

Agenda

Planning & Infrastructure Services Committee Committee of the Council of The Corporation of the City of Brampton

Monday, November 21, 2016 1:00 PM. – Regular Meeting

Closed Session (See Item 17) – Following Regular Business

(Under Section 239 of the Municipal Act, 2001)

Council Chambers – 4th Floor – City Hall

Members:

Regional Councillor E. Moore – Wards 1 and 5 (Chair)
Regional Councillor G. Gibson – Wards 1 and 5
Regional Councillor M. Palleschi – Wards 2 and 6
Regional Councillor M. Medeiros – Wards 3 and 4
Regional Councillor G. Miles – Wards 7 and 8
Regional Councillor J. Sprovieri – Wards 9 and 10 (Vice-Chair, Engineering and Construction)
City Councillor D. Whillans – Wards 2 and 6
City Councillor J. Bowman – Wards 3 and 4
City Councillor P. Fortini – Wards 7 and 8 (Vice-Chair, Planning)
City Councillor G. Dhillon – Wards 9 and 10 (Vice-Chair, Public Works)

For inquiries about this Agenda, or to make arrangements for accessibility accommodations for persons attending (some advance notice may be required), please contact:

Shauna Danton, Legislative Coordinator Telephone (905) 874-2116, TTY (905) 874-2130, <u>cityclerksoffice@brampton.ca</u>

Note: Some meeting information may also be available in alternate formats, upon request.

Note: Please ensure all cell phones, mobile and other electronic devices are turned off or placed on non-audible mode during the meeting. Council Members are prohibited from sending text messages, e-mails and other electronic messaging during the meeting.

1. <u>Approval of Agenda</u>

2. <u>Declarations of Interest under the Municipal Conflict of Interest Act</u>

3. Consent

* The following items listed with an asterisk (*) are considered to be routine and non-controversial by the committee and will be approved at one time. There will be no separate discussion of these items unless a committee member requests it, in which case the item will not be consented to and will be considered in the normal sequence of the agenda.

(6.1, 6.2, 7.1, 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 9.1, 14.1, 14.2)

4. <u>Statutory Public Meeting Reports</u>

5. <u>Delegations/Presentations</u>

6. <u>Planning</u>

(Vice-Chair, City Councillor Fortini)

* 6.1. Report from A. Balram, Assistant Policy Planner, Planning and Growth Management, Planning and Infrastructure Services, dated October 3, 2016, re: **Development of an Age Friendly Brampton Strategy and Advisory Committee**

Recommendation

* 6.2. Report from A. Magnone, Regulatory Coordinator, Planning and Development Services, dated October 12, 2016, re: **Application for a Permit to Demolish a Residential Property – 10375 Mississauga Road – Ward 6** (File G33 LA)

Recommendation

6.3. Report from D. Waters, Interim Director, Policy Planning, Planning and Development Services, dated October 5, 2016, re: **Metrolinx Land Acquisitions in Downtown Brampton - Ward 3**

Note: to be distributed prior to the meeting

7. Engineering and Construction

(Vice-Chair, Regional Councillor Sprovieri)

 * 7.1. Report from J. Edwin, Manager, Development Construction, Public Works and Engineering, dated October 11, 2016, re: Initiation of Subdivision Assumption
 - Muirlands Holdings Inc. - Registered Plan 43M-1834 - Ward 6 - South of Steeles Avenue, West of Creditview Road (File T03W15.010 and 21T-07009B)

Recommendation

- 8. <u>Public Works</u> (Vice-Chair, City Councillor Dhillon)
- * 8.1. Report from A. Memon, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering, dated July 19, 2016, re: All-way Stop Review – Abitibi Lake Drive and Fernforest Drive (Ward 9) and Elbern Markell Drive and Lorenville Drive (Ward 5)

Recommendation

* 8.2. Report from W. Guy, Supervisor, Contract Services, Roads Maintenance and Operations, Public Works Division, dated September 26, 2016, re: **Request To Begin Procurement – Purchasing By-law Section 4.0 - Winter Maintenance Services For a Seven-Year Period Within the City of Brampton – All Wards** (File EG.x)

Recommendation

* 8.3. Report from G. Linton, Manager, Central Operations, Public Works and Engineering Department, dated September 21, 2016, re: **2017 User Fees – Cemetery Services** (File IG.x)

Recommendation

* 8.4. Report from G. Perez Miller, Traffic Operations Technologist, Transportation Operation, Maintenance and Fleet, Public Works and Engineering, dated October 13, 2016, re: **Parking Related Issues – Various Locations - Wards 1, 2 and 5**

Recommendation

* 8.5. Report from G. Perez Miller, Traffic Operations Technologist, Transportation Operation, Maintenance and Fleet, Public Works and Engineering, dated October 13, 2016, re: **General Traffic By-law 93-93 – Administrative Update** (File I.AC (TRAF))

Recommendation

 * 8.6. Report from A. Bhatia, Traffic Operations Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering, dated October 14, 2016, re: The Alternate Process for Consideration of All-way Stop Signs - Ward 9 (File I.AC (TRAF))

Recommendation

* 8.7. Report from J. Edwin, Manager, Development Construction, Public Works and Engineering, dated October 6, 2016, re: Initiation of Subdivision Assumption, Great Gulf (Brameast) Ltd. - Registered Plan 43M-1833 - Ward 10 - South of Castlemore Road, West of Regional Road No. 50 (File 21T-05036B and C11E08.004)

Recommendation

* 8.8. Report from C. Ricker, Traffic Signals Technologist, Road Maintenance, Operations and Fleet, Public Works and Engineering, dated October 19, 2016, re: Sandalwood Parkway Traffic Concerns (File I.AC (TRAF))

Recommendation

9. <u>Minutes</u>

* 9.1. Cycling Advisory Committee - October 20, 2016

To be approved

10. <u>Other/New Business/Unfinished Business</u>

11. <u>Referred Matters</u>

In accordance with the Procedure By-law, the Referred Matters List will be published quarterly on a meeting agenda for Committee's reference and consideration. A copy of the current <u>Referred Matters List</u> for this Committee is publicly available on the City's website.

