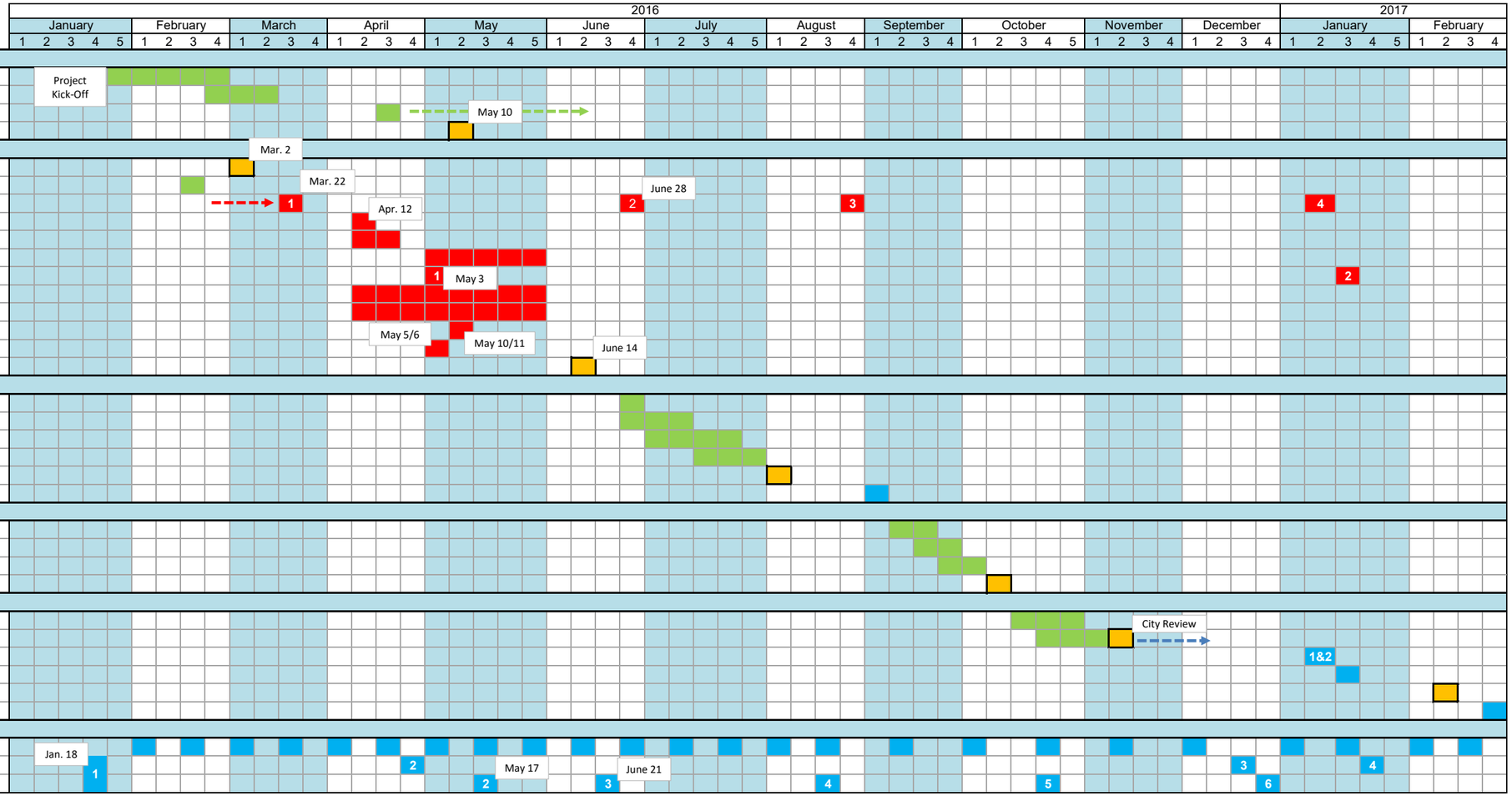
PROPOSED SCHEDULE

City of Brampton
Parks and Recreation Master Plan
RFP No. 2015-078
June 2016 (revised)

Staff/Committee Consultation
Public Consultation
Analysis, Design, Report Writing
Deliverable

Monteith•Brown planning consultants | tra. | Swerhun DISCUSS.DECIDE.DO.



Phase 1: Background and Local Context Review
Background Literature & Trends Review
Demographic Analysis
Facility and Program Inventory
Background Report (Discussion Paper #1)
Phase 2: Community Engagement
Community Engagement Plan
Stakeholder Register
Citizen Panel Formation & Meetings (4)
Master Plan Launch Event
Council and Key Opinion Leader Interviews
Pop Up / Intercept Events
Public Meetings (2)
Online Resident Survey
Stakeholder Group Survey
Stakeholder Workshops (4)
City Staff Roundtables (2)
Consultation Analysis Report (Discussion Paper #2)
Phase 3: Facilities and Program Development Plan
Vision, Principles, Goals, and Objectives
Parkland Assessment
Facility Needs Assessment
Program Assessment
Interim Report (Discussion Paper #3)
City Staff Briefing Workshop
Phase 4: Financial Review and Analysis
Capital Funding Sources
Financial Resources
Funding Strategies
Financial Analysis Report (Discussion Paper #4)
Phase 5: Master Plan Development
Operational Impacts Review
Draft Master Plan & Implementation Plan
Presentations to Senior Management Team and Executive Leadership Team (2)
Presentation to City Council
Final Master Plan and Executive Summary
Final Presentation to City Council
Other Tasks (Project-Wide)
Bi-Weekly Discussions and Bi-Monthly Updates
Project Working Team Meetings (4)
Steering Committee Meetings (6)