Linda Jeffrey, Mayor

____________________________________
Peter Fay, City Clerk

(file reference, if applicable, or delete)
SCHEDULE 1 TO BY-LAW #

RELATING TO ADULT ENTERTAINMENT BUSINESSES

DEFINITIONS

1. In this Schedule:

   (1) “Entertainer” means someone who, in pursuance to a trade, business or occupation, provides Services Designed to Appeal to Erotic or Sexual Appetites or Inclinations at an Adult Entertainment Business;

   (2) “Operator” includes a person who, alone or with others, operates, manages, supervises, runs or directs the trade, calling, business or occupation carried on as an Adult Entertainment Business;

   (3) “Owner” means a person who alone or with others, fits in any one or more of the following categories:

      i. is the owner of the Adult Entertainment business
      ii. has control of Adult Entertainment the business
      iii. directs the operation of the Adult Entertainment business.

   (4) “Permitted Area” means that area of the City that is zoned for industrial or commercial use and where the use of land as an Adult Entertainment Business has not been specifically prohibited;

   (5) “Services” includes, performances, dances, exhibitions and viewings;

   (6) “Services Designed to Appeal to Erotic or Sexual Appetites or Inclinations” means:

      • Services of which a principal feature or characteristic is the nudity or partial nudity of any person; and

      • Services in respect of which the word “nude”, “naked”, “topless”, “bottomless”, “sexy” or any other word or picture, symbol or representation having like meaning or implication, is used in any advertisement;

   (7) “To Provide” when used in relation to Services, includes to furnish, perform, solicit or give such services and “providing” and “provision” have corresponding meanings.

LICENSING REQUIREMENTS OF OWNERS AND OPERATORS

2. No Person shall operate an Adult Entertainment Business unless licensed under this By-law.

3. (1) No Licence will be issued or renewed under this By-law unless:

      (a) The Adult Entertainment Business is located in a Permitted Area and is not located closer than 500 metres measured on a continuous path over the shortest distance from a dwelling unit or a residential zone; and

      (b) The Owner is a holder of a Licence under the Liquor Licence Act, R.S.O. 1990, c. L.22, as amended;

(2) The provisions of subsection 3. (1) (a) shall not apply so as to prevent the renewal of a Licence when, subsequent to the valid issuance of a Licence
under this By-law, a dwelling unit has been located or a residential zone created within 500 metres of the Adult Entertainment Business for which the Licence was granted.

4. In addition to the General Licensing Provisions contained in this By-law, every Applicant for a new Adult Entertainment Business Owner’s or Operator’s Licence and at the discretion of the Licence Issuer, for the renewal of a Licence shall submit:

   (1) A Criminal Record Search dated within 30 days of the Application or Licence renewal, conducted by the Police Services in which the Applicant resides or from an approved provider of criminal record checks in Canada for the Owner where the Owner is an individual; for each partner where the Owner is a partnership, and for each director of the corporation where the Owner is a corporation and for each Operator;

   (2) Two passport size photographs of the Owner where the owner is an individual; for each partner where the Owner is a partnership, and for each director of the corporation where the Owner is a corporation and for each Operator;

   (3) A floor plan of the Adult Entertainment Business in a fashion acceptable to the Licence Issuer, which clearly depicts where the Main Stage is in relation to all patron seating areas in the Adult Entertainment Business;

   (4) Proof of property ownership satisfactory to the Licence Issuer and if not the registered owner of the property, shall submit a copy of the lease and any other document affecting the legal relationship between the Applicant and registered owner of the real property;

   (5) For the purposes of sub section (4), “registered owner” means the owner as registered pursuant to the Land Titles Act, R.S.O. 1990, CHAPTER l.5 OR or the Registry Act, R.S.O. 1990, CHAPTER r.20 as the case may be;

   (6) A separate Owner’s Licence shall be taken out in respect of each Adult Entertainment Business.

5. Where an Owner does not personally operate the Adult Entertainment Business, every Person operating such Adult Entertainment Business shall obtain a Licence to do so, but nothing herein relieves such an Owner from the requirement that he or she obtain a Licence as Owner of such Adult Entertainment Business.

6. An Owner or Operator may, subject to the provisions of this By-law, if his or her Licence as an owner or Operator is so endorsed by the Licence Issuer, perform the Services of an Entertainer in the Adult Entertainment Business of which he or she is the Owner or Operator, and an Owner who operates his or her own Adult Entertainment Business shall notify the Licence Issuer of this fact at the time he or she obtains his or her Licence, and his or her Licence may be endorsed accordingly upon payment of the appropriate Licence fee, and he or she shall notify the Licence Issuer and have the said endorsement amended before engaging any Operator to operate his or her Adult Entertainment Business.

REGULATIONS CONCERNING OWNERS AND OPERATORS

7. No Owner or Operator of an Adult Entertainment Business shall:

   (1) Permit any person other than a licensed Operator to operate such Adult Entertainment Business;

   (2) Permit the provision of Services upon or at his or her Adult Entertainment Business by any person other than a licensed Entertainer or other person licensed or authorized by or under this By-law so to do;
(3) Permit any person other than an employee of such Owner or Operator or a person with whom the Owner or Operator has contracted to operate his or her Adult Entertainment Business or To Provide Services in his or her Adult Entertainment Business;

(4) Construct or equip, or permit the construction or equipping of the Premises containing an Adult Entertainment Business in such a manner as to hinder or prevent the enforcement of this By-law;

(5) Permit any individual under the age of 18 years to enter or remain in the Adult Entertainment Business;

(6) Employ or otherwise use the services of individuals under the age of 18 years.

(7) Permit any person to loiter, create a disturbance or cause undue noise while on the licensed premises;

(8) Advertise or cause to be advertised an Adult Entertainment Business in any way or by any means, or publish anything, erect, post or maintain any sign, notice or any other publication or device relating to or drawing attention to an Adult Entertainment Business except as specifically permitted by this By-law;

(9) Advertise an Adult Entertainment Business unless the sign:
   i. Is erected only on the property where the Adult Entertainment Business is located;
   ii. Contains only readable text which shall be free from any words or slang referring to any part of the human body or the word nude, naked, topless, bottomless, sexy or any other word or picture, symbol or representation having like meaning or implication, has no animation, flashing lights or is designed to revolve on an axis;
   iii. For the purpose of this section, “animation” shall mean any motion of a display or part thereof, whether by mechanical action or the flashing on and off of its lights;
   iv. Is in compliance with the City’s Sign By-law as amended.

(10) Make or cause to be made a Main Stage or make or cause to be made any alterations to the composition, design or location of the Main Stage for the Adult Entertainment Business, without first receiving approval from the Licence Issuer for such renovations.

RECORDS

8. Every Owner who operates his or her Adult Entertainment Business and every Operator shall keep proper records and books of account of all business transacted in, by or in respect of the business operated by him or her, which books shall give the amount of gross receipts for all Services provided in the said Adult Entertainment Business, including all receipts for admission fees and other charges and receipts in respect of entry to or Services provided; the name and licence number of every Entertainer providing Services, including the date of commencement and the date of termination of such Services; the amount of salary or commission paid to each Entertainer and all amounts paid by the Owner to the Operator, if any, or by the Operator to the Owner, in respect of such Adult Entertainment Business;

9. Every Owner to whom this section applies and every Operator shall keep such books and records as are required by this section for at least one year after the
information required by this section is entered therein, and the Licence Issuer, By-law Enforcement Officer, Inspector or Police shall at all times have access to such records.

REGULATIONS FOR OPERATION OF ADULT ENTERTAINMENT BUSINESSES

10. Every Owner who operates an Adult Entertainment Business and every Operator of an Adult Entertainment Business shall comply with and ensure compliance with the following:

(1) The Premises shall be provided with adequate light and ventilation;

(2) The Premises and all fixtures and equipment, including all surfaces in contact with skin or body fluids, shall be frequently cleaned with a cleaning agent that disinfects but does not damage skin;

(3) Containers shall be provided for proper disposal of sharp objects;

(4) The Premises shall be equipped with an effective utility sink;

(5) Adequate toilet and washroom accommodation shall be provided and there shall be separate such rooms for males and females;

(6) Washrooms will be equipped with:
  - An adequate supply of toilet paper
  - An adequate supply of hot water
  - An adequate supply of liquid soap in a suitable container or dispenser;
  - Hot air dryers or individual clean towels for the use of each person using the washroom facilities
  - A suitable receptacle for used towels and waste materials;

(7) The water serving all bathtubs, showers, if any, and hand basins used by patrons shall not have a temperature exceeding 49 degrees Celsius and shall be controlled by a device that regulates the temperature, and patrons shall not have access to this device;

(8) A total volume of air change of 10 times per hour shall be provided for all tub, shower or bath rooms;

(9) No washroom, toilet, sink or basin used for domestic purposes shall be used in connection with an Adult Entertainment Business;

(10) In all shower-bath rooms, if any, and in all sauna-bath rooms, if any:
  - A grab-bar or other convenient support shall be provided unless the walls of the tub or bath enclosure are 0.61 metres in height or higher;
  - The floors shall be disinfected at least once a week;
  - All surfaces and attached accessories of the bath or shower enclosure must be self-draining;
  - All showers must have removable, cleanable drain covers; and
  - Floor surfaces both within and outside the enclosure shall be of a nonslip type.

(11) Common foot baths shall not be provided on the premises;

(12) Duck-boards or cocoa matting shall not be used in the shower, bath, sauna or steam room and only liquid or powered soap shall be used in such rooms;
(13) Storage facilities shall be provided that lock to secure the personal items of each Entertainer;

(14) Refrigerator space and microwave shall be provided for Entertainers to prepare and eat snacks and lunch while working;

(15) A first-aid kit equipped in accordance with the Workplace Safety and Insurance Act 1997, S.O 1997, c.16, shall be provided and maintained at all times;

(16) Patrons who harass, threaten or assault Entertainers shall be promptly evicted;

(17) Panic buttons shall be installed in judicious locations, and monitored regularly;

(18) Physically isolated areas of the Premises shall be minimized;

(19) No Premises or part thereof used as an Adult Entertainment Business shall be used as a dwelling or for sleeping purposes.

(20) During the hours of business of the Adult Entertainment Business, or at any time when an entertainer is in attendance at the Adult Entertainment Business, the Owner, Operator or Owner/Operator shall ensure that the door or doors or other principal means of access into the Adult Entertainment Business by the public are kept unlocked so that anyone may enter or exit the Adult Entertainment Business without hindrance or delay.

11. Every Entertainer shall label all personal items; refrain from sharing such items as razors and cosmetics; dispose of sharps, personal waste or garbage in designated containers; remain sober while working; work with other staff such as bouncers, to handle unruly patrons.

12. No Owner or Operator shall permit any Services to be given, performed, provided or received in any Adult Entertainment Business in breach of any of the regulations contained in this By-law.

LIST OF SERVICES AND FEES

13. Every Operator of an Adult Entertainment Business and every Owner who operates his or her own Adult Entertainment Business shall file with the Licence Issuer, a copy of a list of all Services provided at the said Adult Entertainment Business and a copy of the respective fees charged for services, including admission fees and any other payment charged in respect of entry to the Adult Entertainment Business and, if any charge is based on a computation of time, the hourly rate shall be shown on such lists.

14. No Operator, Owner or Entertainer shall charge, demand, ask for or require, or permit to be charged, demanded, asked for or required for any Services provided at an Adult Entertainment Business other than that set out in a list filed with the Licence Issuer or amendments thereto also filed with the Licence Issuer.

15. No Operator, Owner or Entertainer shall provide Services at or in respect of an Adult Entertainment Business other than those permitted by endorsements by the Licence Issuer on the Licence of the Owner as filed with the Licence Issuer or amendments thereto also as filed with the Licence Issuer.

16. Every Owner and Operator shall post a copy of the list of Services and fees referred to in this section in a conspicuous place in the interior of the Adult Entertainment Business owned or operated by him or her, plainly visible to any person upon entering the said Premises.
DRUGS AND ALCOHOL

17. No Owner or Operator shall permit any person who appears to be intoxicated by alcohol or a drug to enter or remain in any Adult Entertainment Business operated by him or her.

18. No Owner, Operator or Entertainer shall take, consume or have alcohol or a drug in his or her possession in an Adult Entertainment Business, nor shall the use of alcohol or a drug by him or her be apparent while he or she is in an Adult Entertainment Business.

19. For the purposes of this section, the word “drug” shall be deemed to exclude patent medicines and prescription drugs required for medicinal purposes.

APPEARANCE AND BEHAVIOUR OF OWNERS, OPERATORS AND ENTERTAINERS

20. Every owner, Operator and Entertainer shall, while engaged in his or her respective trade, business or occupation in an Adult Entertainment Business, be neat and clean in his or her person and civil and well behaved to members of the public with whom he or she is dealing.

USE OF CAMERAS OR OTHER PHOTOGRAPHIC OR RECORDING DEVICES

21. No Owner, Operator or Entertainer shall use or permit to be used any camera or other photographic or recording device in, upon or at an Adult Entertainment Business by any person other than the Police, By-law Enforcement Officer and Medical Officer of Health, with the exception of a camera at the entrance of the area for security purposes only.

LICENSING REQUIREMENTS OF ENTERTAINERS

22. Every Owner and/or Operator shall require an Entertainer to be licensed prior to performing in the Adult Entertainment Business.

23. Every Applicant for an Entertainer’s Licence shall attend the Licence Issuer’s Office in person and shall file:

(1) A completed Application accompanied by the appropriate fee;

(2) A Criminal Record Search dated within 30 days of the Application or renewal, conducted by the Police Services in whose jurisdiction the Applicant resides or from an approved provider of criminal record checks in Canada;

(3) A copy of the photograph taken by the Licensing Staff;

(4) Proof of status of Canadian citizenship, immigration status or other valid work authorization;

(5) Proof of age in the form of at least two of the following valid original documents, one of which must contain a photo: birth certificate, Provincial Driver’s Licence, current passport and permanent residency card.

(6) Where an Entertainer applies for a renewal of a Licence, no proof of age is required.

24. No Owner or Operator licensed under this By-law shall:
(1) Permit any Entertainer to touch, sit or rest on, or make any physical contact with the breasts, buttocks, genital or pubic areas of any other person;

(2) Permit any employee or patron to touch, sit or rest on, or make any physical contact with the breasts, buttocks, genital or pubic areas of any Entertainer;

(3) Permit any Entertainer to perform any Services in a location which is not clearly visible from the Main Stage and from a patron seating area for that particular floor of the Adult Entertainment Business, and which location is without obstruction by any person or anything, including but not limited to walls, curtains, glass, enclosures, structures, fog or inadequate lighting;

25. No Entertainer shall:

(1) Permit any person to touch or make any physical contact with their breasts, buttocks, genital or pubic areas;

(2) Touch, sit or rest on, or make any physical contact with the breasts, buttocks, genital or pubic areas of any other person; or

(3) Perform any Services in a location which is not clearly visible from the Main Stage and from a patron seating area for that particular floor of the Adult Entertainment Business and which location is without obstruction by any person or anything, including but not limited to walls, curtains, glass, enclosures, structures, fog or inadequate lighting.

CHANGE OF ADDRESS OF OWNER, OPERATOR OR ENTERTAINER

26. Every Owner, Operator or Entertainer who changes his or her address shall, within 2 days after such change, attend at the office of the Licence Issuer and notify the Licence Issuer of such change of address and produce his or her Licence for the change to be entered thereon.

NOTICES TO BE POSTED

27. Every Owner or Operator shall post notices in a conspicuous location in all Entertainers’ dressing or locker rooms and at all public entrances and exits in a format approved by the Licence Issuer that includes contact information for the following:

(1) Municipal Licence Issuer;

(2) Municipal Enforcement – Complaints and Information;

(3) Peel Regional Police Services (Non-emergency line), and

(4) Ontario Ministry of Labour, Health and Safety Centre.

PROVISION OF SECURITY PERSONNEL

28. Every Owner of an Adult Entertainment Business shall ensure that:

(1) All security personnel are licensed under the Private Security and Investigative Services Act 2005, S.O 2005, c. 34 in the Province of Ontario;

(2) All security personnel wear identification or clothing by which they can readily be identified as security personnel while on duty.
SCHEDULE 2 TO BY-LAW #
RELATING TO BODY-RUB BUSINESSES

DEFINITIONS

1. In this Schedule:

   (1) “Attendant” means any person who performs, offers, and solicits a Body-rub for gain or reward;

   (2) “Body-rub” includes the kneading, manipulating, rubbing, massaging, touching or stimulating by any means of a person’s body or part thereof, but does not include medical or therapeutic treatment given by a person otherwise duly qualified, licensed or registered to do so under the laws of the Province of Ontario;

   (3) “Body-rub Business” is included in the definition of “Adult Entertainment Parlour” in the Municipal Act, 2001, and includes any premises or part thereof where a Body-rub is performed, offered or solicited in pursuance of a trade, calling, business or occupation but does not include any premises or part thereof where the Body-rubs performed are for the purpose of medical or therapeutic treatment and are performed or offered by persons otherwise duly qualified, licensed or registered so to do under the laws of the Province of Ontario;

   (4) “Operator” means a proprietor, or any other Person who alone or with others, operates, manages, supervises, runs or controls a Body-rub Business;

   (5) “Owner” includes a person who, alone or with others, owns or controls the trade, calling, business or occupation carried on at a Body-rub Business or who directs the activities of an Operator and “Owner” includes a person who is the tenant or licensee in respect of the premises which are utilized as a Body-rub Business.

LICENSING REQUIREMENTS OF OWNERS AND OPERATORS

2. In addition to the general licensing provisions contained in this By-law, every Applicant for a new Body-rub Business Owner’s or Operator’s Licence shall attend the Licence Issuer’s Office in person and shall submit:

   (1) A Criminal Record Search dated within 30 days of the Application or Licence renewal, conducted by the Police Services where the Applicant resides or from an approved provider of criminal record checks in Canada, for the Owner where the Owner is an individual; for each partner where the Owner is a partnership, and for each director of the corporation where the Owner is a corporation and for each Operator;

   (2) Two passport size photographs of the Owner where the owner is an individual; for each partner where the owner is a partnership, and for each director of the corporation where the Owner is a corporation and for each Operator;

   (3) Proof of property ownership satisfactory to the Licence Issuer and if not the registered owner of the property, shall submit a copy of his/her lease and any other document affecting the legal relationship between the Applicant and the registered owner of the real property;

   (4) For the purposes of subsection (4), “registered owner” means the owner as registered pursuant to the Land Titles Act, R.S.O. 1990, CHAPTER L.5 or the Registry Act, R.S.O. 1990, CHAPTER R. 20 as the case may be;
(5) Each Owner and Operator shall, if performing a Body-rub, be licensed as an Attendant pursuant to the provisions of this By-law;

(6) A Separate Owner’s and Operator’s Licence shall be taken out in respect of each Body-rub Business.

(7) No person under the age of 18 may be or act as an Owner or Operator of a Body-rub Business or provide any services in a Body-rub Business.

(8) Where an Owner does not personally operate the Body-rub Business, every Person operating such Body-rub Business shall obtain a Licence to do so, but nothing herein relieves the Owner from the requirement that he or she obtain a Licence as owner of said Body-rub Business.

LICENSING REQUIREMENTS OF ATTENDANTS

3. Every Applicant for a Body-rub Attendant’s Licence shall attend the Licence issuer’s Office in person and shall provide:

(1) A completed Application accompanied by the appropriate fee;

(2) A Criminal Record Search dated within 30 days of the Application or Licence renewal conducted by the Police Services where the Applicant resides or from an approved provider of criminal record checks in Canada;

(3) A photograph taken by the Licensing staff;

(4) Proof of status of Canadian Citizenship, immigration status or other valid work authorization;

(5) Proof age in the form of at least 2 of the following valid original documents, one of which must contain a photo: birth certificate, Provincial Driver’s Licence, current passport and permanent residency card.

(6) Where an Attendant applies for renewal of a Licence, no proof of age is required.

4. An Attendant shall not:

(1) Provide Body-rubs at a Premises that is not licensed as a Body-rub Business under this By-law;

(2) Provide any Services in the Body-rub Business unless the licensed Owner or Operator is in attendance;

(3) Hold, receive or handle any cash or currency used or received in connection with the Body-rub Business or hold any customer’s money or belongings, and every Owner or Operator shall, during business hours, provide a person for such purposes, which person shall not during the period in which he or she is employed, provide any Body-rubs.

5. Every Attendant shall carry his or her Licence at all times while working as an Attendant.

REGULATIONS CONCERNING OWNERS AND OPERATORS

6. Every Owner and Operator shall:

(1) Ensure that there is posted in a prominent location at the entrance to the Body-rub Business, a sign indicating that no person under the age of 18 years may enter or remain in the Body-rub Business;
(2) Ensure that no Body-rubs are provided at the Body-rub Business other than in accordance with the requirements of this By-law;

(3) Ensure that only the Services of a licensed Attendant are used;

(4) Ensure there is in attendance at the premises of a licensed Body-rub Business at all times, an Owner or Operator who does not provide Body-rubs;

(5) Enter into a written contract for Services between every Operator and every Attendant at a Body-rub Business and such contracts shall be made available to the Licence Issuer, Inspector or Police, upon request for inspection at any time during business hours of the Body-rub Business and during all times when Body-rubs are provided, and shall be retained by the Owner or Operator for a period of 6 months after the termination or completion of such contracts;

(6) Ensure that every Body-rub or other Service performed in a Body-rub Business shall be given an individual room or cubicle but no Owner or Operator shall cause or permit the door or other means of access to any room or cubicle where the Body-rubs are or may be provided to be equipped or constructed with a locking device of any kind, or with any other device or structure which could delay or hinder anyone from entering or obtaining access to such room or cubicle;

(7) Ensure that each door to every room or cubicle where Body-rubs are or may be provided, has a window that is a minimum 4 cm by 4 cm at a height of 1.5 metres in the middle of the door and remains unobstructed at all times.

7. An Owner or Operator shall not:

(1) Permit any individual under the age of 18 years to enter or remain in the Body-rub Business or any part thereof;

(2) Employ or otherwise use the Services of individuals under the age of 18 years.

SERVICES PROVIDED

8. Every Owner or Operator of a Body-rub Business shall:

(1) File with the Licence Issuer, a copy of a list of all Services offered, performed or solicited in, upon or at the said Body-rub Business and of the respective fees charged for such Services and, if such charges are based on a computation of time, the hourly rate shall be shown on such list;

(2) Not charge, demand, ask for or require, or permit to be charged, demanded, asked for or required for any Services offered, performed or solicited in, upon or at a Body-rub Business, any amount other than that set out in a list filed with the Licence issuer, or amendments thereto, also filed with the Licence issuer;

(3) Not allow any person licensed as an Attendant to offer, perform or solicit a Body-rub in, upon, at or in respect of a Body-rub Business, or perform any Services thereon, other than Body-rubs and other Services permitted by endorsement by the Licence Issuer on the Licence of the Owner of the Body-rub Business, all as described on a list filed with the Licence Issuer or amendments thereto also filed with the Licence Issuer;

(4) Post a copy of the list of Services and fees referred to in this section in a conspicuous place in the interior of the Body-rub Business owned or
operated by him or her, plainly visible to any person upon entering the said Premises;

(5) Provide in respect of the Body-rub Business, a Service by which any customer may deposit his or her valuables or other property for safekeeping and any customer who presents his or her property for safekeeping shall be given a receipt specifying the nature of the property so entrusted;

(6) Take due care of all property delivered or entrusted to him or her for safekeeping and return it to its owner upon demand; and

(7) Ensure that every Attendant immediately upon the termination of the Services of performing a Body-rub shall carefully search the Body-rub Business for any property lost or left therein, and all property or money left in the Body-rub Business shall be forthwith delivered over to the person owning same, or if the owner cannot at once be found, then to the nearest police station with all information in his or her possession regarding same.

RECORDS

9. Every Owner or Operator of a Body-rub Business shall:

(1) Keep proper records and books of account of all business transacted in, by or in respect of the Body-rub Business, which books shall give the amount of gross receipts for all Services performed or provided in the said Body-rub Business; the name and licence number of every Body-rub Attendant or other person performing the Services of the said Body-rub Business, including the date of commencement and the date of termination of such Services; the amount of salary or commission paid to each Attendant and all amounts paid by the Owner to the Operator, if any, or by the Operator to the Owner, in respect of such Body-rub business;

(2) Every Owner to whom subsection (1) relates and every Operator shall keep such books and records as are required by that subsection for at least one year after the information required by that subsection is entered therein and the Licence Issuer or his or her designate shall at all times have access to such records.

(3) Ensure that, immediately before any Services are provided in a Body-rub Business, the Attendant or person who is to provide the Services, give to the customer an itemized bill for such Services, listing the Services to be provided and the price to be paid for each;

(4) Upon payment of the bill referred to in subsection (3) above, the customer shall be given a written receipt for the full amount paid;

(5) Ensure that the bill and receipt required by subsections (3) and (4) above, be provided to every customer of the Body-rub Business operated by him or her and shall retain and keep a copy of each such bill and receipt for at least 1 year after the Services referred to therein are performed and the Licence Issuer, Inspector, and Police shall at all times have access to such copies.

REGULATIONS FOR OPERATION OF BODY-RUB BUSINESSES

10. Every Owner who operates his or her own Body-rub Business and every Operator of a Body-rub Business shall, in the operation of the Body-rub Business, comply with, and ensure compliance with the following regulations:

(1) The premises shall be provided with adequate lights and ventilation;
(2) The premises and the fixtures and equipment therein shall be regularly washed and be kept in a sanitary condition;

(3) The premises shall be equipped with an effective utility sink;

(4) Adequate toilet and washroom accommodation shall be provided, and there shall be separate such rooms for males and females and no Body-rubs or other services may be provided in any washroom or in any room containing a toilet;

(5) Washrooms shall be equipped with:
   - An adequate supply of toilet paper;
   - An adequate supply of hot and cold water;
   - An adequate supply of liquid soap in a suitable container or dispenser;
   - Hot air dryers or individual clean towels for the use of each person using the washing facilities;
   - A suitable receptacle for towels and waste materials.

(6) No washroom, toilet, sink or basin used for domestic purposes shall be used in connection with a Body-rub Business;

(7) Adequate shower-bath rooms shall be provided and in all sauna-bath rooms, if any:
   (a) The floors shall be disinfected at least once a week with a disinfecting solution approved by the Medical officer of Health;
   (b) All surfaces and attached accessories of the bath or shower enclosure must be self-cleaning;
   (c) All showers must have removable, cleanable drain covers; and
   (d) Floor surfaces both within and without the enclosures shall be of a non-slip type.

(8) If bath tubs or whirlpool baths are provided on the premises, the following regulations shall apply:
   (a) A grab-bar or other convenient support shall be provided unless the walls of the tub or whirlpool bath enclosure are 0.61 metre in height or higher;
   (b) The bottom of the tub or whirlpool bath enclosure shall be of a non-slip type; and
   (c) The water serving all bathtubs, showers and hand basins used by patrons shall not have a temperature exceeding 49 degrees Celsius and shall be controlled by a device that regulates the temperature, and patrons shall not have access to this device.
   (d) A total volume of air change of 10 times per hour shall be provided for all tub, shower or bath rooms.

(9) Common foot baths shall not be provided on the premises;
(10) Duck-boards or cocoa matting shall not be used in the shower, bath or steam room/sauna and only liquid or powdered soap shall be used in such rooms;

(11) A notice shall be posted advising all patrons that a cleansing shower or bath must be taken by every person immediately prior to any Body-rub being performed on such person;

(12) Every person, immediately after taking a shower/bath shall be provided with a fresh, clean, individual pair of slippers.