- 12. <u>Deferred Matters</u>
- 13. <u>Notice of Motion</u>

14. <u>Correspondence</u>

* 14.1. Correspondence from C. deGorter, General Manager, Town of Caledon, dated October 27, 2016, re: **Staff Report 2016-127 re: Metrolinx Next Regional Transportation Plan - Discussion Paper** (File BA.x)

To be received

* 14.2. Correspondence from C. deGorter, General Manager, Town of Caledon, dated October 27, 2016, re: Staff Report 2016-131 re: Coordinated Provincial Plan Review: Additional Comments (File BA.x)

To be received

15. <u>Councillors Question Period</u>

16. <u>Public Question Period</u>

15 Minute Limit (regarding any decision made at this meeting)

17. <u>Closed Session</u>

17.1. Report from M. Gervais, Interim Manager, Development Services, Planning and Infrastructure Services, dated October 14, 2016, re: **Appeal of a Committee of Adjustment Decision – Ward 4** – litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

18. <u>Adjournment</u>

Next Meeting: Monday, December 5, 2016, at 7:00 p.m.



Report Planning & Infrastructure Services Committee The Corporation of the City of Brampton 2016-11-21

Date: 2016-10-03

Subject: RECOMMENDATION REPORT Development of an Age-Friendly Brampton Strategy and Advisory Committee Ward: City Wide

Contact: Anand Balram, Assistant Policy Planner, Planning and Development Services, 905-874-2945, anand.balram@brampton.ca

Recommendations:

- That the report from Anand Balram, Assistant Policy Planner, Planning and Development Services, dated October 3, 2016, to the Planning and Infrastructure Services Committee Meeting of November 21, 2016, re: Development of an Age-Friendly Brampton Strategy and Advisory Committee – City Wide, be received;
- 2. That the Mayor and Members of Council confirm their commitment towards Brampton's future as an Age-Friendly City, by signing the 'Letter of Commitment' (see Appendix A);
- 3. That Council approve the Terms of Reference attached hereto as Appendix B for the establishment of an Age-Friendly Brampton Advisory Committee;
- 4. That Council direct staff to assess the 'age-friendliness' of the City of Brampton, based on the eight primary domains of concerns identified by World Health Organization (WHO); and
- 5. That Council direct staff to draft an Action Plan/Age-Friendly strategy for the City of Brampton based on the findings of the assessment and report back as required.

Overview:

- According to Census Canada in 2005, the population of seniors (age 65 and above) in Brampton was 33,640, and in 2011 the seniors population was 47,480. This represents an increase of 41% from 2005 to 2011.
- Aging populations and urbanization are two global trends that together comprise major forces shaping the 21st century. At the same time as cities are growing, their share of residents aged 65 years and over is increasing.
- In 2007 the World Health Organization (WHO) published the document

Global Age-Friendly Cities: A Guide. This guide identifies 4 steps a municipality can take to become an Age-Friendly City, designated by WHO.

- The municipal response to aging populations has been towards building more age-friendly cities. To date, 16 Ontario municipalities have been identified by WHO as members of WHO Global Network of Age-Friendly Cities.
- The purpose of this report is to describe the process of becoming a WHO designated age-friendly city and demonstrate the need for an age-friendly strategy and an Age-Friendly Brampton Advisory Committee.
- Developing an Age-Friendly Strategy supports wellness through health and recreation which is a goal of the "Strong Communities" priority of the 2016-2018 Strategic Plan.

Background:

According to Census Canada in 2005, the population of seniors (age 65 and above) in Brampton was 33, 640, and in 2011 the seniors population was 47, 480. This represents an increase of 41% from 2005 to 2011. This percentage is expected to increase as 'Baby Boomers' age. Although the City of Brampton is characterized as a relatively young City, as the population in Brampton continues to age and a larger share of the population transitions to older age brackets it becomes more important to plan for an aging population.

Many Canadians are now electing to 'Age in Place' in their current home and community. Aging in place requires communities to be developed as "Age-Friendly". Planning for age-friendly communities provides benefits for all residents.

World Health Organization (WHO): Age-Friendly City Designation

According to WHO, an age-friendly city is one that "encourages active aging by optimizing opportunities for health, participation and security in order to enhance quality of life as people age. In practical terms, an age-friendly city adapts its structures and services to be accessible to and inclusive of older people with varying needs and capacities."

The eight primary domains of an age-friendly community are:

- 1. Outdoor spaces and public buildings are pleasant, clean, secure and physically accessible;
- 2. Public transportation is accessible and affordable;
- 3. Housing that is affordable, appropriately located, well built, well designed and secure;
- 4. There are opportunities for seniors to participate in leisure, social, cultural and spiritual activities with people of all ages and cultures;
- 5. Older people are treated with respect and are included in civic life;
- 6. There are opportunities for employment and volunteerism that cater to older persons' interests and abilities;
- 7. Age-friendly communication and information is available;

8. Community support and health is tailored to older persons' needs

In Ontario, sixteen Ontario municipalities have committed to supporting their seniors and developing age-friendly communities by joining WHO as members of the Global Network of Age-Friendly Cities. This number represents a diverse range of municipalities, from large cities such as Toronto and Mississauga to more rural communities such as Chatham-Kent.

