Tuesday, June 18, 2019
Regular Meeting – 7:00 p.m.

Boardroom WT-2C and WT-2D – 2nd Floor – West Tower

Members

Council:  City Councillor Doug Whillans – Wards 2 and 6
          City Councillor Jeff Bowman – Wards 3 and 4
          City Councillor Charmaine Williams – Wards 7 and 8

Citizens:  Saad Ali
           Tony Brookes
           Milagros Caballes
           Ron Feniak
           Frank Lodhar
           Umar Javed
           Angela Johnson
           Sushil Ninawat
           Bob Pesant
           Elizabeth Pike
           Sonya Singh

Agencies:  Vidhi Bhatt, Brampton Multicultural Youth Council
           Peel Elder Abuse Prevention Network – TBD
           Sandra Fitzpatrick, Manager, Region of Peel Public Health
           Peter Howarth (CARP)
           United Way of Peel – TBD
           Myrna Adams, Brampton Seniors Council
           Jennifer McLaughlin, Manager, Region of Peel Housing
           Alexa Roggeveen, Sheridan College, Social Service Worker, Gerontology
           Rodrigo Merio, Brampton Multicultural Community Centre

For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact:
Chandra Urquhart, Legislative Coordinator, Telephone (905) 874-2114, TTY (905) 874-2130

Note: Meeting information is also available in alternate formats, upon request.

Note: Any difficulty accessing meeting rooms, buildings, elevators, etc. please contact security at 905-874-2111
1. Approval of Agenda

2. Declarations of Interest Under the Municipal Conflict of Interest Act

3. Previous Minutes

3.1. Minutes – Age-Friendly Advisory Committee – April 30, 2019

The minutes were considered by Planning and Development Committee on June 3, 2019 and approved by Council on June 5, 2019. The minutes are provided for Committee’s information.

4. Delegations/Presentations

4.1. Presentation by Charlotte Gravlev, Deputy City Clerk, re: Committee Orientation

To be distributed at the meeting

4.2. Presentation by Daniella Balasal, Policy Planner, re: Overview of the City of Brampton’s Age-Friendly Strategy and Action Plan

5. Reports / Updates

6. Other/New Business/Information Items

6.1. Committee discussion, re: Election of Chair / Vice-Chair / Co-Chairs

7. Correspondence

8. Question Period

9. Public Question Period

15 Minute limit regarding any decision made at this meeting.

10. Adjournment

Next meeting: Tuesday, September 17, 2019 at 7:00 p.m.
Tuesday, April 30, 2019

Training Room WT-2A – 2nd Floor – West Tower

Members Present:

Seniors: Shabnam (Shey) Chhibber
        Ron Feniak
        Frank Lodhar

Youth: Riyadh Baksh

Agencies: Vidhi Bhatt, Brampton Multicultural Youth Council
          Jayne Culbert, Manager, Peel Elder Abuse Prevention Network
          Peter Howarth, Canadian Association of Retired Persons
          Myrna Adams, Brampton Seniors Council
          Bob Pesant, Member, Inclusion and Equity Committee
          Alexa Roggeveen, Sheridan College, Social Service Worker, Gerontology

Members Absent: City Councillor Jeff Bowman – Wards 3 and 4 (personal)
                 City Councillor Charmaine Williams – Wards 7 and 8 (vacation)
                 City Councillor Doug Whillans – Wards 2 and 6 (personal)
                 Sandra Fitzpatrick, Manager, Region of Peel Public Health (regrets)
                 Jennifer Turner, United Way of Peel (regrets)
                 Jennifer McLaughlin, Manager, Region of Peel Housing (regrets)
                 Azhar Ali, Sheridan College, Student Union (regrets)

Staff Present: Bob Bjerke, Director, Policy Planning
               Daniella Balasal, Policy Planner
               Chandra Urquhart, Legislative Coordinator
The meeting was called to order at 7:10 p.m. and adjourned at 9:10 p.m.

