Tuesday, June 18, 2019

Members Present:
Peter Dymond, Co-Chair (see Item 5.2)
Douglas McLeod, Co-Chair (see Item 5.2)
Stephen Collie
Robert Crouch
Yugeshwar Singh Kaushal
Janet Millington
Peter Robertson
Vipul Shah
Basavaraj Toranagal
Ken Wilde
Paul Willoughby
Regional Councillor Paul Vincente – Wards 1 and 5

Members Absent:
Palvinder Gill
Judith Wilde (regrets)

Staff Present:
Planning and Development Services:
Bob Bjerke, Director, Policy Planning
Pascal Doucet, Heritage Planner
Cassandra Jasinski, Heritage Planner
Erin Smith, Assistant Heritage Planner

City Clerk’s Office:
Peter Fay, City Clerk
Terri Brenton, Legislative Coordinator
The meeting was called to order at 7:04 p.m. and recessed at 9:18 p.m. The Board moved into Closed Session at 9:25 p.m. and recessed at 9:56 p.m. The Board reconvened in Open Session at 9:58 p.m. and adjourned at 9:59 p.m.

1. **Approval of Agenda**

   Peter Fay, City Clerk, Office of the Chief Administrative Officer, chaired the meeting until selection of the Co-Chairs (Item 5.2).

   The following motion was considered.

   HB035-2019 That the agenda for the Brampton Heritage Board Meeting of June 18, 2019 be approved as published and circulated.

   Carried

2. **Declarations of Interest under the Municipal Conflict of Interest Act**

   Peter Fay, City Clerk, provided details on declarations of interest under the Municipal Conflict of Interest Act.

   1. Regional Councillor Vicente declared verbally, and filed with the City Clerk, a Statement of Disclosure of Interest with respect to Item 10.3 (Report – Information on Schedule 11 of Bill 108 and Recommendation for Proposed Update to Brampton’s Municipal Register of Cultural Heritage Resources), as he resides in the downtown area in a heritage listed property, encompassed in this report.

3. **Previous Minutes**

   3.1. **Minutes – Brampton Heritage Board – May 28, 2019**

   The subject minutes were distributed at the meeting

   The minutes were considered at the Planning and Development Committee Meeting, and the recommendations were approved by Council on June 19, 2019.

   The minutes were provided for the Board’s information.
4. **Consent**

Peter Fay, City Clerk, provided information on consideration of matters listed under consent, and outlined the process for adding or removing items from this section of the agenda.

No matters were considered under consent at this meeting.

5. **Delegations/Presentations**

5.1. **Brampton Heritage Board Orientation:**
   1. Peter Fay, City Clerk, Office of the Chief Administrative Officer, re: *Procedural Matters*
   2. Heritage staff, Planning and Development Services, re: *Heritage Program*

Peter Fay, City Clerk, Office of the Chief Administrative Officer, provided a presentation on procedural matters, which included information regarding the Board Process and Meetings, and the Role of Members.

Board consideration of this matter included:
- potential need for additional Board Members to provide increased participation on the Board’s Sub-Committees (Heritage Resources and Outreach and Marketing)
- additional representative from the Churchville Heritage Conservation District

Pascal Doucet, Heritage Planner, Cassandra Jasinski, Heritage Planner and Erin Smith, Assistant Heritage Planner, Planning and Development Services, provided a presentation on matters related to the Heritage Program.

Mr. Doucet, Ms. Jasinski and Ms. Smith responded to questions on the following topics:
- differentiation between and the number of designated and listed heritage properties
- status of the proposed Main Street South Heritage Conservation District
- registration on title for properties in the Churchville Heritage Conservation District

The following motion was considered.
HB036-2019  That the following orientation presentations, to the Brampton Heritage Board Meeting of June 18, 2019, be received:

1. Peter Fay, City Clerk, Office of the Chief Administrative Officer, re: **Procedural Matters**; and,

2. Heritage staff, Planning and Development Services, re: **Heritage Program**.

   Carried

5.2. **Brampton Heritage Board Selection of Chair and Vice-Chair or Co-Chairs**

Peter Fay, City Clerk, Office of the Chief Administrative Officer, provided options on the selection of Chair and Vice-Chair or Co-Chairs, for a two-year period or the full term.

Board consideration of this matter included:
- preference for Co-Chairs
- suggestions for the term of the Co-Chairs, including a one-year period or a two-year period (on the basis that a selected Co-Chair could be nominated for an additional time period)

Mr. Fay opened the nominations for Co-Chair.

