Tuesday, January 19, 2016

Members Present: Paul Willoughby, Co-Chair
Michael Avis
Chris Bejnar
Harry Blackburn
Steve Collie
Herman Custodio
Kathryn Fowlston
Doug McLeod
Anthony Simone
David Whyte
Ken Wilde

Members Absent: Peter Dymond, Co-Chair (regrets)
Jeff Chalmers (regrets)
Gugni Gill (see Item 10.6)
Mandeep Kundan (see Item 10.6)
Debbi Visser (see Item 10.6)
City Councillor Doug Whillans – Wards 2 and 6 (regrets – personal)

Staff Present: Planning and Infrastructure Services Department:
Stavroula Kassaris, Heritage Coordinator
Antonietta Minichillo, Heritage Coordinator
Corporate Services Department:
Terri Brenton, Legislative Coordinator
The meeting was called to order at 7:03 p.m. and adjourned at 8:42 p.m.

1. **Approval of Agenda**

   Discussion took place with respect to amendments to the agenda.

   The following motion was considered.

   HB001-2016 That the agenda for the Brampton Heritage Board Meeting of January 19, 2016 be approved as amended as follows:

   **To add resignations from the following Members to Item 10.6:**
   - Gugni Gill
   - Mandeep Kundan

   Carried

2. **Declarations of Interest under the Municipal Conflict of Interest Act** – nil

3. **Previous Minutes**

3.1. Minutes – Brampton Heritage Board – November 17, 2015

   The minutes were considered by Planning and Infrastructure Services Committee on December 7, 2015, and the recommendations were approved by Council on December 9, 2015.

   The minutes were provided for the Board’s information.

4. **Consent**

   Items 12.1 and 12.2 were removed from Consent.

5. **Delegations/Presentations**

5.1. Presentation by Rebecca Sciarra, Cultural Heritage Specialist Manager, ASI, re: **City of Brampton Cultural Heritage Policy Review** (File H.Ex. OP Review).

   Rebecca Sciarra, Cultural Heritage Specialist Manager, ASI, introduced Joel Konrad from ASI, and Richard Unterman from Unterman McPhail Associates.
Ms. Sciarra provided a presentation entitled "City of Brampton Cultural Heritage Policy Review", which included the following:

- Agenda
- Reasons for the Review
- Process and Scope of the Review
- Work to Date
- Roundtable Question
- Contact Information

Ms. Sciarra requested feedback from the Board with respect to successes and challenges with heritage policies.

Board feedback included:
- balancing intensification and cultural heritage conservation, particularly in light of downtown Brampton being identified by the Provincial Government as an urban growth centre
- impact of development on cultural heritage resources in both urban and rural areas
- need for enhanced communication between City Council, senior staff and the Board on matters such as the future of the Heritage Theatre, potential impact of Light Rail Transit (LRT) on cultural heritage resources along Main Street South
- advantages of linking heritage with tourism
- benefits of having a single staff member working on all City-owned heritage resources to provide for dedicated stewardship and marketing of these resources
- need for concentrated marketing of City-owned heritage resources, e.g. Memorial Arena, Alderlea, reconstructed CPR Station
- impacts of the Province’s changes to the archaeological program on municipal Heritage Coordinators
- article in the Winter 2016 edition of the Community Heritage Ontario “CHO News” publication (included in the agenda for this meeting) outlining seven recommendations for strengthening the Ontario Heritage Act
- promoting heritage conservation to downtown business and home owners
- loss of farmland and agricultural heritage in the City over the past several years
- introducing students to Brampton’s heritage at the elementary school level, which could include student tours of heritage resources, and inclusion of local heritage in the school curriculum
- early identification and planning for potential future heritage sites
- benefits of the City’s financial incentive programs toward heritage conservation, i.e. Façade and Building Improvement Programs, Designated Heritage Property Incentive Grant, the need for permanent programs, and increases in grant amounts
value of having a Heritage Property Tax Rebate Program toward encouraging owners to designate their properties
- suggestion that Provincial lottery funds be made available for heritage conservation
- impact of Ontario Municipal Board decisions on heritage preservation

Ms. Sciarra thanked Board Members for their input, and provided her contact information for Members to forward any additional comments.

