



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number 202-2002

To amend By-law 62-81
the Procedure By-law

The Council of The Corporation of the City of
Brampton **ENACTS AS FOLLOWS:**

1. By-law 62-81, as amended is further amended by
 - (1) adding to section 1 the following definitions numbered 1.1, 2.1 and 8.1:
 - 1.1 **City** means The Corporation of the City of Brampton.
 - 2.1 **Committee** means Committee of the Whole, a Standing Committee and any advisory or other Committee, subcommittee or similar entity composed of individuals appointed by Council.
 - 8.1 **Meeting** means any regular, special or other meeting of Council or a Committee.
 - (2) Adding the following two sentences at the end of section 1:

"A word interpreted in the singular number has a corresponding meaning when used in the plural. Words importing the masculine gender only includes females as well as males and the converse."
 - (3) Adding the following section 3.1:

3.1 OPEN AND CLOSED MEETINGS

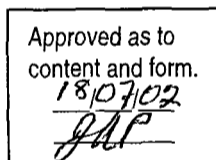
 - (1) Except as provided in this section, all Meetings shall be open to the public.
 - (2) Any Member is entitled to be present at a Meeting which has been closed to the public, unless that Member has an interest which the Member is obligated to disclose, in accordance with the *Municipal Conflict of Interest Act*.
 - (3) A Meeting or a part of a Meeting may be closed to the public if the subject matter being considered is:

- (a) the security of the property of the City;
 - (b) personal matters about an identifiable individual, including City employees;
 - (c) a proposed or pending acquisition of land for municipal purposes;
 - (d) labour relations or employee negotiations;
 - (e) litigation or potential litigation, including matters before administrative tribunals, affecting the City;
 - (f) the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - (g) a matter in respect of which a Council, Committee or other body has authorized a Meeting to be closed under another statute.
- (4) A Meeting shall be closed to the public if the subject matter relates to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* if Council or Committee is designated as head of the institution for the purposes of that Act.
- (5) Before holding a Meeting or a part of a Meeting that is to be closed to the public:
- (a) the Clerk shall prepare and have approved by the Commissioner of Legal Services and City Solicitor or his designate ("the City Solicitor") a list of matters to be considered at the closed Meeting under the headings set out in subsections (3) and (4) ("the approved list"). The approved list shall also indicate for each matter on the list whether or not a resolution or by-law or both are required to be passed in an open Meeting and whether or not the report regarding the matter is to be made public;
 - (b) the general nature of the matters to be considered at the closed Meeting as set out in the approved list shall be printed in the agenda for the Meeting. Any additions to the approved list and the printed agenda shall be approved in writing by the City Solicitor and shall be added to the approved list and the printed agenda by resolution made before the resolution referred to in paragraph (c) is made;
 - (c) Council or Committee shall then state by resolution (i) the fact of the holding of the closed Meeting; and (ii) the general nature of the matters to be considered at the closed Meeting; and

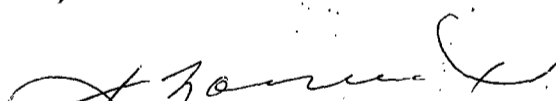
- (d) the approved list with any approved additions shall be the agenda for the closed Meeting and no further additions shall be made to the approved list and the agenda for the closed Meeting after the Meeting is closed to the public.
- (6) Subject to subsection (7), a Meeting shall not be closed to the public during the taking of a vote.
- (7) Despite subsection (6), a Meeting may be closed to the public during the taking of a vote if:
- (a) subsection (3) or subsection (4) permits or requires a Meeting to be closed to the public; and
- (b) the vote is for a procedural matter or for giving directions or instructions to officers, employees or agents of the City or persons retained by or under contract with the City.
- (8) The vote on all resolutions or by-laws or both shown on the approved list to be passed in an open Meeting shall be taken in an open Meeting.

READ a FIRST, SECOND and THIRD TIME and PASSED in Open Council this ~~17th~~ day of ~~May~~, 2002.

July




 SUSAN FENELL, MAYOR


 LEONARD J. MIKULICH, CLERK

KATHRYN ZAMMIT, ACTING CITY CLERK

(BM:G20.1)