1. **Approval of Agenda**

   AFC012-2019 That the agenda for the Age-Friendly Brampton Advisory Committee meeting of April 30, 2019, be approved as circulated.

   Carried

2. **Declarations of Interest Under the Municipal Conflict of Interest Act** – nil

3. **Previous Minutes**

   3.1. **Minutes – Age-Friendly Brampton Advisory Committee – March 26, 2019**

   The minutes were considered by Planning and Development Committee on April 29, 2019 and approved by Council on May 8, 2019. The minutes were provided for Committee’s information.

4. **Delegations/Presentations**

   4.1. Delegation by Anoushka Aurora, Ren Guidolin, Jamaal Blackwood, Felix Nyarko, Ashman Khroad, Iconic Youth Hub, re: Request for Youth Innovation Hubs/Incubators across Brampton

   Anoushka Aurora, Ren Guidolin, Jamaal Blackwood, Felix Nyarko, and Ashman Khroad, Iconic Youth Hub, stated that the purpose of their organization was to support and encourage youth innovation and promote entrepreneurship. They believe that youth in the community are not provided with sufficient resources, funding, and opportunities to achieve success. They indicated that the existing recreational facilities were designed for families and seniors.

   The delegates requested City-funded incubator youth hubs across the City exclusively to accommodate youth 15-29 years old. Detailed information of the type of space and services they require were circulated to Committee.

   Committee questions and comments with respect to the request for innovation hubs included the following:
   - What was the proposed mandate and vision?
   - Prospective location of and management of the hubs?
   - What benefits and services the hubs would provide to the community other than to accommodate youth?
• Whether any outreach to tertiary institutions and seniors’ groups were undertaken

In response to the questions and comments, the delegates advised that they were seeking feedback from Committee. They believe youth hubs will create and improve relationships between youth, parents and the community. They stated that hubs from other municipalities were ‘scouting’ our City for entrepreneurs in various categories. With respect to outreach, it was indicated that they have had conversations with seniors, other youth across the City, and a few Members of Council including the Mayor’s Office.

Committee advised that the Age-Friendly Advisory Committee is not in a position to address the request for funding and resources. Committee referenced innovative hubs that the delegates may wish to communicate with for guidance if they intend to continue their quest.

Committee suggested that the delegates prepare a written submission for future presentations that clearly outlined the vision and goals of their organization.

The following motion was considered:

AFC013-2019

1. That the delegation by Anoushka Aurora, Ren Guidolin, Jamaal Blackwood, Felix Nyarko, and Ashman Khroad, Iconic Youth Hub, to the Age-Friendly Brampton Advisory Committee meeting of April 30, 2019, re: Request for Youth Innovation Hubs/Incubators across Brampton be received; and,

2. That the delegation request be referred to staff for consideration.

Carried

4.2. Presentation by Sabrina Coletti, Manager, Planning, WSP, re: Age-Friendly Strategy

Sabrina Coletti, Manager, Planning, WSP, consultant, presented the revisions to the Draft Vision Statement and Goals as requested by Committee at the meeting on March 30, 2019. She noted that the eight goals encompass all the domains of an Age-Friendly city and some domains may include more than one goal. With the completion of the strategy, an Action Plan and Implementation will follow. Details of the Action Plan included

• Action Lead – City departments
• Potential Partners – e.g. Sheridan College, Board of Trade
• Performance Indicator – to measure success of completed action
Ms Colletti provided clarification and responded to questions and comments on the Goals and Implementation of the Action Plan. She advised that Implementation of the plan will provide the framework to guide future City decision and planning. An annual report to Council will highlight the completed goals and actions and determine whether any amendments to the plan are required in the future.

Committee questioned whether the Age-Friendly Strategy and Action Plan provided ‘clear and sufficient’ direction requesting Council support and approval.