(13) Every table, mat or other surface upon which persons lie or sit while being given or provided with a Body-rub thereon, shall be covered with a fresh, clean, individual paper or cloth sheet;

(14) Every cloth sheet or towel shall, immediately after being used by any person, be deposited in a receptacle reserved for that purpose and shall not be utilized again for any purpose before being freshly laundered;

(15) All massage or Body-rub appliances and any other article or device applied to a customer's body for or in connection with Body-rubs, shall be cleansed and disinfected after each individual use with a disinfecting solution satisfactory to the Medical Officer of Health, and no such appliance, article or device shall be used or available for use in a Body-rub Business unless it is so constructed as to be readily capable of being so cleansed or disinfected.

(16) A first aid kit shall be provided and maintained at all times equipped in accordance with the Workplace Safety and Insurance Act 1997, SO 1997, c.16.

11. An Owner and/or Operator shall not:

(1) Perform or permit to be performed a Body-rub in any Body-rub Business by or upon any person whom he or she has reasonable cause to suspect has been exposed to or is suffering from any communicable disease, including any communicable skin disease;

(2) Permit persons who have been exposed to communicable diseases and persons who are suffering from such diseases to enter into the Body-rub Business operated by him or her;

(3) Permit any person, except a person holding a valid Attendant’s Licence to perform any Body-rubs at a Body-rub Business;

(4) Use or permit any person to use a camera or other photographic or other electronic recording device, except where the use of the camera or other device is used by a public authority for the enforcement of the law or where the camera is located at the main entrance to the Body-rub Business and is used for security purposes only;

(5) Permit any person to loiter, create a disturbance or cause undue noise while on the licensed premises;

(6) Install or use any type of warning device or signaling system to alert staff or customers that the Licence Issuer, Inspector, By-law Enforcement Officer or Police are in attendance;

(7) Construct or equip the premises of the Body-rub Business so as to hinder or prevent the enforcement of the By-law;

(8) Advertise or cause or permit to be advertised a Body-rub Business in any way or by any means, or publish anything, erect, post or maintain any sign, notice or any other publication or device relating to or drawing
By-law Number 8.2-41 2016

attention to the Body-rub Business, except as specifically permitted under this By-law;

(9) Offer or allow a Service designed to Appeal to Erotic or Sexual Appetites or Inclinations;

(10) Permit any food or beverage to be prepared or consumed in the rooms, cubicles where Body-rubs are performed but shall be prepared or consumed in a room used exclusively for that purpose.

SIGNS AND ADVERTISING

12. A Person shall not advertise a Body-rub Business by way of a sign unless the sign:

(1) Is erected on the property where the Body-rub Business is located;

(2) Contains only readable text which shall be free from any words or slang referring to any part of the human body or the word nude, naked, topless, bottomless, sexy or any other word or picture, symbol or representation having like meaning or implication; has no animation, flashing lights or is designed to revolve on an axis;

(3) For the purpose of this section, “animation” shall mean any motion of a display or part thereof, whether by mechanical action or the flashing on and off of its lights;

(4) Is in compliance with the City’s Sign By-law as amended.

ALCOHOL AND DRUGS

13. An Owner, Operator, Attendant or other person shall not:

(1) Provide a Body-rub or any other Service or Services in a Body-rub Business to a person who is or who appears to be intoxicated by alcohol or a drug or to any person whose appearance or condition provides reasonable cause to believe that the provision of such services to such person may cause illness or injury to him or her;

(2) Permit any person who appears to be intoxicated by alcohol or a drug to enter or remain in any Body-rub Business operated by him or her;

(3) Take, consume or have alcohol or a drug in his or her possession in a Body-rub Business, nor shall the use of alcohol or a drug by him or her be apparent while he or she is in a Body-rub Business;

(4) For the purposes of this section, the word “drug” shall be deemed to exclude patent medicines and prescription drugs required for medicinal purposes.

APPEARANCE AND BEHAVIOUR OF OWNERS, OPERATORS AND ATTENDANTS

14. Every Owner, Operator and Attendant shall, while engaged in his or her respective trade, business or occupation in a Body-rub Business, shall be neat and clean in his or her person and civil and well behaved to members of the public with whom he or she is dealing.

CHANGE OF ADDRESS OF OWNER, OPERATOR OR ATTENDANT

33
15. Every Owner, Operator or Attendant who changes his or her address shall, within 2 days after such change, attend at the office of the Licence Issuer and notify the Licence Issuer of such change of address and produce his or her Licence for the change to be entered thereon.

**INSPECTIONS**

16. Upon request made by the Licence Issuer, Inspector, or Police:

   (1) Every Owner, Operator, Attendant or employee of an Owner or Operator, shall provide his/her name and residential address;

   (2) Every Owner, Operator, agent or employee of an Owner or Operator shall produce the Owner’s Licence;

   (3) Every Attendant shall produce his or her Licence.

17. The Licence Issuer, Inspector or Police, may enter and inspect all areas of a Body-rub Business at any time of the night or day for the purpose of carrying out the enforcement of this By-law.

**LOCATION OF BODY-RUB BUSINESSES**

18. No Licence will be issued or renewed under this By-law unless the Body-rub Business is located in a permitted area of the City and is not located closer than 500 metres on a continuous path over the shortest distance from a dwelling unit or a residential zone.

19. A maximum of 8 Body-rub Businesses shall be licensed by the City.

20. Despite section 18 and 19, any Body-rub Business which had a current, valid Licence on June 2, 2003, will be permitted and such Licence will continue to be renewed if in compliance with all other applicable laws.
SCHEDULE 3 TO BY-LAW #

RELATING TO ADULT MERCHANDISE BUSINESSES

1. In this Schedule:

(1) “Adult Merchandise Store” means any Premises or part thereof in which is provided, in pursuance of a trade, calling, business or occupation, goods Designed to Appeal to Erotic or Sexual Appetites or Inclinations;

(2) “Adult Video” means any Video, Digital Video Disc (DVD) or other electronic format, and films, the container of which is designed or held out as designed to appeal to erotic or sexual appetites or inclinations, through the pictorial, photographic or other graphic depiction of subject matter distinguished or characterized by the portrayal of one or more persons involved or engaged in specified sexual activities or by an emphasis on the display of specified human body areas; “Adult Video” also includes, in the absence of evidence to the contrary, a video classified by the Ontario Film Review Board as “restricted” and required to be characterized with the added information piece “adult sex film”.

(3) “Class ‘A’ Adult Merchandise Store” means an Adult Merchandise Store in which the principal business carried on is the provision of Adult Merchandise;

(4) “Class ‘B’ Adult Merchandise Store” means an Adult Merchandise Store in which the portion of the floor area devoted to the display of adult merchandise to the public is less than 10% of the total area devoted to the display of all merchandise within the business premises;

(5) “Merchandise” includes, but is not limited to: magazines, books, pictures, slides, films, videos or Adult Videos or other electronic format, phonograph records, pre-recorded magnetic tapes, compact discs, digital video discs, novelties, devices or tools, the container or contents of which are designed or held out as Designed to Appeal to Erotic or Sexual Appetites or Inclinations, through the pictorial, photographic or other graphic depiction, or display of contents, of subject matter distinguished or characterized by the portrayal of one or more persons involved or engaging in specified sexual activities or by an emphasis on the display of specified human body areas.

LICENSING REQUIREMENTS

2. No Person shall operate an Adult Merchandise Store unless it is licensed under this By-law.

3. No Licence for a Class ‘A’ Adult Merchandise Store, will be issued or renewed under this By-law unless the Adult Merchandise Store is located in a permitted area and is not located closer than 500 metres measured on a continuous path over the shortest distance from a dwelling unit or a residential zone.

4. The provisions of Section 3 do not apply to a Person who was carrying on the business of an Adult Merchandise Store on or before March 28, 1994.

5. The provisions of Section 3 shall not apply so as to prevent the renewal of a Licence when, subsequent to the valid issuance of a Licence under this By-law, a dwelling unit has been located or a residential zone created within 500 metres of the Adult Merchandise Store for which the Licence was granted.

6. In addition to the General Licensing provisions contained in this By-law, every Applicant for a new Adult Merchandise Store and at the discretion of the Licence Issuer, for the renewal of a Licence shall submit a Criminal Record Search dated within 30 days of the Application, conducted Police Services in which the
Applicant resides or from an approved provider of criminal record checks in Canada, for the Owner where the Owner is an individual; for each partner where the Owner is a partnership, and for each director of the corporation where the Owner is a corporation.

GENERAL REQUIREMENTS

7. Every Person who provides Adult Merchandise in a Class ‘A’ or ‘B’ Adult Merchandise Store shall:
   (a) Ensure that no Adult Merchandise shall be displayed in such a manner so as to be visible from outside the store;
   (b) Maintain on the premises, available for inspection by the Licence Issuer, Police or By-law Enforcement Officer, a current list of all Adult Merchandise, including Books and Videos;
   (c) Ensure that any person working in the Adult Merchandise Section/Store is of the age of 18 years or older;
   (d) Keep the premises in a clean and sanitary condition.

SIGNS

8. No Person shall advertise an Adult Merchandise Store by way of a sign unless the sign:
   (a) Is erected only on the property where the Adult Merchandise is being sold;
   (b) Contains only readable text which shall be free from any words or slang referring to any part of the human body or the word nude, naked, topless, bottomless, sexy or any other word or picture, symbol or representation having like meaning or implication, has no animation, flashing lights or is designed to revolve on an axis;
   (c) For the purpose of this section, “animation” shall mean any motion of a display or part thereof, whether by mechanical action or the flashing on and off of its lights;
   (d) Is in compliance with the City’s Sign By-law.

CLASS ‘A’

9. Every Person who provides Merchandise in a Class ‘A’ Adult Merchandise Store shall:
   (a) Ensure that no person under the age of 18 years is permitted to enter the premises;
   (b) Post and keep posted at every entrance to the premises, and in a prominent location inside such a store, signs sufficient to indicate clearly to any person approaching or entering the store, and to every person in the store, that no person under the age of 18 is permitted to enter the store or remain in such store or part thereof;
   (c) Ensure the exterior signs and advertisements relating to the Adult Merchandise Store and to the provision of Adult Videos shall be restricted to the words “Adult Merchandise” and “Adult Videos” and shall not include pictorial representation of specified body parts or specified sexual activities;
(d) Ensure that the floor space on which Merchandise is provided shall have no area enclosed or partitioned by any wall extending from the floor to a height in excess of 1.8 metres from the floor. Any such room or space shall be open at all times to all persons attending the Adult Merchandise Store during its business hours.

CLASS ‘B’

10. Every Person who provides Merchandise in a Class ‘B’ Adult Merchandise Store shall ensure that no person under the age of 18 years is permitted within one metre of any Merchandise area in accordance with this By-law.

11. Every Person who provides Merchandise in a Class ‘B’ Adult Merchandise Store shall not permit any Merchandise to be displayed at a height of less than 1.5 metres above floor level, unless such Merchandise is in a part of the premises where the public is not permitted physical access and which is not visible to the public.

12. Every Person who provides Merchandise in a Class ‘B’ Adult Merchandise Store shall ensure that:

(a) No adult magazine, adult book, adult video, Adult Video, Adult Video container or any other printed material or visual image which reveals a specified body area or a specified sexual activity, or any other Merchandise referred to in section 1(5) is displayed outside of the designated adult area;

(b) No adult magazine, adult book, Adult Video, Adult Video container or any other printed material or visual image which reveals a specified body area or a specified sexual activity, or any other merchandise referred to in section 1(5) is displayed in such a way that it may be viewed from outside the designated adult area.
APPENDIX A TO BY-LAW #
ADULT ENTERTAINMENT ESTABLISHMENTS
RELATING TO LICENCE FEES

<table>
<thead>
<tr>
<th>TYPE OF LICENCE</th>
<th>FEE</th>
<th>EXPIRY DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Entertainment Business</td>
<td>$4,400.00</td>
<td>April 30</td>
</tr>
<tr>
<td>Adult Entertainment Operator</td>
<td>$ 275.00</td>
<td>April 30</td>
</tr>
<tr>
<td>Entertainer</td>
<td>$ 305.00</td>
<td>April 30</td>
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<tr>
<td>Adult Merchandise Business</td>
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<td></td>
</tr>
<tr>
<td>Class A</td>
<td>$ 660.00</td>
<td>April 30</td>
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<tr>
<td>Class B</td>
<td>$ 210.00</td>
<td>April 30</td>
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<tr>
<td>Body-rub Business</td>
<td>$4,400.00</td>
<td>April 30</td>
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<tr>
<td>Body-rub Business Operator</td>
<td>$ 275.00</td>
<td>April 30</td>
</tr>
<tr>
<td>Body-rub Attendant</td>
<td>$ 305.00</td>
<td>April 30</td>
</tr>
</tbody>
</table>

**OTHER FEES**

- Closed File Administration  $50.00
- Late Renewal               $50.00
- Change of Information on Licence/file $20.00
- Print Replacement Licence  $10.00
POLICY STATEMENT:

This policy deals with Applicants or Licensees who must submit a police check as part of their Licence Application. When a police check reveals a prior conviction for a serious offence, the Licence Issuer must conclude that it is not in the public interest for the person to be licensed and refuse or suspend the licence.

When a Licence is revoked, refused or suspended, the Licence Issuer will advise the Applicant or Licensee in writing, setting out the specific conviction that forms the basis of the decision and tell the Applicant or Licensee of the right to appeal to the Brampton Appeal Tribunal and the deadline for appealing. Any appeal letter must contain reasons in support and be accompanied by the appropriate fee as set out in the City's User Fee By-law. The Tribunal makes the final decision and there is no further right to appeal to City Council.

In the course of an Application, the Licence Issuer may also inquire into pending court cases and issue a conditional Licence to the date of the expected court date. Withholding the fact of a pending court date from the Licence Issuer is itself a ground for suspension of the Licence.

SCOPE:

The thresholds will apply to Licences issued by the City of Brampton pursuant to the following Schedules under the Adult Entertainment Establishment By-law:

Schedule 1 Adult Entertainment Businesses
Schedule 2 Body-rub Businesses
Schedule 3 Adult Merchandise Businesses

1- A Despite an Application being complete and all fees paid, the Licence Issuer shall refuse to issue or renew a Licence and in the case of an existing Licence, the Licence Issuer shall suspend the Licence, if an applicant or Licensee has:

1) Any code 01 conviction
2) Any code 02 conviction within the last 10 years
3) Any code 03 conviction within the last 5 years
4) Two or more code 03 convictions within the last 10 years
5) Any code 04 convictions within the last 3 years
6) Two or more code 04 convictions within the last 5 years
7) Any code 05 or 07 conviction within the last year
8) Six or more by-law related convictions within the last year concerning the licensed business or individual, or any other of the individual’s businesses that were licensed or were required to be licensed, or any other of the individual’s prior businesses that were licensed or are required to be licensed
9) Four or more by-law related convictions within the 12 months immediately preceding the date of issuance; or
10) Overdue by-law fines, unless the applicant or licensee provides proof that such fines have been subsequently paid.

1- B The Licence Issuer shall issue, renew or reinstate a licence if, at the time of the application for a licence or licence renewal, the conviction or event has reached the age set out below:

1) The code 01 conviction is more than 10 years old
2) If the licence was not issued because of a single code 02 conviction, when that conviction becomes more than 5 years old
3) If the licence was not issued because of a single code 03 conviction, when that conviction becomes more than 5 years old
4) If the licence was not issued because of 2 or more code 03 convictions, when 2 of those convictions become more than 10 years old
5) If the licence was not issued because of a single code 04 conviction, when that conviction is more than 3 years old
6) If the licence was not issued because of 2 or more code 04 convictions, when these convictions are more than 5 years old
7) If the licence was not issued because of a single code 05 conviction, when that conviction is more than a year old
8) If the licence was not issued because of 3 or more code 08 convictions, when these convictions are more than 1 year old
9) If the licence was not issued because of 6 or more by-law related convictions when these convictions are more than a year old
10) If the licence was not issued because overdue by-law fines, when those fines have been paid.

The Licence Issuer may issue a warning letter to be placed in an applicant’s or Licensee’s file if, at the time of an application for a licence or renewal, the applicant has 4 or more by-law related convictions concerning the licensed business or individual, or any other of the individual’s businesses that are licensed or are required to be licensed, or any of the individual’s prior businesses that were licensed or required to be licensed, within the 12 months immediately preceding the date of issuance or renewal.

The warning letter must advise the applicant or licensee about the specific applicable threshold.

Related legislation may include, but is not limited to the City of Brampton Adult Entertainment Establishment By-law.

**OFFENCES AND CORRESPONDING CODES**

<table>
<thead>
<tr>
<th>Criminal Code</th>
<th>Description</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sexual Offences (minors)</td>
<td>Interference, invitation, exploitation, procuring sexual activity (parent or guardian), permitting sexual activity (householder), corrupting children, luring a child, exposure, incest (with minor)</td>
<td>01</td>
</tr>
<tr>
<td>Terrorism</td>
<td>Providing, collecting property; using, possessing property; providing, making available property</td>
<td>02</td>
</tr>
<tr>
<td>Homicide</td>
<td>Homicide, manslaughter, infanticide, murder, attempt to commit, accessory</td>
<td>02</td>
</tr>
<tr>
<td>Major assault and sexual assault offences</td>
<td>Sexual assault with weapon, causing bodily harm, aggravated assault with weapon, causing bodily harm</td>
<td>02</td>
</tr>
<tr>
<td>Sexual offences (against person other than minor)</td>
<td>Exploitation of persons with a disability, incest, indecent act, sexual assault</td>
<td>03</td>
</tr>
<tr>
<td>Confinement</td>
<td>Kidnapping, hostage taking, abduction</td>
<td>03</td>
</tr>
<tr>
<td>Hate propaganda</td>
<td>Advocating genocide, public incitement of hatred</td>
<td>03</td>
</tr>
<tr>
<td>Robbery, extortion</td>
<td>All offences</td>
<td>03</td>
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<tr>
<td>Criminal organization</td>
<td>Participating in activities of</td>
<td>03</td>
</tr>
<tr>
<td>Criminal Negligence</td>
<td>Criminal negligence, causing death, causing bodily harm</td>
<td>04</td>
</tr>
<tr>
<td>Assault</td>
<td>Assault of a peace officer</td>
<td>04</td>
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<tr>
<td>Explosives</td>
<td>Using, possession</td>
<td>04</td>
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<tr>
<td>Noxious thing, poison</td>
<td>Administering to harm</td>
<td>04</td>
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<tr>
<td>Harassment, threats</td>
<td>Criminal harassment, uttering threats</td>
<td>04</td>
</tr>
<tr>
<td>By-law Number</td>
<td>Description</td>
<td>Code</td>
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<tr>
<td>---------------</td>
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<td>------</td>
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<tr>
<td>8.2-49</td>
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### Controlled Drugs and Substances Act Offences

<table>
<thead>
<tr>
<th>Description</th>
<th>Code</th>
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<tbody>
<tr>
<td>Possession</td>
<td>05</td>
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<td>Trafficking of Schedule I or II substance</td>
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</tr>
<tr>
<td>Trafficking of Schedule II substance</td>
<td>04</td>
</tr>
<tr>
<td>Trafficking of Schedule IV substance</td>
<td>05</td>
</tr>
<tr>
<td>Importing, exporting of Schedule I or II substance</td>
<td>03</td>
</tr>
<tr>
<td>Importing, exporting of Schedule II substance</td>
<td>04</td>
</tr>
<tr>
<td>Importing, exporting of Schedule IV substance</td>
<td>05</td>
</tr>
<tr>
<td>Production of Schedule I or II substance (except marijuana)</td>
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<tr>
<td>Production of Marijuana</td>
<td>04</td>
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<tr>
<td>Production of Schedule III substance</td>
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<tr>
<td>Production of Schedule IV substance</td>
<td>05</td>
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<table>
<thead>
<tr>
<th>By-law</th>
<th>Description</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>08</td>
<td>Discriminate against a member of the public</td>
<td></td>
</tr>
<tr>
<td>08</td>
<td>Refuse to serve a person assisted or guided by a service animal; refusing a person assisted or guided by a service animal to remain</td>
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</tr>
<tr>
<td>08</td>
<td>Refuse to serve a disabled person; refusing a disabled person into or upon any place or premises or thing to which the licence applies; refusing a disabled person to remain in or upon such place or premises by reason of the presence of such disability</td>
<td></td>
</tr>
</tbody>
</table>

ACCOUNTABILITY:
Licence Issuer

ADMINISTRATION:
Manager, Administrative Services and Elections
City Clerk’s Office
Date: 2016-12-12

Subject: Brampton Beast – Three Year Advertising and Sponsorship Agreement

File: DB.x

Contact: Al Meneses, Commissioner, Community Services, 905-874-3435, al.meneses@brampton.ca

Recommendations:

1. That the report from Al Meneses, Commissioner, Community Services, dated December 12, 2016, to the City Council meeting of December 14, 2016 re: Request to Begin Procurement – Purchasing By-law Section 4.0, Brampton Beast – Three Year Advertising and Sponsorship Agreement – Ward 3 (File#DB.x) be received; and

2. That the Purchasing Agent be authorized to begin the Direct Negotiation of a three-year Advertising and Sponsorship Contract with 1652747 Ontario Limited, operating as “Brampton Beast Hockey Club” in accordance with its unsolicited proposals to the City and on the terms and conditions as may be approved by City’s external legal counsel and otherwise in accordance with the City’s Purchasing By-law 310-2015.

Overview:

- On March 09, 2016, representatives from the Brampton Beast Hockey Club (the “Club”) delegated to Council and presented unsolicited proposals for a 3-year advertising and sponsorship contract.

- City Council directed staff to include $500,000 plus HST in the 2017 budget submission for an advertising and sponsorship package.

- Council also directed staff to negotiate any necessary agreements to finalize a three-year program of advertising and sponsorship for up to $500,000 plus HST per annum, in compliance with the Municipal Act, 2001, to be considered and approved by Council.

- In consultation with City’s external legal counsel, staff have finalized the required terms of an Advertising and Sponsorship Agreement.

- Staff believes that the terms of the draft agreement are consistent with Council’s direction and the proposals of the Club as delegated to Council, and would achieve compliance with the Municipal Act, 2001.
Background:

On March 09, 2016, delegates representing the Club delegated to City Council and made certain unsolicited proposals for a City advertising and sponsorship package. At that time, Council directed staff as follows:

- That $500,000 plus HST be included in the 2017 Current Budget submission for the advertising and sponsorship package proposed by the Brampton Beast; and
- That staff negotiate any necessary agreements with the Brampton Beast related to the Club’s presentation and Multi-Year Proposal based on a three-year program of advertising and sponsorship opportunities for up to $500,000 plus HST per annum in compliance with the Municipal Act, 2001, to be considered and approved by Council.

City staff, in consultation internal stakeholders and outside legal counsel, drafted terms and conditions of an agreement that in staff’s opinion, is consistent with direction from Council and the proposals as delegated to Council by the Club.

Current Situation:

Staff has reviewed the Club’s unsolicited proposal and the have determined it to be in the best interest of the City to initiate a procurement by direct negotiation with the Club in accordance with terms and conditions recommended by City’s external legal counsel or as legal counsel may subsequently recommend for compliance with the Municipal Act, 2001.

Negotiations and dialogue between the City and the Club have concluded successfully. Staff has been advised by the Club’s representatives that the draft agreement is acceptable to the Club.

Staff has also considered the application of the City’s Purchasing By-law 310-2015 with respect to unsolicited proposals (s. 11.16) and a procurement of services with an estimated value of $1,000,000 or greater (s. 4.0).

Staff is obligated by the Purchasing By-law to submit this report for Council’s review and consideration and authorization to commence the procurement by direct negotiation in order to meet the timing requirements of the proposals.

Of particular interest for Members of Council, the following extracts from the draft agreement should be highlighted:

- Payments of $500,000 plus HST to be made on January 15, 2017, 2018 and 2019;
- City shall have no further obligation to make any payments if the Club ceases to operate a ECHL team at the PowerAde Centre as its “home ice”, ceases to operate with the name ‘Brampton’, becomes insolvent, is sold, ceases to be entitled to sell advertising under its lease or defaults in its obligations;
- Club to provide the City with annual audited financial statements;
- Club to submit an annual budget to the City for City approval;
• If the Club becomes profitable or loses less than $500,000 in any given year, the City will be reimbursed an amount equal of such profit or the difference between $500,000 and the loss, up to a cumulative maximum of $1,500,000 (less HST)

Next Steps:

Staff will ensure that the procurement proceeds in accordance with the Purchasing By-law and will report back to Council as to the outcome of negotiations. It is anticipated that negotiations will be successfully completed before year end and the advertising and sponsorship program, which commenced with the start of the hockey season, will continue.

In accordance with section 4.0 of the Purchasing By-law, Council’s authorization is required to commence this procurement after which the Mayor and members of Council may have no involvement until the contract has been entered into.

Corporate Implications:

Financial Implications:

The 2017 Current Budget submission includes $500,000 plus HST, as directed by Council. Staff will ensure that current budget submissions for 2018 and 2019 also include the $500,000 plus HST, as directed by Council.

Legal Implications:

External legal counsel was retained to assist in the drafting of the terms and conditions of the draft agreement and in particular to ensure that the agreement would be in compliance with the Municipal Act, 2001 as directed by Council. Legal Services will review the agreement once executed by the Club and approve same as to form prior to execution on behalf of the City.

Strategic Plan:

This report achieves the Strategic Plan priority of Good Government by practicing proactive, effective and responsible management of finances, policies and service delivery.

Conclusion:

As directed by Council on March 09, 2016, staff has included $500,000 plus HST in the 2017 Current Budget submission and staff have in consultation with external legal counsel drafted the terms and conditions of an Advertising and Sponsorship Agreement for Council’s consideration and approval. Should Council approve the commencement of a procurement, staff will proceed with a direct negotiation procurement in accordance with the said terms and conditions and the Purchasing By-law.
Date: 2016-11-28

Subject: 2016 Corporate Asset Management Plan

Contact: David Sutton, Director of Finance and Interim Treasurer
         (905) 874-2257

Recommendations:

1. That report from David Sutton, Director, Finance and Interim Treasurer, Corporate Services Department, dated November 28, 2016, to the Council Meeting of December 14, 2016. Re: “2016 Corporate Asset Management Plan”, be received; and

2. That Council approve the proposed City of Brampton Corporate Asset Management (CAM) Policy as outlined in Appendix A; and

3. That Council approve The City of Brampton 2016 Corporate Asset Management Plan as Appendix C and the Executive Summary Brochure as Appendix B; and

4. That Staff continue to engage and inform Council as part of the requirement for the implementation of the Corporate Asset Management Plan.

Overview:

- In 2016, a Corporate Asset Management Plan (CAMPlan) project team was formed to develop the City of Brampton's first comprehensive asset management plan.

- The Corporate Asset Management Policy statement has been developed to set out the requirements for the corporate asset management program and sets a framework to align with the City's strategic goals.

- The 2016 Corporate Asset Management Plan was developed following the Ontario “Building Together” guidelines, and meets the requirements of the Federal Gas Tax Agreement.

- The 2016 Corporate Asset Management Plan is developed based on current available data. This Plan is an evolving document that requires continuous improvement and updates.
Current and upcoming legislation require municipalities to implement an asset management plan that demonstrates optimized evidence-based decision making. The City has just commenced the asset management journey and it is critical to accelerate the CAMPlan Roadmap not only to ensure sustainability of funding from all levels of government, but also to ensure that asset needs inform annual funding decisions required to sustain service levels.

