Tuesday, December 13, 2016

**Members Present:** Regional Councillor M. Palleschi – Wards 2 and 6 (Chair)
Regional Councillor E. Moore – Wards 1 and 5,
Regional Councillor G. Gibson – Wards 1 and 5

**Members Absent:** Regional Councillor M. Medeiros – Wards 3 and 4 (Vice chair) (other municipal business)
Regional Councillor G. Miles – Wards 7 and 8 (personal)

**Staff Present:** P. Moyle, Commissioner of Corporate Services
F. Velji, Director, internal Audit
K. Liew, Acting Director, Internal Audit
A. Damian, Senior Advisor, Internal Audit
P. Fay, City Clerk
T. Brenton, Legislative Coordinator
The meeting was called to order at 9:31 a.m. and adjourned at 9:40 a.m.

1. **Approval of Agenda**

   Regional Councillor Palleschi, Chair, introduced and welcomed Foruzan Velji, the new Director of Internal Audit.

   The following motion was considered.

   AU025-2016 That the agenda for the Audit Committee Meeting of December 13, 2016 be approved as printed and circulated.

   Carried

2. **Declaration of Interest under the Municipal Conflict of Interest Act** – nil

3. **Consent** – nil

4. **Delegations/Presentations** – nil

5. **Reports – Internal Audit**


   Karen Liew, Acting Director, Internal Audit, provided an overview of the subject report.

   In response to questions from Committee, Ms. Liew outlined the process for follow up audits.

   The following motion was considered.

   AU026-2016 That the report from K. Liew, Acting Director, Internal Audit, dated November 22, 2016, to the Audit Committee Meeting of December 13, 2016, re: *Quarterly Status of Management Action Plans – September 2016* be received.

   Carried
5.2. Report from A. Damian, Senior Advisor, Internal Audit, dated November 15, 2016, re: Corporate Fraud Prevention Hotline Quarterly Update – Phase I.

The following motion was considered.

AU027-2016 That the report from A. Damian, Senior Advisor, Internal Audit, dated November 15, 2016, to the Audit Committee Meeting of December 13, 2016, re: Corporate Fraud Prevention Hotline Quarterly Update – Phase I be received.

Carried

6. Reports – Finance – nil

7. Other/New Business – nil

8. Question Period – nil

9. Public Question Period

Karen Liew, Acting Director, Internal Audit, responded to questions from George Startup, Brampton resident, regarding agenda Item 5.1.

10. Closed Session – nil

11. Adjournment

The following motion was considered.

AU028-2016 That the Audit Committee do now adjourn to meet again on February 21, 2017, at 9:30 a.m. or at the call of the Chair.

Carried

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Regional Councillor M. Palleschi, Chair