Province of Ontario: Co-ordinated Land Use Planning Review

The Recommendation Report of the Advisory Panel on the Coordinated Review, "Planning for Health, Prosperity and Growth in the Greater Golden Horseshoe (GGH) 2015-204" (December 2015) recognizes that although the GGH is one of the most youthful in Canada, populations will continue to age and as a result communities should be designed to be inclusive of people of all ages and abilities.

The discussion document for the 2015 Coordinated Land Use Review, "Our Region, Our Community, Our Home" identified that the region faces many challenges that can impact our quality of life, including changing demographics that include an aging population.

Province of Ontario: Ontario Seniors' Secretariat (OSS)

The Ontario Seniors' Secretariat (OSS) advocates for, undertakes and supports policy and program initiatives that help improve the quality of life of seniors.

The group provides tools for Seniors' Organizations, Municipalities and other Professionals to help communities assess their 'Age-Friendliness' and identify where and how they can become more Age-Friendly.

They provide an Age-Friendly Planning Guide and the Age-Friendly Community Planning Outreach Initiative offers assistance to Ontario communities interested in adopting age-friendly planning principles. This project includes the development of partnerships, web resources, and the creation of a network for knowledge exchange across Ontario.

Region of Peel Strategic Plan 2015-2035

Developing an Age-Friendly Strategy is supported by the Region of Peel's Strategic Plan 2015-2035. The goals of "creating thriving communities that are integrated, safe and complete" contribute to the strategy by: encouraging affordable housing options, improving access to employment opportunities, and improving access to services that meet the needs of people at all stages of life. Additionally, the goal of ensuring that "people's lives are improved in their time of need" supports Brampton's Age Friendly Strategy by promoting mobility, walkability and various modes of transportation; embracing diversity and inclusion; and encouraging a community where the built environment promotes healthy living.

Canadian Association of Retired Persons (CARP)

Correspondence, (attached as Appendix C) was received at the September 12, 2016 Planning and Infrastructure Services Committee (PISC) meeting from the Brampton Chapter of the Canadian Association of Retired Persons (CARP) inviting the City of Brampton to partner with the community to research and implement an Age-Friendly City Plan. Resolution P&IS224-2016 directed City staff to:

- 1. Consult with stakeholders to study the City's unique assets and gaps with respect to becoming Age-Friendly;
- 2. Consult with staff from other WHO designated Age-Friendly Communities; and
- 3. To return to Council with recommendations.

The minutes of the Planning and Infrastructure Services Committee meeting are attached hereto as Appendix D.

Current Situation:

The World Health Organization has requirements for obtaining the Age-Friendly Cities designation, including completion of an application form along with the submission of a letter from the Mayor and municipal administration (CAO). In addition, the City of Brampton must also complete the following 4 steps as determined by the WHO:

1. Establishment of mechanisms to involve older people throughout the Age-Friendly Cities and Communities cycle.

To complete step one, staff have reviewed work conducted by other municipalities to develop a Terms of Reference for the establishment of an Age-Friendly Brampton Advisory Committee (AFBAC) (attached as Appendix B). This Committee will be a Citizen's Advisory Committee of Council reporting through the Planning & Infrastructure Services Committee. The Age-Friendly Brampton Advisory Committee (AFBAC) will include other age demographics represented in the population, to understand and address their issues and needs to make Brampton truly an "Age-Friendly City".

- 2. Development of a baseline assessment of the age-friendliness of the city that considers each of the eight domains identified in WHO Age-Friendly Cities Guide:
 - Outdoor spaces and buildings,
 - Transportation,
 - Housing,
 - Social participation,
 - Respect and social inclusion,
 - Civic participation and employment,
 - Communication and information, and
 - Community support and health services.

To complete the baseline assessment, staff are investigating the option of collaborating with Sheridan College Center for Elderly Research as well as the University of Waterloo School of Planning. The baseline assessment will be guided by the WHO 'Checklist of Essential Features of Age-Friendly Cites' (see Appendix E).

The Advisory Committee will be vital in providing guidance and direction regarding the baseline assessment and determining the City's strengths and weaknesses. Additionally, public consultation is planned to better understand the City's positive characteristics and barriers, and how the community uses and engages with City provided services.

3. Development of a 3-year city-wide action plan based on the findings of this assessment.

To complete the third step, a consultant will be hired to analyze the results generated from the assessment and public consultation, and draft the "Age-Friendly Brampton Strategy" which will be presented to council for adoption. This strategy will be 'action' oriented and identify indicators for implementation and project monitoring.

4. **Identification of indicators to monitor progress against this plan.** The project is expected to be completed by the end of 2017, at which time monitoring and evaluation is expected to commence.

Once completed, staff will submit the strategy to WHO for review and endorsement. Once endorsed, Brampton will be added to the Global Network of Age-Friendly Cities and will then begin a three-year implementation period of the Age-Friendly Brampton Strategy, which will involve collaborating with staff to ensure their current work reflects the intention of the plan.

Work Plan Timelines

A proposed project timeline outlining major milestones and the process of executing the above steps has been attached hereto as Appendix F.

Corporate Implications:

An Age-Friendly City Strategy depends on all City departments and relevant Regional departments working together as an interdisciplinary team to incorporate measures that foster an inclusive built environment. This team will involve representatives from:

- The Inclusion and Equity Committee,
- Transportation Planning,
- Policy Planning,
- Public Works,
- Community Services, and
- Region of Peel (Housing & Peel Public Health)

Financial Implications:

There are no direct financial implications for this report.