Staff explained that a report and the Age-Friendly Strategy and Action Plan will be presented at the Planning and Development Committee meeting on June 3, 2019. The plan lists fifty-five action items and the items that indicated a time line of ‘short-term to long-term’ will be reviewed on an ongoing basis. Staff will be recommending endorsement of the Age-Friendly Strategy and Action Plan. The strategy as presented by the consultant at this meeting was for receipt.

Staff further advised that following endorsement of the plan, staff will be applying an age-friendly lens to assist in the implementation of the actions recommended, and to determine where improvements may be required to address the community’s age-friendly priorities, such as, inclusion of age-friendly policies in the City’s Official Plan.

Committee considered the comments provided by staff and introduced the following motion:

That it is the position of the Age-Friendly Brampton Advisory Committee that the report and Age-Friendly Strategy and Action Plan to be presented to the Planning and Development Committee on June 3, 2019 be endorsed, and the principles, guidelines and criteria outlined in the plan as they relate to age-friendliness be implemented.

The motion was discussed and considered as follows:

AFC014-2019 1. That the presentation by Sabrina Coletti, Manager, Planning, WSP, to the Age-Friendly Brampton Advisory Committee meeting of April 30, 2019, re: Age-Friendly Strategy be received; and,
2. That it is the position of the Age-Friendly Brampton Advisory Committee that the report and Age-Friendly Strategy and Action Plan to be presented to the Planning and Development Committee on June 3, 2019 be endorsed by Council;

3. That staff be directed to implement the principles, guidelines and criteria outlined in the plan as they relate to age-friendliness.

Carried

4.3. Presentation by Bob Bjerke, Director, Planning Policy, re: Update – Proposed Brampton Youth Council 2019 and Youth Mentorship Program.

Bob Bjerke, Director, Planning Policy, Planning and Development Services, provided an overview of the Proposed Brampton Youth Council 2019 and Youth Mentorship Program. The following was highlighted:

- Initiatives undertaken to date
  - Motion that Age-Friendly Advisory Committee recommended a model for a Brampton Youth Council
  - Briefing note to Council
- Efforts by the City to engage youth include
  - Hosting Youth symposium
  - Providing opportunities for
    - volunteers and ambassadors
    - in school workshops
    - hub and drop-in programs
    - participation in citizen-based committees
- Brainstorming sessions – topics discussed included housing /transportation /employment/safety /affordability – key outcomes
  - Representation at Council
  - Whether the groups should function separately from the Age-Friendly Advisory Committee
  - No comments provided by Committee with respect to the proposed Youth Council Terms of Reference
- 2016 Youth Survey Results – conclusion and areas of focus
- Potential Partnership for Youth Engagement – vision, purpose and benefits
- Staff Recommendations
  - Need for two distinct youth groups
    - Youth Council – age 14-19
    - Youth Advisory Board – age 19-29
- Next steps include
  - Report to Council in June 2019
  - Determining ownership of proposed Youth Council
Committee discussion on this matter including the following:

- The reference to the Council Motion that the proposed Youth Council will report to City Council through the Brampton Age-Friendly Advisory Committee
- Committee was reminded that a report was provided for review and feedback at its meeting on February 26, 2019 with a draft Terms of Reference for the Youth Council appended; Committee was requested to provide feedback
- Consensus from Committee that the Age-Friendly Advisory Committee mandate does not include the review of youth related matters/activities
- Objectives and direction of a youth council may require a youth liaison participating in both committees
- Consensus further discussion is required regarding the Council motion referenced and
- Suggestion that this matter be deferred to the new membership of the Age-Friendly Brampton Advisory Committee once established

In response to the comments from Committee, staff explained that Council was briefed on the proposal to develop a Brampton’s Youth Council. The Age-Friendly Strategy and Action Plan that will be presented to Council also includes recommendations regarding the engagement of local youth and the establishment of a Youth Committee/Council. The intent is for the group to focus and address youth issues in collaboration with the Age-Friendly Advisory Committee.