Ken Wilde nominated Peter Dymond; Mr. Dymond accepted the nomination.

Paul Willoughby nominated Doug McLeod; Mr. McLeod accepted the nomination.

Steve Collie nominated Paul Willoughby; Mr. Willoughby declined the nomination.

The following motion was considered.

HB037-2019  That Peter Dymond and Doug McLeod be selected Co-Chairs of the Brampton Heritage Board for a period of one-year, ending May 2020.

   Carried

Note: Peter Dymond chaired the balance of the meeting, as one of the selected Co-Chairs.
6. **Sub-Committees**

6.1. **Minutes – Heritage Resource Sub Committee – June 13, 2019**

Paul Willoughby, Chair, Heritage Resources Sub-Committee, provided an overview of the subject minutes.

Board consideration of this matter included:
- questions about a potential cross-departmental committee for City owned cultural heritage resources, and details from staff in response
- research on potential heritage resources
- proposed Heritage Resources Sub-Committee meeting dates and times (it was confirmed that the meeting schedule would be determined by the sub-committee)
- need for participation by Board Member participation on the Board’s sub-committees (Heritage Resources and Outreach and Marketing)

The following motion was considered.

**BHB038-2019** That the Minutes of the Heritage Resource Sub Committee Meeting of June 13, 2019, to the Brampton Heritage Board Meeting of June 18, 2019, be received.   
Carried

7. **Designation Program**

7.1. **Proposed Designations**

A list of properties proposed for heritage designation was provided with the agenda for this meeting.

Board consideration of this matter included:
- removal of 70 Main Street North (Robson Block) – Ward 1, as this property will be subject to demolition as part of the “Heritage Theatre Block”
- update from Heritage staff on the status of designation for 1 Peel Village Parkway (The Watson Roundhouse) – Ward 3

The following motion was considered.
HB039-2019  That the following property be removed from the Board’s Proposed Designations List, as it will be subject to demolition as part of the “Heritage Theatre Block” (70-86 Main Street North) – Ward 1:

70 Main Street North – Robson Block – Ward 1

Carried

8. **Heritage Impact Assessments (HIA)** – nil

9. **Correspondence** – nil

10. **Other/New Business**


Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

In response to questions from the Board, Ms. Jasinski, along with applicants Mandy Sedgwick and Mirella Marshall, Sedgwick Marshall Heritage Homes, provided information on the original plaque and its relocation from the 1 ½ storey Victorian Gothic addition (which is subject to demolition), and the construction date of the main house.

Board consideration of this matter included acknowledgement of efforts by the applicants toward restoration and conservation of this heritage resource.

The following motion was considered.

HB040-2019 1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, to the Brampton Heritage Board Meeting of June 18, 2019, re: Heritage Permit Application – Heritage Conservation Plan for the Samuel McClure Octagon House at 8280 Heritage Road – Ward 6 (File HE.x), be received;

2. That the Heritage Permit application for the restoration of the Samuel McClure Octagon House located at 8280 Heritage Road in accordance with the Heritage Conservation Plan
prepared by Golder Associates dated April 8, 2019 and further described in the heritage permit application, be approved subject to the following terms and conditions:

a. That the owner follow the conditions set out herein in conjunction with the conditions associated with HB049-2018;

b. That the concrete buttresses installed against the northwest and southwest walls be removed should it be determined by a qualified engineer with experience in heritage conservation that their presence is detrimental to the conservation of the Samuel McClure Octagon House;

c. That the roof beams and wood lug sills in the octagonal portion of the dwelling not be replaced unless they are beyond repair, and that the conservation method for the affected roof beams and wood lug sills be documented, all to the satisfaction of the Heritage staff, Planning and Development Services, at the City of Brampton;

d. That a Maintenance Plan be developed and implemented as part of the completion of conservation works, as outlined in the Heritage Conservation Plan for the Samuel McClure Octagon House, prepared by Golder Associates, dated April 8, 2019;

e. That the work be carried out in accordance with the Heritage Conservation Plan for the Samuel McClure Octagon House, prepared by Golder Associates, dated April 8, 2019; and,

f. That Heritage staff, Planning and Development Services, at the City of Brampton be notified prior to the commencement of any work not identified as part of the Heritage Permit application and in the event of any deviation from the Heritage Conservation Plan for the Samuel McClure Octagon House prepared by Golder Associates, dated April 8, 2019.

Carried

Pascal Doucet, Heritage Planner, Planning and Development Services, provided an overview of the subject report.