Background:

The City of Brampton receives approximately $28 million of Federal Gas Tax funds annually. The Federal Gas Tax Agreement includes a requirement that recipients of Federal Gas Tax funds develop and implement an Asset Management Plan that incorporates all of the municipality’s assets that are eligible for Federal Gas Tax funding, prior to December 31, 2016.

The Province of Ontario has also established that Ontario municipalities are required to develop detailed asset management plans in order to continue to receive infrastructure funds from the Province as well as being a requirement for any future Development Charge Studies as a result of the recent amendments to the Development Charges Act under Bill 73 legislation.

Beyond these contractual and legislative requirements, the development and implementation of a Corporate Asset Management Plan (CAMPlan) supported by effective corporate asset management policies, processes and practices is vital to ensure that the City’s assets are managed in a way that preserves sound stewardship of public resources while balancing levels of services and risk. Implementation of a responsible and sustainable asset management plan is necessary to improve the residents’ quality of life and in increasing the City’s competitiveness and attractiveness at regional, national and global stage.

The City will adopt the internationally recognized global best practices asset management standard - International Standards Organization (ISO 55000) which provides a foundation to emphasize and support optimized evidence-based decision making.

Current Situation:

1. **Program Governance**

In 2016, a corporate asset management project team was formed to embark on this strategic journey of developing the first city-wide comprehensive CAMPlan and the commencement of a service-based asset management best practices model for the City.
The Corporate Asset Management Plan adopts an Asset Management governance structure that is led by the Corporate Asset Management Office and sponsored by the Corporate Leadership Team (CLT). It is comprised of:

1. CLT led by Chief Administrative Officer
2. Steering Committee - Directors and Managers from various service areas
3. Network Team - Key technical experts across the various service areas

The methodology undertaken to produce a full 2016 Corporate Asset Management Plan is complex, involving extensive efforts from staff across the City. To complement the staff resource constraints and due to the accelerated timeline, an external consulting service (Hemson Consulting Ltd.) was engaged to assist the project team, in order to meet the deadline of December 31, 2016.

2. Corporate Asset Management Policy

The City of Brampton Corporate Asset Management Policy (the ‘Policy’) is a critical and fundamental document required as part of the CAMPlan. The Policy proposed in Appendix A is intended to serve as a framework for infrastructure investments that will allow needs to be prioritized over wants. It will help ensure that investments are made at the right time to minimize future repair and rehabilitation costs while maintain sound stewardship of the city’s assets.

The following principles form the foundation of the Corporate Asset Management Plan:
- Customer Focused
- Evidence- Based Decision Making
- Risk Management
- Regulatory Driven
- Innovation
- Sustainable
- Systems Based

The Policy will be implemented in alignment with Council’s Strategic Plan, and the effort to build a future ready Brampton. The Policy was built following the ISO 55000 – Global Asset Management Best Practices framework as shown in Figure 1.0 below and provides the foundation of the CAMPlan to emphasize and support optimized evidence-based decision making.
3. **2016 Corporate Asset Management Plan**

In 2012, the Ontario Ministry of Infrastructure released their 10-year infrastructure plan “Building Together – A Guide for Municipal Asset Management Plans”. In this guide, the Ministry emphasizes that comprehensive asset management plans are the foundation of municipal infrastructure strategies and should guide investment decisions.

The City of Brampton 2016 Corporate Asset Management Plan (CAMPlan) attached as Appendix C was developed following the “Building Together” guidelines. The CAMPlan will remain current until replaced by an updated one.

**a) The State of Our Local Infrastructure**

The following key service areas form the basis of the first version of the CAMPlan:

- Fire Services
- Fleet Services
- Stormwater Services
- Parks & Recreation Services
- Transit Services
- Transportation Services
- Corporate Facilities Services

Some service areas have not been included in this first version of the CAMPlan due to limited data availability. The most notable exceptions are library collections and equipment, surface parking, animal shelters, forestry and cemeteries. These assets will be added in future versions of the CAMPlan. Land has also been excluded since it does not depreciate over time and does not require “replacement”. However, the
majority of the City’s major service area assets have been included within this first version of the CAMPlan.

The total current replacement value of assets included in this version of the CAMPlan is approximately $5.1 Billion (2016), excluding Land, as shown in Figure 2.0.

FIGURE 2.0 - TOTAL REPLACEMENT VALUE BY CATEGORY ($5.1 BILLION)

In order to provide a sound basis for assessment of assets and to allow for a high-level benchmarking with other municipalities, the City adopted the infrastructure rating system as shown in Table 1.0 below, from the Canadian National Infrastructure Report Card (CNIRC).

Table 1.0 – Five Point Infrastructure Rating Scale

<table>
<thead>
<tr>
<th>Rank</th>
<th>Condition</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Very Good</td>
<td>The infrastructure in the system is in generally good condition, typically new or recently rehabilitated. A few elements show signs of deterioration that require attention.</td>
</tr>
<tr>
<td>2</td>
<td>Good</td>
<td>The infrastructure in the system is in good condition; some elements show signs of deterioration that require attention. A few elements show signs of significant deficiencies.</td>
</tr>
<tr>
<td>3</td>
<td>Fair</td>
<td>The infrastructure in the system or network is in fair condition; it shows general signs of deterioration and requires attention. Some elements exhibit significant deficiencies.</td>
</tr>
<tr>
<td>4</td>
<td>Poor</td>
<td>The infrastructure in the system or network is in poor condition and mostly below standard, with many elements approaching the end of their service life. A large portion of the system exhibits significant deterioration.</td>
</tr>
<tr>
<td>5</td>
<td>Very Poor</td>
<td>The infrastructure in the system or network is in unacceptable condition with widespread signs of advanced deterioration. Many components in the system exhibit signs of imminent failure, which is affecting service.</td>
</tr>
</tbody>
</table>
Overall, 75% of the City’s infrastructure assets are in Good or Very Good condition, while less than 9% of assets are in Very Poor or Poor condition as shown in Figure 3.0. The City’s Condition Trend in the next 10 years continues to be Declining.

**FIGURE 3.0 - OVERALL CURRENT STATE OF LOCAL INFRASTRUCTURE**

### b) Desired Levels of Service (LOS)

Assets exist for the purpose of supporting the delivery of City services to its customers. Levels of Service are defined by the International Infrastructure Management Manual (IIMM) as a “defined service quality for a particular activity or service area against which service performance may be measured”. Service Levels usually relate to Quality, Quantity, Reliability, Responsiveness, Environmental Acceptability and Costs.

Ultimately, desired levels of service determine resources as well as funding strategies and can be measured by the following Levels of Service:

- **Corporate LOS** - Sets the corporate objective (Why we are here?)
- **Customer LOS** - Defines the services that the Asset Manager / City provides to the customer (What we deliver to our taxpayers)
- **Asset or Technical LOS** – Defines the technical requirements needed to achieve services objectives (What we do to manage our assets to support service levels)
The overall and individual current and projected service levels of service within the next 10 years have been projected as shown in Table 2.0 below.

**TABLE 2.0 - CITY'S CURRENT LEVELS OF SERVICE AND TRENDS**

<table>
<thead>
<tr>
<th>SERVICE AREAS</th>
<th>Levels of Service Trend (within 10 yrs)</th>
<th>Projected Service Levels</th>
<th>Risk to Service Delivery</th>
<th>Data Reliability/Accuracy</th>
</tr>
</thead>
<tbody>
<tr>
<td>PARKS</td>
<td>↓</td>
<td>↑</td>
<td>↔</td>
<td>Age</td>
</tr>
<tr>
<td>PARKS (FORESTY)</td>
<td>↑</td>
<td>↔</td>
<td>↔</td>
<td>No current inventory</td>
</tr>
<tr>
<td>STORMWATER</td>
<td>↑</td>
<td>↔</td>
<td>↔</td>
<td>Age &amp; Condition</td>
</tr>
<tr>
<td>TRANSPORTATION (ROADS)</td>
<td>↓</td>
<td>↔</td>
<td>↔</td>
<td>Condition</td>
</tr>
<tr>
<td>TRANSPORTATION (TRAFFIC SERVICES)</td>
<td>↑</td>
<td>↓</td>
<td>↔</td>
<td>Age</td>
</tr>
<tr>
<td>TRANSPORTATION (BRIDGES &amp; CULVERTS)</td>
<td>↓</td>
<td>↔</td>
<td>↔</td>
<td>Age &amp; Condition</td>
</tr>
<tr>
<td>FACILITIES</td>
<td>↔</td>
<td>↑</td>
<td>↔</td>
<td>Condition</td>
</tr>
<tr>
<td>FIRE</td>
<td>↔</td>
<td>↑</td>
<td>↔</td>
<td>Age</td>
</tr>
<tr>
<td>FLEET</td>
<td>↔</td>
<td>↑</td>
<td>↔</td>
<td>Condition</td>
</tr>
<tr>
<td>INFORMATION TECHNOLOGY</td>
<td>↔</td>
<td>↑</td>
<td>↔</td>
<td>Age</td>
</tr>
<tr>
<td>TRANSIT</td>
<td>↑</td>
<td>↑</td>
<td>↑</td>
<td>Age &amp; Condition</td>
</tr>
</tbody>
</table>

**OVERALL**

<table>
<thead>
<tr>
<th>STABLE</th>
<th>INCREASED CUSTOMER DEMANDS</th>
<th>STEADY *</th>
<th>Age &amp; Condition</th>
</tr>
</thead>
</table>

* Under current funding planned funding levels for short term
Asset Management Strategies

As part of the corporate asset management roadmap, asset management strategies are in development across the City. Figure 4.0 below provides a brief description of the different asset management strategies and its relation of the overall policy.

FIGURE 4.0- CORPORATE ASSET MANAGEMENT STRATEGIES

Some benefits from the implementation of these strategies may include:

- Assets are managed on principles of sustainability, continuous improvements and simplicity
- Integration of corporate priorities is enabled
- Reliable data with the integrity to meet or surpass regulatory demands
- Outcome of decisions on triple bottom line can be quantified
- Lifecycle cost is minimized and business planning process are linked to Capital budget needs
- Return on corporate investment is maximized, and tax dollars are spent wisely

Through implementation of a robust investment planning process and a robust business case evaluations process, the benefits of various Asset Management Strategies currently implemented throughout the City will be and continue to be realized.
c) Financing Strategies

I. The Infrastructure Gap

The infrastructure gap has been identified as the difference between the investment needs of infrastructure assets (based on age and condition) and forecasted capital budget expenditures for asset renewal (based on existing and future assumed capital funding levels).

FIGURE 5.0- OVERALL INFRASTRUCTURE GAP

The infrastructure gap estimate is derived from 2016 data and projected for the next 10 years. Over the coming decade, the baseline scenario forecasts spending of approximately $1.1 billion to address the life cycle needs of assets. This is comprised of $786 million in infrastructure levy funding, $317 million in Federal Gas Tax funding, and $18 million in existing reserve fund balances. Unspent funds in capital replacement work in progress have not been considered. The increase in available capital funding identified in each year is a result of the annual increase to the infrastructure levy, which is based on 2 per cent of each of the estimated prior years tax levy (after accounting for assessment growth).

As shown in Figure 5.0, there is a significant backlog of asset investment needs from previous years and therefore this infrastructure gap has been identified in 2016. Not unlike any other comparable municipality, the asset investment needs continue to outweigh the planned budget, which results in an infrastructure gap reaching...
approximately $650 million by 2025, up from its current level of close to $200 million. Even though this estimate may seem daunting at first, in comparison to the overall asset portfolio value of $5.1 billion, it is less than 15% and is generally in Good Condition.

Therefore, it must be well understood that with the development of a solid corporate asset management program and with identified funding strategies, this growing infrastructure gap can be prudently managed.

II. Funding Strategy

The current $200 million infrastructure gap represents less than 4 per cent of the $5.1 billion asset base (excluding land). The concern over an infrastructure gap is not so much that it exists, but how this gap changes over the long-term. In fact, maintaining a controlled “gap” is likely indicative of prudent financial management. It is important to balance between the amount of preventative and reactive measures used to address infrastructure concerns and how much risk of asset failure is tolerable.

In the current fiscal context, it is likely unrealistic to expect the infrastructure deficit to be addressed in the short-term. Accordingly, a long-term funding strategy that identifies options for addressing current and future asset expenditure requirements is considered. The City’s CAMPlan provides an overview of the following funding mechanisms and their performance against key financial management principles:

- Tax Supported Funding Tools (including infrastructure levy)
- Federal and Provincial Grants
- Rate Supported Funding Tools (e.g. stormwater)
- User Fees Supported Funding Tools
- Development Supported Funding Tools
- Alternative Funding Tools
- Debt Financing

The City will apply the findings in the CAMPlan towards future budgets to prioritize investments, targeting service areas with asset bases that contribute significantly to the infrastructure gap or service levels. The CAMPlan presents the following recommendations in Table 3.0 for consideration:
<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Description</th>
<th>Implementation Mechanism</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintain 2% Infrastructure Levy Increase</td>
<td>At a minimum, Council should maintain the scheduled increases to Reserve 4 of 2% increase to the tax levy per year</td>
<td>Annual budget</td>
</tr>
<tr>
<td>Using Federal Gas Tax primarily for replacement projects</td>
<td>Replacement projects funded from Federal Gas Tax.</td>
<td>Annual budget</td>
</tr>
<tr>
<td>Implement stormwater rate fee</td>
<td>This will address the storm funding gap and allow for the dedication of current tax funding to other service areas</td>
<td>Stormwater Financing Strategy</td>
</tr>
<tr>
<td>Undertake Departmental Asset Management Plans (AMPS)</td>
<td>Similar to Facilities, Departmental AMPS make consolidation of City-wide AMP documentation much reliable.</td>
<td>Council funding approval</td>
</tr>
<tr>
<td>Council approved additional service levels</td>
<td>The City should have approved service levels similar to those approved for Fire and Public Works. Fire Services has approved service levels as does Public Works for minimum maintenance standards as presented by the Province. This can be improved as more data is collected.</td>
<td>Council Approval</td>
</tr>
<tr>
<td>About ten year capital forecast and associated operating expenditures</td>
<td>Adopt a ten year forecast that aligns with the Development Charges, AMP and long-term financial plan forecast requirements.</td>
<td>Long-term financial plan, capital budget</td>
</tr>
<tr>
<td>Add growth, service level/enhancement &amp; repair and replacement categories to capital project submissions</td>
<td>This would improve reporting capabilities in various studies</td>
<td>Long-term financial plan, capital budget, Business case</td>
</tr>
<tr>
<td>Add asset hierarchy category to capital project submissions</td>
<td>This would improve reporting capabilities in various studies</td>
<td>Long-term financial plan, capital budget</td>
</tr>
<tr>
<td>Corporate Reserve Fund</td>
<td>Fully draw down Reserve Fund annually to apply to Repair and Replacement</td>
<td>Long-term financial plan, capital budget</td>
</tr>
<tr>
<td>Debt Financing</td>
<td>Utilize external debt financing for major strategic programs which provide the greatest return on investment from a city wide perspective</td>
<td>Long-term financial plan, capital budget, update policy</td>
</tr>
</tbody>
</table>
4. Future Improvement Initiatives

The 2016 Corporate Asset Management Plan is developed based on information available at the time. The CAMPlan is an ever evolving document and requires further improvement and update. The effectiveness of the corporate asset management program depends on the quality of our resources, data, and support from various disciplines from across the corporation.

To position the City to be leaders in asset management, the CAMPlan adopted the globally recognized Institute of Asset Management (IAM) ISO 55000 Comprehensive Asset Management Assessment Tool to track the City’s state of asset management, along with the Public Sector Accounting Board Sustainment Review Tool and the System Review Tool. The results of the assessment will be used to develop an Asset Management Roadmap to guide the City towards best practices in asset management.

The CAM improvement initiatives are presented in the CAM Roadmap as defined in CAMPlan’s Section 7 – Plan Improvement and Monitoring. Staff is recommending all key improvement initiatives be rolled out in phases, subject to future specific implementation process as approved by the Corporate Leadership Team. The following are a few examples of the key high priority improvement initiatives:

a) Asset Management Capacity Building Initiative- People Improvement

Since the establishment of the Corporate Asset Management Office at the City, significant progress, including the development of the first corporate asset hierarchy standard, has been made in developing asset management skills and capacities covering a wide spectrum including engineering, planning, financial management, project management, and business advisory.

It is acknowledged that successful cities combine capital, knowledge, corporate commitments and innovation to spark their growth and development. In
alignment with Council’s strategy of building a knowledge-based economy, the Corporate Asset Management Office’s goal is to position the City to be a leader in asset management by becoming an Infrastructure Asset Management (IAM) endorsed training and examination centre for Canada. This will allow the City to entice leading global asset management actioners to become future employees of the City of Brampton in this expanding and important field.

b) Asset Information Initiative – Technology Improvement

An asset management plan is only as good as the data available. Information on assets needs to be brought up to date and maintained up to date.

Integration of the various existing asset information system to an overall enterprise-wide asset management system will allow for better management of complex decision making while leveraging a strong asset data governance strategy.

c) Investment Initiatives – Process / Strategy Improvement

For effective implementation of the City’s CAMPlan, the Plan must be integrated with the City’s long term financial planning and budgeting processes. A comprehensive long term financial plan is being developed which will recognize long term asset funding needs and will identify an optimal funding strategy to address the funding gap. A robust investment planning process including the use of a business case evaluations process must be adopted to ensure the optimized balance of levels of service and prudent risk management.

The long term financial plan will focus on affordability and sustainability, taking into consideration of land use planning and growth projections, revenue management, operational life cycle renewal costs, and the City’s credit rating profiles.

Corporate Implications:

Financial Implications:

Current and upcoming legislation require municipalities to implement an asset management plan that demonstrates optimized evidence-based decision making. The implementation of the CAMPlan is critical to the City’s ability to manage the fiscal impact of infrastructure investments and to ensure the City’s eligibility and demonstrates its strength in competing for future potential funding support from higher orders of governments.

Funding projections within the CAMPlan assume the continuation of the annual infrastructure levy, which equates to two percent of the tax levy. With this assumption built into the funding projections and without taking into account additional expenditures required to address growth, service improvement or inflation, the City’s infrastructure gap is expected to grow (see Figure 5.0) from its current level of
approximately $200 million to $650 million over the next decade. Even though this estimate may seem daunting at first, in comparison to the overall asset portfolio value of $5.1 billion, the gap is less than 15 percent and is generally in Good Condition. With the development of a solid corporate asset management program and with identified funding strategies, this growing infrastructure gap can be prudently managed.

Various funding options and strategies have been proposed and analyzed in the CAMPlan and will be further addressed in the City's Long Term Financial Plan and through other future studies and proposals to Council.

**Other Implications:**

**Strategic Plan:**

This report achieves the strategic priority of ‘Good Government’ in support of the Strategic Plan Goal to practice proactive effective and responsible management of finances, through contributing to the Strategic Plan initiatives of developing an infrastructure delivery and maintenance strategy and long-term financial strategy.

**Conclusion:**

Staff is pleased to present Council the City of Brampton's first comprehensive Corporate Asset Management Plan (CAMPlan) and is seeking Council's endorsement of the Corporate Asset Management Policy and the CAMPlan.

The Corporate Asset Management Office is committed to continually engage and inform Council as part of the requirement for the implementation of the Corporate Asset Management Plan, through implementation of the Corporate Asset Management Program moving forward.

Approved by:       Approved by:

Vanessa Chau,  David Sutton,
Manager, Corporate Asset  Director, Finance and
Management  Interim Treasurer

Report authored by: Maggie Wang, Advisor, Financial Planning
Arun Chulliyil, Project Lead, Corporate Asset Management

**Attachments:**

Appendix A      Corporate Asset Management (CAM) Policy
Appendix B      Executive Summary Brochure
Appendix C      Corporate Asset Management Plan (binder)
Corporate Asset Management Policy

Purpose:
To express the commitment and intention of The Corporation of the City of Brampton [the City] to plan, design, construct, acquire, operate, maintain, renew, replace and dispose of the City’s assets in a way that preserves and stewards the public resources while balancing levels of service and risk.

Policy Statement:
The City will implement a comprehensive Corporate Asset Management (CAM) Plan in alignment with the current strategic vision of “Moving Our City Forward”. This inclusive framework of shared principles aligns the foundation of the CAM Plan to emphasize and support optimized evidence-based decision-making.

Specifically, the following principles will form the foundation of the Corporate Asset Management Plan:

- **Customer Focused**: Maintain clearly defined levels of service through adherence to optimized asset management processes and systems supported by cost-effective asset and customer costs.
- **Integrative Design and Delivery**: Ensure a social, financial, and environmental outcomes into asset decisions to adequately meet current and future customer needs regulatory requirements, and climate change solutions.
- **Sustainable**: Incorporate social, financial, and environmental outcomes into asset decisions to adequately meet current and future customer needs regulatory requirements, and climate change solutions.
- **Risk Management**: Achieve a strategic balance between established levels of service and the risk of unacceptable risk in order to manage resources, expectations, and priorities.
- **Whole Life Perspective**: Consider the full impact of managing an asset from acquisition to disposal, always considering the impact of interconnected influences.

Asset management ensures the right balance of strategy, assets (physical and technological), people and business processes to deliver established levels of service through an optimized risk-based decision-making approach. The City is committed to managing this program in an organization-wide manner that ensures the whole lifecycle of an asset and will be achieved by ongoing capacity building (sufficient training and resources).

Henry Bohlenz
Chief Administrative Officer

Asset Management is the coordinated activity of an organization to realize value from its assets.

Source: 10-08452

Ontario Sector LIIN
Section 5 - Asset Management Strategies

The City has adopted a Corporate Asset Management Roadmap with the ISO 55000 standard as the backbone to implement the Asset Management Strategies which will provide the following benefits:

- Assets are managed on principles of sustainability, continuous improvement and simplicity.
- Integration of corporate priorities is enabled.
- Reliable data with the integrity to meet or surpass regulatory demands.
- Outcomes of decisions on triple bottom line can be quantified (social, environmental, economic).
- Lifecycle cost is minimized and business planning processes are linked to Capital budget needs.
- Return on corporate investment is maximized.

Section 6 - Financing Strategy

The City of Brampton has a current infrastructure gap of approximately $200 million in 2016. At existing funding levels this gap will continue to grow to a projected gap of $650 Million over the next 10 years. The City must continue to make investments in our infrastructure while accelerating the CAM Roadmap to ensure optimized evidence based decision making.

The City will apply the findings in the Asset Management Program towards future budgets to prioritize investments, targeting service areas with asset bases that contribute significantly to the infrastructure gap or service levels.

In developing a long-term funding strategy that identifies options for addressing the infrastructure gap, the following funding tools are considered:

- Capital Investment of minimum 2% infrastructure levy
- Federal/Provincial funding
- Stormwater rate supported funding
- User fees supported funding
- Development supported funding
- Debt Financing
- Alternative Service Delivery

Section 7 - Corporate Asset Management Roadmap

The CAM Roadmap includes a detailed list of improvement initiatives in order to ensure that the City’s Asset Management Plan is relevant and useful.

- Formally adopt levels of service and develop a corporate Levels of Service framework.
- Cover the other services not currently covered in the first version of the Plan and expand the major service areas assets in greater detail.
- Development of Service Area Deparmental Asset Management Plans.
- Periodic Review of the State of Asset Management for CAM Program Performance Tracking.
- Implementation of evidence-based investment planning process through business case evaluations, long term financial planning and budgeting processes.
- Integration and data quality governance of asset management information.
Corporate Asset Management

What is Asset Management?
Coordinated activity of an organization to realize value from its assets.  
Source: ISO 55000

Section 2 - Introductions
The City of Brampton's 1st Corporate Asset Management Plan (CAMPlan) aligns with the International Infrastructure Management Manual's (IIMM) Asset Management Plan framework and exceeds the Ministry of Infrastructure's "Building Together - Guide for Municipal Asset Management Plans".

This Plan:
- Demonstrates that due regard is being given to the long-term stewardship and sustainability of the asset base.
- Provides commitment that assets will be maintained in compliance with regulations.
- Demonstrates that Levels of Service are being met in an effective and efficient manner, while balancing risks.
- Identifies asset management strategies and systems that inform the evidence-based decision-making process.
- Communicates and justifies funding requirements.

CAM Policy
The following principles will form the foundation of the Corporate Asset Management Program:
- Customer Focused
- Defensible decision making
- Risk Management
- Regulatory Driven
- Innovation
- Sustainable
- System-based
- Whole- Lifecycle Perspective

What is the Current State of Our Assets?
75% of the City's infrastructure is in Good or Very Good condition while roughly less than 6% of total infrastructure is in Very Poor or Poor condition.

Overall, the City's Condition Trend in the next 10 years is Declining.

Section 3 - State of Local Infrastructure: What do we own?
The assets covered by the CAMPlan are valued at a total replacement cost of $5.1 billion (Net Present Value 2018) excluding Land.

<table>
<thead>
<tr>
<th>Category</th>
<th>Value (in Millions)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pool</td>
<td>$55.3</td>
</tr>
<tr>
<td>IT</td>
<td>$55.5</td>
</tr>
<tr>
<td>Facilities</td>
<td>$673.9</td>
</tr>
<tr>
<td>Stormwater</td>
<td>$1,071.6</td>
</tr>
<tr>
<td>Waste</td>
<td>$203.0</td>
</tr>
<tr>
<td>LRT</td>
<td>$123.6</td>
</tr>
<tr>
<td>Transit</td>
<td>$552.3</td>
</tr>
<tr>
<td>Comm.</td>
<td>$123.6</td>
</tr>
<tr>
<td>Total</td>
<td>$11,783</td>
</tr>
</tbody>
</table>

Contact Us
Vanessa Chau  
Manager, Corporate Asset Management  
Ph: 905-374-3968  
Email: vanessa.chau@brampton.ca

Section 4 - Desired Levels of Service
Assets exist for the purpose of supporting the delivery of City services to its customers. Levels of service is defined by the IIMM as "defined service quality for a particular activity or service area against which service performance may be measured". Service Levels usually relate to quality, quantity, reliability, responsiveness, environmental acceptability and cost.

Ultimately, desired levels of service determine resource as well as funding strategies and can be measured by the following Levels of Service framework.
Date: 2016-11-23

File: C02E08.009

Subject: Reactivation of Application and Zoning By-law Transmittal Report
Glen Schnarr & Associates Inc-2323076 Ontario Incorporated
(To permit the development of 8 townhouse units)
66 Bramhall Circle
Ward 1

Contact: Andrea Dear-Muldoon, Development Planner, Development Services Department, 905-874-2953,
Bernie Steiger, Manager, Development Services, Development Services Department, 905-874-2097

Recommendations:

1. THAT the report from Andrea Dear-Muldoon, Development Planner, Development Services Division, dated November 23, 2016, to the City Council Meeting of December 14, 2016, re; Transmittal Report, Application to Amend the Zoning By-Law and Draft Plan of Subdivision, Glen Schnarr & Associates Incorporated - 2323076 Ontario Incorporated, Ward: 1, (File: C02E08.009) be received;

2. THAT any and all written submissions relating to this application that were made to Council and the Planning and Infrastructure Services Committee before its decision and any and all oral submissions related to this application that were made at a public meeting, held under the Planning Act, have been, on balance, taken into consideration by Council as part of its deliberations and final decision on this matter, including matters related to traffic and alternate land uses for the property (i.e., parkland) as outlined in the staff report.

3. THAT the application to amend the Zoning By-law by Glen Schnarr & Associates Incorporated -2323076 Ontario Incorporated. City File C02E08.009 be reactivated and that the timeframe for the enactment of the Zoning By-law Amendment be extended to January 30, 2017;

4. THAT the Mayor and City Clerk be authorized to execute the development agreement based on terms and conditions approved by the Commissioner, Planning & Development Services and in a form acceptable to the City Solicitor;
5. THAT Council determines in accordance with Section 34(17) of the Planning Act, R.S.O. c. P. 13, as amended, that no further public notice is required; and

6. THAT a by-law be passed to amend Comprehensive Zoning By-law 270-2004 as amended.

Overview:

- This report forwards the implementing zoning by-law for this “approved in principle” development application to Council for enactment.

