Tuesday, June 25, 2019
6:30 PM. – Regular Meeting

Training Room WT-2A
2nd Floor, West Tower – City Hall

Members: Harpreet Bhons
Steve Anthony Chronicles
Glenda Coupland
Vicki Faulkner
Nicolle Guillen
Daleara Hirjikaka
Sherri Hopkins
Deepa Mohandoss
Nuno Alberto Peixoto
Vanessa Scott
Raymond Shaver
Bikki Singh
Franco Spadafora
Regional Councillor Pat Fortini - Wards 7 and 8

For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact: Chandra Urquhart, Legislative Coordinator.
Telephone: 905-874-2114 or TTY 905-874-2130 or cityclerksoffice@brampton.ca

Note: Meeting information is also available in alternate formats, upon request.

Note: Any difficulty accessing meeting rooms, buildings, elevators, etc. please contact security at 905-874-2111.
1. Approval of Agenda

2. Declarations of Interest under the Municipal Conflict of Interest Act

3. Minutes

4. Presentations/Delegations
   4.1. Presentation by City Clerk's Office, re: Committee Orientation
   4.2. Presentation by Wendy Goss, Accessibility Coordinator, re: Accessibility and the City of Brampton

5. Municipal Accessibility Plan Priorities

6. Other/New Business
   6.1. Committee discussion, re: Election of Chair/Vice-Chair / Co-Chair

7. Correspondence

8. William Osler Health Centre Accessibility Advisory Committee

9. Information Items

10. Future Agenda Items
11. **Construction Projects**

12. **Question Period**

13. **Public Question Period**
   
   15 Minute limit regarding any decision made at this meeting.

14. **Adjournment**

   Next meeting: Tuesday, September 10, 2019 at 6:30 p.m.
Accessible Advisory Committee

Orientation

Training Room WT- 2A
West Tower, City Hall

June 25, 2019
Overview

1. Committee Process and Meetings
2. Role of Committee Members
Accessibility Advisory Committee

• Accessibility Advisory Committee was established by Council Resolution C349-2002 through adoption of Committee terms of reference.

• 2018-2022 term Committee appointed May 22, 2019 by Council Resolution C196-2019, until November 14, 2022 or until successors are appointed.
Accessibility Advisory Committee

Membership

• 13 members of the public, appointed until November 14, 2022, or until successors are appointed

Saad Ali
Harpreet Bhons
Steve Anthony Chronicles
Glenda Coupland
Vicki Faulkner
Nicolle Guillen
Daleara Hirjikaka

Deepa Mohandoss
Nuno Alberto Peixoto
Vanessa Scott
Raymond Shaver
Bikki Singh
Franco Spadafora

• 1 Councillor:
Regional Councillor Pat Fortini – Wards 7 and 8
Accessibility Advisory Committee

Attendance and Quorum

- **Quorum** = 7 citizen members
  a majority of the 13 citizen members to be present to convene a meeting

- If a member is absent for three consecutive meetings, that position may be declared vacant and an alternate member is appointed

- *Please contact Chandra Urquhart if unable to attend a meeting*

Meeting dates and location

- **Quarterly (2nd Tuesday at 6:30 p.m.)**
- meetings held at City Hall (Training Room WT-2A or Committee Room CH-4A)
Accessibility Advisory Committee

Responsibility
• To advise on the preparation of municipal accessibility plans

Scope
• Serves an advisory, consultative role

• Does not have decision-making authority, but may make recommendations to City Council through Committee of Council
Meeting Procedures, Agendas and Minutes

Meeting Procedures
• Council Procedure By-law 160-2004, as amended

Agendas
• digitally published the Thursday before the scheduled meeting date
• available on the City website
  http://www.brampton.ca/EN/City-Hall/meetings-agendas/Pages/Minutes-Agendas-Archive.aspx
• meeting information available in alternate formats, upon request

Minutes
• Committee recommendations/proceedings recorded in Committee Minutes
• Minutes presented to Committee of Council for approval
• Committee of Council Minutes are approved by Council
Agenda Sections

Committee Agenda:

1. Approval of the Agenda
2. Declarations of Interest under the Municipal Conflict of Interest Act
3. Previous Minutes
4. Delegations/Presentations
5. Reports/Updates
6. Other/New Business/Information Items
7. Correspondence
8. Question Period
9. Public Question Period
10. Adjournment
Municipal Conflict of Interest Act

- The Act applies where a **direct or indirect pecuniary (financial benefit) relationship** may exist for a member as a result of a matter before the Committee
  - “relationship” includes parent, spouse, child
- The member must declare a conflict of interest at the beginning of the meeting and excuse themselves from the proceedings and involvement in the decision
- Declaring a conflict is up to the individual member
- New requirement for declaration to also be in writing
- Can seek advice regarding conflict of interest from Integrity Commissioner
Rules of Debate and Decision-Making

- Considering an agenda item:
  - Chair calls the item
  - May be introduction of item by Chair, member, staff
  - Committee considers the item
    - May ask questions of staff/proponent
    - May speak in favor/against the item/issue/proposal
    - Speaking and debate must be relevant to item under consideration
Rules of Debate and Decision-Making