Staff will report back and identify all financial impacts based on the findings of the assessment.

Strategic Plan:

Developing an Age-Friendly Strategy is an initiative within the "Strong Communities" priority, and the "support diversity and enable wellness though health and recreation" goal of the 2016-2018 Strategic Plan.

Conclusion:

With the approval of this report, it is recommend that Council make a commitment towards becoming a WHO Age-Friendly designated City by:

- Signing the letter of commitment attached hereto as Appendix A;
- Approving the Terms of Reference for the establishment of the Age-Friendly Brampton Advisory Committee;
- Directing staff to assess the age-friendliness of the City, considering the eight primary domains of concerns identified by WHO; and,
- Directing staff to develop an Age-Friendly Strategy/Action Plan for the City of Brampton based on the findings of the assessment.

Approved by:

Approved by:

Pam Cooper, RPP, MCIP

Manager (Interim), Land Use Policy Planning and Development Services **David Waters, RPP, MCIP, PLE** Director (Interim), Land Use Policy Planning and Development Services

Heather MacDonald, RPP, MCIP, CHLR Interim Commissioner, Planning and Development Services

Planning and Development Services

Report authored by: Anand Balram, Assistant Policy Planner

Attachments:

Appendix A: Letter of Commitment

Appendix B: Age-Friendly Brampton Advisory Committee Terms of Reference

Appendix C: Correspondence from CARP

Appendix D: Planning and Infrastructure Services Committee Meeting Minutes Appendix E: WHO Checklist

Appendix F: Proposed Timelines & Work plan



City of Brampton 2 Wellington St W Brampton, ON, Canada L6Y 4R2

November 21, 2016

World Health Organization (WHO)

Avenue Ppia 20 CH-1211 Geneva 27, Switzerland

To Whom It May Concern:

It is with great pleasure that we write you today to express the interest of the City of Brampton in pursuing admission into the World Health Organization's (WHO) Network of Age-Friendly Cities and Communities Initiative. The City will work to ensure that the aging community has access to necessary services, is valued and able to contribute to civic life, and has a suitable environment with strong supports in which they can remain healthy and age safely, with purpose and dignity.

We see great value in the Age-Friendly initiative and are excited to begin the process of establishing the City of Brampton as an Age-Friendly City. In preparing for this rapidly growing aging population, we are committed to advancing public and aging policy goals within the World Health Organization's eight established domains: Providing outdoor spaces and public buildings that are pleasant, clean, secure and physically accessible; public transportation is accessible and affordable; housing that is affordable, appropriately located, well built, well designed and secure; ensuing that there are opportunities for seniors to participate in leisure, social, cultural and spiritual activities with people of all ages and cultures; protecting against abuse, and encouraging civic participation; that information is available; and that community support and health is tailored to older persons' needs.

The City of Brampton will work with the public, citizens and stakeholders to establish an advisory committee and create a strategy that responds to the needs of the community. We have no doubt that the City of Brampton, will become a leader in age-friendliness.

Sincerely,

Linda Jeffrey Mayor, City of Brampton

Doug Whillans City Councillor Wards 2&6

Martin Medeiros Regional Councillor Wards 3&4

Gurpreet Dhillon City Councillor Wards 9&10 Grant Gibson Regional Councillor Wards 1&5

Michael Palleschi Regional Councillor Wards 2&6

Pat Fortini City Councillor Wards 7&8

John Sprovieri Regional Councillor Wards 9&10 Elaine Moore Regional Councillor Wards 1&5

Jeff Bowman City Councillor Wards 3&4

Gael Miles Regional Councillor Wards 7&8

Harry Schlange Chief Adminstrative Officer



Appendix B: Committee Terms of Reference

CITY OF BRAMPTON Age Friendly Brampton Advisory Committee (AFBAC) Terms of Reference

The Age Friendly Brampton Advisory Committee (AFBAC) is a Citizen's Advisory Committee of Council reporting through the Planning & Development Services Committee.

1. Composition

1.1 The Advisory Committee shall consist of 19 voting members:

- Two (2) members of Council
- One (1) member of the Inclusion and Equity Committee
- One (1) member from Transportation Planning
- One (1) member from Parks and facility planning
- One (1) member from the Region of Peel Housing
- One (1) member from Peel Public Health
- Six (6) Citizen representatives to be selected in accordance with the City of Brampton's Appointment Procedure for advisory committees
 - Three (3) who are older adults (55+)
 - Three (3) who are aged 15-24
- Three (3) stakeholder representatives from any Seniors Advocacy Groups such as the following organizations or other relevant agencies:
 - Brampton's Seniors Council
 - United Way of Peel
 - Peel Elder Abuse Prevention Network
 - Sheridan College Centre for Elder Research or other post-secondary institution with representation from a program specializing in gerontology or other relevant field of study
- Three (3) stakeholder representatives from any Youth Advocacy Groups such as the following organizations or other relevant agencies:
 - Sheridan Student Union
 - Brampton Multicultural Youth Council
- 1.2 The Committee will engage non-voting resources that will serve in an advisory capacity and shall include the following:
 - The Director of Land Use Policy Planning or designate shall serve as staff liaison to the Age Friendly Brampton Advisory Committee. The liaison shall provide administrative and technical support to the AFBAC.

