



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number 187-2000

A by-law to amend Records Retention
By-law 242-90

WHEREAS Records Retention By-law 242-90, establishes schedules of retention period for documents, records and other papers of the municipality;

NOW THEREFORE the Council of The Corporation of the City of Brampton ENACTS as follows:

1. That Schedule A to Records Retention By-law 242-90 is hereby amended as follows:

To amend:

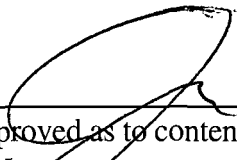
Department: CLERKS
Records Series: COMPLIANCE LETTERS AND SUBDIVISION RELEASES
Total: 6 MONTHS
Active: 6 MONTHS
Inactive: -
Disposition: D (destroy)

To add:


Department: LEGAL SERVICES - ADMINISTRATION
Records Series: RECEIPTS - PARKING TICKET PAYMENTS
Total: 4 YEARS
Active: 2 YEARS
Inactive: 2 YEARS
Disposition: D (destroy)


2. This by-law shall come into effect upon approval of the City Auditors.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 11th DAY OF SEPTEMBER, 2000



Approved as to content
J. Metras
Commissioner of Legal Services and
City Solicitor



Peter Robertson, Mayor


L. J. Mikulich, City Clerk



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Ms. Kathy Zammit
Deputy City Clerk/Manager of Administration
Legal Services
The Corporation of the City of Brampton
2 Wellington Street West
Brampton, ON L6Y 4R2

September 26, 2000

Dear Kathy

Request for Approval – Amendment to City of Brampton Records Retention By-Law

We are in receipt of your letter dated September 19, 2000 with the attached report and a certified copy of By-Law 187-2000 in regard to amendments to Records Retention By-law 242-90.

As City auditors, we hereby give our approval to this By-law amendment in connection with the destruction of certain records as detailed in the By-law.

Yours very truly

James E. Horn
Partner

JEH/jd