The following motion was considered.

HB002-2016 That the presentation by Rebecca Sciarra, Cultural Heritage Specialist Manager, ASI, to the Brampton Heritage Board Meeting of January 19, 2016, re: City of Brampton Cultural Heritage Policy Review (File H.Ex. OP Review), be received.

Carried

6. Sub-Committees

6.1. Minutes – Outreach and Marketing Sub-Committee – November 26, 2015

Michael Avis, Sub-Committee Chair, provided an overview of the subject meeting, highlighting outreach activities at a Flowertown Probus Club meeting in December 2015, and the upcoming “Highlight on Heritage” event taking place on February 13, 2016 at the Bramalea City Centre.

The following motion was considered.

HB003-2016 That the Minutes of the Outreach and Marketing Sub-Committee Meeting of November 26, 2015, to the Brampton Heritage Board Meeting of January 19, 2016, be received.

Carried

7. Designation Program

7.1. Proposed Designations

A list of properties proposed for heritage designation was included with the agenda for this meeting. No updates were provided with respect to the properties on the list.
8. **Heritage Impact Assessments (HIA)** – nil

9. **Correspondence** – nil

10. **Other/New Business**

10.1. Report from Stavroula Kassaris, Heritage Coordinator, re: **Designation under Part IV, Section 29 of the Ontario Heritage Act – 27 Wellington Street East (George W. Packham House) – Ward 3 (HE.x 27 Wellington St E).**

   Stavroula Kassaris, Heritage Coordinator, Planning and Infrastructure Services, provided an overview of the subject report.

   The following motion was considered.

   HB004-2016 1. That the report from Stavroula Kassaris, Heritage Coordinator, Planning and Infrastructure Services, dated January 6, 2016, to the Brampton Heritage Board Meeting of January 19, 2016, re: **Heritage Designation under Part IV, Section 29 of the Ontario Heritage Act – 27 Wellington Street East – Ward 3 (HE.x 27 Wellington St E),** be received; and,

   2. That designation of 27 Wellington Street East under Part IV of the *Ontario Heritage Act*, as a property of cultural heritage significance, be approved; and,

   3. That staff be authorized to publish and serve the Notice of Intention to Designate in accordance with the requirements under the *Ontario Heritage Act*; and,

   4. That, if there are no objections to the designation in accordance with the provisions of the *Ontario Heritage Act*, a by-law be passed to designate the subject property; and,

   5. That, if there are any objections in accordance with the provisions of the *Ontario Heritage Act*, staff be directed to refer the proposed designation to the Ontario Conservation Review Board; and,
6. That staff be authorized to attend the Conservation Review Board hearing process in support of Council’s decision to designate the subject property.

Carried

10.2. Discussion at the request of Michael Avis, Board Member, re: Highlight on Heritage – Saturday, February 13, 2016 – Bramalea City Centre

Steve Collie, event organizer on behalf of the Board, highlighted that this is the 9th year of the event, and provided details on display location and set up requirements, other participating groups, roles and responsibilities for participating Board Members.

The following motion was considered.

HB005-2016 That the Brampton Heritage Board organize and participate in the “Highlight on Heritage” event taking place at Bramalea City Centre on Saturday, February 13, 2016.

Carried

10.3. Discussion at the request of Paul Willoughby, Co-Chair, re: Delegation to Heritage Milton – Brampton’s Heritage Program

Paul Willoughby, Co-Chair, indicated a Member from Heritage Milton requested his attendance at an upcoming meeting to provide information on Brampton’s Heritage Program, and the Board’s outreach activities.

Mr. Willoughby requested the Board’s consideration for his delegation to Heritage Milton.

The following motion was considered.