Staff also indicated that a report providing recommendations relating to the proposed Brampton Youth Council will be presented to Council for consideration in June 2019.

AFC015-2019 1. That the ppresentation by Bob Bjerke, Director, Planning Policy, Planning and Development Services, to the Age-Friendly Brampton Advisory Committee meeting of April 30, 2019, re: Proposed Brampton Youth Council 2019 and Youth Mentorship Program be received.

Carried

5. Reports / Updates – nil

6. Other/New Business/Information Items – nil

7. Correspondence – nil
8. **Question Period** – nil

9. **Public Question Period** – nil

10. **Adjournment**

   AFC016-2019 That the Age-Friendly Brampton Advisory Committee do now adjourn.

   Carried
Overview: City of Brampton’s Age-Friendly Strategy & Action Plan (Part 1)

June 18, 2019

Daniella Balasal, Policy Planner
Planning & Development Services
Changing Demographics

- Brampton is one of the youngest large cities across Canada. The average age is 36.5

- Brampton seniors continue to be a growing segment of the population. It is estimated that seniors will represent 25% of Canada’s population by 2036

- According to Census Canada, Brampton’s seniors population rose by 40% between 2011 and 2016, to total 66,270

- The City’s age-friendly strategy seeks to meet the needs of its residents, by promoting inclusion, accessibility and opportunities for aging-in place
World Health Organization: Age-Friendly City Designation

- WHO has established a global network of age-friendly cities and communities

- Designation of an AFC requires development of a 3-year action plan that supports 8 domains (attributes) plus support of local mayor

- Brampton now part of global network and currently seeking designation
WHO’s 8 Age-Friendly Focus Areas
Provincial Direction

- Province’s A Place To Grow: Growth Plan for the GGHA
  - Complete communities support aging in place
  - Collocation of *public service facilities* within community hubs
  - Streets to be planned to balance needs of all users, including pedestrians, cyclists and transit users (“Complete Streets”)

- Ministry for Seniors and Accessibility promotes development of AFCs
  - Age Friendly Communities Planning Guide
  - Grants for projects that contribute to development of AFCs
Region of Peel

- Peel Region’s Official Plan:
  - Region of Peel Official Plan Amendment 27 (ROPA 27) received approval on Aug 3, 2017, by Ministry of Municipal Affairs
  - ROPA 27 contains age-friendly planning policies that encourage the creation of healthy, walkable communities that are close to amenities, green spaces, programs and services to support aging in place

- Healthy Development Framework
  - Assessment tool for evaluating the healthiness of existing neighbourhoods and proposed developments

- Peel’s 10 Year Housing and Homelessness Plan
City of Brampton Policy Framework and Initiatives

- **Term of Council Priorities (2018-2022):** “Brampton is a mosaic” – develop and implement strategy to improve accessibility, affordability and encourage greater civic participation for people of all ages and abilities

- **Official Plan:** land use policy framework; policies to be updated based on Strategy’s recommendations to improve Brampton’s age-friendliness. Policies also give direction to City’s Urban Design Guidelines

- **Seniors Housing Study:** identified suitable locations for seniors housing in areas close to local amenities

- **Affordable Housing Strategy:** comprehensive vision to address housing affordability in Brampton (completion date – 2020)

- **Parks and Recreation Master Plan 2017:** framework to guide delivery of parks, open space, recreation and sports facilities over next 15 years
Technical Staff Working Group

- Policy Planning
- Recreation
- Transportation Planning
- Transit
- Parks and Facilities Planning
- Economic Development
- Strategic Communications
- 2040 Vision
- CAO’s Office
- Accessibility Coordinator
Past Work

- Baseline Assessment and benchmarking
- Extensive public and stakeholder engagement, including engagement findings report
- First ever age-friendly forum
- Strategy development
Age-Friendly Strategy and Action Plan
Developing Brampton’s Age-Friendly Strategy and Action Plan – Project Schedule