- This application proposes the extension of Bramhall Circle and the development of 8 street townhouse dwellings.

- This application was approved in principle, subject to conditions by Council at its meeting of November 6, 2013, and the Plan of Subdivision has been draft-approved. A subdivision agreement will be initiated and finalized prior to the registration of the subdivision.

- Council’s previous approval in principal included a condition “that the decision of approval for the subject application be considered null and void and a new development application be required, unless a zoning by-law is passed within 36 months of the Council approval of this decision”. The 36 month timeframe expired on November 6, 2016.

- Staff recommends that the file be reactivated and that the Zoning By-law be enacted.

- The Zoning By-law Amendment achieves the Strategic Plan’s Growth Management (‘Growing’) by facilitating an appropriate infill development on a long-standing undeveloped parcel in an existing residential neighbourhood.

Background:

An application to amend the Zoning By-law and draft plan of subdivision was submitted to allow for the development of eight street townhouse units on a vacant parcel within an existing residential neighbourhood. This application also involves the extension of Bramhall Circle.

The application was approved in principle, subject to conditions, by Council at its meeting of November 6, 2013 (Resolution #PDD203-2013). Condition #2 of the resolution directs staff to prepare an appropriate amendment to the Zoning By-law subsequent to the issuance of draft approval of the plan of subdivision. The subdivision was draft approved on August 5, 2016.
As part of the approved recommendation, there was a condition requiring "that the decision of approval for the subject application be considered null and void and a new development application be required, unless a zoning by-law is passed within 36 months of the Council approval of this decision" (i.e. the “sunset clause”). The 36-month timeframe expired on November 6, 2016.

**Current Situation:**

Staff is now in a position to bring forward the enacting zoning by-law amendment for Council’s consideration. A subdivision agreement will be initiated and finalized prior to the registration of the subdivision.

Although the applicant has been working with staff to clear all of the “prior-to” the implementing zoning by-law was not able to be completed and to proceed to Council in advance of the November 6, 2016 deadline. This report recommends that the file be reactivated and that the “sunset clause” be extended to January 30, 2017.

An amendment to the Zoning By-law has been prepared generally in accordance with Council adopted recommendations, and is presented to Council for its consideration. It is noted that although the recommendation report contemplated a minimum lot width of 5.88 metres, the by-law recommended for enactment identifies a minimum lot width of 5.8 metres. This change is considered to be minor and further public notice is not required.

This report also seeks confirmation from Council that it has considered the matters raised by the public in their submissions regarding this proposal. As noted in the Recommendation Report of November 4, 2013, the concerns raised by the public related to traffic impacts that may be caused by the potential connection of Bramhall Circle with Royal Salisbury Way and the consideration of an alternate land use for the property (i.e., parkland).

**Corporate Implications:**

There are no corporate implications associated with this Zoning By-law Amendment.

**Financial Implications:**

Revenue collected through development application fees are accounted for in the approved operating budget.

**Other Implications:**

None.

**Strategic Plan:**

The Zoning By-law Amendment achieves the Strategic Plan's Growth Management ('Growing') by facilitating an appropriate infill development an undeveloped parcel in an existing residential neighbourhood.
Conclusion:

Staff recommends that the file be reactivated and that an extension to the “sunset clause” be granted. Staff also recommends that the Zoning By-law amendment be enacted.

Original approved by

Bernie Steiger, MCIP., RPP
Manager, Development Services
Planning & Development Services

Original approved by

Allan Parsons, MCIP., RPP
(Interim) Director, Development Services,
Planning & Development Services

Original approved by,

Heather MacDonald MCIP, RPP
(Interim) Commissioner, Development Services
Planning & Development Services

Attachments:

Appendix 1: Zoning By-law
THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number _______ - 2016

To amend By-law 270-2004, as amended

The Council of The Corporation of the City of Brampton, in accordance with the provisions of the Planning Act, R.S.O. 1990, c.P. 13, hereby ENACTS as follows:

1. By-law 270-2004, as amended, is hereby further amended:

(1) by changing Schedule A thereto, the zoning designation of the lands as shown outlined on Schedule A to this by-law:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESIDENTIAL SEMI-DETACHED A HOLDING ZONE (R2A(H))</td>
<td>RESIDENTIAL STREET TOWNHOUSE B(1)- SECTION 2408 (R3B(1)-2408)</td>
</tr>
<tr>
<td>and</td>
<td>and</td>
</tr>
<tr>
<td>RESIDENTIAL STREET TOWNHOUSE B(1)- SECTION 140 (R3B(1)-140)</td>
<td>RESIDENTIAL SEMI-DETACHED A(2)- SECTION 122 (R2A(2)-122)</td>
</tr>
<tr>
<td></td>
<td>and</td>
</tr>
<tr>
<td></td>
<td>OPEN SPACE (OS)</td>
</tr>
</tbody>
</table>

(2) by adding thereto the following Section:

2408 The lands designated 2408 on Schedule A to this by-law:

2408.1 shall only be used for the following purposes:

(1) The purposes permitted by the R3B(1) zone.

2408.2 shall be subject to the following requirements and restrictions:

(1) Minimum Lot Width:

   a) Interior Lot: 5.8 metres
   b) End Lot: 7.0 metres

(2) Minimum Lot Depth: 45 metres

(3) Minimum Front Yard Depth: 7.0 metres

(4) Minimum Side Yard Width: 1.2 metres for an end unit

(5) Minimum Rear Yard Depth: 17.0 metres
(6) Maximum Lot Coverage:

60% of the lot area for the main building

(7) Garage Control:

a) No garage shall project into the front yard more than 1.5 metres beyond a porch or front wall of a dwelling.
b) The maximum cumulative garage door width for a dwelling unit shall be 2.5 metres.
c) The maximum interior garage width shall be 0.6 metres wider than the cumulative garage door width.

(8) Balcony or Porch Encroachment:

A balcony or porch may project into the minimum front yard by a maximum of 1.8 metres, including eaves and cornices.

(9) Highway 410 Setback:

For any property line abutting Highway 410, the minimum setback for above or below grade structures or facilities shall be 14 metres from the Highway 410 right-of-way, with the exception of a noise/acoustic barrier.

READ a FIRST, SECOND and THIRD TIME and PASSED this 14th day of December, 2016.

Approved as to form.

/ / / 

John Zingaro

Approved as to content.

/ / / 

Allan Parsons

Linda Jeffrey, Mayor

Peter Fay, City Clerk
Date: 2016-11-23

Subject: Zoning By-law Transmittal Report
Application to Amend the Official Plan, Zoning By-law and Proposed Plan of Subdivision
(To permit the development of the lands for employment uses within a proposed draft plan of subdivision)
KLM Planning Partners Inc. - Starbright Holdings & 655339 Ontario Limited
South of Mayfield Road abutting Highway 410
Ward 9

Contact: Carmen Caruso, Development Planner, Planning and Development Services, 905-874-2439
Jenn Morrison, Interim Manager, Planning and Development Services, 905-874-2954

Recommendations:

1. THAT the report from Carmen Caruso, Development Planner, Planning and Development Services Department, dated November 23, 2016, to the City Council Meeting of December 14, 2016, re: Zoning By-law Transmittal Report, Application to Amend the Official Plan, Zoning By-law and Proposed Plan of Subdivision, KLM Planning Partners Inc. – Starbright Holdings & 655339 Ontario Limited, Ward: 9, File: C03E16.004 be received;

2. THAT the Mayor and City Clerk be authorized to execute the subdivision agreement based on terms and conditions approved by the Commissioner of Planning and Development Services and in a form acceptable to the City Solicitor;

3. THAT a by-law be passed to amend Comprehensive Zoning By-law 270-2004 as amended;

4. THAT pursuant to Section 34(17) of the Planning Act, R.S.O. c. P13 no further notice or public meeting be required; and

5. THAT any and all written submissions relating to this application that were made to Council and the Planning and Infrastructure Services Committee before its decision and any and all oral submissions related to this application that were made at a public meeting, held under the Planning Act, have been, on balance, taken into consideration by Council as part of its deliberations and final decision on this matter, including one or more of the following issues raised in those submissions: no written or oral submission were received from the public.
Overview:

- This report forwards an amending Zoning By-law to Council for enactment.
- The site specific Zoning By-law amendment will permit the development of one (1) employment block for office, manufacturing, warehouse and ancillary uses, and create appropriate zones for the protection of environmentally sensitive lands.
- The Official Plan Amendment for these lands was enacted by Council on November 25, 2015.
- Manufacturing and warehouse uses shall only be permitted in association with office uses.
- The Zoning By-law is consistent with Council's decision on September 10, 2014 to approve the application “in principle”.
- The proposal complies with the Strategic Plan's “Smart Growth” priority with respect to building complete communities.

Background:

The property is approximately 52.7 hectares (130 acres) in size and is located on the west side of Hwy. 410, south of the Mayfield Road – Hwy 410 on-ramp. The property is in the Countryside Villages Secondary Plan (Area 48). The Official Plan Amendment for this property was enacted by Council on November 25, 2015 (By-law 280-2015). This zoning by-law amendment implements the Official Plan amendment approved by Council by modifying the existing agricultural zoning provisions to permit office uses, and limited commercial, warehouse, manufacturing and ancillary uses.

Public Input:

There were no members of the public that attended the public meeting on September 8, 2010, and no correspondence from the public was received.

Current Situation:

Attached for enactment is an amending zoning by-law that implements the September 10, 2014 decision of Council to approve the development proposal (Resolution No. C268-2014).

Corporate Implications:
Financial Implications:
Revenue collected through development application fees are accounted for in the approved operating budget.

Other Implications:
There are no other implications associated with this proposed amendment to the Zoning By-law.

Strategic Plan:
The proposal complies with the Strategic Plan’s “Smart Growth” priority with respect to building complete communities.

Conclusion:
The attached Zoning By-law Amendment is in accordance with the approval in principle as set out in the Recommendation Report.

Original Approved By:

Jenn Morrison, MCIP, RPP
Interim Manager, Development Services
Planning and Development Services
Department

Allan Parsons, MCIP, RPP
Interim Director, Development Services
Planning and Development Services
Department

Original Approved by:
Heather MacDonald, MCIP, RPP
Interim Commissioner
Planning and Development Services

Report authored by: Carmen Caruso

Attachments:
Appendix 1: Draft Zoning By-law
THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number 2016

To amend Comprehensive Zoning By-law 270-2004

The Council of the Corporation of the City of Brampton ENACTS as follows:

By-law 270-2004, as amended, is hereby further amended:

(1) By changing Schedule A thereto, the zoning designation of the lands as shown outlined on Schedule A to this by-law:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGRICULTURAL (A)</td>
<td>INDUSTRIAL BUSINESS – SECTION 2538 (MBU – SECTION 2538), FLOODPLAIN (F), and OPEN SPACE (OS).</td>
</tr>
</tbody>
</table>

(2) By adding thereto the following Sections:

`2538 The lands designated MBU – Section 2538 on Schedule A to this by-law:

2538.1 Shall only be used for the following purposes:

1) Permitted Uses:
   a. an office;
   b. only in conjunction with an office and subject to section 2538.2(1):
      i. a retail establishment having no outside storage;
      ii. a convenience store;
      iii. a dining room or take-out restaurant;
      iv. a personal service shop excluding a body rub or massage parlour.
   c. a research and development facility;
   d. a hotel or motel;
   e. only in conjunction with a hotel, a banquet hall or conference centre;`
By-law Number _________- 2016

f. a printing or copying establishment;
g. dry cleaning and laundry distribution station;
h. a commercial, technical or recreational school;
i. a bank, trust company or financial institution; and
j. day nursery.

2) Accessory Uses:
   a. purposes accessory to permitted uses;
   b. warehouse subject to section 2538.2(2);
   c. manufacturing, processing, packaging or assembly of goods subject to section 2538.2(2).
   d. health or fitness centre subject to Section 2538(3).

2538.2 Shall be subject to the following requirements and restrictions:

1) A retail establishment, convenience store, restaurant or personal service shop shall only be located on the ground floor of an office building and shall not be located in a freestanding building.

2) A warehouse, manufacturing, processing, packaging or assembly of goods as an accessory use to an office or research and development facility shall comply with the following provisions:
   a. Shall only be permitted if there is not less than 50,700 square metres of office space within the MBU-2538 zone.
   b. Shall be located in the same building as an office use and shall not be located in a freestanding building.
   c. The amount of space for a warehouse or the manufacturing, processing, packaging or assembly of goods shall be limited to a maximum of 40% of the total gross floor area of the building.
   d. The manufacturing, processing and packaging of foods or food by-products shall not be permitted;
   e. A retail outlet operated in connection with a warehouse or the manufacturing, processing, packaging or assembly of goods is permitted provided that the total gross commercial floor area of the retail outlet is not more than 15% of the total gross floor area of the warehouse or the manufacturing use.

3) A health or fitness centre shall only be permitted as an accessory use to an office or research and development facility, shall have a maximum gross floor area of 15 percent of the office use or research and development facility and shall not be located in a freestanding building.

4) Lot Width: No requirement

5) Minimum Setbacks:
   a. From any lot line abutting a municipal street: 3 metres
   b. Interior Side Yard: 2 metres
   c. Rear Yard: 3 metres
   d. From the lot line abutting Hwy 410: 14 metres

6) Maximum FSI for office uses: No requirement

7) Maximum Building Height: No requirement

8) Minimum Building Height: 8.0 metres.

9) Maximum Building Setback:
   a. At least one building located on the lot shall have a maximum setback of 20 metres from Hwy 410.
8.6-6

By-law Number _________-2016

10) Minimum Landscape Open Space:
   a. 3.0 metres along all lot lines, except at approved access locations.

11) Maximum Lot Coverage:  40%

12) Parking:
   a. Parking shall not be located between the façade of a building facing Hwy 410 and the lot line abutting Highway 410.
   b. Parking shall be no closer to Hwy 410 than the setback of the building closest to Hwy 410.

13) For the purposes of this by-law, lands zoned MBU-2538 shall be treated as one lot.

ENACTED and PASSED this 14th day of December, 2016.

Approved as to form.
20__/month/day
[insert name]

Linda Jeffrey, Mayor

Approved as to content.
20__/month/day
[insert name]

Peter Fay, City Clerk
Date: November 23, 2016

Subject: Transmittal Report
Application to Amend the Official Plan and Zoning By-law
(To permit the development of two single detached residential dwellings)
Candevcon Limited – Peter Cipriano
10632 Goreway Drive
Ward 10

File: C07E14.010

Contact: Gavin Bailey, RPP, MCIP, Development Planner, Planning & Development Services, 905-874-3882
Jenn Morrison, RPP, MCIP, Interim Manager, Planning & Development Services, 905-874-2954

Recommendations:

1. THAT the report from Gavin Bailey, Development Planner, Planning and Development Services, dated November 23, 2016, to the Council Meeting of December 14, 2016, re: Transmittal Report, Application to Amend the Official Plan and Zoning By-law – Candevcon Limited – Peter Cipriano, Ward 10, File: C07E14.010, be received;

2. THAT the Mayor and City Clerk be authorized to execute the Rezoning Agreement based on terms and conditions approved by the Commissioner of Planning and Development Services, and in a form acceptable to the City Solicitor;

3. THAT a by-law be passed to adopt the Official Plan Amendment to permit reduced dwelling lot widths;

4. THAT it is hereby determined that in adopting the attached Official Plan Amendment, Council has had regard to all matters of Provincial Interest and the Provincial Policy Statement as set out in Section 2 and 3(5) respectively of the Planning Act, R.S.O. c.P. 13, as amended;

5. THAT a by-law be passed to amend Comprehensive Zoning By-law 270-2004, as amended, and that pursuant to Section 34 (17) of the Planning Act R.S.O. c.P. 13, no further notice or public meeting be required.
6. THAT any and all written submissions relating to this application that were made to Council and the Planning and Infrastructure Services Committee before its decision and any and all oral submissions related to this application that were made at a public meeting, held under the Planning Act, have been, on balance, taken into consideration by Council as part of its deliberations and final decision on this matter, including one or more of the following issues raised in those submissions:

- No written or oral submissions were received from the public.

### Overview:

- This is a report to forward the implementing Official Plan and Zoning By-law amendments to permit the development of the site for two single detached residential dwellings with a shared private driveway.
- The site is located at 10632 Goreway Drive, south of Richgrove Drive, north of Nelly Court.
- A Recommendation Report dated April 27, 2016 was approved by the Planning & Infrastructure Services Committee on May 30, 2016 subject to a number of conditions. These conditions have been satisfied.
- A Rezoning Agreement has been executed by the owner to the satisfaction of the Legal Services and Planning & Development Services Department.
- This application to amend the Official Plan and Zoning By-law achieves the “Smart Growth” goal of the Strategic Plan by providing upscale executive residential lots that will help build a complete community and accommodate growth.

### Background:

The Zoning By-law Amendment portion of this application was originally received in December 2013. After a thorough review of the application was completed by City staff, it was determined that an Official Plan Amendment was also required to facilitate the proposed lot dimensions. In February 2015, the applicant revised the application to include an amendment to the Official Plan.

The Statutory Public Meeting for this application was held on October 5, 2015. No members of the public were in attendance for this application at that meeting. A Recommendation Report dated April 27, 2016 in support of the application was presented at the Planning & Infrastructure Services Committee Meeting on May 30, 2016, and endorsed by Council on June 8, 2016.
Current Situation:

The required Rezoning Agreement has now been signed by the owner, and the applicant is prepared to proceed with the adoption of the Official Plan Amendment and enactment of the Zoning By-law Amendment.

All conditions of approval set out in the Recommendation Report dated April 27, 2016 have been satisfied. The Official Plan and Zoning By-law Amendments have been prepared and approved as to form and content, and are attached to this Transmittal Report for Council’s consideration.

The owner has granted to the City a 4.99 metre wide temporary grading easement along the entire Goreway Drive frontage of the site prior to the enactment of the Zoning By-law.

Corporate Implications:

Financial Implications:

The owner will be required to contribute/pay appropriate development charges, fees and securities to the City. No specific financial impacts to the City have been identified in conjunction with this application.

Other Implications:

No corporate implications have been identified with this application.

Strategic Plan:

The proposed Official Plan and Zoning By-law Amendments achieves the “Smart Growth” goal of the Strategic Plan by providing upscale executive residential lots that will help build a complete community and accommodate growth.

Conclusion:

Attached for Council’s consideration is a copy of the Official Plan and Zoning By-law Amendments.

Respectfully submitted:

Original Approved By: Original Approved by:

Jenn Morrison, MCIP, RPP Allan Parsons, MCIP, RPP
Interim Manager, Development Services Interim Director, Development Services
Planning and Development Services Planning and Development Services
Department Department
Original Approved by:

Heather MacDonald, MCIP, RPP
Interim Commissioner
Planning and Development Services

Report authored by: Gavin Bailey, RPP, MCIP

Attachments:

Appendix 1 – Draft Official Plan Amendment Enacting Document
Appendix 2 – Draft Zoning By-law Enacting Document
THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number __________ - 2016

To Adopt Amendment Number OP 2006- to the Official Plan of the City of Brampton Planning Area

The Council of The Corporation of the City of Brampton, in accordance with the provisions of the Planning Act, R.S.O. 1990, c.P. 13, hereby ENACTS as follows:

1. Amendment Number OP 2006 - _______ to the Official Plan of the City of Brampton Planning Area is hereby adopted and made part of this by-law.

ENACTED and PASSED this 14th day of December, 2016.

________________________________________
Linda Jeffrey, Mayor

Approved as to form.
2016/11/30
John Zingaro

Approved as to content.
2016/11/25
Allan Parsons

________________________________________
Peter Fay, City Clerk

(File: C01E14.010)
AMENDMENT NUMBER OP 2006 -

to the Official Plan of the

City of Brampton Planning Area
1.0 Purpose:

The purpose of this amendment is to permit two 15.5 metre wide single detached dwelling lots specific for a property that is designated “Executive Residential”.

2.0 Location:

The property subject to this amendment is municipally known as 10632 Goreway Drive, and is generally located on the west side of Goreway Drive, south of Richgrove Drive and north of Nelly Court. The property has frontage of approximately 31 metres (100 feet) along Goreway Drive.

3.0 Amendments and Policies Relative Thereto:

3.1 The document known as the Vales of Castlemore Secondary Plan (Area 42) is hereby amended by adding the following policy after Policy 3.1.31:

(1) “Notwithstanding Policy 3.1.31 (v), the property municipally known as 10632 Goreway Drive, generally located south of Richgrove Drive, north of Nelly Court is permitted a lot width of 15.5 metres for a lot abutting Goreway Drive.”
To amend By-law 270-2004, as amended

The Council of The Corporation of the City of Brampton, in accordance with the provisions of the Planning Act, R.S.O. 1990 c.P. 13, hereby ENACTS as follows:

1. By-law 270-2004, as amended, is hereby further amended:

(1) by changing Schedule A thereto, the zoning designation of the lands as shown outlined on Schedule A to this by-law:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>“Residential Single Detached A – Section 1986 (R1A – 1986)”</td>
<td>“Residential Single Detached B – Section 2534 (R1B – 2534)”</td>
</tr>
</tbody>
</table>

(2) by adding thereto the following section:

“2534 the lands designated Residential Single Detached B – 2534 on Schedule A to this by-law:

2534.1 shall only be used for the purposes permitted by the Residential Single Detached B zone category.

2534.2 shall be subject to the following requirements and restrictions:

i. Minimum Lot Area: 456 square metres;
ii. Minimum Lot Width: 15.5 metres;
iii. Minimum Lot Depth: 47.0 metres;
iv. Minimum Front Yard Depth: 4.5 metres to the front wall of the dwelling and 6.0 metres to the front of the garage door;
v. Minimum Interior Side Yard Width: 1.2 metres;
vi. Maximum Building Height: 10.6 metres;
vii. Maximum Lot Coverage: No requirement.
By-law Number ________- 2016

viii. Residential Driveway: Notwithstanding Section 10.9.1.B (4) and Section 10.9.1.B (7) the following requirements shall apply:

a) A minimum of 6.5 metres of permeable landscaping shall be maintained along one lot line zoned R1B – 2534. Driveways for two adjacent lots may be paired along the opposite side lot line;

b) Maximum driveway width at the municipal right-of-way shall be 6.0 metres;

c) Maximum residential driveway width shall be 9.0 metres.

ENACTED and PASSED this 14th day of December, 2016.

Linda Jeffrey, Mayor

Peter Fay, City Clerk

Approved as to form.
2016/11/30
John Zingaro

Approved as to content.
2016/11/25
Allan Parsons
Minutes

Member Services Committee
Committee of the Council of
The Corporation of the City of Brampton

Tuesday, November 15, 2016

Members Present:
Regional Councillor G. Gibson – Wards 1 and 5 (Chair)
Regional Councillor M. Palleschi – Wards 2 and 6 (Vice-Chair)
Regional Councillor E. Moore – Wards 1 and 5
Regional Councillor G. Miles – Wards 7 and 8

Other Members Present:
Regional Councillor M. Medeiros
City Councillor J. Bowman
City Councillor D. Whillans
City Councillor P. Fortini
City Councillor G. Dhillon

Staff Present:
H. Schlange, Chief Administrative Officer
A. Meneses, Commissioner of Community Services
G. Maio, Executive Assistant to the Mayor
P. Fay, City Clerk
L. Robinson, Administrative Assistant to the City Clerk
T. Brenton, Legislative Coordinator, City Clerk’s Office
The meeting was called to order at 9:33 a.m. and adjourned at 11:31 a.m.

1. **Approval of Agenda**

Discussion took place with respect to a proposed addition to the agenda regarding Information Technology services.

Peter Fay, City Clerk, reminded Members that as this is a Special Meeting to address only those items listed on the published agenda, no new matters can be added.

Mr. Fay indicated that the Councillor can request that this matter be added to the agenda for consideration at the regular Member Services Committee meeting of December 5, 2016, or considered as part of Item 8.3.

The following motion was considered.

MS023-2016 That the agenda for the Special Member Services Committee Meeting of November 15, 2016 be approved as printed and circulated.

Carried

The following supplementary information was provided at the meeting:

Re: Item 6.1
- Presentation entitled: “Administrative Space Strategy”

Re: Item 8.3
- Memorandum from Peter Fay, City Clerk, dated November 10, 2016, re: Council Office Protocol

2. **Declarations of Interest under the Municipal Conflict of Interest Act** – nil

3. **Consent** – nil

4. **Announcements** – nil

5. **Delegations** – nil
6. **Staff Presentations**

6.1. Presentation by Al Meneses, Commissioner of Community Services, re: 

**Accommodation Strategies Update**

The subject presentation was distributed at the meeting.

Al Meneses, Commissioner of Community Services, introduced Michelle Solski, Senior Manager, Service Brampton, Cindy Binnell, Supervisor, Interior Design Services, and Lorie Banhaon, Project Coordinator, Facility Support Services.

Mr. Meneses provided a presentation entitled “Administrative Space Strategy”, which included information on the following:

- funded projects underway at City Hall, including P1 Level (Print Shop reconfigurations) 1st Floor (City Clerk’s Office, Service Brampton, Security and washrooms), 4th Floor (Council Chambers upgrades)
- projects under consideration with funding to be sourced, including relocation of Elected Officials to the 6th floor, consolidation of the CAO and administrative staff on the 4th floor.

In response to questions from Committee, staff provided the following:

- indication that staff is seeking feedback from Committee with respect to the proposals relating to Council Chambers and the potential relocation of Elected Officials to the 6th floor
- confirmation that staff will report back on proposed costs and funding sources for relocation of Elected Officials to the 6th floor
- details on proposed Options 1 and 2 upgrades for the Council Chambers, including theatre seating, reconfiguration of entrances and lounge area, changes to meet accessibility requirements, locations of monitors, accommodations for future growth, potential enhancements to audio/video system
- indication that staff will review options for public access to the 6th floor, including the potential for a reception area
- details on stairway locations for Council Members to travel between the 6th Floor and Council Chambers

Committee consideration of this matter included suggestions for improvements to Council Chambers, including upgrading Information Technology infrastructure to provide for paperless meetings, designated seating area for delegations similar to the Region of Peel, relocation of the CAO and City Clerk to the Council table, and relocation of the media area closer to staff from Strategic Communications.
In response to a request from Committee, staff indicated they would report back expeditiously on the proposal for relocation of all Elected Officials to the 6th floor.

The following motion was considered.

MS024-2016  That the presentation from Al Meneses, Commissioner of Community Services, to the Special Member Services Committee Meeting of November 15, 2016, entitled “Administrative Space Strategy”, be received.

Carried

7.  Reports – nil

8.  Other/New Business

8.1.  Discussion re: Council Liaison Coordinator Position and Recruitment

Peter Fay, City Clerk, referenced the job description for the Council Liaison Coordinator position that was included with the agenda for the meeting, advised that the position will be posted in the near future and that it will be open to both internal and external applicants.

Committee consideration of this matter included:
• confirmation that the position will report to the City Clerk and be located in the Clerk’s Office
• indication that staff will confirm the job grades for this position and the Constituency Assistants
• suggestion that the Constituency Assistants be given the opportunity to provide feedback on the job description for the Coordinator
• request that Council Members be given the opportunity to provide input on the performance management for Constituency Assistants
• discussion on corporate assistants versus political assistants

The following motion was considered.