Appendix B: Committee Terms of Reference

- ii) Staff support from various City departments as required (i.e. Recreation and Culture)
- iii) Representatives from various community organizations and agencies as required, such as the Region of Peel.
- iv) The City Clerk's Office shall provide meeting management support, and communication and graphic support shall be provided by Strategic Communications.
- 1.3 Members shall be appointed for a period to coincide with the term of City Council.
- 1.4 The Committee shall be led by a Chair or two Co-Chairs which will be elected by the Committee annually, or when a co-chair position becomes vacant.
- 1.5 Committee members may be required to serve on sub-committees.
- 1.6 Members shall expect to be involved in committee activities for approximately ten (10) hours per month, and which may include evenings and weekends.

2. Purpose:

The purpose of the Age Friendly Brampton Advisory Committee is to advise City Council on matters related to the achievement of an age friendly City, including the following focus areas:

- Outdoor spaces and buildings
- Transportation
- Housing
- Social Participation
- Respect and social inclusion
- Civic participation and employment
- Communication and information, and
- Community support and health services

3. Mandate/Purpose:

The Age Friendly Brampton Advisory Committee is a citizen-appointed Committee of Council responsible for the development and implementation of an Age Friendly City Strategy.

The term of the Committee shall coincide with the term of Council.

4. Guiding Principles:

The following are the guiding principles which guide the activities and engagement of the Committee:

Appendix B: Committee Terms of Reference

Developing Strong Communities – recognizes the connection between health and well-being with the built and natural environment, public spaces, transportation, housing, and social climate, and recreational programming.

Accountability – transparency in the development and implementation of an age friendly strategy that includes effective means of communication between the Committee, Subcommittee, Council and the public.

Respect and Inclusion – recognizes that all citizens are vital members of the community and responds to the needs of all citizens in a fair and equitable way, ensuring access to life supports and community resources.

Community Engagement in Decision Making – actively and intentionally includes older adults in all aspects of decision making.

5. Scope of Activities

- 5.1 The Age Friendly Advisory Committee will act as the City's liaison for residents, local community groups and non-government organizations on age-friendly issues.
- 5.2 The Age Friendly Advisory Committee will collaborate with other internal and external agencies to achieve the City's age friendly mandate and goals.
- 5.3 Age Friendly matters may be deferred to the Committee from the Planning and Development Services Department, City Council, or the Planning and Development Services Committee, as appropriate.
- 5.4 The Committee will provide advice and research on the state of Brampton's age friendliness, in cooperation with other organizations where appropriate.

6. Meetings:

- 6.1 Meetings will be held in accordance with the City's Procedure By-law. A majority (50% plus 1) of all members shall constitute a quorum for Committee meetings. Committee quorum does not require a Council Member in attendance.
- 6.2 The co-chairs shall establish a regular committee meeting schedule. Meetings will occur a minimum of 6 times annually, pending the development of sub-committees.

Appendix B: Committee Terms of Reference

- 5.3 AFBAC shall establish subcommittees for specific purposes including but not limited to; responding to Age Friendly Brampton initiatives, organizing BAFsponsored community events, and supporting City organized events.
- 5.4 Meetings shall be scheduled based on majority vote by AFBAC members.

7. Work Plan and Annual Report:

- 7.1 The AFBAC members shall contribute to a two-year work plan that shall include the development and/or implementation of an age-friendly strategy for the City that incorporates initiatives and actions that will help to achieve the age friendly priorities of the City. Work plans shall be approved by Council and shall be reviewed by the Committee on an annual basis.
- 7.2 Upon completion of an Age Friendly Strategy, the Committee shall contribute to the establishment of monitoring and evaluation techniques to assess how the objectives and goals of the Strategy are being implemented. Monitoring shall occur for a minimum of two years after completion of the Age Friendly Strategy.
- 7.3 The AFBAC shall prepare an annual summary of activities to be submitted to City staff for review that summarizes the activities completed in the previous year. The annual report shall be forwarded to the Planning & Development Committee for consideration.

8. Decision Making:

The Committee will report to Council through the Planning & Development Committee, including a record of all meeting minutes. Decisions will be made based on majority vote. Every committee recommendation to Council, unless such authority is delegated by Council or provided for through legislative authority, shall be in the form of advice and opinion without the commitment of City funds, resources or assets, unless a Standing Committee recommends or Council approves otherwise.

9. Subcommittees:

- 9.1 The development of subcommittees may be required to assist with the objectives of an Age Friendly City, and should generally align with the World Health Organization's eight domains of an age friendly City which include:
 - Outdoor spaces and buildings
 - Transportation
 - Housing
 - Social Participation
 - Respect and social inclusion

Appendix B: Committee Terms of Reference

- Civic participation and employment
- Communication and information, and
- Community support and health services
- 9.2 AFBAC subcommittees shall hold meetings in a less formal manner, and will not be supported by the City Clerk's Office. Agendas and meeting notes will be responsibility of the sub-committee Chair or Co-Chairs. 9.3

Subcommittee members may be members of the public or stakeholders having a vested interest in matters pertaining to older adults. One subcommittee member must be a member of the AFBAC.

- 9.4 AFBAC shall prepare terms of references for subcommittees to be approved by Council.
- 9.5 Members of a subcommittee will elect a Subcommittee Chair or Co-Chairs who will be responsible to:
 - i) Chair subcommittee meetings;
 - ii) Shall lead discussions and seek recommendations that fall within topics delegated to the Subcommittee; and,
 - iii) Shall report to AGPAC the discussions and recommendations of the Subcommittee.
- 9.6 The Subcommittee will be dissolved upon completion of its identified task.

