Tuesday, June 14, 2016

**Members Present:** Glenda Coupland (Chair)
Frank Raymond (Vice-Chair)
Harvinder Bajwa
Harpreet Bhons
Vicki Faulkner
Sherri Hopkins
Karyn Pelkie
Mary Pettingill
Raymond Shaver
Therese Anne Sidler
Franco Spadafora
City Councillor Pat Fortini - Wards 7 and 8

**Members Absent:** Harvinder Bajwa

**Staff Present:**

**Corporate Services Department:**
Wendi Hunter, Manager, Administrative Services and Elections
Wendy Goss, Accessibility Coordinator
Sylvia Ingham, Access, Inclusion and Diversity Clerk
Chandra Urquhart, Legislative Coordinator
The meeting was called to order at 6:33 p.m. and adjourned at 7:49 p.m.

1. **Approval of Agenda**

AAC015-2016 That the agenda for the Accessibility Advisory Committee Meeting of June 14, 2016, be approved as printed and circulated.

Carried

2. **Declarations of Interest under the Municipal Conflict of Interest Act**

3. **Minutes**

3.1. Minutes - *Accessibility Advisory Committee - May 17, 2016*

The minutes of the Accessibility Advisory Committee Meeting of May 17, 2016, were approved by Council on June 8, 2016. The minutes were provided for Committee’s information.

4. **Presentations/Delegations**

5. **Municipal Accessibility Plan Priorities**

6. **Other/New Business**


Wendy Goss, Accessibility Coordinator, advised that further to discussions with Sudha Hemmad, Senior Advisor, Strategic Communications, regarding the public awareness campaign,
Minutes
Accessibility Advisory Committee

draft flyers featuring graphics pertaining to people with disabilities were designed. Ms. Goss circulated the flyers to Committee for comments and feedback.

Committee discussion took place as follows:
- Appropriate symbols and language
- Color of background and text
- Highlight the purpose of accessible parking spaces and the cross hatch areas
- Some accessible parking permit holders may not consider themselves disabled
- Location of signage and type of material to be used for flyers
- Place emphasis on respect for people with disabilities
- Maintain the universal disability wheelchair logo
- Design should appeal to people’s emotions
- Use of social media to gain attention to campaign

Ms. Goss explained that more than one design may be selected from the options presented. Consensus was achieved on three designs with the color red as the background, varied messages and the universal disability symbol. Ms. Goss advised that the designs will be finalized by Ms. Hemmad and presented for Committee’s approval.

The following motion was considered:

AAC016-2016  1. That the update by Wendy Goss, Accessibility Coordinator, to the Accessibility Advisory Committee meeting of June 14, 2016, re: Development of a Communication Plan for Public Awareness Campaign on the Proper Use of Accessible Parking be received; and

2. That the designs presented to Committee on the proper use of accessible parking be received; and
3. That staff present the final design options selected by Committee at a future meeting.  

Carried

6.2. Craig Kummer, Manager of Traffic Engineering Services, re: **Curb Cut and Repair**.

Craig Kummer, Manager, Traffic Services, referenced a previous presentation to Committee on curb cuts and curb depressions and a report to Planning and Infrastructure Services on November 16, 2015, highlighting new provincial guidelines for pedestrian crossovers on low volume roads. Staff was directed to revise the City policies regarding curb depressions at uncontrolled crossings to allow barrier-free access to school crosswalks, pathways and sidewalks that lead to parkland or connect two roads. The intent of the policy changes is to ensure safety. Once the revised standards are approved, staff will review requests from residents for curb depressions, along with approximately 70 school crosswalks that are positioned at uncontrolled locations.

In response to questions, Mr. Kummer advised that residential curb depression requests and school crosswalks locations will be reviewed and considered on an individual basis. The material to be used will be determined by the standards committee.

The following motion was considered:

**AAC017-2016** That the verbal update from Craig Kummer, Manager, Traffic Services, to the Accessibility Advisory Committee meeting of June 14, 2016, re: **Curb Cut and Repair**, be received.  

Carried
6.3. Discussion at the request of Franco Spadafora, Member, re: **West Tower Steps in Terms of Colour for People with Visual Impairments.**

Franco Spadafora, Member, expressed concern about the colour of the steps in the West Tower which are black and grey with no tactile markings. He suggested that a contrast in the colour of the steps would make the stairs more visible. He indicated that it is difficult for people with visual impairment to see the steps.

Staff advised that Mr. Spadafora’s concern will be brought to the attention of the appropriate City department to explore what other options may be available.

7. **Correspondence**

8. **William Osler Health Centre Accessibility Advisory Committee**

9. **Information Items**

10. **Future Agenda Items**

11. **Construction Projects**

12. **Question Period**

1. In response to a question from City Councillor Fortini, regarding fines for parking in an accessible spot, staff advised that the fines range from a minimum of $300 to a maximum of $5,000. Tickets are issued to offenders for $300 or $350. A summons would be issued to incur a higher fee. Staff explained that a
report on the Administrative Monetary Penalty System (AMPS) will be presented to Corporate Services Committee on June 15, 2016. A staff member will attend this Committee to explain the system and the fines.

13. **Public Question Period**

14. **Adjournment**

AAC018-2016 That the Accessibility Advisory Committee do now adjourn to meet on Tuesday, July 12, 2016 at 6:30 p.m. or at the call of the Chair.

Carried

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Glenda Coupland (Chair)