MS025-2016  That the Job Description for the Council Liaison Coordinator Position, to the Special Member Services Committee Meeting of November 15, 2016, be received.

Carried
8.2. Discussion re: **Council Office Staff Banked Lieu Time**

Peter Fay, City Clerk, provided an overview of his memorandum and chart on Council Office Lieu Time, included with the agenda under Item 8.2. He reminded Committee that this information was provided further to discussions at the September meeting. Mr. Fay confirmed that the majority of lieu time banked was for early morning or evening hours, and not for work on weekends.

Committee consideration of this matter included:
- concern about the amount of lieu time banked, particularly now that each pair of Councillors have two staff members
- questions and concerns about banked time for which the reason is unknown, and details from Mr. Fay in this regard
- suggestion that this matter should be a priority for the Council Liaison Coordinator, once hired
- need for Councillors to be more diligent in their approvals of lieu time for their Constituency Assistants

The following motion was considered.

MS026-2016 That the Memorandum and Chart from Peter Fay, City Clerk, dated November 8, 2016, to the Special Member Services Committee Meeting of November 15, 2016, re: **Council Office Lieu Time Update and Justifications**, be received.

Carried

8.3. Discussion re: **Council Office Working Protocol**

A memorandum from Peter Fay, dated November 10, 2016, and draft Council Office Protocol, were provided to Council electronically on November 14, 2016 and distributed at the meeting. Mr. Fay provided an overview of the information outlined in this material.

Committee consideration of this matter included a suggestion that the Protocol be deferred to the Member Services Committee meeting of December 5, 2016, and in the meantime, Councillors provide the City Clerk with their comments and/or proposed revisions.

The following motion was considered.

MS027-2016 That the Memorandum from Peter Fay, City Clerk, dated November 10, 2016, to the Special Member Services Committee Meeting of...
November 15, 2016, re: Council Office Protocol, be deferred to the Member Services Committee Meeting of December 5, 2016.

Carried

9. Deferred/Referred Matters – nil

10. Notice of Motion – nil

11. Correspondence – nil

12. Councillors' Question Period

In response to a question from Committee, Peter Fay, City Clerk, indicated that staff would provide additional information to Members of Council with respect to their participation in the Santa Claus Parade.

13. Public Question Period – nil

14. Closed Session – nil

15. Adjournment

The following motion was considered.

MS028-2016 That the Member Services Committee do now adjourn to meet again on Monday, December 5, 2016 at 9:30 a.m. or at the call of the Chair.

Carried

____________________________________
Regional Councillor G. Gibson, Chair
Monday, November 21, 2016

Members Present:  
Regional Councillor E. Moore – Wards 1 and 5 (Chair)  
Regional Councillor G. Gibson – Wards 1 and 5  
Regional Councillor M. Palleschi – Wards 2 and 6  
Regional Councillor M. Medeiros – Wards 3 and 4 (arrived at 1:01 p.m.)  
Regional Councillor G. Miles – Wards 7 and 8  
Regional Councillor J. Sprovieri – Wards 9 and 10  
(Vice-Chair, Engineering and Construction)  
City Councillor D. Whillans – Wards 2 and 6  
City Councillor J. Bowman – Wards 3 and 4  
City Councillor P. Fortini – Wards 7 and 8  
(Vice-Chair, Planning)  
City Councillor G. Dhillon – Wards 9 and 10  
(Vice-Chair, Public Works)

Members Absent:  
nil

Staff Present:  
H. Schlange, Chief Administrative Officer  
Planning and Development Services:  
H. MacDonald, Interim Commissioner  
A. Parsons, Interim Director  
P. Cooper, Interim Manager, Land Use Policy  
H. Konefat, Senior Advisor, Policy Planning  
Public Works and Engineering:  
J. Pitushka, Commissioner  
Corporate Services:  
J. Zingaro, Deputy City Solicitor  
City Clerk’s Office:  
P. Fay, City Clerk  
E. Evans, Deputy City Clerk  
S. Danton, Legislative Coordinator
The meeting was called to order at 1:00 p.m., recessed at 2:36 p.m., and moved into Closed Session at 2:36 p.m. Committee recessed Closed Session at 3:28 p.m., returned to Open session at 3:30 p.m., and adjourned at 3:31 p.m.

1. **Approval of Agenda**

P&IS291-2016 That the Planning and Infrastructure Services Committee Agenda for November 21, 2016, be approved, as amended as follows:

That Item 8.3 - Report from G. Linton, Manager, Central Operations, Public Works and Engineering Department, dated September 21, 2016, re: **2017 User Fees – Cemetery Services** (File IG.x) be referred to the Budget Committee Meeting of November 28, 2016.

Carried

The following was received by the City Clerk’s Office after the agenda was printed and related to published items on the Agenda (Committee approval was not required for addition of these items in accordance with Procedure By-law 160-2004, as amended):


5.1. Presentation from Metrolinx staff: Gord Troughton, Kitchener Corridor Director; Erin Moroz, Director of Community Relations and Communication, Regional Express Rail; and Nadine Navarro, Manager, Regional Express Rail Project Planning

Note: introduction to Metrolinx presentation by Heather MacDonald, Interim Commissioner, Planning and Development Services

5.2. **Delegations from:**
1. Chris Bejnar, Co-Chair, Citizens for a Better Brampton
2. Doug Bryden, Co-Chair, Citizens for a Better Brampton

The following supplementary information was provided at the meeting:

7.1. Report from J. Edwin, Manager, Development Construction, Public Works and Engineering, dated October 11, 2016, re: Initiation of Subdivision Assumption - Muirlands Holdings Inc. - Registered Plan 43M-1834 - Ward 6 - South of Steeles Avenue, West of Creditview Road (File T03W15.010 and 21T-07009B)
   - Replacement page 7.1 - 5

2. Declarations of Interest under the Municipal Conflict of Interest Act - nil

3. Consent

* The following items listed with an asterisk (*) were considered to be routine and non-controversial by the Committee and were approved at one time

(6.2, 7.1, 8.1, 8.5, 8.6, 8.7, 8.8, 9.1, 14.1, 14.2)
(Items 6.1, 8.2, and 8.4 were removed from Consent)
(Item 8.3 was dealt with under Approval of Agenda – See Recommendation P&IS291-2016)

4. Statutory Public Meeting Reports - nil

5. Delegations/Presentations

5.1. Presentation from Metrolinx staff: Gord Troughton, Kitchener Corridor Director; Erin Moroz, Director of Community Relations and Communication, Regional Express Rail; and Nadine Navarro, Manager, Regional Express Rail Project Planning, re: Metrolinx Land Acquisitions in Downtown Brampton – Ward 3

Heather MacDonald, Interim Commissioner, Planning and Development Services, provided an overview of the current Metrolinx projects underway in Downtown Brampton that included the following:

- Multimodal transportation planning
- Land use planning
- Pedestrian priority
- Economic vitality and competiveness
- Flood mitigation and infrastructure

Gord Troughton, Kitchener Corridor Director; and Nadine Navarro, Manager, Regional Express Rail Project Planning, Metrolinx, provided a presentation entitled Regional Express Rail Update that included the following:

- Metrolinx overview
- Regional Transportation Plan
- Building the network
- Increased GO Service
- Regional Express Rail investments in Brampton
- New freight corridor
- Brampton GO: Land Acquisition
- GO Rail parking and station access plan update
- Station access: key to Regional Express Rail success
- Station access plan update: initial business case
- Next steps

Item 5.2 was brought forward at this time.

Doug Bryden, Co-Chair, Citizens for a Better Brampton, asked questions regarding the Environmental Assessment and Transit Project Assessment Process of the previously proposed LRT alignment through Main Street South. Mr. Bryden suggested that Metrolinx purchase the entire block of land adjacent to the Downtown GO Station for the purpose of developing a high-density, mixed-use hub.

Chris Bejnar, Co-Chair, Citizens for a Better Brampton, questioned why Metrolinx did not purchase the entire block of property adjacent to the Downtown GO Station, and asked how Metrolinx determined investment dollars for GTA municipalities. Mr. Bejnar requested that Metrolinx developments be designed to accommodate future growth.

Item 6.3 was brought forward at this time

Committee consideration of the matter included:
- Metrolinx land acquisitions in Downtown Brampton; request to consider purchasing all vacant properties next to the GO Station for development purposes
- LRT plans including parking provisions
- GO Station expansion and parking provisions
- Rail service between Kitchener and Brampton
- Transit and active transportation connections
- Determining mobility hubs in Brampton; financing and planning
• Request for Metrolinx to provide a response to the questions raised by the delegations

In response to questions from Committee, Metrolinx staff provided an overview of the proposed development in Downtown Brampton and stated that the land acquisition will be reviewed for compatibility. Information regarding mobility hub studies will be provided at a future date.

The following motion was considered:

P&IS292-2016 1. That the report from D. Waters, Interim Director, Policy Planning, Planning and Development Services, dated October 5, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Metrolinx Land Acquisitions in Downtown Brampton- Ward 3 be received;

2. That the presentation from Metrolinx staff: Gord Troughton, Kitchener Corridor Director; Erin Moroz, Director of Community Relations and Communication, Regional Express Rail; and Nadine Navarro, Manager, Regional Express Rail Project Planning, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Metrolinx Land Acquisitions in Downtown Brampton – Ward 3 be received; and

3. That the following delegations to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Metrolinx Land Acquisitions in Downtown Brampton – Ward 3 be received:
   1. Doug Bryden, Co-Chair, Citizens for a Better Brampton
   2. Chris Bejnar, Co-Chair, Citizens for a Better Brampton

Carried

5.2. Delegations re: Metrolinx Land Acquisitions in Downtown Brampton – Ward 3
   1. Chris Bejnar, Co-Chair, Citizens for a Better Brampton
   2. Doug Bryden, Co-Chair, Citizens for a Better Brampton

Dealt with under Item 5.1 – Recommendation P&IS292-2016

6. Planning
   (Vice-Chair, City Councillor Fortini)
6.1. Report from A. Balram, Assistant Policy Planner, Planning and Growth Management, Planning and Infrastructure Services, dated October 3, 2016, re: Development of an Age Friendly Brampton Strategy and Advisory Committee

Committee consideration of the matter included a suggestion to increase Committee membership and partnering with the Region of Peel.

The following motion was considered:

P&IS293-2016

1. That the report from A. Balram, Assistant Policy Planner, Planning and Development Services, dated October 3, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Development of an Age-Friendly Brampton Strategy and Advisory Committee – City Wide, be received;

2. That the Mayor and Members of Council confirm their commitment towards Brampton’s future as an Age-Friendly City, by signing the ‘Letter of Commitment’;

3. That the Terms of Reference be approved for the establishment of an Age-Friendly Brampton Advisory Committee;

4. That staff be directed to assess the ‘age-friendliness’ of the City of Brampton, based on the eight primary domains of concerns identified by World Health Organization (WHO); and

5. That staff be directed to draft an Action Plan/Age-Friendly strategy for the City of Brampton based on the findings of the assessment and report back as required.

Carried

*6.2. Report from A. Magnone, Regulatory Coordinator, Planning and Development Services, dated October 12, 2016, re: Application for a Permit to Demolish a Residential Property – 10375 Mississauga Road – Ward 6 (File G33 LA)

P&IS294-2016

1. That the report from A. Magnone, Regulatory Coordinator, Building Division, Planning and Development Services, dated October 12, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Application for a Permit to Demolish a Residential Property – 10375 Mississauga Road – Ward 6 (File G33-LA), be received;
2. That the application for a permit to demolish the residential property located at 10375 Mississauga Road, be approved;

3. That Peel Regional Police be advised of the issuance of a demolition permit for the property; and,

4. That the demolition of the dwelling must commence within six months of the issuance of the demolition permit otherwise the approval shall be deemed null and void.

Carried


Dealt with under Item 5.1 – Recommendation P&IS292-2016

7. Engineering and Construction
(Vice-Chair, Regional Councillor Sprovieri)


P&IS295-2016 1. That the report from J. Edwin, Manager, Development Construction, Public Works and Engineering, dated October 11, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Initiation of Subdivision Assumption - Muirlands Holdings Inc. - Registered Plan 43M-1834 - Ward 6 - South of Steeles Avenue, West of Creditview Road (File T03W15.010 and 21T-07009B) be received; and

2. That the City initiate the Subdivision Assumption of Muirlands Holdings Inc., Reg. Plan 43M-1834; and,

3. That a report be forwarded to City Council recommending the Subdivision Assumption of Muirlands Holdings Inc., Reg. Plan 43M-1834 once all departments have provided their clearance for assumption.

Carried
8. **Public Works**
   *(Vice-Chair, City Councillor Dhillon)*


P&IS296-2016

1. That the report from A. Memon, Traffic Operations Technologist, Public Works and Engineering, dated July 19, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: **All-way Stop Review – Abitibi Lake Drive and Fernforest Drive (Ward 9) and Elbern Markell Drive and Lorenville Drive (Ward 5)** (File IA.b(TRAF)) be received; and,

2. That an all-way stop be installed at the intersection of Abitibi Lake Drive and Fernforest Drive; and,

3. That an all-way stop be installed at the intersection of Elbern Markell Drive and Lorenville Drive; and,

4. That an all-way stop be installed at the intersection of Edgeware Road and Hereford Street

   Carried

8.2. Report from W. Guy, Supervisor, Contract Services, Roads Maintenance and Operations, Public Works Division, dated September 26, 2016, re: **Request To Begin Procurement – Purchasing By-law Section 4.0 - Winter Maintenance Services For a Seven-Year Period Within the City of Brampton – All Wards** (File EG.x)

   In response to questions from Committee, staff provided details on the City’s Snow Removal Financial Assistance program and noted that municipal benchmarking will be provided at a future meeting.

   Committee consideration of the matter included a request for staff to investigate the feasibility of providing windrow clearing for seniors and disabled residents, and innovative ways to offer snow removal options.

   The following motion was considered:
P&IS297-2016 1. That the report from W. Guy, Supervisor, Contract Services, Roads Maintenance and Operations, Public Works Division, dated September 26, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Request To Begin Procurement – Purchasing By-law Section 4.0 - Winter Maintenance Services For a Seven-Year Period Within the City of Brampton – All Wards (File EG.X), be received; and

2. That the Purchasing Agent be authorized to commence the procurement for Winter Maintenance Services For a Seven-Year Period within the City of Brampton.

Carried

8.3. Report from G. Linton, Manager, Central Operations, Public Works and Engineering Department, dated September 21, 2016, re: 2017 User Fees – Cemetery Services (File IG.x)

Dealt with under Approval of Agenda – Recommendation P&IS291-2016


A motion was introduced that amended clause two of the recommendations to add “until staff can explore the possibility of installing Pay and Display parking.”

The following motion was considered:

P&IS298-2016 1. That the report from G. Perez Miller, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering, dated October 13, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Parking Related Issues – Various Locations - Wards 1, 2 and 5 (File IA.C) be received;

2. That Traffic By-law 93-93, as amended, be further amended to implement “No Parking, Anytime” restrictions on the east side of Thomas Street between Market Street and Joseph Street, until staff can explore the possibility of installing Pay and Display parking;
3. That Traffic By-law 93-93, as amended, be further amended to implement “No Parking, Anytime” restrictions along the south side of Petworth Road from Shadywood Road to Tremont Court, and along the east side of Tremont Court from Petworth Road to the northerly limit of the roadway; and

4. That Traffic By-law 93-93, as amended, be further amended to implement “No Parking, Anytime” restrictions on the north side of Fandango Drive between Ashby Field Road and Kirkhaven Way/Kilrea Way.

Carried


P&IS299-2016 1. That the report from G. Perez Miller, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering, dated October 13, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: General Traffic By-law 93-93 - Administrative Update (File I.AC (TRAF)), be received; and,

2. That Traffic By-law 93-93, as amended, be further amended.

Carried


P&IS300-2016 1. That the report from A. Bhatia, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering, dated October 14, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: The Alternate Process for Consideration of All-way Stop Signs - Ward 9 (File I.AC (TRAF)) be received; and,
2. That all-way stop control be implemented at the following intersection:
   • Moss Way and Severin Street (Ward 9)

   Carried

* 8.7. Report from J. Edwin, Manager, Development Construction, Public Works and Engineering, dated October 6, 2016, re: **Initiation of Subdivision Assumption, Great Gulf (Brameast) Ltd. - Registered Plan 43M-1833 - Ward 10 - South of Castlemore Road, West of Regional Road No. 50** (File 21T-05036B and C11E08.004)

P&IS301-2016 1. That the report from J. Edwin, Manager, Development Construction, Public Works and Engineering, dated October 6, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: **Initiation of Subdivision Assumption - Great Gulf (Brameast) Ltd. - Registered Plan 43M-1833 - Ward 10 - South of Castlemore Road, West of Regional Road No. 50** (File 21T-05036B and C11E08.004) be received; and

2. That the City initiate the Subdivision Assumption of Great Gulf (Brameast) Ltd., Reg. Plan 43M-1833; and

3. That a report be forwarded to City Council recommending the Subdivision Assumption of Great Gulf (Brameast) Ltd., Reg. Plan 43M-1833 once all departments have provided their clearance for assumption.

   Carried


P&IS302-2016 1. That the report from C. Ricker, Traffic Signals Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering, dated October 19, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: **Sandalwood Parkway Traffic Concerns** (File I.AC (TRAF)), be received; and
2. That staff continue to work with Fire and Emergency Services to conduct routine reviews of traffic signal timing to ensure operational efficiencies.

Carried

9. Minutes

* 9.1. Minutes - Cycling Advisory Committee - October 20, 2016

P&IS303-2016 That the Minutes - Cycling Advisory Committee - October 20, 2016 to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, Recommendations CYC071-2016 to CYC074-2016, be approved, as printed and circulated.

Carried

The recommendations were approved as follows:

CYC071-2016 That the Cycling Advisory Committee Agenda for October 20, 2016, be approved, as amended, as follows:

To add:

Re: Item 7.3. – Discussion at the request of Lisa Stokes, Member, re: Northern Extension of Etobicoke Creek Path

CYC072-2016 That the Presentation by Lisa Stokes, Member, to the Cycling Advisory Committee Meeting of October 20, 2016, re: Cycling Infrastructure - Mississauga, Oakville, Burlington and Hamilton be received.

CYC073-2016 Whereas curb depressions are being installed in other municipalities, such as Mississauga, Caledon, Oakville, Burlington and Hamilton, wherever multi-use paths and recreation trails meet roadways;

Whereas the City of Brampton faces a legal environment similar to other municipalities such as Mississauga, Caledon, Oakville, Burlington and Hamilton with respect to the installation of curb depressions;

Whereas cuts currently have no specific budget allocation and are completed within the scope of future pre-planned construction opportunities, such as the road rehabilitation projects, and missed
opportunities to install cuts adds to future cost of implementing curb depressions;

Therefore be it resolved that it is the position of the Cycling Advisory Committee that the policy regarding curb cuts be updated to allow consideration at any location where multi-use paths or recreation trails meet roadways, which are being reconstructed during 2017 road rehabilitation projects, while a more comprehensive and proactive framework is being developed during the ATMP process.

CYC074-2016 That the Cycling Advisory Committee do now adjourn to meet again on Thursday, November 17, 2016, at 7:00 p.m.

10. Other/New Business/Unfinished Business - nil

11. Referred Matters - nil

12. Deferred Matters - nil

13. Notice of Motion - nil

14. Correspondence


PIS304-2016 That the correspondence from C. deGorter, General Manager, Town of Caledon, dated October 27, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Staff Report 2016-127 re: Metrolinx Next Regional Transportation Plan – Discussion Paper (File BA.x) be received. Carried

* 14.2. Correspondence from C. deGorter, General Manager, Town of Caledon, dated October 27, 2016, re: Staff Report 2016-131 re: Coordinated Provincial Plan Review: Additional Comments (File BA.x)
P&IS305-2016 That the correspondence from C. deGorter, General Manager, Town of Caledon, dated October 27, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Staff Report 2016-131 re: Coordinated Provincial Plan Review: Additional Comments (File BA.x) be received.

Carried

15. **Councillors Question Period**

16. **Public Question Period**

17. **Closed Session**

17.1. Report from M. Gervais, Interim Manager, Development Services, Planning and Infrastructure Services, dated October 14, 2016, re: Appeal of a Committee of Adjustment Decision – Ward 4 – litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

P&IS306-2016 That Planning and Infrastructure Services Committee proceed into Closed Session to discuss matters pertaining to the following:

17.1. Report from M. Gervais, Interim Manager, Development Services, Planning and Infrastructure Services, dated October 14, 2016, re: Appeal of a Committee of Adjustment Decision – Ward 4 – litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Carried

Note: In Open Session, Regional Councillor E. Moore, Chair, reported on the status of the matter considered in Closed Session as follows:

- Item 17.1 – information was received and direction was given to staff
18. **Adjournment**

P&IS307-2016 That the Planning and Infrastructure Services Committee do now adjourn to meet again on Monday, December 5, 2016, at 7:00 p.m.

Carried

Regional Councillor E. Moore, Chair
Thursday, December 1, 2016

Members:  Dean McLeod, Chair
           Stephen Clarke, Vice-Chair
           Carmen Araujo, Treasurer
           Ron Noonan, Curator
           Ken Giles
           Elizabeth Harris-Solomon
           Sindy Maguire
           Harnek Singh Rai
           Mario Russo
           City Councillor J. Bowman – Wards 3 and 4 (arrived at 7:08 p.m. and left at 7:35 p.m. – personal)

Members Absent:  Norman Da Costa (regrets)
                 Don Doan (regrets)
                 Glenn McClelland (regrets)
                 Gurmit Singh
                 City Councillor D. Whillans – Wards 2 and 6 (personal)
                 City Councillor G. Dhillon – Wards 9 and 10 (personal)

Staff Present:  Mary Held, Manager, Central Services, Community Services
                Garry Hardy, Supervisor, Sports Brampton, Community Services
                Earl Evans, Deputy Clerk, City Clerk’s Office
                Chandra Urquhart, Legislative Coordinator, City Clerk’s Office
The meeting was called to order at 7:03 p.m. and adjourned at 8:51 p.m.

Earl Evans, Deputy City Clerk, advised that Brampton Sports Hall of Fame Committee will be supported by new staff from Community Services. Mary Held, Manager, Central Services, and Garry Hardy, Supervisor, Sports Brampton, were introduced.

Ms. Held and Mr. Hardy confirmed their commitment to the Committee and indicated that a dedicated staff will be assigned to work with the Committee as of January 2017 in the same capacity as the previous staff.

Reference was made to the packages that were received regarding potential inductees. Mr. Hardy indicated that five copies of the packages will be forwarded to Members.

1. **Approval of Agenda**

   SHF045-2016 That the agenda for the Brampton Sports Hall of Fame Committee Meeting of December 1, 2016, be approved as printed and circulated.

   Carried

2. **Declarations of Interest under the Municipal Conflict of Interest Act**

3. **Previous Minutes**

   3.1 Minutes - Brampton Sports Hall of Fame Committee - October 6, 2016

   The minutes were considered by the Community and Public Services Committee on November 2, 2016 and the recommendations were approved by Council on November 9, 2016. The minutes were provided for Committee’s information.

4. **Delegation/Presentations**

5. **Reports**
6. **Sub-Committees**

6.1. **Minutes - Events Sub-Committee - October 27, 2016**

Elizabeth Harris-Solomon, Co-Chair, Events Sub-Committee, presented the Minutes of the Events Sub-Committee meeting of October 27, 2016. Ms. Harris-Solomon highlighted the recommendations regarding the Master of Ceremonies, Keynote Speaker, VIP Special Invitees and Ticket Sales. She spoke about the benefits of exploring sponsorship for the event and noted that the next steps included a meeting with City of Brampton event staff.

Garry Hardy, Supervisor, Sports Brampton, advised that a meeting will be arranged with staff and the Event Sub-Committee Chairs to assist with the event.

On the matter of VIP and Special Invites, Committee suggested that there may be an opportunity to contact two athletes who will be at events at BMO field, one of the events being the Grey Cup.

The following motion was considered:

SHF046-2016  1. That the *Minutes - Events Sub-Committee - October 27, 2016*, to the Brampton Sports Hall of Fame Committee Meeting of December 1, 2016, be received; and,

2. That the recommendations outlined in the subject minutes be approved, as follows:

   a. That the contract for the Master of Ceremonies services for the 2017 Brampton Sports Hall of Fame Induction Ceremony be awarded to Pat Bolland, in an amount that is within the approved budget; and,

   b. That a keynote speaker be selected within the established budget for the 2017 Sports Hall of Fame Induction Ceremony; and,

   c. That complimentary tickets be offered to VIPs within the designated budget for the 2017 Brampton Sports Hall of Fame Induction Ceremony to increase the prestige of the event; and,
d. That complimentary tickets be offered to all 2016 Olympic and Para Olympic medalists from Brampton or those who have had a portion of their sporting career tied to City for the 2017 Brampton Sports Hall of Fame Induction Ceremony; and,

e. That the ticket prices for the 2017 Brampton Sports Hall of Fame Induction Ceremony remain at the 2016 rate of $55.00.

Carried

6.2. **Events Sub-Committee - Review and Updates to the Brampton Sports Hall of Fame Committee Strategic Plan**

Elizabeth Harris-Solomon, Co-Chair, Events Sub-Committee, highlighted the changes to the Goal and Timeline for Strategic Direction #5. She suggested that Goal 1 be set aside until next year, given the change in support staff for the Committee. It was also suggested that a letter be sent to affiliated sports group in an effort to promote relationship building.

There was discussion regarding the importance of members’ attendance at sporting events, such as banquets. Attendance at events would provide opportunities to promote and bring awareness of the Sports Hall of Fame to the sporting community.

Staff advised that affiliated sports groups are usually invited to events and acknowledged that the Committee should be represented. It was indicated that the Minor Sports Group Annual General Meeting will soon be held and an invitation will be extended to the Committee members.

The following motion was considered:

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SHF047-2016 That the verbal update from Elizabeth Harris-Solomon, Co-Chair, Events Sub-Committee, to the Brampton Sports Hall of Fame Committee Meeting of December 1, 2016, re: Events Sub-Committee - Review and Updates to the Brampton Sports Hall of Fame Committee Strategic Plan be received.
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Carried
6.3. **Minutes - Constitution Sub-Committee - November 13, 2016**

Dean McLeod, Chair, provided an update on the Constitution Sub-Committee minutes. He referenced an email that was forwarded to Members on November 28, 2016 by Don Doan, Chair, Constitution Sub-Committee, regarding the proposed constitutional changes. Mr. McLeod advised that the following recommendation resulted after a meeting with Mr. Doan:

‘That the proposed constitutional changes developed by the Constitution Committee, as outlined in the agenda of October 6, 2016, be endorsed by the Brampton Sports Hall of Fame Committee and forwarded to staff for a report to the Community Services Committee and approval by Council’

Members considered the proposed recommendation. It was suggested that the matter be deferred to the February 2017 meeting to allow Members time to review the proposed changes to the Constitution as outlined in Draft #4 that was appended to the agenda of October 6, 2016.

The following motion was considered:

SHF048-2016  
1. That the **Minutes - Constitution Sub-Committee - November 13, 2016**, to the Brampton Sports Hall of Fame Committee Meeting of December 1, 2016, be received; and

2. That the following recommendation, as outlined below, on the proposed constitutional changes developed by the Constitution Committee and put forward by Dean McLeod, Chair, on behalf of Don Doan, Chair, Constitution Sub-Committee, be deferred to the February 2017 meeting to allow Members time to review the proposed changes to the Constitution, as outlined in Draft #4 that was appended to the agenda of October 6, 2016:

   ‘That the proposed constitutional changes developed by the Constitution Committee, as outlined in the agenda of October 6, 2016, be endorsed by the Brampton Sports Hall of Fame Committee and forwarded to staff for a report to the Community Services Committee and approval by Council’.

