**LETTER OF INTENT- SITE PLAN SUBMISSIONS**

**General**

\*Note that the following letter of intent relates solely to commitments expressed by the applicant though the completion of the Sustainability Assessment Tool (SAT).

1. **APPLICANT/AGENT AND OWNER INFORMATION**

**Applicant/Agent**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel: \_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_

**Owner**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel: \_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_

1. **Site Information**

Street Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lot (Block):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Registered Plan (Concession):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Part: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Reference Plan 43R: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **AUTHORIZATION** (The owner must complete the following):

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ being the registered Owner of the subject lands hereby authorize (name of applicant) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to prepare and submit a Site Plan applicant on my behalf that include the following ([x] check all applicable):

**Urban Agriculture - Dedicate Land For Local Food Production**

[ ]  Has 80 sq.ft. of garden space been provided per development unit?

**Materials and Solid Waste Management - Material Re-used and Recycled Content**

[ ]  What percentage of reused content in building materials and/or landscaping materials (hardscaping such as paving or walkways) has been used?

[ ]  What percentage of recycled content in building materials and/or landscaping materials (hardscaping such as paving or walkways) has been used?

**Materials and Solid Waste Management - Recycled/Reclaimed Materials**

[ ]  Have all applicable Municipal Standards been satisfied?

[ ]  What percentage of recycled/reclaimed materials will be used for new infrastructure including roadways, parking lots, sidewalks, unit paving, etc.

**Potable Water - Reduce Potable Water Used for Irrigation**

[ ]  What percentage has potable water for irrigation been reduced as compared to a mid-summer baseline?

**Potable Water - Water Conserving Fixtures**

[ ]  Have the applicable municipal standards been satisfied?

[ ]  If applicable input applicable flow rates for water consuming fixtures (copied from the SAT):

|  |  |
| --- | --- |
|  Toilets: |  |
| Private Faucets |  |
| Showerheads: |  |
| Public Faucets: |  |
| Urinals:  |  |
| Current % reduction: |  |

**Energy Conservation - Solar Readiness**

[ ]  Have 100% of all new buildings been designed for solar readiness?

[ ]  What percentage of the building's annual energy consumption is offset from on-site renewable energy generation? (1 Point for 1% and 1 Point for each additional 2%) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Energy Conservation - Building Energy Efficiency - Multi Family, Commercial, Residential, Institutional**

[ ]  Have all building been designed in accordance with the Ontario Building Code?

[ ]  Relative to an MNECB compliant reference building, what is the expected energy savings of the proposed building design? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  Will all commercial, institutional and multi residential buildings over three storeys be commissioned?

[ ]  Will building electricity sub-meters be required for all office tenants and residential suites?

**Energy Conservation - Energy Management**

[ ]  Has an energy management strategy been developed for the development?

[ ]  In an Intensification Area, where district energy is deemed viable by the municipality, has a district energy feasibility study been conducted?

**Lighting - Parking Garage Lighting**

[ ]  Has a minimum illumination of 50 lux been implemented in all parking areas?

[ ]  Have occupancy sensors been installed on two-thirds of lighting fixtures, while always maintaining a minimum level of illumination of 10 lux?

**Lighting - Reduce Light Pollution**

[ ]  Have all applicable Municipal Standards been satisfied?

[ ]  Confirm that up-lighting isn't included in the design and all exterior lighting fixtures >1,000 lumens are shielded to prevent night sky lighting.

[ ]  Has a minimum illumination of 50 lux been implemented in all parking areas?

[ ]  Have lighting controls been implemented to reduce light spillage from buildings by 50% from 11pm to 5am?

[ ]  Will all architectural lighting be shut off between 11pm and 5am?

**Lighting - Energy Conserving Lighting**

[ ]  Have all applicable Municipal Standards been satisfied?

[ ]  Have LEDs and/or photocells been used on all lighting fixtures exposed to the exterior? (Includes street lights, park lights, and pedestrian ways)

1. **DECLARATION OF OWNER:**

I hereby declare that the statements made by me in this application are to be the best of my belief and knowledge, and are a true and complete representation of the purpose and intent of this application.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Name Printed) (Signature)**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Date MM/DD/YYYY)**

1. **DECLARATION OF PROFESSIONAL(s):**

I hereby declare that the statements made by me in this application are to be the best of my belief and knowledge, and are a true and complete representation of the purpose and intent of this application.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Name Printed) (Signature)**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Date MM/DD/YYYY) (Profession)**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Name Printed) (Signature)**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Date MM/DD/YYYY) (Profession)**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Name Printed) (Signature)**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Date MM/DD/YYYY) (Profession)**