Appendix C: Correspondence from CARP 6.1 - 14 Heather How And Machine Culture,

AUG 0 4 2016

Donna-Lynn Rosa, Director, Recreation & Culture, City of Brampton

27 July, 2016

n bym

Dear Donna-Lynn,

Enclosed, for your information, is a letter from Brampton CARP, Chapter 52, regarding our interest in the concept of 'Age Friendly Cities'.

I have requested that Peter Fay include this letter on the agenda of an upcoming meeting of Brampton City Council for the consideration of the Mayor and the councillors.

Could you let me know what, if any, initiatives the City of Brampton has taken with regard to the AFC concept? Hopefully we can keep in touch as the issue, hopefully, generates more interest and action from City Council.

Regards,

Peter Howarth. Chair, Brampton CARP.

BRAMPTON CARP CHAPTER 52

TEL: (905) 791-2231 Email: <u>brampton@carp.ca</u>

Clerk, City of Brampton Mayor and Members of Council

Mayor and Members of Council,

27 July, 2016

On behalf of our more than 2500 members, the Board of Directors of Brampton CARP (Canadian Association of Retired Persons) Chapter 52 is currently researching the concept of Age Friendly Communities / Cities (AFC). As a planning concept AFC is a topic that has captured the imagination of many city planners and municipal councils in Ontario and around the world through the auspices of the World Health Organization. We invite the City of Brampton to be a partner with the community to research and implement an Age Friendly City plan.

It should not surprise you that Brampton CARP is engaged in this research but we do so because Age Friendly Cities touch all generations. We know that there are 2 million people over 65 in Canada and that number will double within the next twenty years. We are also well aware that for the first time the over 65 age cohort has overtaken the under 15 age cohort in Canada.

Even though we know that the median age in Brampton is 34.7, there are close to 60,000 seniors in Brampton. As Brampton continues to grow to 901,000 by 2041, the median age and the number of seniors in the city obviously will move as well and AFC will more and more become an essential component to the enjoyment of life for everyone.

We know that city council is supportive of ideas that make this community unique in Ontario. 'Age Friendly Cities' view city development and management from the prism of what is it that makes the city thrive and stay vibrant and relevant for all its citizens. It is not just a Parks and Recreation program but a planning tool that infuses ideas and notions that as the World Health Organization says "promotes active aging by optimizing opportunities for health, participation and security in order to enhance the quality of life as people age. In practical terms an age friendly city adapts its structures and services to be accessible to and inclusive of older people with varying needs and capacities."

Our provincial government has also recognized the urgent need to promote the study, development and implementation of the AFC concept among Ontario municipalities. Through the Ontario Seniors' Secretariat extensive print resources and grant incentives (to a maximum of \$50,000) are available to enable local jurisdictions to develop and effect AFC strategies to ensure their aging population can fully contribute to, and participate in, all aspects of the local community life. TO date more than fifty municipalities in Ontario (including many of our neighbouring municipalities -Mississauga, Orangeville, Hamilton and Toronto) have already accessed the resources of the Seniors' Secretariat to address the AFC concept.

Brampton CARP stands ready to work with the City of Brampton and be part of a planning process that researches and recommends a plan, a vision, that will make Brampton a "lighthouse" example of an age friendly city. We strongly encourage and invite the city to move forward on this initiative for the benefit of all its citizens.

Sincerely ut-

Peter Howarth Chair Brampton CARP Chapter 52

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P&IS222-2016 That staff be requested to investigate the growing trend of single family residential dwellings being converted to multiple unit dwellings and the tools needed to address the issue.

Carried

10.2. Discussion Item at the Request of Regional Councillor Miles re: Request for Staff to Review and Report on a Tree Planting By-law and Minimum Planting Distance Setbacks from a Property Line.

Committee requested that staff report back with municipal benchmarking and a recommendation on a tree planting by-law and minimum setback requirements.

The following motion was considered:

P&IS223-2016 That staff be requested to report back to Committee with municipal benchmarking and a recommendation on tree planting and minimum setback requirement by-laws.

Carried

- 11. Referred Matters nil
- 12. Deferred Matters nil
- 13. Notice of Motion nil

14. <u>Correspondence</u>

14.1. Correspondence from Peter Howarth, Chair, Brampton Chapter 52, Canadian Association of Retired Persons (CARP), dated July 27, 2016, re. **Age Friendly Cities**

The following motion was introduced:

Whereas Brampton is home to a large and growing seniors population (currently approximately 60,000) who seek ways to stay healthy and active in the community;

Whereas the World Health Organization (WHO) recognizes the importance of the needs of seniors around the world and has created a Global Network of Age-friendly Cities and Communities to

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Minutes Planning & Infrastructure Services Committee

foster the exchange of experience and mutual learning between cities and communities worldwide;

Whereas the Ontario Seniors' Secretariat offers assistance to communities, through the Age-Friendly Community Planning Outreach Initiative, that are interested in adopting age-friendly planning principles;

Whereas organizations such as the Canadian Association of Retired Persons (CARP) are ready to work with City of Brampton staff and elected officials to work to identify our city as an Age-Friendly Community;

Whereas cities like Waterloo, Hamilton, Toronto, London and Ottawa are all investing resources and / or are studying ways to become Age-Friendly Communities;

Therefore be it resolved that:

- 1. The City of Brampton staff be directed to consult with stakeholders such as CARP to study the city's unique assets and gaps with respect to becoming an Age-Friendly Community;
- 2. That City of Brampton staff consult with staff from the cities of London and Waterloo (both designated Age-Friendly Communities) to learn best practices and how they may be applied in Brampton;
- That City of Brampton staff return to Planning and Infrastructure Services Committee with a report with recommendations and options.