   Carried
6.4. **Update - Marketing Sub-Committee - November 23, 2016**

A written update on the Marketing Sub-Committee meeting held on November 23, 2016 was circulated to Committee.

Mario Russo, Co-Chair, Marketing Sub-Committee, highlighted the following:
- Need for City resources and guidelines to promote all aspects of the Brampton Sports Hall of Fame to sporting groups and the community at large
- Recommendation in the Brampton Sports Hall of Fame Strategic Plan to hire a consultant is not supported by the Marketing Sub-Committee
- Improvement of the Sports Hall of Fame website

Committee discussion included the following:
- Justification for hiring a marketing consultant for approximately $15,000
- Challenges relating to staff time and resources to assist in the promotion of the Sports Hall of Fame and its events
- Need for greater publicity through City website, home delivery publications and brochures, and social media
  - concern expressed over lack of opportunity to announce the 2017 Induction Ceremony on the City’s website
- Need for clear direction from the City on the process to be followed regarding the repair of Sports Hall of Fame website; a budget was identified and approved for the repair

Mary Held, Manager, Central Services, suggested the details pertaining to the repair of the website be forwarded to Garry Hardy, Supervisor, for assistance.

The following motion was considered:

**SHF049-2016** That the **Update - Marketing Sub-Committee - November 23, 2016**, to the Brampton Sports Hall of Fame Committee Meeting of December 1, 2016, be received.

Carried

6.5. **Update - Financial Sub-Committee**

Mario Russo, Co-Chair, Financial Sub-Committee, provided a verbal update of the discussions of the recent Financial Sub-Committee meeting. The discussion included the following:
- Clear guidelines required for fundraising opportunities
- Reallocation of funds from other Sub-Committees for marketing etc.
- Acquiring sponsors for tables at the event

The following motion was considered:

**SHF050-2016** That the verbal update by Mario Russo, Co-Chair, Marketing Sub-Committee, to the Brampton Sports Hall of Fame Committee meeting of December 1, 2016, re: **Update - Financial Sub-Committee** be received.

Carried

6.6. **Update - Nomination Sub-Committee**

Stephen Clarke, Chair, Nomination Sub-Committee, advised that a report was not available at this time. He indicated that an email listing tentative meeting dates will be sent to members before Christmas to review new nominations.

6.7. **Update - Building Sub-Committee**

Dean McLeod, Chair, reported that a Chair of the Building Sub-Committee has not been selected. Councillor Doug Whillans has expressed interest in the position and Councillor Jeff Bowman has indicated his support for Councillor Whillans.

The following motion was considered:

**SHF051-2016** That the verbal update by Dean McLeod, Chair, to the Brampton Sports Hall of Fame Committee Meeting of December 1, 2016, re: **Update - Building Sub-Committee**, be received.

Carried

7. **Other/New Business**

7.1. Discussion at the request of Dean McLeod, Chair, re: **Duplication of Sub-Committee Roles and Responsibilities**.
Dean McLeod, Chair, indicated that an email was sent to the Sub-Committee Chairs suggesting a meeting to discuss the roles and responsibilities of Sub-Committees. The intent of the meeting is to clarify the responsibilities of the Sub-Committees and ensure that there is no duplication of duties.

7.2. Discussion at the request of Dean McLeod, Chair, re: Reaching Out to High Level Athletes.

Dean McLeod, Chair, referenced a program at the City of Peterborough that permits staff to contact Hall of Fame inductees to request a small donation to the Induction Ceremony event. He suggested that Brampton may wish to explore the idea as a fundraising opportunity.

Committee commented that clear guidelines on the City’s policy are required regarding fundraising opportunities for the event. Committee acknowledged that a draft copy of the sponsorship agreement was provided to members; however, clarity is required in order to formulate a fundraising proposal.

8. Correspondence

9. Information Items

9.1. News Items – Future / Potential Inductees – Ken Giles

Ken Giles, Committee Member, provided information regarding the accomplishments of various Brampton athletes in sports including football, hockey, women’s soccer, baseball, gymnastics and rugby. Mr. Giles highlighted those who may be eligible for future induction into the Brampton Sports Hall of Fame.

Reference was made to four binders collated by Mr. Giles with information on more than 400 athletes in various sports. Members suggested that staff assist in having the information stored formally with the City. Staff confirmed that the suggestion will be considered.

9.2. Brampton Sports Hall of Fame Committee – 2017 Schedule of Meetings

The 2017 schedule of meetings was included in the agenda for information.
9.3. **Brampton Sports Hall of Fame Living Inductees/Spouses**

Members discussed contact information regarding Brampton Sports Hall of Fame living inductees/spouses. Dean McLeod, Chair, asked Members to provide him with any updated information such as address changes.

10. **Question Period**

1. In response to a question regarding Members’ attendance at meetings, Dean McLeod, Chair, advised that he will discuss the matter with Earl Evans, Deputy Clerk.

2. In response to a question whether there is a procedure for a resident to become a member of a Sub-Committee, Earl Evans, Deputy Clerk explained that a recommendation from the Committee would be considered by Council. The matter will be added to the agenda for the next meeting.

11. **Public Question Period**

12. **Closed Session**

13. **Adjournment**

SHF052-2016 That the Brampton Sports Hall of Fame Committee do now adjourn to meet again on Thursday, January 19, 2017 at 7:00 p.m.

__________________________________________
Dean McLeod, Chair
Monday, December 5, 2016

**Members Present:**
- Regional Councillor G. Gibson – Wards 1 and 5 (Chair)
- Regional Councillor M. Palleschi – Wards 2 and 6 (Vice-Chair)
- Regional Councillor E. Moore – Wards 1 and 5
- Regional Councillor G. Miles – Wards 7 and 8

**Other Members Present:**
- Regional Councillor M. Medeiros
- City Councillor J. Bowman
- City Councillor D. Whillans
- City Councillor P. Fortini
- City Councillor G. Dhillon

**Staff Present:**
- H. Schlange, Chief Administrative Officer
- A. Meneses, Commissioner of Community Services
- G. Maio, Executive Assistant to the Mayor
- P. Fay, City Clerk
- T. Brenton, Legislative Coordinator
The meeting was called to order at 9:30 a.m. and adjourned at 10:49 a.m.

1. **Approval of Agenda**

   The following motion was considered.

   MS029-2016 That the agenda for the Member Services Committee Meeting of December 5, 2016 be approved as printed and circulated.

   Carried

2. **Declarations of Interest under the Municipal Conflict of Interest Act** – nil

3. **Consent** – nil

4. **Announcements** – nil

5. **Delegations** – nil

6. **Staff Presentations** – nil

7. **Reports** – nil

8. **Other/New Business**

   8.1. Verbal Report from Al Meneses, Commissioner of Community Services, re: **Council Office Accommodation Opportunities on the 6th Floor**

   Al Meneses, Commissioner of Community Services, provided a verbal report on Council Office Opportunities on the 6th Floor, which included details on the following:
   - draft floor plan
   - renovation requirements and costs
   - funding sources
   - space allocations for Council Members, Constituency Assistants and meeting rooms
   - secure route for Elected Officials to travel between the 6th floor and Council Chambers
Committee consideration of this matter included:
- acknowledgement that the current accommodations for Elected Officials is not ideal
- questions about and suggested revisions to the proposed renovations plan
- concern about costs for the renovations and potential for reducing the costs
- proposed timelines and possibility for expediting the project, while following Corporate procurement policy
- funding from projects that are on hold and the potential need for this funding in future
- request that staff forward copies of the floor plan to Members of Council

The following motion was considered.

MS030-2016

1. That the Verbal Report from Al Meneses, Commissioner of Community Services, to the Member Services Committee Meeting of December 5, 2016, re: Council Office Accommodation Opportunities on the 6th Floor, be received; and,

2. That staff be directed to proceed with the plan to relocate all Elected Officials to the 6th Floor, based on a first phase relocation of six Councillors to the former Departmental Chief’s area, and followed by a second phase relocation of the remaining four Councillors to a reconfigured CAO’s office area.

Carried

9. Deferred/Referred Matters


Peter Fay, City Clerk, provided an overview of the Council Office Protocol, and reminded Committee that this matter was deferred from the Special Member Services Committee meeting of November 15, 2016.

In response to questions from Committee, Mr. Fay outlined the intent of the Protocol (to ensure consistency, fairness and equity, based on the premise of
Committee consideration of this matter included:

- concerns about particular sections of the Protocol (i.e. consultation with staff prior to making commitments to constituents, providing questions to staff in advance of Council/Committee meetings, need for Council authorization for requests for new information or services beyond the normal service delivery)
- suggestion that a note be added to future Council/Committee agendas requesting that Council Members provide their questions to staff in advance of the meetings
- process for dealing with Regional versus City matters
- need for good communication between Councillor pairings
- current staffing model and work expectations for Constituency Assistants
- suggested revisions to some of the sections

The following motion was considered.

MS031-2016

1. That the Memorandum from Peter Fay, City Clerk, dated November 10, 2016, to the Member Services Committee Meeting of December 5, 2016, re: Council Office Protocol, be received; and,

2. That the Council Office Protocol be approved with the amendments proposed by the Member Services Committee.

Carried

10. Notices of Motion – nil

11. Correspondence – nil

12. Councillors’ Question Period

1. In response to a question from Committee with respect to the alignment of the Council Office Protocol with proposed changes to Provincial legislation, Peter Fay, City Clerk, advised that an information report on changes to legislation will be provided for consideration at the Corporate Services Committee Meeting of December 7, 2016.

2. Committee Members responded to a question about how regional matters should be addressed by Council Members.
13. **Public Question Period** – nil

14. **Closed Session** – nil

15. **Adjournment**

   The following motion was considered.

   MS032-2016 That the Member Services Committee do now adjourn to meet again on Monday, February 13, 2017 at 9:30 a.m. or at the call of the Chair.

   Carried

   ________________________
   Regional Councillor G. Gibson, Chair
December 5, 2016

P&IS308-2016 That the Agenda for the Planning and Infrastructure Services Committee Meeting of December 5, 2016, be approved as printed and circulated.

Carried

P&IS309-2016 1. That the report from N. Grady, Development Planner, Planning and Development Services, dated November 9, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: Application to Amend the Zoning By-law and Draft Plan of Subdivision - Glen Schnarr & Associates Inc. - 720634 Ontario Ltd - Ward 6 (File C02W16.003) be received; and,

2. That Planning and Development Services staff be directed to report back to the Planning and Infrastructure Services Committee with the results of the Public Meeting and a staff recommendation, subsequent to the completion of the circulation of the application and a comprehensive evaluation of the proposal.

Carried

P&IS310-2016 1. That the report from N.Grady, Development Planner, Planning and Development Services, dated November 9, 2016 to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: Application to Amend the Official Plan, Zoning By-Law and Draft Plan of Subdivision - Glen Schnarr & Associates Inc. - TFP Clockworks Developments Inc. - Ward 6 (File: C03W17.006) be received; and,

2. That Planning and Development Services staff be directed to report back to the Planning and Infrastructure Services Committee with the results of the Public Meeting and a staff recommendation, subsequent to the completion of the circulation of the application and a comprehensive evaluation of the proposal.

Carried
P&IS311-2016  1. That the report from S. Dykstra, Development Planner, Development Services, dated November 9, 2016 to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: Application to Amend the Zoning By-Law and Proposed Draft Plan of Subdivision - Candevcon Ltd. - Sabrina Homes Inc. - Ward 2 (File C01W17.002) be received; and,

2. That Planning and Infrastructure Services Department staff be directed to report back to the Planning and Infrastructure Services Committee with the results of the Public Meeting and a staff recommendation, subsequent to the completion of the circulation of the application and a comprehensive evaluation of the proposal.

Carried

P&IS312-2016  1. That the report from N. Mahmood, Development Planner, Development Services Division, dated November 9, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016 re: Application to Amend the Official Plan and Zoning By-Law - Weston Consulting - 21 Coventry Inc. - 21 Coventry Road - Ward 8 (File C06E05.011) be received; and,

2. That Planning and Development Services Department staff be directed to report back to the Planning and Infrastructure Services Committee with the results of the Public Meeting and a staff recommendation, subsequent to the completion of the circulation of the application and a comprehensive evaluation of the proposal.

Carried

P&IS313-2016  1. That the report from C. LaRota, Policy Planner, Planning Development Services, dated October 18, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016 re: City of Brampton Municipal Comprehensive Review - Draft City-Initiated Official Plan Amendment - Additional Request for Employment Conversion for 10124, 10134 and 10144 Hurontario St. be received;

2. That Planning and Development Services Department staff be directed to report back to Planning and Infrastructure Services Committee with the results of the Public Meeting and a staff recommendation;
3. That a copy of this report and Council resolution be forwarded to the Region of Peel for information;

4. That the following correspondence to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: **City of Brampton Municipal Comprehensive Review - Draft City-Initiated Official Plan Amendment - Additional Request for Employment Conversion for 10124, 10134 and 10144 Hurontario St.** be received:
   1. Signe Leisk, Cassels Brock Lawyers, dated December 1, 2016
   2. Debbie and Mario Hawco, Brampton residents, dated December 1, 2016
   3. Neville Anderson, Brampton resident, dated December 5, 2016

   Carried

**P&IS314-2016**

1. That the report from S. Kassaris, Heritage Coordinator, Planning and Development Services, dated October 17, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: **Proposed Main Street South Heritage Conservation District Plan, and Official Plan and Site Plan Control By-law Amendments - Ward 3 (HE.x Main St S HCD)**, be received;

2. That staff be directed to report back to Planning and Infrastructure Services Committee with the results of the statutory public meeting and final recommendations;

3. That the following correspondence to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: **Proposed Main Street South Heritage Conservation District Plan, and Official Plan and Site Plan Control By-law Amendments - Ward 3 (HE.x Main St S HCD)**, be received:
   1. Catharine Sterritt, Brampton resident, dated December 2, 2016
   2. Ron and Donna Nadolny, Brampton residents, dated December 2, 2016
   3. Robert North, Brampton resident, dated December 4, 2016
   4. Mary Flynn-Guglietti, McMillan LLP, dated December 5, 2016
   5. Janet Gardiner, Brampton resident, dated December 5, 2016
   6. Firmina Neves, Brampton resident, dated December 5, 2016

   Carried

**P&IS315-2016**

1. That the report from N. Grady, Development Planner, Planning and Development Services, dated November 9, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re **Application to Amend**
the Zoning By-law - Gagnon & Law Urban Planners Ltd. - Ashwid Developments Inc. - Ward 6 (File C04W12.004) be received; and,

2. That Planning and Development Services staff be directed to report back to the Planning and Infrastructure Services Committee with the results of the Public Meeting and a staff recommendation, subsequent to the completion of the circulation of the application and a comprehensive evaluation of the proposal

Carried

P&IS316-2016 That the delegation from Jotvinder Sodhi, Brampton resident, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: Various Planning Matters be received.

P&IS317-2016

Lost

Whereas Section 14 of Procedure By-law 160-2004 provides for the temporary suspension of Council’s meeting rules, by a two-thirds (2/3) majority vote; and

Whereas it is deemed appropriate in this case to waive Council’s meeting rules to permit consideration of a matter before the Planning and Infrastructure Services Committee; and

Therefore Be It Resolved That Section 4.5 (8) (a) of Council’s Procedure By-law 160-2004 be waived in so far as it relates only to the disposition of this delegation matter before Committee for which there is no staff report on the agenda, to permit Committee to consider the delegation request and take substantive action on this matter without the benefit of a staff report.

Lost

P&IS318-2016

1. That the delegation from Neil Davis, Davis Webb LLP, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: Sant Nirankari Mission Canada be received;

2. That the delegation request be referred to staff for review to permit an exemption to Interim Control By-Law 306-2003 for the property at 2774 Bovaird Drive, and staff be requested to report back to Committee at its January 16, 2017, meeting with a recommendation, such that any exemption could be considered by City Council at its January 25, 2017 meeting; and,
3. That the resolution be forwarded to the Region of Peel, the Region of Halton, the Town of Halton Hills and the Ministry of Transportation for information.

Carried

P&IS319-2016  

1. That the report from C. LaRota, Policy Planner, Planning and Development Services, dated October 19, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: **City of Brampton Municipal Comprehensive Review - Additional Request for Employment Conversion for 69 Bramalea Road** be received;

2. That staff be directed to commence the *Planning Act* process by scheduling a Statutory Public Meeting on January 16, 2017, regarding the Official Plan Amendment for 69 Bramalea Road proposed for employment conversion;

3. That a copy of the report and Council resolution be forwarded to the Region of Peel for information.

4. That the delegation from Jaime Shedletsky, Medallion Developments Inc., to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: **City of Brampton Municipal Comprehensive Review - Additional Request for Employment Conversion for 69 Bramalea Road** be received;

5. That the correspondence from Signe Leisk, Cassels Brock Lawyers, dated December 1, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: **City of Brampton Municipal Comprehensive Review - Additional Request for Employment Conversion for 69 Bramalea Road** be received

A recorded vote was requested and the motion carried as follows:

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Carried
8 Yeas
2 Nays
1 Absent

P&IS320-2016 1. That the report from D. Jenkins, Development Planner, Development Services Division, dated November 9, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re Direction to enter into a Severance Agreement - 10254 Hurontario Property Inc. - Ward 2 (File: B16-014) be received; and

2. That the Mayor and City Clerk be authorized to execute a Severance Agreement in accordance with the Committee of Adjustment’s Decision (File: B16-014) for a Consent Application for 10254 Hurontario Street. The terms and conditions of the Severance Agreement are to be to the satisfaction of the Commissioner, Planning and Development Services Department, and in a form acceptable to the City Solicitor.

Carried

P&IS321-2016 1. That the report from C. Caruso, Development Planner, Planning and Development Services, dated November 9, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: Application to Amend the Zoning By-law and Proposed Draft Plan of Subdivision - Candevcon Ltd. – Georgian Mayfield Inc. - Ward 10 (File C08E17.009) be received; and

2. That the application be approved in principle and staff be directed to prepare the appropriate amendment to the Zoning By-law subsequent to the issuance of draft plan approval.

3. That staff prepare appropriate amendments to the Zoning By-law for enactment by City Council to change the existing zoning to appropriate residential zones consistent with the adjacent zones once the applicant has agreed in writing to the form and content of the Zoning By-law implementing the draft plan of subdivision.

4. That the street name Bansbury Circle be approved for this subdivision.

5. That at such time as all items approved by Council to be addressed prior to draft approval have been addressed to the satisfaction of the City, staff be authorized to issue notice
of draft plan approval subject to the following:

a. Any necessary redline revisions to the draft plan identified by staff and/or commenting agencies.

b. All applicable conditions contained in the City of Brampton List of Standard Conditions of Draft Approval for Residential Plan of Subdivision, or derivatives or special conditions and any other appropriate conditions to ensure the implementation of the Vales of Humber Block Plan and associated Block Plan Studies as determined by the Commissioner of Planning and Development Services in consultation with other City departments, divisions and external commenting agencies as applicable. Specifically, the following conditions are to be included as part of the conditions of draft approval for the proposed subdivisions:

   i. Prior to registration, the applicant shall satisfy applicable requirements as identified in the approved Vales of Humber Growth Management Staging and Sequencing Strategy Report.

6. That the following shall be satisfied prior to the issuance of draft plan approval:

a. Outstanding final comments and/or conditions of draft plan approval from City departments, divisions, and external commenting agencies shall be received and any appropriate conditions of approval, including revisions to the plans and physical layout resulting from these comments shall be accommodated;

b. The owner shall sign the Vales of Humber Cost Sharing Agreement and provide the City with a written acknowledgment from the Trustee appointed pursuant to the agreement, That the owner has signed the agreement;

c. The Functional Servicing Report and Stormwater Management Plan, prepared by Candevcon Ltd., dated December 2015, be revised to the satisfaction of the Commissioner of Planning and Development Services in conjunction with the Region of Peel;
d. The Environmental Site Assessment Report prepared by Soil Engineers Ltd., dated February 2016, be revised to the satisfaction of the Commissioner of Planning and Development Services;

e. The Noise Control Feasibility Study, prepared by Candevcon Limited, dated October 2015, be revised to the satisfaction of the Commissioner of Planning and Development Services;

f. The applicant shall prepare a Preliminary Homebuyer’s Information Map and an updated Preliminary Composite Homebuyer’s map for the Block Plan area to include the subject subdivision. These Information Maps shall be posted in a prominent location in each sales office where homes in the subdivision are being sold. The maps shall contain the applicable information prescribed within the City of Brampton List of Standard Conditions of Draft Approval for Residential Plans of Subdivision as it pertains to Sales Office Homebuyer’s Information Maps including: City approved street names; the possible temporary location of Canada Post mailboxes, including the number and duration, and other matters of interest to new homebuyers;

g. The applicant shall request and be granted development allocation for 3 residential lots and 10 residential reserve blocks;

h. That the street names approved by Council be included on the Preliminary Homebuyer’s Information Maps and the draft approved subdivision plans; and,

i. The applicants shall execute a preliminary subdivision agreement to the satisfaction of the City, which shall include a schedule identifying all of the notice provisions for all of the lots and blocks within the plan of subdivision.

7. That the decision of approval be considered null and void and a new development application be required, unless a zoning by-law is passed within 36 months of the Council approval of this decision, or within an extended time, to the satisfaction of the Commissioner of Planning and Development Services.
8. That any and all written submissions relating to this application that were made to Council and the Planning and Infrastructure Services Committee before its decision and any and all oral submissions related to this application that were made at a public meeting, held under the Planning Act, have been, on balance, taken into consideration by Council as part of its deliberations and final decision on this matter, including one or more of the following issues raised in those submissions: no written or oral submission were received from the public.

Carried

P&IS322-2016 1. That the report from A. Magnone, Regulatory Coordinator, Building Division, Planning and Development Services, dated November 2, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: Application for a Permit to Demolish a Residential Property – 26 Bellini Avenue – Ward 10 (File G33-LA), be received;

2. That the application for a permit to demolish the residential property located at 26 Bellini Avenue be approved;

3. That Peel Regional Police be advised of the issuance of a demolition permit for the property; and,

4. That the demolition of the dwelling must commence within six months of the issuance of the demolition permit otherwise the approval shall be deemed null and void.

Carried

P&IS323-2016 1. That the report from J. Spencer, Manager, Parks and Facility Planning, dated November 1, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: City-initiated revisions to the Parkland Dedication By-Law be received;

2. That staff be directed to present, to a Statutory Public Meeting, a draft Parkland Dedication By-law Amendment and a draft Official Plan Amendment reflective of the matters raised in the report and;
3. That staff be directed to report back to Planning and Infrastructure Services Committee with the results of the Public Meeting and final recommendations

Carried

P&IS324-2016

1. That the report from N. Rea, Land Use Policy Planner, Planning and Building Division, dated November 2, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: City of Brampton comments on review of the Ontario Municipal Board public consultation document (File BAX.OMB16) be received; and,

2. That the report be forwarded to the Ministry of Municipal Affairs to be considered as feedback for their consultation on OMB reform.

Carried

P&IS325-2016

1. That the report from M. Majeed, Policy Planner, Planning and Development Services, dated September 21, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: City of Brampton Initiated Official Plan Amendment – Hurontario-Main Street Corridor Secondary Plan – Wards 3 & 4 (File: P26 S55) be received;

2. That the City’s draft Official Plan Amendment for the Hurontario-Main Street Corridor be revised as presented in Appendix D;

3. That staff be directed to use appropriate discretion to make minor adjustments/corrections to text and mapping before submitting a revised Official Plan Amendment for the Hurontario-Main Street Corridor Secondary Plan for adoption by City Council;

4. That any and all written submissions relating to this Official Plan Amendment That were made to Council and the Planning and Infrastructure Services Committee before its decision and any and all oral submissions related to this Official Plan Amendment That were made at a public meeting, held under the Planning Act, have been, on balance, taken into consideration by Council as part of its deliberations and final decision on this matter, including one or more of the following issues raised in those submissions:
Recommendations

- traffic impacts;
- parking impacts;
- cultural heritage and archaeological impacts;
- density issues;
- compatibility with surrounding uses;
- noise;
- urban design;
- environmental issues; and,
- conformity with Provincial Plans.

5. That a copy of the report and Council resolution be provided to the City of Mississauga, Region of Peel, the Toronto and Region Conservation Authority (TRCA), the Ministry of Municipal Affairs and Housing, and Metrolinx, for information.

6. That the correspondence from Joel Farber, Folger Rubinoff LLP, dated December 5, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: City of Brampton Initiated Official Plan Amendment – Hurontario-Main Street Corridor Secondary Plan – Wards 3 & 4 (File: P26 S55) be received.

Carried

P&IS326-2016 1. That the report from P. Cooper, Interim Manager, Land Use Policy, dated November 9, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: Site Plan Control By-law Amendment involving Detached Garages and adding the Toronto Gore Rural Estate Area to the “Older, Mature Neighbourhood” area be received;

2. That the Site Plan Control By-law be amended generally as follows:

   a. Replace the existing “Older, Mature Neighbourhood” schedule with an updated version That includes the Toronto Gore Rural Estate Area;

   b. Update Section 4 and 4.4, which outline the types of development subject to Site Plan Review within Older Mature Neighbourhoods, to include “detached garages”.
3. That the by-law to amend the Site Plan Control By-law attached to the report as Appendix 3 be adopted.

Carried

P&IS327-2016

1. That the report from J. Kwan, Development Planner, Planning and Development Services, dated November 9, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: Application to Amend the Zoning By-law - KLM Planning Partners Inc. - Patilda Construction Inc. c/o DG Group - Ward 9 (File C04E17.004) be received;

2. That the application be approved in principle and staff be directed to prepare the appropriate amendment to the Zoning By-law for enactment by City Council to rezone the lands from “Agricultural (A)” and “Residential Single Detached F-13.0-2367 (R1F-13.0-2367)” to an appropriate site-specific residential zone that is compatible in lot width and size with the surrounding residential zones;

3. That staff be authorized to amend the draft approved plan of subdivision (File No. C04E16.002 & 21T-10008B) to incorporate the subject property and to amend the draft approved plan and revise the draft plan conditions as appropriate;

4. That prior to the enactment of the Zoning By-law:

4.1 the Owner shall provide a Phase 1 Environmental Site Assessment, Phase 2 Environmental Site Assessment (if required) and provide confirmation of the filing of a Record of Site Condition, in compliance with the most current regulations, to the satisfaction of the Chief Building Official;

4.2 the Owner shall agree in writing to the form and content of the implementing Official Plan and Zoning By-law;

5. That the following shall be satisfied prior to amending the draft approved plan of subdivision, File No. 21T-10008B, to incorporate the subject site:

5.1 the Owner shall sign the Countryside Villages Community (Brampton Area 48 Development Area) Cost Sharing Agreement and provide the City with a written acknowledgement from the Trustee appointed

2016 12 05
Summary of Recommendations
Planning and Infrastructure Services Committee

pursuant to the agreement That the agreement is executed and has delivered the deeds or made the payments required by the agreement pursuant to the lands;

5.2 the applicant shall amend the approved preliminary homebuyer’s information map to include the subject lands to the satisfaction of the Director of Development Services. This map is to be posted in a prominent location in each sales office where homes in the subdivision are being sold;

5.3 Development Allocation be granted to accommodate the proposed number of draft approved units, in accordance with the City’s Growth Management program;

6. That any and all written submissions relating to this application That were made to Council and the Planning and Infrastructure Services Committee before its decision and any and all oral submissions related to this application That were made at a public meeting, held under the Planning Act, have been, on balance, taken into consideration by Council as part of its deliberations and final decision on this matter, including one or more of the following issues raised in those submissions:

- no written or oral submission were received from the public; and,

7. That the decision of approval be considered null and void and a new development application be required, unless a zoning by-law is passed within 36 months of the Council approval of this decision, or an extended period of time That is to the discretion of the Director of Development Services.