- Making a decision
  - Consensus-based decision-making
  - Committee member introduces a motion to do something
    - Verbal or in writing
    - Does not require a seconder
    - Motion debated and may be amended, referred, deferred
    - After debate, Chair puts motion to a vote
    - Majority vote to pass Motion (does not carry on tie vote)
City By-laws and Policy

- Procedure By-law

- Code of Conduct
  [http://www.brampton.ca/EN/City-Hall/Pages/CouncilCodeofConduct-2016.aspx](http://www.brampton.ca/EN/City-Hall/Pages/CouncilCodeofConduct-2016.aspx)

- Lobbyist Registry
  [http://www.brampton.ca/EN/City-Hall/Lobbyist-Gift-Registries/Pages/Welcome.aspx](http://www.brampton.ca/EN/City-Hall/Lobbyist-Gift-Registries/Pages/Welcome.aspx)

- Accessibility Advisory Committee Webpage
  [https://www.brampton.ca/EN/City-Hall/Council-Committees/Pages/Accessibility-Advisory-Committee.aspx](https://www.brampton.ca/EN/City-Hall/Council-Committees/Pages/Accessibility-Advisory-Committee.aspx)

- Accessibility for Life
  [https://www.brampton.ca/EN/City-Hall/Council-Committees/Pages/Accessibility-Advisory-Committee.aspx](https://www.brampton.ca/EN/City-Hall/Council-Committees/Pages/Accessibility-Advisory-Committee.aspx)
Role of Committee Members

• Be familiar with Committee responsibilities
• Review agenda materials
• Attend meetings
• Listen to the presentations and debate; be respectful of everyone
• Contribute to discussions and ask questions for clarification
• **Work on sub-committees and participate at Committee events**
• Avoid emotional attachment
• If delegating to a Council or other Committee meeting, qualify your role (an interested citizen or Committee representative – if authorized)
• Support the Committee decision once approved
• Avoid criticizing Council decisions
• Refer media inquiries to the Chair or City staff
• Remember staff is available to help
• Enjoy the experience!
Accessibility Advisory Committee

Orientation – June 25, 2019

Discussion
Questions?

Group Photo / Individual Bios

Committee Contact
Chandra Urquhart, Legislative Coordinator, City Clerk’s Office, Office of the CAO, 905-874-2114
chandra.urquhart@brampton.ca
Accessibility & the City of Brampton

West Tower
Training Room WT-2A
June 25, 2019
Overview

- Statement of Commitment & Policy Statements
- Provincial Legislation
- Municipal Accessibility Plan
- Accessible Parking
- Accessibility Technical Standards
- Policies & Procedures
Statement of Commitment

The City’s mission is to be a vibrant, safe and attractive city of opportunity where efficient services make it possible for families, individuals and the business community to grow, prosper and enjoy a high quality of life.

The City values diversity and inclusiveness and the unique contribution that each resident makes to the local community.

The City recognizes that preventing new barriers, reducing and removing existing barriers and enhancing access to our goods, services and facilities is essential to providing increased opportunities that foster independence, inclusion and dignity for people of all ages and abilities.
Policy Statements

*Inclusive Customer Service* - The City of Brampton is committed to providing the guiding principles for inclusive customer service, so that all persons, including persons with disabilities and limited English speakers, have equal opportunity to obtain, use or benefit from municipal goods and services. The policy supports the provision of goods and services aligned with the principles of dignity, independence, integration and equality of opportunity.

*Transportation* - The City of Brampton is committed to continuously providing a better transit experience for our customers. We strive to provide reliable, efficient and accessible service, making Brampton Transit the transportation mode of choice for people of all ages and abilities within the city.

*Employment* - The City of Brampton is committed to being an equal opportunity employer and is committed to inclusive, barrier-free recruitment and selection processes and work environments.
Provincial Legislation

• Accessibility for Ontarians with Disabilities Act 2005
• Accessibility Standards for Customer Service - Ontario Regulation 429/07
• Integrated Accessibility Standards - Ontario Regulation 191/11
• Ontario Building Code – Ontario Regulation 332/12
Municipal Accessibility Plan

• Accessibility for Ontarians with Disabilities Act 2005
• Accessibility Standards for Customer Service - Ontario Regulation 429/07
• Integrated Accessibility Standards - Ontario Regulation 191/11
• Ontario Building Code – Ontario Regulation 332/12
Accessible Parking

- Accessibility for Ontarians with Disabilities Act 2005
- Accessibility Standards for Customer Service - Ontario Regulation 429/07
- Integrated Accessibility Standards - Ontario Regulation 191/11
- Ontario Building Code – Ontario Regulation 332/12
Accessibility Technical Standards

- Accessibility for Ontarians with Disabilities Act 2005
- Accessibility Standards for Customer Service - Ontario Regulation 429/07
- Integrated Accessibility Standards - Ontario Regulation 191/11
- Ontario Building Code – Ontario Regulation 332/12
Policies, Procedure & Programs

- Inclusive Customer Service Policy & Standard Operating Procedures
- Barrier Free Policy
- Special Care Form
- Snow Removal Assistance Program
Questions?

thank you