The following motion was considered:

P&IS224-2016 Whereas Brampton is home to a large and growing seniors population (currently approximately 60,000) who seek ways to stay healthy and active in the community;

Whereas the World Health Organization (WHO) recognizes the importance of the needs of seniors around the world and has created a Global Network of Age-friendly Cities and Communities to foster the exchange of experience and mutual learning between cities and communities worldwide;

Whereas the Ontario Seniors' Secretariat offers assistance to communities, through the Age-Friendly Community Planning Outreach Initiative, that are interested in adopting age-friendly planning principles;

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Whereas organizations such as the Canadian Association of Retired Persons (CARP) are ready to work with City of Brampton staff and elected officials to work to identify our city as an Age-Friendly Community;

Whereas cities like Waterloo, Hamilton, Toronto, London and Ottawa are all investing resources and / or are studying ways to become Age-Friendly Communities;

Therefore be it resolved that:

- The City of Brampton staff be directed to consult with stakeholders such as CARP to study the city's unique assets and gaps with respect to becoming an Age-Friendly Community;
- 2. That City of Brampton staff consult with staff from the cities of London and Waterloo (both designated Age-Friendly Communities) to learn best practices and how they may be applied in Brampton;
- 3. That City of Brampton staff return to Planning and Infrastructure Services Committee with a report with recommendations and options; and,
- 4. That the Correspondence from Peter Howarth, Chair, Brampton Chapter 52, Canadian Association of Retired Persons (CARP), dated July 27, 2016, to the Planning and Infrastructure Services Committee Meeting of September 12, 2016, re. **Age Friendly Cities** be received.

Carried

- * 14.2. Correspondence from Helena West, Legislative Specialist, Region of Peel, dated June 22, 2016, re: Resolution Number 2016-497 Region of Peel Greenland Securement Program Implementation Guidelines (File BA.x)
- P&IS225-2016 That the correspondence from Helena West, Legislative Specialist, Region of Peel, dated June 22, 2016, to the Planning and Infrastructure Services Committee Meeting of September 12, 2016, re: **Resolution Number 2016-497 - Region of Peel Greenland Securement Program Implementation Guidelines** (File BA.x) be received.

Carried

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Checklist of Essential Features of Age-friendly Cities

This checklist of essential age-friendly city features is based on the results of the WHO Global Age-Friendly Cities project consultation in 33 cities in 22 countries. The checklist is a tool for a city's self-assessment and a map for charting progress. More detailed checklists of age-friendly city features are to be found in the WHO Global Age-Friendly Cities Guide.

This checklist is intended to be used by individuals and groups interested in making their city more age-friendly. For the checklist to be effective, older people must be involved as full partners. In assessing a city's strengths and deficiencies, older people will describe how the checklist of features matches their own experience of the city's positive characteristics and barriers. They should play a role in suggesting changes and in implementing and monitoring improvements.

Outdoor spaces and buildings

- $\hfill\square$ Public areas are clean and pleasant.
- □ Green spaces and outdoor seating are sufficient in number, well-maintained and safe.
- Pavements are well-maintained, free of obstructions and reserved for pedestrians.
- Pavements are non-slip, are wide enough for wheelchairs and have dropped curbs to road level.
- Pedestrian crossings are sufficient in number and safe for people with different levels and types of disability, with nonslip markings, visual and audio cues and adequate crossing times.
- Drivers give way to pedestrians at intersections and pedestrian crossings.
- Cycle paths are separate from pavements and other pedestrian walkways.
- Outdoor safety is promoted by good street lighting, police patrols and community education.

- □ Services are situated together and are accessible.
- Special customer service arrangements are provided, such as separate queues or service counters for older people.
- Buildings are well-signed outside and inside, with sufficient seating and toilets, accessible elevators, ramps, railings and stairs, and non-slip floors.
- Public toilets outdoors and indoors are sufficient in number, clean, well-maintained and accessible.

Transportation

- Public transportation costs are consistent, clearly displayed and affordable.
- Public transportation is reliable and frequent, including at night and on weekends and holidays.
- All city areas and services are accessible by public transport, with good connections and well-marked routes and vehicles.



- Vehicles are clean, well-maintained, accessible, not overcrowded and have priority seating that is respected.
- Specialized transportation is available for disabled people.
- Drivers stop at designated stops and beside the curb to facilitate boarding and wait for passengers to be seated before driving off.
- Transport stops and stations are conveniently located, accessible, safe, clean, welllit and well-marked, with adequate seating and shelter.
- Complete and accessible information is provided to users about routes, schedules and special needs facilities.
- □ A voluntary transport service is available where public transportation is too limited.
- □ Taxis are accessible and affordable, and drivers are courteous and helpful.
- □ Roads are well-maintained, with covered drains and good lighting.
- \Box Traffic flow is well-regulated.
- □ Roadways are free of obstructions that block drivers' vision.
- □ Traffic signs and intersections are visible and well-placed.
- □ Driver education and refresher courses are promoted for all drivers.
- □ Parking and drop-off areas are safe, sufficient in number and conveniently located.
- Priority parking and drop-off spots for people with special needs are available and respected.

Housing

- Sufficient, affordable housing is available in areas that are safe and close to services and the rest of the community.
- □ Sufficient and affordable home maintenance and support services are available.
- Housing is well-constructed and provides safe and comfortable shelter from the weather.
- Interior spaces and level surfaces allow freedom of movement in all rooms and passageways.
- Home modification options and supplies are available and affordable, and providers understand the needs of older people.
- Public and commercial rental housing is clean, well-maintained and safe.
- Sufficient and affordable housing for frail and disabled older people, with appropriate services, is provided locally.

