



## City of Brampton Planning and Development Services

### Using the Exclusion and Limited Streams of Site Plan Review

The Planning and Development Services Division (PDS) of the City of Brampton is splitting Site Plan Review into four (4) streams that are designed to review development activities according to the scope and scale of individual proposals. The four (4) streams are:

- **EXCLUSION** FROM SITE PLAN CONTROL for items that have been determined not to require Site Plan Review;
- **LIMITED** SITE PLAN REVIEW for a simple, single proposed activity that requires Site Plan Review;
- **BASIC** SITE PLAN REVIEW for proposals that require a tailored set of reviews and approvals;
- **FULL** SITE PLAN REVIEW for all other proposals.

The first two (2) new review streams, **Exclusion** and **Limited** are implemented and available for use now. The remaining two streams, **Basic** and **Full**, will be rolled out during 2017. *(Note: Until the rollout of the final two (2) streams, the existing Site Plan Review Process will review proposals that do not fall within the Excluded or Limited review streams.)*

**Q: How does an Applicant determine if a proposal is Excluded from Site Plan Control?**

**A:** Consult the *Excluded from Site Plan Control List* found at [www.brampton.ca/Site Plan Exclusion List](http://www.brampton.ca/Site Plan Exclusion List). If the proposal type is on the list or is comparable to an example on the list, then it may be considered to be *Excluded* from Site Plan Control. No contact with the PDS is needed prior to going to the Building Division to start the Building Permit process.

**Q: What if there is uncertainty about whether a proposal is covered by the Exclusion List or not?**

**A:** An Applicant may request a formal determination from the Planning and Development Services Division PDS about the Exclusion status of the proposal. To do so:

- Email all appropriate drawings, in 11"x 17" pdf format, to the attention of the Information Planner (IP) at [infoplanner@brampton.ca](mailto:infoplanner@brampton.ca);
- Insert the proposal address on the email Subject line;
- In the body of the email, indicate that you are requesting a Confirmation of Exclusion from Site Plan Control for your proposal and provide your name and contact information.

**IF EXCLUDED**, the IP will provide a Confirmation of Exclusion from Site Plan Control to Building Department and Zoning Examiner staff to inform them that the proposal is Excluded. A copy of the Confirmation will also be sent to the Applicant via e-mail.

**IF NOT EXCLUDED**, the IP will inform the Applicant that their proposal is subject to a Site Plan Review, and the Applicant should visit the PDS located at the 3<sup>rd</sup> floor of City Hall for more information, and to determine which review stream applies to their proposal, e.g.: LIMITED or existing Site Plan Review

**Q: What is required for a Limited Site Plan Review?**

**A:** The Applicant is asked to provide the following via e-mail and/or at the front Planning Counter:

- A completed Application form;
- All appropriate drawings in 11" x 17" pdf format;
- For rooftop unit installations please provide Line of Sight Elevation drawings.
- There is no fee (until further notice) for this service.

The Information Planner will coordinate the review and will provide feedback to the Applicant should additional information be required to facilitate the review.

**NOTE: The COB does not provide "WAIVERS" – all proposals will be classified either as Excluded from Site Plan Review or will be required to follow one of the other Site Plan Review Streams.**