In response to questions from the Board, Mr. Doucet, along with Alex Temporale, Principal, ATA Architects Inc., provided information on the following:

- provisions of the Ontario Municipal Board Minutes of Settlement, as they relate to the proposed elevations and architectural features for the new building
- variances between the current and 2010/2011 proposal
- proposed architectural features relative to the Village of Churchville Heritage Conservation District Plan
- recommendation of staff that the subject application be approved, with conditions

An amendment was introduced to provide that all window heads and lintels on the front and side elevations be flat rather than arched.

Nick Craniotis, property owner, outlined concern about the proposed amendment, however, agreed to it in order to facilitate approval of his application.

The following motion to accept the recommendations in the staff report, as amended, was considered.

HB041-2019 1. That the report from Pascal Doucet, Heritage Planner, Planning and Development Services, dated June 13, 2019, re: Heritage Permit Application – Construction of a New Building and Alterations of a Property Located in the Village of Churchville Heritage Conservation District – 7887 Churchville Road – Ward 6 (File HE.x), be received; and

2. That the heritage permit application for the construction of a new one-and-a-half storey detached dwelling and alterations to the heritage property at 7887 Churchville Road within Part 2 of Plan of Survey of Part of the West Half Lot 15 Concession 3 West Of Hurontario Street Geographical Township of Toronto now in the City of Brampton Regional
Minutes  
Brampton Heritage Board

Municipality of Peel deposited on June 16, 2011 and registered under Plan number 43R-33977 be approved in accordance with section 42 of the Ontario Heritage Act (the “Act”) and the minutes of settlement between The Corporation of the City of Brampton (the “City”) and Ron Baldesarra for OMB Case Number PL070797 and OMB File Number O070203 and M070081, all subject to the following additional conditions:

a. that the construction of the one-and-a-half storey detached dwelling and alterations to the heritage property be approved as shown in the floor plans, renderings and elevation drawings prepared by ATA Architects Inc. dated February 26, 2019, date-revised June 13, 2019 and on file with the Policy Planning Division of the Planning and Development Services Department, and the Site Plan and Landscape Plan drawings prepared Rand Engineering Corporation dated June 2019 and on file with the Policy Planning Division of the Planning and Development Services Department, all with the exception of the window heads and lintels on the front and side elevations, new driveway, existing metal fence along the property frontage and front yard setback of the garage shown on the Landscape Plan and Site Plan drawings;

b. that all fourteen (14) existing trees on the property described in the tree inventory submitted by the owner/applicant and on file with the Policy Planning Division of the Planning and Development Services Department, and illustrated in the Site Plan and Landscape Plan drawings prepared by Rand Engineering Corporation dated June 2019 and on file with the Policy Planning Division of the Planning and Development Services Department be retained, preserved and maintained in their current condition;

c. that the posts of the new iron fence be covered with a finish of natural stone and topped with a concrete cap;

d. that all windows and sidelights on the front and side elevations be true divided lites (TDL) or simulated divided lites (SDL), and all window heads and lintels on the front and side elevations be flat rather than arched; and

e. That prior to the issuance of any permit for the alteration of the heritage property or for the construction of any
building or structure for all or any part of the property at 7887 Churchvil
gle Road, including a heritage permit or a building permit, the owner/applicant shall provide the following to the satisfaction of the Director of Policy Planning:

i. Provide final Site Plan and Landscape Plan drawings and final renderings and elevation drawings that include clear identification, correction, measurements and confirmation that: all window heads and lintels on the front and side elevations be flat rather than arched; the driveway entry at Churchville Road will not exceed 4.5 meters in width; the driveway width near the dwelling will not exceed 6.5 meters; the driveway will be covered with a material suitable for the Village of Churchville Heritage Conservation District; a portion of the extent of the existing metal fence along the property will be removed and altered to accommodate the new driveway; and the front yard setback of the garage will be revised to match the measurements of the floor plan drawings, and ensure that the garage be setback 6 meters from the front wall of the dwelling as required by the minutes of the settlement.

ii. Provide final elevation drawings stamped and approved by Urban Design staff in accordance with the Architectural Control Review process;

iii. Provide final building permit drawings to Planning and Development Services (Heritage) in accordance with all the conditions specified in the recommendations of this report; and

iv. Provide a final Heritage Impact Assessment to Planning and Development Services (Heritage) that includes a clear confirmation that no tree will be impacted by the construction of a new one-and-a-half storey detached dwelling and alterations to the heritage property, and is revised to be in accordance with all the conditions specified in the recommendations of this report.