Carried

P&IS328-2016 1. That the report from J. Edwin, Manager, Development Construction, Public Works and Engineering, dated October 14, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: Initiation of Subdivision Assumption - Paradise Homes Creditview Inc. - Registered Plan 43M-1882 - Ward 4 (South of Queen Street, East of Creditview Road) – Planning References – C03W05.010 and 21T-05004, be received; and
2. That the City initiate the Subdivision Assumption of Paradise Homes Creditview Inc., Reg. Plan 43M-1882; and

3. That a report be forwarded to City Council recommending the Subdivision Assumption of Paradise Homes Creditview Inc., Reg. Plan 43M-1882 once all departments have provided their clearance for assumption.

Carried

P&IS329-2016 That the Minutes - Brampton Heritage Board - November 15, 2016 to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, Recommendations HB087-2016 to HB095-2016 be approved, as printed and circulated.

Carried

The recommendations were approved as follows:

HB087-2016 That the agenda for the Brampton Heritage Board Meeting of November 15, 2016 be approved as printed and circulated.

HB088-2016 1. That the report from Antonietta Minichillo, Heritage Coordinator, Planning and Development Services, dated November 3, 2016, to the Brampton Heritage Board Meeting of November 15, 2016, re: Heritage Impact Assessment – 11690 Chinguacousy Road – Ward 6 (File H.Ex), be received; and,

2. That the “Heritage Impact Assessment”, attached as Appendix A to the report, be received, and that the recommendations/mitigation measures therein be approved; and,

3. That the City pursue designation of the property once the lot comprising the cultural heritage resource is created through the registered plan of subdivision; and,

4. That the additional recommendations/mitigation measures, outlined in the report under the heading “Staff Recommended Mitigation Measures” be approved; and,

5. That the Brampton Heritage Board strongly urges the Region of Peel Street Names Committee to give consideration to street names in the subject development that would honour the history of the area.
HB089-2016  1. That the report from Antonietta Minichillo, Heritage Coordinator, Planning and Development Services, dated November 3, 2016, to the Brampton Heritage Board Meeting of November 15, 2016, re: **Designated Heritage Property Incentive Grant Application – 7772 Churchville Road – Ward 6** (File HE.x), be received; and,

   2. That the Designated Heritage Property Incentive Grant Program Application for 7772 Churchville Road for the installation of wood siding be approved, to the maximum of $5000.

HB090-2016  1. That the report from Antonietta Minichillo, Heritage Coordinator, Planning and Development Services, dated November 3, 2016, to the Brampton Heritage Board Meeting of November 15, 2016, re: **Heritage Permit Application and Designated Heritage Property Incentive Grant Application – 118 Royal West Drive – Ward 5** (File HE.x), be received; and,

   2. That the Heritage Permit Application for 118 Royal West Drive for repointing and selective replacement of bricks, installation of snow/ice guards, and installation of new copper eavestroughs and downspouts be approved; and,

   3. That the Designated Heritage Property Incentive Grant Application for 118 Royal West Drive for repointing and selective replacement of bricks, installation of snow/ice guards, and installation of new copper eavestroughs and downspouts be approved, to a maximum of $5000, subject to the following condition:

      i. That the applicant submit a second quote to Heritage staff by December 15, 2016 for the masonry work to be completed.

HB091-2016  1. That the report from Cassandra Jasinski, Heritage Coordinator, Planning and Development Services, dated November 3, 2016, to the Brampton Heritage Board Meeting of November 15, 2016, re: **Heritage Permit Application – Part V of the Ontario Heritage Act for 7746 Churchville Road – Ward 6** (File H.Ex), be received; and,

   2. That the Heritage Permit Application for 7746 Churchville Road for exterior alterations to the windows and doors on the east and south façades, and the removal of a chimney, be approved.
HB092-2016 1. That the report from Cassandra Jasinski, Heritage Coordinator, Planning and Development Services, dated November 3, 2016, to the Brampton Heritage Board Meeting of November 15, 2016, re: Heritage Permit Application – Part IV of the Ontario Heritage Act for 160 Salvation Road – Ward 6 (File HE.x), be received; and,

2. That the Heritage Permit Application for the installation of signage at 160 Salvation Road be approved, subject to the following conditions:
   a. the sign be located on private property with the appropriate setbacks;
   b. concrete piers form the sign foundation; and
   c. the final specifications be submitted for review and approval by the City Sign Unit and Heritage staff.

HB093-2016 1. That the report from Cassandra Jasinski, Heritage Coordinator, Planning and Development Services, dated November 3, 2016, to the Brampton Heritage Board Meeting of November 15, 2016, re: Listing 12 Rosegarden on the Municipal Register of Cultural Heritage Resources – Ward 10 (File HE.x), be received; and,

2. That 12 Rosegarden Drive be listed on the City of Brampton’s Municipal Register of Cultural Heritage Resources.

HB094-2016 That the report from Peter Dymond and Paul Willoughby, Co-Chairs, to the Brampton Heritage Board Meeting of November 15, 2016, re: Heritage Report: Reasons for Heritage Designation – 82-86 Main Street North – Heritage Theatre – Ward 1 (File HE.x), be deferred to the Brampton Heritage Board Meeting of January 17, 2017.

HB095-2016 1. That the Brampton Heritage Board Meeting of December 13, 2016 be cancelled; and,

2. That the Brampton Heritage Board do now adjourn to meet again on Tuesday, January 17, 2017 at 7:00 p.m. or at the call of the Chair.

P&IS330-2016 That the Minutes - Environment Advisory Committee - October 18, 2016 to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, Recommendations EAC027-2016 to EAC035-2016, be approved, as printed and circulated.

Carried
The recommendations were approved as follows:

EAC027-2016 That the Agenda for the Environment Advisory Committee Meeting date of October 18, 2016, be approved, as printed and circulated.

EAC028-2016 That the presentation by Erwin Pascual, Manager, Waste Planning, Region of Peel, to the Environment Advisory Committee Meeting of October 18, 2016, re: Region of Peel Waste Management Strategy be received.

EAC029-2016 That the presentation by Andrew Burgess, Coordinator, Operations, Community Services, and Mark Pearson, Coordinator, Operations, Community Services, to the Environment Advisory Committee Meeting of October 18, 2016, re: Waste Management in City Recreation Facilities be received.

EAC030-2016 That the verbal update by Ken Esplen, Manager, Property Management, to the Environment Advisory Committee Meeting of October 18, 2016, re: Waste Management in City Facilities be received.

EAC031-2016 That the verbal update from David Laing, Co-Chair, to the Environment Advisory Committee Meeting of October 18, 2016, re: Grow Green Network Recruitment be received.

EAC032-2016 That the verbal update from David Laing, Co-Chair, to the Environment Advisory Committee Meeting of October 18, 2016, re: Credit Valley Conservation Stewardship Forum be received.

EAC033-2016 That the verbal update from Trevor Boston, Member, to the Environment Advisory Committee Meeting of October 18, 2016, re: Outreach Working Group be received.

EAC034-2016 That the verbal update from Joshua Teves, Member, to the Environment Advisory Committee Meeting of October 18, 2016, re: Web-page Content Working Group be received.

EAC035-2016 That the Environment Advisory Committee do now adjourn to meet again on Tuesday, December 13, 2016, at 6:00 p.m.

P&IS331-2016 That the Minutes - Cycling Advisory Committee - November 17, 2016 to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, Recommendations CYC075-2016 to CYC078-2016 be approved, as printed and circulated.

Carried

The recommendations were approved as follows:
That the Agenda for the Cycling Advisory Committee Meeting of November 17, 2016, be approved, as amended, as follows:

To add:

7.1. Committee discussion re: December Meeting

That the delegation from David Laing, Chair, BikeBrampton, to the Cycling Advisory Committee Meeting of November 17, 2016, re: Active Transportation Master Plan be received.

That the presentation by Zibby Petch and Brian Hollingworth, IBI Group, to the Cycling Advisory Committee Meeting of November 17, 2016, re: City of Brampton Active Transportation Master Plan be received.

That the Cycling Advisory Committee do now adjourn to meet again on Thursday, December 15, 2016, at 7:00 p.m.

That the correspondence from C. Law, Legislative Specialist, Office of the Regional Clerk, dated November 7, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: Region of Peel Council Resolution 2016-812 - Speed Limit Revision on Regional Road 15 (Steeles Avenue) from Regional Road 50 (Highway 50) to 550 Meters West of Regional Road 50 (Highway 50) - Ward 8 be received.

Carried

That the correspondence from Brampton Brick, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: Response to Delegations Presented to City of Brampton be received.

Carried

That the correspondence from Scott Snider, Turkstra Mazza, dated November 2, 2016, to the Planning and Infrastructure Services Committee Meeting of December 5, 2016, re: 69 Bramalea Road - Inclusion in the City of Brampton Municipal Comprehensive Review Process for Employment Conversion be received.

Carried

That Planning and Infrastructure Services Committee proceed into Closed Session to discuss matters pertaining to the following:

17.1. Report from M. Rea, Legal Counsel, Corporate Services, dated November 10, 2016, re: Ontario Municipal Board
Appeal – Ward 10 – litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Carried

P&IS336-2016 That the Planning and Infrastructure Services Committee do now adjourn to meet again on Monday, January 16, 2017, at 7:00 p.m.

Carried
Minutes
Community & Public Services Committee
Committee of the Council of
The Corporation of the City of Brampton

Wednesday, December 7, 2016

Members:
Regional Councillor G. Gibson – Wards 1 and 5 (Chair)
Regional Councillor E. Moore – Wards 1 and 5
(Vice-Chair, Service Brampton and Facilities)
Regional Councillor M. Palleschi – Wards 2 and 6
(Vice-Chair, Fire Services)
Regional Councillor M. Medeiros – Wards 3 and 4
Regional Councillor G. Miles – Wards 7 and 8
Regional Councillor J. Sprovieri – Wards 9 and 10
(Vice-Chair, Transit Services)
City Councillor D. Whillans – Wards 2 and 6
City Councillor J. Bowman – Wards 3 and 4
City Councillor P. Fortini – Wards 7 and 8
City Councillor G. Dhillon – Wards 9 and 10
(Vice-Chair, Recreation and Culture)

Staff Present:
Office of the Chief Administrative Officer
H. Schlange, Chief Administrative Officer
Fire and Emergency Services
M. Clark, Fire Chief
Brampton Transit
S. Connor, Transit
Community Services
A. Meneses, Commissioner
C. Booth (Interim) Director, Recreation and Culture
M. Solski, Senior Manager, Service Brampton
K. Duncan, Manager, Animal Services
City Clerk’s Office
P. Fay, City Clerk
E. Evans, Deputy City Clerk
C. Urquhart, Legislative Coordinator
The meeting was called to order at 9:30 a.m., recessed at 10:40 a.m., moved into Closed Session at 10:50 a.m. Committee reconvened in Open Session at 11:04 a.m. and adjourned at 11:06 a.m.

1. **Approval of Agenda**

CPS148-2016 That the agenda for the Community and Public Services Committee Meeting of December 7, 2016, be approved, as written and circulated.

Carried

2. **Declarations of Interest under the Municipal Conflict of Interest Act**

3. **Consent**

* The following item listed with an asterisk (*) was considered to be routine and non-controversial by the Committee and will be approved at this time.

(10.1)

4. **Announcements**

4.1. Gwen Fawthrop, Manager, Salvation Army Garden; Gordon Randell, Community & Family Service Supervisor, Salvation Army; Helen Warner & Missionaries, Public Affairs Director, The Church Jesus Christ of Latter-day Saints; Penny MacLean & Wayne McMillan, Vanier Centre for Women, re: Contributions to 2016 Salvation Army Community Garden Success.

On a two-thirds majority vote, Committee agreed to provide additional time for the announcement.

Helen Warner, Public Affairs Director, Church of Jesus Christ of Latter-day Saints, provided an overview of The Salvation Army Community Garden group and its participants. She noted that the late City Councillor John Hutton initially suggested the creation of the community garden. Participating organizations include the Salvation Army, Hause Greenhouse, Brampton Ahmadiyya Muslim congregation, Vanier Centre for Women, with support from City Councillors Whillans and Bowman.
Gwen Fawthrop, Garden Manager, advised that 5,693 lbs of vegetables and 1,945 bags of herbs were collected from the gardens this year and donated to the Salvation Army Food Bank with the assistance of all participants in the group.

Gordon Randell, Community and Family Services, Supervisor, Salvation Army, reported that the organization serves thirty-five families daily and they are thankful for the produce received from the community garden.

Penny MacLean, Vanier Centre for Women, highlighted the accomplishments and various skills the women of Vanier Centre gained through this garden project. The skills achieved in the Humber College Horticultural Program are invaluable to the women and in some cases, have led to full and part-time employment.

Committee extended appreciation to the Community Garden participants. The Mayor’s Office and some of the Committee Members offered to assist the group with obtaining volunteers and additional land for the project.

Regional Councillor Miles advised of Ms. Warner’s participation in the Christmas Nativity Scene at Chinguacousy Park, and suggested that all Members of Committee attend the event.

5. **Delegations**

5.1. Possible Delegations, re: **Surplus Declaration of Easement Rights over City Lands for Private Sanitary Sewer and Water Infrastructure in connection with the Development of Residential Lands owned by FP Valleylands Limited – Southwest corner of Dusk Drive and Chinguacousy Road – Ward 4.**

Committee Chair, Councillor Gibson, announced that in accordance with City By-laws, public notice to consider this matter was published on the City’s website on November 25, 2016.

In response to the Chair’s inquiry, it was indicated that no one was present to address the subject matter.

Item 10.2 was brought forward and dealt with at this time.

The following motion was considered:

CPS149-2016 1. That the report from Vicki Wong, Acting Senior Manager, Realty Services, dated October 20, 2016, to the Community and & Public Services Committee meeting of December 7, 2016, re: **Surplus Declaration of Easement Rights over**
City Lands for Private Sanitary Sewer and Water Infrastructure in connection with the Development of Residential Lands owned by FP Valleylands Limited – Southwest corner of Dusk Drive and Chinguacousy Road – Ward 4, be received; and,

2. That a by-law be passed to declare surplus to the City’s requirements a limited interest in a portion of the City’s lands, comprising a buffer block identified as PIN 14086-1493(LT), in order that a permanent sanitary sewer and watermain easement having an approximate area of 0.015 acres can be sold to FP Valleylands Limited.

Carried

5.2. Giuseppe Vommaro, and Teresa Vommaro, Brampton residents, re: Beaver Dam along Stephen Llewellyn Trail - Between Mountainberry Road and Sandalwood Parkway – Ward 10

Giuseppe Vommaro, and Teresa Vommaro, Brampton residents, expressed concerns about the beaver dam, located between Mountainberry Road and Sandalwood Parkway with respect to safety, health and risk of flooding. The following details were provided:

- Damage to homeowners’ property that may result from flooding
- High water levels that are stagnant due to blockage of water flow by the beavers
  - area is accessible and high water level encourages children to approach especially when the water ponds freeze in winter
  - heavy snowfall in the winter months and rain in spring months add to the water levels which have risen to the property line sometimes
  - foul odours emitted from the dirty stagnant water
- Increased mosquito population and fear of diseases
- Increased frogs/toads, ducks and geese
  - migrate to properties and create a mess
- Damage and loss of trees including City trees
- Increased noxious shrubs and brushes

Theresa Vommaro, Brampton resident, reiterated the earlier concerns and requested the following measures be undertaken to address the issues:

- Removal of the beaver dam
- Breaching of the dam
- Clean-up and restoration of the stream to the original free-flowing condition
• Implementation of a management plan to prevent beavers from inhabiting the site in the future

A motion was put forward to waive the rules of the Procedure-By-law, to allow discussion of the delegations’ request. The motion was considered, voted on and carried.

Committee acknowledged that staff has undertaken measures to address the residents’ concerns. They requested details on those measures.

Staff advised that a baffle was installed in late September/October by a professional company and positioned at the site without impacting the beavers. The water level has dropped and continues to flow; the site is monitored regularly. Baffles have been placed at other locations throughout the City and proven to work successfully. The stagnant water issue is being addressed as the water is flowing. Each beaver dam is assessed individually and the circumstances dictate what measures are taken. Beaver trappers are only hired if the population or properties are at risk. Trapped beavers are not relocated, they are euthanized.

Staff further advised that the removal of a beaver dam requires permission from the Ministry of Natural Resources and the Conservation Authority. With respect to safety of children playing on the frozen ponds, staff suggested that warning signs be placed on the site. However, caution should be exercised as with any other storm water management system and access to water.

On a two-thirds majority vote Committee agreed to add Vince Balsamo, Brampton resident, as a delegation.

Vince Balsamo, Brampton resident, reiterated the concerns of the previous speakers. He indicated on a sketch displayed to Committee where he felt the baffle should be located to be most effective.

In response to further comments and questions from Committee, staff advised that the depth of the dam is unknown; however, the water level has dropped at least three feet since the baffle was installed. Staff will continue to monitor the area during the winter months and reassess the situation next spring. Staff will consider a suggestion regarding the installation of a pump to help with water circulation. However, they are confident that the baffle system will address the concerns regarding the water level.

Staff confirmed that all the issues raised by the residents were noted. They will continue to communicate with the residents and provide an update to Committee at a future date.
The following motion was considered:

CPS150-2017 That the following delegations to the Community and Public Services Committee meeting of December 7, 2016, re: Beaver Dam along Stephen Llewellyn Trail - Between Mountainberry Road and Sandalwood Parkway – Ward 10, be received:
   1. Giuseppe Vommaro, Brampton resident
   2. Theresa Vommaro, Brampton resident
   3. Vince Balsamo, Brampton resident

Carried

6. **Staff Presentations**

7. **Recreation and Culture**


Committee Chair, Councillor Gibson, noted that participation on the Public Art Evaluation Team for the Alderlea 150 Project requires the appointment of two Councillors. Regional Councillor Martin Medeiros and City Councillor Jeff Bowman volunteered for the positions.

The following motion was considered:

CPS151-2016 1. That the report from Kelly Stahl, Interim Manager, Arts and Culture, Community Services, dated November 8, 2016, to the Community and Public Services Committee meeting of December 7, 2016, re: Public Art Program: Alderlea 150 Project Evaluation Team – Ward 3, be received; and,

2. That Regional Councillor Martin Medeiros and City Councillor Jeff Bowman, representing Wards 3 and 4, be appointed as alternating Members to the Public Art Evaluation Team for the Alderlea 150 Project.

Carried

8. **Fire Services**
9. **Transit Services**

9.1. Report from Suzanne Connor, General Manager, Transit, dated November 3, 2016, re: **Request to Begin Procurement – Purchasing By-Law Section 4.0. To Supply Brampton Transit with Uniforms for Transit Operators, and Transit Supervisors for a Three (3) Year Term with Two (2) Optional One (1) Year Extensions.**

CPS152-2016

1. That the report from Suzanne Connor, General Manager, Transit dated November 3, 2016 to the Community & Public Services Committee Meeting of December 7, 2016 re: **Request to Begin Procurement – Purchasing By-Law Section 4.0. To Supply Brampton Transit with Uniforms for Transit Operators, and Transit Supervisors for a Three (3) Year Term with Two (2) Optional One (1) Year Extensions**, be received; and,

2. That the Purchasing Agent be authorized to begin the procurement for the supply and delivery of uniforms for the City of Brampton, Transit for a three (3) year period with two (2) additional one (1) year options.

Carried


CPS153-2016

1. That the report from Suzanne Connor, General Manager, Transit, dated November 9, 2016, to the Community & Public Services Committee Meeting of December 7, 2016, re: **Request to Begin Procurement – Purchasing By-Law Section 4.0 – For the Supply and Delivery of Urban Bus Rapid Transit Vehicles for a Three Year Period**, (File:1B.A), be received; and,

2. That the Purchasing Agent be authorized to begin the procurement of the Supply and Delivery of Urban Bus Rapid Transit Vehicles for a three year period within the Council approved budgets.

Carried
10. **Service Brampton and Facilities**


CPS154-2016 That the report from Jim Joukema, Supervisor, Service Contracts, Facility Operations and Maintenance, Community Services, dated October 28, 2016, to the Community and Public Services Committee Meeting of December 7, 2016, re: **Information Only - Purchasing By-Law Section 4.6 Contracts that exceed $1 million – Contract No. 2012-036 – All Wards** (File ACX. LO), be received.

Carried

10.2. Report from Vicki Wong, Senior Manager, Realty Services, dated October 20, 2016, re: **Surplus Declaration of Easement Rights over City Lands for Private Sanitary Sewer and Water Infrastructure in connection with the Development of Residential Lands owned by FP Valleylands Limited – Southwest corner of Dusk Drive and Chinguacousy Road – Ward 4.**

Dealt with under Item 5.1. Recommendation CPS149-2016

10.3. Report from Randy Rason, Director, Building and Construction, dated October 25, 2016 re: **Request to Begin Procurement For the Supply, Delivery and Installation of "Global Boulevard" Panel Based Systems Workstations, Furniture and Other Miscellaneous Administrative Furniture at Various Locations Citywide on an as and When Required Basis for a Five (5) Year Period.**

CPS155-2016 1. That the report from Randy Rason, Director, Building Design and Construction, Community Services dated October 25, 2016 to the Community Services Committee Meeting of December 7, 2016, re: **Request to Begin Procurement For the Supply, Delivery and Installation of "Global Boulevard" Panel Based Systems Workstations, Furniture and Other Miscellaneous Administrative Furniture at Various Locations Citywide on an as and When Required Basis for a Five (5) Year Period**, be received; and

2. That the Purchasing Agent be authorized to begin the procurement; and
3. That staff of Purchasing be authorized to extend the current blanket contract to bridge the gap required to achieve the new tender award; and,

4. That the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

Carried

11. **Minutes**

12. **Other/New Business**

13. **Referred Matters**

14. **Deferred Matters**

15. **Notices of Motion**

16. **Correspondence**

17. **Councillors’ Question Period**

18. **Public Question Period**

19. **Closed Session**

CPS156-2016 That Committee move into Closed Session to the deal with matters pertaining to:

19.1 Report from Vicki Wong, Senior Manager, Realty Services, dated October 24, 2016 re: **Disposal of Easement Interests over Portions of City Lands for Private Sanitary Sewer and Watermain Infrastructure – Ward 4** - a proposed or pending acquisition or disposition of land by the municipality or local board
19.2 Report from Vicki Wong, Senior Manager, Realty Services, dated November 7, 2016 re: Authorization to Extend Occupancy – Ward 1 - a proposed or pending acquisition or disposition of land by the municipality or local board

Carried

The following motion was considered with respect to Item 19.1

CPS157-2016 That the Mayor and Clerk be authorized to execute an agreement of purchase and sale together with all other documents and instruments as may be necessary to effect the market value disposal of a permanent non-exclusive easement interests to FP Valleylands Limited, over portions of City Lands, comprising of a Buffer Block and identified as PIN 14086-1493(LT), designated as Parts 3 and 4, Plan 43R-36014, for private watermain services and designated as Part 5, Plan 43R-36014 for private sanitary sewer services, said agreement and documents to be on terms and conditions acceptable to the Commissioner, Community Services and in a form acceptable to the City Solicitor.

Carried

The following motion was considered with respect to Item 19.2

CPS158-2016 That a by-law be passed to authorize the Mayor and City Clerk to execute an occupancy agreement and such other documents necessary to extend the operation by Beaux Arts Brampton at 70-74 Main Street North past December 31, 2016, on the same terms and conditions and at a rate consistent with the current agreement and on other terms and conditions acceptable to the Commissioner, Community Services, and in a form acceptable to the City Solicitor, until such time as the Arts and Culture Panel provides recommendations to Council for the development of a new Arts and Culture Strategy.

Carried
20.  **Adjournment**

CPS159-2016  That Community and Public Services Committee do now adjourn to meet again on Wednesday, January 18, 2017 at 9:30 a.m. (Committee of Council)

Carried

___________________________________________
Regional Councillor Grant Gibson, Chair
Members: 
City Councillor J. Bowman – Wards 3 and 4 (Chair)
Regional Councillor G. Gibson – Wards 1 and 5
Regional Councillor E. Moore – Wards 1 and 5
Regional Councillor M. Palleschi – Wards 2 and 6
Regional Councillor M. Medeiros – Wards 3 and 4
Regional Councillor G. Miles – Wards 7 and 8
Regional Councillor J. Sprovieri – Wards 9 and 10
City Councillor D. Whillans – Wards 2 and 6
  (Vice-Chair, Economic Development and Enterprise Services)
City Councillor P. Fortini – Wards 7 and 8
City Councillor G. Dhillon – Wards 9 and 10
  (arrived at 1:03 p.m. – personal)

Staff Present: 
H. Schlange, Chief Administrative Officer
M. McCollum, Senior Manager, Strategic Development
B. Seguin, Advisor, Economic Development

Economic Development Office:
B. Darling, Director, Economic Development
C. Baccardax, Senior Advisor, International Investment

City Clerk’s Office:
P. Fay, City Clerk
E. Evans, Deputy City Clerk
S. Pacheco, Legislative Coordinator
The meeting was called to order at 1:00 p.m. and adjourned at 2:07 p.m.

1. **Approval of Agenda**

The following motion was considered.

ED111-2016 That the agenda for the Economic Development Committee Meeting of December 7, 2016 be approved as amended to add the following item:

5.1. Delegation from Pranavasri Iyathurai, Director, Tamil Canadian Civil Society Forum (TCCSF), re: **Request for a Friendship Relationship Agreement with Varuniya, Sri Lanka.**

6.1. Presentation by M. McCollum, Senior Manager, Strategic Development, Office of the Chief Administrative Officer, re: **University Work Plan Update.**

9.1. Discussion at the request of Regional Councillor Medeiros, re: **Request for a Friendship Relationship Agreement with Varuniya, Sri Lanka.**

Carried

The following report was listed on the agenda to be distributed prior the meeting:


2. **Declarations of Interest under the Municipal Conflict of Interest Act** – nil

3. **Consent**

* The following items listed with an asterisk (*) were considered to be routine and non-controversial by the Committee and were approved at one time.

   (nil)

4. **Announcements** – nil
5. **Delegations**

5.1 Delegation from Pranavasri Iyathurai, Director, Tamil Canadian Civil Society Forum (TCCSF), re: **Request for a Friendship Relationship Agreement with Vavuniya, Sri Lanka.**

Item 9.1 was brought forward and dealt with at this time.

Pranavasri Iyathurai, Director, Tamil Canadian Civil Society Forum (TCCSF), provided background information to Committee regarding the challenges and hardships that have occurred in Sri Lanka and its current post-war state. Mr. Iyathurai provided information on the Tamil population in the GTA, noting that approximately 20,000 reside in Brampton. He advised that this community is seeking a partnership with Brampton to strengthen its relationship with Vavuniya, Sri Lanka, and submitted a written proposal for Committee consideration.

Committee discussion on this matter included the following:

- Indication that a dignitary from Sri Lanka will be visiting Brampton in January 2017
- Request that staff investigate the potential to establish a friendship relationship agreement with Vavuniya, Sri Lanka
- The importance of this proposal to the Tamil community in Brampton
- The need to establish criteria for Sister City Agreements, and an indication that it may be premature to formalize relationships until the criteria are set
- Indication that previously established relationships with other municipalities have been dissolved

The following motion was considered.