- **Project Kick-Off Working Group Meeting**
  - **JULY 2018**

- **Prepare Baseline Assessment Report**
  - **AUGUST 2018**

- **Visioning Workshop & Community Accessibility Audit**
  - **AUGUST 2018**

- **Community Engagement Events & Age-Friendly Forum**
  - **SEPTEMBER 2018 – JANUARY 2019**

- **Prepare Draft & Final Age-Friendly Strategy**
  - **FEBRUARY – JUNE 2019**

**WE ARE HERE**
June 2019
Next Steps

- Council endorsement (anticipated for June 19, 2019)
- Develop implementation plan and prioritize action items through consultation with City departments
- Update Official Plan Policies and Design Guidelines
- Appointment of Age-Friendly Coordinator
- Part 2 of Age-Friendly Strategy presentation to Brampton Advisory Committee - Sept 2019
Contact Information

- Corporate project webpage: [www.Brampton.ca/agefriendly](http://www.Brampton.ca/agefriendly) (access to background reports and staff presentations)
- Email address: agefriendly@brampton.ca
- Phone: 905-874-2054
Age-Friendly Brampton Advisory Committee

Orientation

Bdrm-WT2C/2D
West Tower, City Hall

June 18, 2019
Overview

1. Committee Process and Meetings
2. Role of Committee Members
Age-Friendly Brampton Advisory Committee

- Age-Friendly Brampton Advisory Committee established by Council Resolution C284-2018 through adoption of Committee terms of reference.

- 2018-2022 term Committee appointed May 22, 2019 by Council Resolution C196-2019, until November 14, 2022 or until successors are appointed.
Age-Friendly Brampton Advisory Committee

Membership

- 11 members of the public, appointed until November 14, 2022, or until successors are appointed
  - Saad Ali  
  - Tony Brookes  
  - Milagros Caballes  
  - Ron Feniak  
  - Frank Lodhar  
  - Umar Javed  
  - Angela Johnson  
  - Sushil Ninawat  
  - Bob Pesant  
  - Elizabeth Pike  
  - Sonya Singh

- 9 agency and organization representatives
  - Vidhi Bhatt - Brampton Multicultural Youth Council
  - Sandra Fitzpatrick - Region of Peel Public Health
  - Peter Howarth - Brampton Chapter, Canadian Association of Retired Persons
  - Myrna Adams - Brampton Seniors Council
  - Jennifer McLaughlin - Region of Peel Housing
  - Alexa Roggeveen - Sheridan College, Social Service Worker, Gerontology
  - Rodrigo Merio - Brampton Multicultural Community Centre

- 3 Councillors:
  - City Councillor Doug Whillans – Wards 2 and 6
  - City Councillor Jeff Bowman – Wards 3 and 4
  - City Councillor Charmaine Williams – Wards 7 and 8
Age-Friendly Brampton Advisory Committee

Attendance and Quorum

- **Quorum** = 11 citizen/agency members
  a majority of the 20 citizen/agency members to be present to convene a meeting

- If a member is absent for three consecutive meetings, that position may be declared vacant and an alternate member is appointed

- *Please contact Chandra Urquhart if unable to attend a meeting*

Meeting dates and location

- Bi-Monthly (**last Tuesday at 7:00 p.m.**)
- meetings held at City Hall (Chambers or Committee Room CH-4A)
Age-Friendly Brampton Advisory Committee

Responsibility
• development and implementation of an Age Friendly City Strategy

Scope
• Serves an advisory, consultative role

• Does not have decision making authority, but may make recommendations to City Council through Planning and Development Committee
Meeting Procedures

- Council Procedure By-law 160-2004, as amended

Agendas

- digitally published the Thursday before the scheduled meeting date
- available on the City website
  http://www.brampton.ca/EN/City-Hall/meetings-agendas/Pages/Minutes-Agendas-Archive.aspx
- meeting information available in alternate formats, upon request