Carried
10.3. Report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated June 6, 2019, re: **Information on Schedule 11 of Bill 108 and Recommendation for Proposed Update to Brampton’s Municipal Register of Cultural Heritage Resources.**

Note: Regional Councillor Vicente declared verbally, and filed with the City Clerk, a Statement of Disclosure of Interest with respect to this item, as he resides in the downtown area in a heritage listed property, encompassed in this report.

Cassandra Jasinski, Heritage Planner, Planning and Development Services, provided an overview of the subject report, and responded to questions from the Board with respect to the impact of Bill 108 on the City’s heritage resources and the proposed update to the *Municipal Register of Cultural Heritage Resources*, including a city-wide survey to review the properties currently included on the Register.

The following motion was considered.

HB042-2019 1. That the report from Cassandra Jasinski, Heritage Planner, Planning and Development Services, dated June 6, 2019, to the Brampton Heritage Board Meeting of June 18, 2019, re: **Information on Schedule 11 of Bill 108 and Recommendation for Proposed Update to Brampton’s Municipal Register of Cultural Heritage Resources**, be received;

2. That the Brampton Heritage Board endorse, and Council direct, staff to engage a consultant to update the *Municipal Register of Cultural Heritage Resources*, through a city-wide survey to review the properties currently included in the Register, to identify additional cultural heritage resources not yet included in the Register, and to ensure conformity with the requirements for the Register under the *Ontario Heritage Act*;

3. That the Register update and study focus initially on the downtown area with the following geographic boundaries: from Steeles Avenue in the south to Williams Parkway in the north, and from Kennedy Road in the east to McLaughlin Road in the west; and,

4. That the Brampton Heritage Board endorse and Council direct staff to review the findings of the initial downtown area
study and report back to the Brampton Heritage Board and Council advising on:

i) Appropriate nominations of properties to be included in the Municipal Register of Cultural Heritage Resources:

   a. Priority properties worthy of designation under the *Ontario Heritage Act*; and,

   b. Further actions necessary to update the Register on a city-wide basis.

Carried

10.4. Report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, dated June 6, 2019, re: **Listing 172 Church Street East on the Municipal Register of Cultural Heritage Resources – Ward 1** (File HE.x).

Erin Smith, Assistant Heritage Planner, Planning and Development Services, provided an overview of the subject report.

The following motion was considered.

HB043-2019 1. That the report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, dated June 6, 2019, to the Brampton Heritage Board Meeting of June 18, 2019, re: **Listing 172 Church Street East on the Municipal Register of Cultural Heritage Resources – Ward 1** (File HE.x) be received; and,

2. That 172 Church Street East be listed on the City of Brampton’s *Municipal Register of Cultural Heritage Resources*.

Carried

10.5. Report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, dated June 6, 2019, re: **Listing 41 Elliott Street on the Municipal Register of Cultural Heritage Resources – Ward 3** (File HE.x).

Erin Smith, Assistant Heritage Planner, Planning and Development Services, provided an overview of the subject report and responded to questions from the Board with respect to the lot size and zoning for the property.

The following motion was considered.
1. That the report from Erin Smith, Assistant Heritage Planner, Planning and Development Services, dated June 6, 2019, to the Brampton Heritage Board Meeting of June 18, 2019, re: Listing 41 Elliott Street on the Municipal Register of Cultural Heritage Resources – Ward 3 (File HE.x) be received; and,

2. That 41 Elliott Street be listed on the City of Brampton’s Municipal Register of Cultural Heritage Resources.

Carried

11. Referred/Deferred Items – nil

12. Information Items – nil

13. Question Period

In response to a question, Peter Dymond, Co-Chair, confirmed that, if required, a Board meeting in August 2019 will be held at the call of the Chair.

14. Public Question Period – nil

15. Closed Session

Peter Fay, City Clerk, outlined the matter for consideration in Closed Session.

The following motion was considered.

HB045-2019 That the Brampton Heritage Board proceed into Closed Session to discuss matters pertaining to the following:

15.1. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Local Planning Appeal Tribunal (LPAT) matter

Carried
Note: In Open Session, Peter Dymond, Co-Chair, reported on the status of matters considered in Closed Session, as follows:

- 15.1. this item was considered by Council and direction was given to staff in Closed Session with respect to this matter

16. **Adjournment**

The following motion was considered.

HB046-2019 That the Brampton Heritage Board do now adjourn to meet again on Tuesday, July 16, 2019 or at the call of the Chair.

Carried

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Peter Dymond, Co-Chair       Doug McLeod, Co-Chair