**ED112-2016** That staff be requested to investigate the potential to establish a friendship relationship agreement with Vavuniya, Sri Lanka, within the context of the existing and evolving City policy framework and report back to Committee.

A recorded vote was requested and the motion carried as follows:

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ED113-2016 That the delegation from Pranavasri Iyathurai, Director, Tamil Canadian Civil Society Forum (TCCSF), to the Economic Development Committee Meeting of December 7, 2016, re: **Request for a Friendship Relationship Agreement with Vavuniya, Sri Lanka** be received.

A recorded vote was requested and the motion carried as follows:

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<td>Moore</td>
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Carried
11 Yeas
0 Nays
0 Absent

6. **Staff Presentations**

6.1. Presentation by M. McCollum, Senior Manager, Strategic Development, Office of the Chief Administrative Officer, re: **University Work Plan Update**.

M. McCollum, Senior Manager, Strategic Development, Office of the Chief Administrative Officer, provided an update on the University Work Plan.

Committee discussion took place with respect to the following:
• Brampton’s progress on this initiative in comparison to other municipalities and a request for information from the Town of Milton regarding their progress
• Request for information on the Government Relations Strategy
• Questions regarding the type of university (e.g. programming) and students (e.g. international) the Province will be seeking to attract in the Request for Proposals (RFP)
• The need to develop a vision for the university
• Brampton’s focus on enhancing the Human Health and Life Sciences sector and how this may align with the university initiative
• Contact with various universities regarding possible partnerships with Brampton
• Questions regarding Brampton’s role in the RFP process

The following motion was considered.

ED114-2016 That the presentation by M. McCollum, Senior Manager, Strategic Development, Office of the Chief Administrative Officer, to the Economic Development Committee Meeting of December 7, 2016, re: University Work Plan Update be received.

Carried

7. Economic Development and Enterprise Services


In response to questions from Committee, B. Darling, Director, Economic Development, confirmed that one member of staff from the Economic Development Department will be attending the subject trade mission with the Mayor. In addition, Mr. Darling advised that the City will be hiring for the new position of Sector Lead, Health and Life Science.

The following motion was considered.

ED115-2016 1. That the report from B. Darling, Director, Economic Development, dated November 16, 2016, to the Economic Development Committee Meeting of December 7, 2016, re: Health Sector Trade Mission – United Arab Emirates – January 31 to February 8, 2017 (File CE.x) be received; and
2. That Mayor Jeffrey’s participation be approved as leader of the World Trade Centre Toronto’s health sector trade mission to United Arab Emirates January 30-February 7, 2016, according to Business Mission Attendance Protocol; and

3. That a post-mission verbal report to Committee of Council be presented upon return, with a written information report to follow.

A recorded vote was requested and the motion carried as follows:

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<thead>
<tr>
<th>Yea</th>
<th>Nay</th>
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<tbody>
<tr>
<td>Gibson</td>
<td>nil</td>
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<td>Miles</td>
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<td>Moore</td>
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</table>

Carried
11 Yeas
0 Nays
0 Absent


C. Baccardax, Senior Advisor, Foreign Investment, Economic Development, advised that she attended the Human Health and Science sector mission in Boston, USA, from November 14-17, 2016. Ms. Baccardax provided information on Boston’s economy, noting that it is recognized for its innovation and communication, and human health and life sciences sectors. She provided details on various meetings held with high growth businesses, and indicated that the business leads were not as strong as they were previously in 2015. Ms. Baccardax advised that information materials about Brampton were provided to businesses and indicated that she would follow up with them in the future. She further advised that a written report on this mission will be provided to Committee at a future meeting.

The following motion was considered.

Carried

8. Minutes – nil

9. Other/New Business

9.1. Discussion at the request of Regional Councillor Medeiros, re: Request for a Friendship Relationship Agreement with Vavuniya, Sri Lanka.

Dealt with under Item 5.1 – Recommendation ED112-2016

10. Referred Matters

10.1. Referred Matters List – Economic Development Committee

The following motion was considered.

ED117-2016 That the Referred Matters List – Economic Development Committee, to the Economic Development Committee Meeting of December 7, 2016 be received.

Carried

11. Deferred Matters – nil

12. Notices of Motion – nil

13. Correspondence – nil

14. Councillors Question Period
1. In response to a question from City Councillor Whillans as to whether the trade mission to the United Arab Emirates will include a focus on diabetes, Mayor Jeffrey advised that it will include all health and life sciences.

2. In response to a question from Regional Councillor Medeiros, H. Schlange, Chief Administrative Officer, advised that a report regarding an agreement with the Brampton Beast is anticipated for consideration by Council on December 14, 2016.

3. In response to a question from Mayor Jeffrey, B. Darling, Director, Economic Development, confirmed that staff can track and provide a breakdown of employment numbers in Brampton by ward.

15. **Public Question Period** – nil

16. **Closed Session** – nil

17. **Adjournment**

The following motion was considered.

ED118-2016 That the Economic Development Committee do now adjourn to meet again as part of the Committee of Council on Wednesday, January 18, 2017 at 9:30 a.m. or at the call of the Chair.

Carried

___________________________________
City Councillor J. Bowman, Chair
Wednesday, December 07, 2016

Members Present: Regional Councillor M. Medeiros – Wards 3 and 4 (Chair)  
(left at 5:01 p.m. – other municipal business)  
Regional Councillor G. Gibson – Wards 1 and 5  
Regional Councillor E. Moore – Wards 1 and 5  
Regional Councillor M. Palleschi – Wards 2 and 6  
Regional Councillor G. Miles – Wards 7 and 8  
(Vice-Chair, Corporate and Financial Affairs)  
Regional Councillor J. Sprovieri – Wards 9 and 10  
(Vice-Chair, By-law Enforcement)  
(assumed Chair from 5:01 p.m. to 5:30 p.m.)  
City Councillor D. Whillans – Wards 2 and 6  
City Councillor J. Bowman – Wards 3 and 4  
City Councillor P. Fortini – Wards 7 and 8  
City Councillor G. Dhillon – Wards 9 and 10  
(left at 4:32 p.m. – other municipal business)

Staff Present: H. Schlange, Chief Administrative Officer  
Corporate Services:  
P. Moyle, Interim Commissioner  
D. Squires, City Solicitor  
D. Sutton, Director, Finance and Interim Treasurer  
City Clerk’s Office:  
P. Fay, City Clerk  
E. Evans, Deputy City Clerk  
S. Pacheco, Legislative Coordinator
The meeting was called to order at 3:00 p.m., recessed at 4:18 p.m., moved into Closed Session at 4:32 p.m., moved back into Open Session at 5:27 p.m. and adjourned at 5:30 p.m.

1. **Approval of Agenda**

   The following motion was considered.

   CS164-2016 That the agenda for the Corporate Services Committee Meeting of December 7, 2016 be approved, as amended to add the following items under Closed Session:

   18.1. An ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act or Ombudsman referred to in the Municipal Act, 2001 – Ombudsman investigation

   18.2. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – litigation matter

   Carried

   The following supplementary information was distributed at the meeting:

   1. The following report was listed on the published agenda to be distributed prior to the meeting.

      8.1. Report from P. Fay, City Clerk, City Clerk’s Office, dated November 22, 2016, re: **Bills 68 and 70 – Municipal Act and Related Legislation Amendments**.

   2. The following briefing note was received by the City Clerk’s Office after the agenda was printed and relates to Item 8.5 on the agenda. In accordance with the Procedure By-law, Committee approval was not required to add this item to the agenda.

      14.1. Briefing note from D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, dated December 7, 2016, re: **Supplemental Information – 2016 Operating Budget and Reserve Fund Status Report (as at September 30, 2016)**.
3. **Regional Council Business** (Item 15) – The attached briefing report was provided to the Clerk’s Office after the agenda was printed:

15.1. Briefing report from the CAO’s Office re: **Region of Peel Council Agendas for December 8, 2016**.
   - Regional Council
   - Regional Council – Budget

4. Re. Item 8.2 – **Mid-Term Appointment of Members of Council to Committees** – December 7, 2016

2. **Declarations of Interest under the Municipal Conflict of Interest Act** – nil

3. **Consent**

   * The following items listed with an asterisk (*) were considered to be routine and non-controversial by the Committee and were approved at one time.

   (8.3, 8.4, 8.6)

   (Items 8.5 and 8.7 were removed from consent)

4. **Announcements** – nil

5. **Delegations**

5.1. Delegation from David Margiotta, Program Manager, Mike Bechard, Project Advisor, and Rhiannon Oliveira, Region of Peel – TransHelp, re: **Update on the Accessible Transportation Master Plan (ATMP) Project**.

   David Margiotta, Program Manager, and Mike Bechard, Project Advisor, Region of Peel – TransHelp, provided an update to Committee on the Accessible Transportation Master Plan (ATMP) Project.

   Committee discussions took place with respect to the following:
   - Communication of the plan with the public
   - Configuration of transit hubs in consideration of TransHelp and taxicabs vehicles
   - Transportation for residents that require care during travel
   - Indication that the Region of Peel is exploring partnerships to provide services for various needs
The importance of integrating services between organizations and confirmation that meetings between the Region of Peel-TransHelp, Brampton Transit and MiWay are ongoing.

The following motion was considered.

CS165-2016 That the delegation from David Margiotta, Program Manager, and Mike Bechard, Project Advisor, Region of Peel – TransHelp, to the Corporate Services Committee Meeting of December 7, 2016, re: Update on the Accessible Transportation Master Plan (ATMP) Project be received.

Carried

6. Staff Presentations – nil

7. By-law Enforcement – nil

8. Corporate and Financial Affairs

8.1. Report from P. Fay, City Clerk, City Clerk’s Office, dated November 22, 2016, re: Bills 68 and 70 – Municipal Act and Related Legislation Amendments

P. Fay, City Clerk, Office of the Chief Administrative Officer, advised that the subject report provides an overview of the proposed legislative amendments to the Municipal Act and other legislation recently introduced through Bills 68 and 70 that impact the City. Mr. Fay highlighted the summary table (Appendix 1 to the report) which outlined significant legislative changes.

In response to questions from Committee, Mr. Fay advised that Bill 68 remains in second reading in the legislature, and it is anticipated that Bill 70 will be enacted before December 8, 2016.

Committee discussion on this matter included the following:

- The need for Council Members to review the proposed legislative amendments
- Questions regarding the ability for Council to provide comments on the proposed amendments

The following motion was considered.
CS166-2016 That the report from P. Fay, City Clerk, Office of the Chief Administrative Officer, dated November 22, 2016, to the Corporate Services Committee Meeting of December 7, 2016, re: Bills 68 and 70 – Municipal Act and Related Legislation Amendments be deferred to the January 18, 2017 Committee of Council Meeting.

Carried

8.2. Report from E. Evans, Deputy City Clerk, City Clerk’s Office, dated November 22, 2016, re: Mid-Term Appointment of Members of Council to Committees – January 1, 2017 to End of the Council Term.

E. Evans, Deputy City Clerk, Office of the Chief Administrative Officer, referenced Appendix 2 of the staff report which summarized Member appointment preferences. He highlighted those committees that require Council’s attention, i.e. where there are less or more than the required number of members.

P. Fay, City Clerk, Office of the Chief Administrative Officer, outlined the voting process for Committee appointments, i.e. each Member of Council would have one vote and voting would take place in alphabetical order by surname.

A motion was introduced to approve the Member appointments to Council committees, functional and ad hoc committees, citizen-based advisory committees, corporate staff committees and external agencies that were complete, as outlined in Appendix 2 of the staff report.

Committee discussion took place with respect to the importance of providing Councillors with less experience the opportunity to be appointed to the positions of Chair, in order to enhance their knowledge and experience.

The following amendments to the motion were introduced:

- To withdraw Regional Councillor Moore as a member of the Inclusion and Equity Committee
- To appoint City Councillor Whillans as Vice-Chair, By-law Enforcement, under the Corporate Services section of the Committee of Council
- To exclude appointments to the Brampton Sports Alliance from the main motion and address after the main motion is resolved
- To withdraw Regional Councillor Miles as Chair of the Citizen Awards Committee and to appoint her as a member instead
- To appoint City Councillor Dhillon as Chair of the Citizen Awards Committee
City Councillor Fortini was nominated for the position of Vice-Chair, Planning and Development Committee. Councillor Fortini did not accept the nomination.

The motion, as amended above, was considered, voted on and carried.

Regional Councillor Medeiros withdrew his nomination for the position of Chair, Corporate Services section. City Councillor Dhillon and Regional Councillor Miles were two nominees for the position of Chair, Corporate Services section of the Committee of Council.

A recorded vote was requested to appoint City Councillor Dhillon as Corporate Services section Chair for the Committee of Council, and the motion lost as follows:

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<th>Yea</th>
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<td>Dhillon</td>
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<td>Medeiros</td>
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Lost
4 Yeas
7 Nays
0 Absent

A recorded vote was requested to appoint Regional Councillor Miles as Corporate Services section Chair for the Committee of Council, and the motion carried as follows:

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<tr>
<th>Yea</th>
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<td>Gibson</td>
<td>Dhillon</td>
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<td>Miles</td>
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<td>Palleschi</td>
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<td>Whillans</td>
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Carried
7 Yeas
4 Nays
0 Absent
Regional Councillor Gibson withdrew from the position of Vice-Chair, Corporate and Financial Affairs, under the Corporate Services section of the Committee of Council, and nominated City Councillor Dhillon for this position. Councillor Dhillon accepted the nomination.

On a 2/3 majority vote, the question was re-opened and the motion, as amended to appoint City Councillor Dhillon as Vice-Chair, Corporate and Financial Affairs, under the Corporate Services section of the Committee of Council, was considered, voted on and carried.

Members of Council indicated their interest to fill vacancies on functional and ad hoc committees, citizen-based advisory committees, corporate staff committees and external agencies.

The following appointments were considered, voted on and carried:
- To appoint City Councillor Dhillon and Regional Councillor Miles to the Audit Committee
- To appoint Regional Councillor Medeiros to the Cycling Advisory Committee
- To appoint Regional Councillor Miles to the Employee Fundraising / United Way Committee
- To appoint City Councillor Dhillon to the Brampton Sports Alliance and the Member appointments to this Alliance be open to any three Members of Council and not include any further the requirement that the Vice-Chair, Recreation (under the Community Services section of the Committee of Council) be appointed as a member of this group
- To appoint Regional Councillor Medeiros to St. Leonard’s House

Committee discussion took place with respect to various committees that appear to be inactive due to a lack of meetings. Mr. Fay advised that staff would follow up with these groups.

The motion, in its entirety, was considered as follows:

**CS167-2016**

1. That the report from E. Evans, Deputy Clerk, Office of the Chief Administrative Officer, dated November 22, 2016, to the Corporate Services Committee Meeting of December 7, 2016, re: Mid-term Appointment of Members of Council to Committees – January 1, 2017 to the end of the Council Term (File BH.a) be received; and

2. That Members of Council be appointed as Chairs and Vice-Chairs of the Committee of Council and Planning and Development Committee Sections, for the term January 1, 2017 to the end of the Council term, as follows:
3. That Members of Council be appointed as representatives to the various functional and ad hoc committees, citizen-based advisory committees, corporate staff committees, and external agencies, for the term January 1, 2017 to the end of the Council term, as follows:

**Functional and Ad Hoc Committees**

<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair:</th>
<th>Member</th>
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<tbody>
<tr>
<td>Audit Committee</td>
<td>Michael Palleschi</td>
<td>Gurpreet Dhillon</td>
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<td>Martin Medeiros</td>
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<td>Gael Miles</td>
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<td>Elaine Moore</td>
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<tr>
<td>Citizen Appointments Committee</td>
<td>Doug Whillans</td>
<td>Pat Fortini</td>
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<td>Martin Medeiros</td>
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<td>Elaine Moore</td>
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<td>Michael Palleschi</td>
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**Planning & Development Committee Chair**

| Planning & Development Committee Vice-Chair | Grant Gibson |
### Member Services Committee

**Chair:**
Grant Gibson  
**Members:**
Pat Fortini  
Gael Miles  
Elaine Moore  
Michael Palleschi

### Rose Theatre Advisory Committee

**Members:**
Jeff Bowman  
Grant Gibson  
Martin Medeiros  
Elaine Moore  
Doug Whillans

### Citizen-Based Advisory Committees

<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair/Members</th>
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<tbody>
<tr>
<td>Accessibility Advisory Committee</td>
<td>Member: Pat Fortini</td>
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<tr>
<td>Brampton Heritage Board</td>
<td>Member: Doug Whillans</td>
</tr>
<tr>
<td>Brampton School Traffic Safety Council</td>
<td>Member: Pat Fortini</td>
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<tr>
<td>Cycling Advisory Committee</td>
<td>Member: Martin Medeiros</td>
</tr>
<tr>
<td>Environment Advisory Committee</td>
<td>Member: Doug Whillans</td>
</tr>
<tr>
<td>Inclusion and Equity Committee</td>
<td>Members: Gurpreet Dhillon, Martin Medeiros, Michael Palleschi</td>
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<tr>
<td>Sports Hall of Fame Committee</td>
<td>Members: Jeff Bowman, Doug Whillans</td>
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### Corporate Staff Committees

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<tr>
<th>Committee</th>
<th>Chair/Members</th>
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<tbody>
<tr>
<td>Citizen Awards Committee</td>
<td>Chair: Gurpreet Dhillon</td>
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<td></td>
<td>Members: Gael Miles, Elaine Moore</td>
</tr>
<tr>
<td>Brampton Emergency Management Program Committee</td>
<td>Member: Michael Palleschi</td>
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</table>
Employee Fundraising / United Way  
**Member:** Gael Miles

### External Agencies

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<tr>
<th>Organization</th>
<th><strong>Members:</strong></th>
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<tbody>
<tr>
<td>Brampton Senior Citizens Council</td>
<td>Jeff Bowman, Pat Fortini, Martin Medeiros, Doug Whillans</td>
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<tr>
<td>Brampton Sports Alliance</td>
<td>Jeff Bowman, Doug Whillans, Gurpreet Dhillon</td>
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<tr>
<td>Friends of Bovaird House Committee</td>
<td>Jeff Bowman</td>
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<tr>
<td>St. Leonard’s House</td>
<td>Martin Medeiros</td>
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<tr>
<td>Greater Toronto Airports Authority (GTAA)</td>
<td>Pat Fortini</td>
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<td>Community Environment &amp; Noise Advisory Committee (CENAC)</td>
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<td>Greater Toronto Airports Authority (GTAA)</td>
<td>Gurpreet Dhillon</td>
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<td>Consultative Committee</td>
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4. That Council Member appointments to the Brampton Sports Alliance be amended to include up to any three Members of Council, and not be conditional on any other position appointment.

Carried

* 8.3. Report from D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, dated October 27, 2016, re: **Land Tax Apportionments**.

CS168-2016 1. That the report from D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, dated October 27, 2016, to the Corporate Services Committee Meeting of December 7, 2016, re: **Land Tax Apportionments** be received; and,
2. That the unpaid taxes for the lands encompassed by the assessment roll numbers listed in Appendix A to this report be apportioned according to their relative value for each year as indicated in Appendix A.

Carried


CS169-2016 1. That the report from D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, dated October 27, 2016, to the Corporate Services Committee Meeting of December 7, 2016, re: Tax Adjustments, Cancellations and Reductions Pursuant to the Municipal Act, 2001 be received; and

2. That the tax account adjustments as listed on Appendix A of this report be approved.

Carried


Item 14.1 was brought forward and dealt with at this time.

D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, provided an overview of the subject report.

The following motion was considered.

CS170-2016 1. That the report from D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, dated November 14, 2016, to the Corporate Services Committee Meeting of December 7, 2016, re: 2016 Operating Budget and Reserve Fund Status Report (as at September 30, 2016) be received; and

2. That any 2016 Operating Budget year-end surplus be offset initially by a reduction in the base budget draw from the General Rate Stabilization Reserve; and
3. That any 2016 Operating Budget year-end surplus in excess of Recommendation #2 be used to fund repair and replacement projects identified in the approved capital budgets as tax supported debt financed; and

4. That any 2016 Operating Budget year-end surplus in excess of Recommendations #2 and #3 be contributed to the General Rate Stabilization Reserve; and

5. That any 2016 Operating Budget year-end deficit be funded through a draw from the General Rate Stabilization Reserve; and,

6. That the briefing note from D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, dated December 7, 2016, to the Corporate Services Committee Meeting of December 7, 2016, re: Supplemental Information – 2016 Operating Budget and Reserve Fund Status Report (as at September 30, 2016) be received.

Carried

8.6. Report from R. Rao, Chief Information Officer, Corporate Services, dated November 8, 2016, re: Brampton Online Services Terms of Use.

CS171-2016

1. That the report from R. Rao, Chief Information Officer, Corporate Services, dated November 8, 2016, to the Corporate Services Committee Meeting of December 7, 2016, re: Brampton Online Services Terms of Use be received; and,

2. That the attached Brampton Online Services’ Terms of Use be approved.

Carried

8.7. Report from R. Rao, Chief Information Officer, Corporate Services, dated November 8, 2016, re: Request To Begin Procurement – Purchasing By-Law Section 4.0 – Renewal of Microsoft Enterprise Agreements for Products and Services.

P. Moyle, Commissioner, Corporate Services, provided an overview of Brampton’s relationship with Microsoft and explained the enterprise agreement currently in place, which is set to expire in February 2017. Mr. Moyle advised that IT staff was successful in the initiative to work with Microsoft and other public sector agencies to use purchasing power to secure greater discounts on Microsoft products and services.
The following motion was considered.

CS172-2016 1. That the report from R. Rao, Chief Information Officer, Corporate Services, dated November 8, 2016, to the Corporate Services Committee Meeting of December 7, 2016, re: Request To Begin Procurement – Purchasing By-Law Section 4.0 – Renewal of Microsoft Enterprise Agreements for Products and Services be received; and,

2. That the Purchasing Agent be authorized to begin the procurement and enter into negotiations with Microsoft for their products and services.

Carried

9. Minutes – nil

10. Other/New Business

10.1. Discussion at the request of Regional Councillor M. Palleschi, re: Possible City Workshop with the Tow Truck Industry on Licensing and Training Requirements.

Regional Councillor Palleschi advised staff that two major Tow Truck businesses have requested that a workshop be scheduled with the Tow Truck industry, to discuss matters relating to increasing licensing fees and training requirements.

P. Moyle, Commissioner, Corporate Services, advised that staff will organize the requested workshop.

11. Referred Matters

11.1. Referred Matters List – Corporate Services Committee

The following motion was considered.

CS173-2016 That the Referred Matters List – Corporate Services Committee, to the Corporate Services Committee Meeting of December 7, 2016 be received.

Carried
12. **Deferred Matters** – nil

13. **Notices of Motion** – nil

14. **Correspondence**

14.1. Briefing note from D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, dated December 7, 2016, re: **Supplemental Information – 2016 Operating Budget and Reserve Fund Status Report (as at September 30, 2016).**

*Dealt with under Item 8.5 – Recommendation CS170-2016*

15. **Regional Council Business**

15.1. Briefing report from the CAO’s Office re: **Region of Peel Council Agendas for December 8, 2016.**

- Regional Council
- Regional Council – Budget

L. Rubin-Vaughan, Government Relations, Office of the Chief Administrative Officer, responded to questions from Committee regarding the Bolton Residential Expansion Regional Official Plan Amendment, the recommendations for Council adoption (ROPA 30), and the various options for expanding the Bolton Service Centre.

The following motion was considered.

**CS174-2016** That the briefing report from the Office of the Chief Administrative Officer, to the Corporate Services Committee Meeting of December 7, 2016, re: **Region of Peel Council Agendas for December 8, 2016** be received:

- Regional Council
- Regional Council – Budget

Carried

16. **Councillors Question Period**

1. Mayor Jeffrey asked staff about the possibility of reporting to Committee on a quarterly basis with information on investments received from the Federal and Provincial Governments.
D. Sutton, Director, Finance and Interim Treasurer, Corporate Services, confirmed that staff can provide this information through the quarterly status reports.

In response to a further question from Regional Councillor Miles on this matter, Mr. Sutton indicated that this information could be provided at the Special Council Meeting on December 14, 2016.

17. **Public Question Period** – nil

18. **Closed Session**

18.1. An ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act or Ombudsman referred to in the Municipal Act, 2001 – Ombudsman investigation

18.2. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – litigation matter

The following motion was considered:

CS175-2016 That Committee proceed into Closed Session to consider matters pertaining to the following:

18.1. An ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act or Ombudsman referred to in the Municipal Act, 2001 – Ombudsman investigation

18.2. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – litigation matter

Carried

Note: In Open Session, the Chair reported on the status of matters considered in Closed Session as follows:

- Item 18.1 – No direction was given
- Item 18.2 – No direction was given
19. **Adjournment**

The following motion was considered.

CS176-2016 That the Corporate Services Committee do now adjourn to meet again as part of the Committee of Council on Wednesday, January 18, 2017 at 9:30 a.m. or at the call of the Chair.

Carried

Regional Councillor M. Medeiros, Chair
Additional Business and Changes related to the Published Agenda (no vote required):

Re: Item 8.3 (Request to Begin Procurement – Brampton Beast – Three-Year Advertising and Sponsorship Agreement):

- 6.4. – Delegation: Lori Dupuis, General Manager, Brampton Thunder
Delegation Request

Please complete this form for your request to delegate to Council or Committee on a matter where a decision of the Council may be required. Delegations at Council meetings are generally limited to agenda business published with the meeting agenda. Delegations at Committee meetings can relate to new business within the jurisdiction and authority of the City and/or Committee or agenda business published with the meeting agenda. All delegations are limited to five (5) minutes.

| Attention: | City Clerk’s Office, City of Brampton, 2 Wellington Street West, Brampton ON L6Y 4R2 |
| Email: | cityclerksoffice@brampton.ca |
| Telephone: | (905) 874-2100 |
| Fax: | (905) 874-2119 |
| Meeting: | City Council |
| Planning & Infrastructure Services Committee |
| Corporate Services Committee |
| Economic Development Committee |
| Community & Public Services Committee |
| Other: |

| Meeting Date Requested: | December 14/16 |
| Agenda Item (if applicable): | Item 8.3 |
| Name of Individual(s): | Lori Dupuis |
| Position/Title: | General Manager of Brampton Thunder |
| Organization/Person being Represented: | Brampton Thunder - Canadian Women's Hockey League |

| Full Address for Contact: |
| Telephone: |
| Email: |

| Subject Matter to be Discussed: | Advertising/Sponsorship for Brampton Female Sporting Community |

| Action Requested: |

A formal presentation will accompany my delegation:  
- Yes  
- No

| Presentation format: |  
- PowerPoint File (.ppt)  
- Picture File (.jpg)  
- Adobe File or equivalent (.pdf)  
- Video File (.avi, .mpg)  
- Other: |

Additional printed information/materials will be distributed with my delegation:  
- Yes  
- No  
- Attached

Note: Delegates are requested to provide to the City Clerk’s Office well in advance of the meeting date:
(i) 25 copies of all background material and/or presentations for publication with the meeting agenda and/or distribution at the meeting, and
(ii) the electronic file of the presentation to ensure compatibility with corporate equipment.

Once this completed form is received by the City Clerk’s Office, you will be contacted to confirm your placement on the appropriate meeting agenda.

Personal information on this form is collected under authority of the Municipal Act, S.O. 2001, c.25 and/or the Planning Act, R.S.O. 1990, c.P.13 and will be used in the preparation of the applicable council/committee agenda and will be attached to the agenda and publicly available at the meeting and on the City's website. Questions about the collection of personal information should be directed to the Deputy City Clerk, Council and Administrative Services, 2 Wellington Street West, Brampton, Ontario, L6Y 4R2, tel. 905-874-2115.