HB006-2016 That Paul Willoughby, Co-Chair, be authorized to delegate at an upcoming Heritage Milton meeting, on behalf of the Brampton Heritage Board, to provide information about Brampton’s Heritage Program and the Board’s outreach activities.

Carried
10.4. Verbal Update from Antonietta Minichillo, Heritage Coordinator, Planning and Infrastructure Services, re: *Churchville Public Art for 200th Anniversary – Ward 6*

Antonietta Minichillo, Heritage Coordinator, Planning and Infrastructure Services, provided a verbal update on this matter, which included:
- background on the project
- results of a survey completed by over 60 members of the community
- Terms of Reference
- selected location (Sid Manser Park)
- Request for Proposal process
- lead Department (Public Services – Recreation and Culture)

Ms. Minichillo responded to questions from the Board with respect to the earlier informal process, the proposed budget, and inclusion of a special one-page insert in the Brampton Heritage Times newsletter for distribution to the Churchville community.

The following motion was considered.

HB007-2016 That the verbal update from Antonietta Minichillo, Heritage Coordinator, Planning and Infrastructure Services, to the Brampton Heritage Board Meeting of January 19, 2016, re: *Churchville Public Art for 200th Anniversary – Ward 6*, be received.

Carried

10.5. Verbal Update from Antonietta Minichillo, Heritage Coordinator, Planning and Infrastructure Services, re: *Community Mailbox Upgrade in Churchville – Ward 6*

Antonietta Minichillo, Heritage Coordinator, Planning and Infrastructure Services, provided a verbal update on this matter, which included:
- Indication that Canada Post contacted staff about upgrading the existing community mailboxes
- photograph of the existing location
- proposed locations considered and final location selected

Ms. Minichillo responded to questions about design options for the community mailboxes.

The following motion was considered.
That the verbal update from Antonietta Minichillo, Heritage Coordinator, Planning and Infrastructure Services, to the Brampton Heritage Board Meeting of January 19, 2016 re: **Community Mailbox Upgrade in Churchville – Ward 6**, be received.

Carried

10.6. Verbal advisory from the City Clerk's Office, re: **Resignations from Membership on the Brampton Heritage Board**

Terri Brenton, Legislative Coordinator, Corporate Services, provided a verbal update from the City Clerk's Office advising that the following Members submitted resignations from membership on the Board:

- Gugni Gill
- Mandeep Kundan
- Debbi Visser

Ms. Brenton confirmed that a recruit will be undertaken to fill the resulting vacancies.

The following motion was considered.

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<tr>
<th>HB009-2016</th>
<th>1. That the verbal advisory from Terri Brenton, Legislative Coordinator, City Clerk's Office, Corporate Services, re: <strong>Resignations from Membership on the Brampton Heritage Board</strong>, be received; and,</th>
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<td>2. That the resignations from the following Members be accepted:</td>
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<td>• Gugni Gill</td>
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<td>• Mandeep Kundan</td>
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<td>• Debbi Visser</td>
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Carried

11. **Referred/Deferred Items** – nil

12. **Information Items**

12.1. **2016 Brampton City Council and Committee Meeting Schedule**
In response to a question from the Board about there being no scheduled meeting in August 2016, staff indicated that a meeting could be held, if required, at the call of the Chair.


Paul Willoughby, Co-Chair, encouraged Board Members to read the article by Carla Mackie, from Friends of Vineland Public School and the Town of Lincoln Municipal Heritage Committee, outlining seven recommendations for strengthening the *Ontario Heritage Act*.

13. **Question Period**

Staff responded to questions from the Board with respect to:
- potential re-use of the bell from the old Churchville School House
- availability of the former Churchville Fire Hall for community meetings

14. **Public Question Period** – nil

15. **Adjournment**

The following motion was considered.

HB010-2016 That the Brampton Heritage Board do now adjourn to meet again on Tuesday, February 16, 2016 at 7:00 p.m. or at the call of the Chair.

Carried

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Co-Chair – Peter Dymond        Co-Chair – Paul Willoughby