Social participation

- Venues for events and activities are conveniently located, accessible, well-lit and easily reached by public transport.
- Events are held at times convenient for older people.
- □ Activities and events can be attended alone or with a companion.
- Activities and attractions are affordable, with no hidden or additional participation costs.

- Good information about activities and events is provided, including details about accessibility of facilities and transportation options for older people.
- A wide variety of activities is offered to appeal to a diverse population of older people.
- Gatherings including older people are held in various local community spots, such as recreation centres, schools, libraries, community centres and parks.
- □ There is consistent outreach to include people at risk of social isolation.

Respect and social inclusion

- Older people are regularly consulted by public, voluntary and commercial services on how to serve them better.
- Services and products to suit varying needs and preferences are provided by public and commercial services.
- $\hfill\square$ Service staff are courteous and helpful.
- Older people are visible in the media, and are depicted positively and without stereotyping.
- Community-wide settings, activities and events attract all generations by accommodating age-specific needs and preferences.
- Older people are specifically included in community activities for "families".
- Schools provide opportunities to learn about ageing and older people, and involve older people in school activities.

- Older people are recognized by the community for their past as well as their present contributions.
- Older people who are less well-off have good access to public, voluntary and private services.

Civic participation and employment

- A range of flexible options for older volunteers is available, with training, recognition, guidance and compensation for personal costs.
- □ The qualities of older employees are wellpromoted.
- A range of flexible and appropriately paid opportunities for older people to work is promoted.
- Discrimination on the basis of age alone is forbidden in the hiring, retention, promotion and training of employees.
- Workplaces are adapted to meet the needs of disabled people.
- □ Self-employment options for older people are promoted and supported.
- □ Training in post-retirement options is provided for older workers.
- Decision-making bodies in public, private and voluntary sectors encourage and facilitate membership of older people.

Communication and information

- □ A basic, effective communication system reaches community residents of all ages.
- Regular and widespread distribution of information is assured and a coordinated, centralized access is provided.

- Regular information and broadcasts of interest to older people are offered.
- Oral communication accessible to older people is promoted.
- People at risk of social isolation get one-toone information from trusted individuals.
- Public and commercial services provide friendly, person-to-person service on request.
- Printed information including official forms, television captions and text on visual displays – has large lettering and the main ideas are shown by clear headings and bold-face type.
- Print and spoken communication uses simple, familiar words in short, straightforward sentences.
- □ Telephone answering services give instructions slowly and clearly and tell callers how to repeat the message at any time.
- Electronic equipment, such as mobile telephones, radios, televisions, and bank and ticket machines, has large buttons and big lettering.
- There is wide public access to computers and the Internet, at no or minimal charge, in public places such as government offices, community centres and libraries.

Community and health services

- An adequate range of health and community support services is offered for promoting, maintaining and restoring health.
- □ Home care services include health and personal care and housekeeping.
- Health and social services are conveniently located and accessible by all means of transport.
- Residential care facilities and designated older people's housing are located close to services and the rest of the community.
- □ Health and community service facilities are safely constructed and fully accessible.
- Clear and accessible information is provided about health and social services for older people.
- Delivery of services is coordinated and administratively simple.
- □ All staff are respectful, helpful and trained to serve older people.
- Economic barriers impeding access to health and community support services are minimized.
- □ Voluntary services by people of all ages are encouraged and supported.
- □ There are sufficient and accessible burial sites.
- Community emergency planning takes into account the vulnerabilities and capacities of older people.

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Appendix F: Proposed Timelines and Work plan 6.1 - 24 antes Descend Time Rose & March Dis-

AB	Age menory brampton- Proposed Timelines & Work Plan									
		TIMEUNE								
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PERIOD	TASKS	TIMELINE																
Immediate		2016									2	017						2018- XX00
	Phase 1- Background	September	October	November	vember December	January Fe	February	March	ch April	May	June	July	August	September	October	November	December	
	Benchmark what other Cities have done	1.5									10000							
	Develop Terms of Reference for Advisory Committee and Strategy	1-									1						2	
	Reccomendation Report to council	£	1		2	-		-		1			1				-	
Short-term	Phase 2- Baseline Assessment									-			-				-	
	Retain Consultant (student and professional teams)		1	1	11				2									
	Assemble Committee	Sector Sector	10	1							1		1					-
	Determine Vision & Goals with input from public	1			18							-					-	2
	Assess current services							-		1								
	Demographic Analysis									1	-			-		-		
	Trends Analysis					1	-	1		-				-			1	-
	Policy Analysis		1			11		1.0					1					
	Consult with City Staff			-	-	1		100				-		-				
Short-term	Phase 3- Public Engagement & Consultation					-			-	-	-			-		A		
	Survey the public					1		-	1	12		-					-	
	Focus Groups								1							1	-	
	Workshops									Vil.		-	2	-				
Mid-term	Phase 4- 'Age Friendly Brampton Strategy Development'				11								-	-	-		-	-
	Assess opportunites and constraints				1					1.000	· · · · · ·			1		-	-	
	Develop reccomendations		2	-	1				-	-			1	-		1	-	
	Gevelop Craft Action Plan											-						
	Finalize Draft Report				1					-	-		1					
	Present report to Brampton Counil		-		1	-			-	-	-					5	-	
	Report Progress to the World Health Organization (WHO)- Become a Designated City																	
Lang average	Phase 5- Implementation			-	-		-	-				-	-				-	
	Consult with City Staff to ensure their work reflects the intetion of the plan			-	-			-		-				-	-			-
ong-term	Phase 6- Monitoring (tbd)			-					-	-		-			-		10	1