Minutes

- Committee recommendations/proceedings recorded in Committee Minutes
- Minutes presented to Planning and Development Committee for approval
  - Planning and Development Committee Minutes approved by Council
Agenda Sections

Committee Agenda:
1. Approval of the Agenda
2. Declarations of Interest under the Municipal Conflict of Interest Act
3. Previous Minutes
4. Delegations/Presentations
5. Reports/Updates
6. Other/New Business/Information Items
7. Correspondence
8. Question Period
9. Public Question Period
10. Adjournment
Municipal Conflict of Interest Act

- The Act applies where a direct or indirect pecuniary (financial benefit) relationship may exist for a member as a result of a matter before the Committee
  - “relationship” includes parent, spouse, child
- The member must declare a conflict of interest at the beginning of the meeting and excuse themselves from the proceedings and involvement in the decision
- Declaring a conflict is up to the individual member
- New requirement for declaration to also be in writing
- Can seek advice regarding conflict of interest from Integrity Commissioner
Rules of Debate and Decision-Making

- Considering an agenda item:
  - Chair calls the item
  - May be introduction of item by Chair, member, staff
  - Committee considers the item
    - May ask questions of staff/proponent
    - May speak in favor/against the item/issue/proposal
    - Speaking and debate must be relevant to item under consideration
Rules of Debate and Decision-Making

- Making a decision
  - Consensus-based decision-making
  - Committee member introduces a motion to do something
    - Verbal or in writing
    - Does not require a seconder
    - Motion debated and may be amended, referred, deferred
    - After debate, Chair puts motion to a vote
    - Majority vote to pass Motion (does not carry on tie vote)
City By-laws and Policy

- **Procedure By-law**  

- **Code of Conduct**  
  [http://www.brampton.ca/EN/City-Hall/Pages/CouncilCodeofConduct-2016.aspx](http://www.brampton.ca/EN/City-Hall/Pages/CouncilCodeofConduct-2016.aspx)

- **Lobbyist Registry**  
  [http://www.brampton.ca/EN/City-Hall/Lobbyist-Gift-Registries/Pages/Welcome.aspx](http://www.brampton.ca/EN/City-Hall/Lobbyist-Gift-Registries/Pages/Welcome.aspx)

- **Age Friendly Brampton Webpage**  
  [https://www.brampton.ca/EN/Business/planning-development/policies-master-plans/Age-Friendly-Brampton/Pages/Welcome.aspx](https://www.brampton.ca/EN/Business/planning-development/policies-master-plans/Age-Friendly-Brampton/Pages/Welcome.aspx)

- **Age Friendly Strategy and Action Plan**  
  [http://www.brampton.ca/EN/City-Hall/meetings-agendas/City%20Council%202010/20190619cc_Agenda.pdf](http://www.brampton.ca/EN/City-Hall/meetings-agendas/City%20Council%202010/20190619cc_Agenda.pdf)
Role of Committee Members

• Be familiar with Committee responsibilities
• Review agenda materials
• Attend meetings
• Listen to the presentations and debate; be respectful of everyone
• Contribute to discussions and ask questions for clarification
• **Work on sub-committees and participate at Committee events**
• Avoid emotional attachment
• If delegating to a Council or other Committee meeting, qualify your role (an interested citizen or Committee representative – if authorized)
• Support the Committee decision once approved
• Avoid criticizing Council decisions
• Refer media inquiries to the Chair or City staff
• Remember staff is available to help
• Enjoy the experience!
Age-Friendly Brampton Advisory Committee

Orientation – June 18, 2019

Discussion Questions?

Group Photo

Committee Contact
Chandra Urquhart, Legislative Coordinator, City Clerk’s Office, Office of the CAO, 905-874-2114
chandra.urquhart@brampton.ca